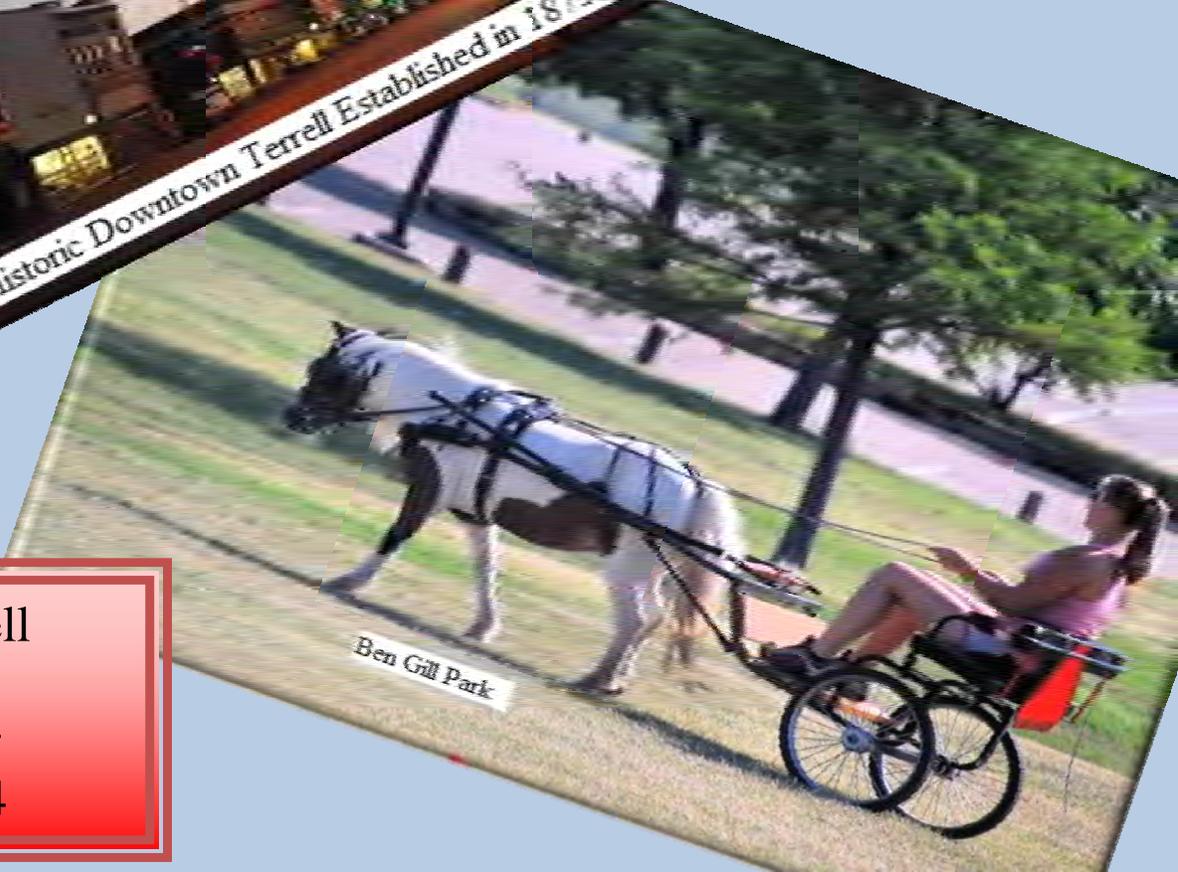




William F. Long Airport Terminal



Historic Downtown Terrell Established in 1873



Ben Gill Park

City of Terrell
Budget
Fiscal Year
2013 - 2014

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**CITY OF TERRELL
FISCAL YEAR
2013 - 2014
ANNUAL BUDGET**

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City of Terrell
Annual Budget
Fiscal Year 2013 – 2014

Hal Richards Mayor
Ricky Jordan Mayor Pro Tem
D.J. Ory Deputy Mayor Pro Tem
Charles Whitaker Council Member
Tommy Spencer Council Member

Torry Edwards City Manager
Mike Sims Assistant City Manager





**Mayor
Hal Richards**



**District 3
Mayor Pro Tem
Ricky Jordan**



**District 5
Deputy Mayor Pro Tem
D. J. Ory**



**District 4
Council Member
Charles Whitaker**



**District 2
Council Member
Tommy Spencer**

BUDGET MESSAGE





September 3, 2013

Dear Honorable Mayor and Members of the City Council:

As required by Article V, Section 5.02 of the Terrell City Charter and the statutes of the State of Texas, the annual budget for fiscal year 2013-2014 is presented for consideration and adoption. We are pleased to present to you a balanced budget for Fiscal Year 2013-2014.

The Budget is a plan to address community needs within fiscal constraints. Most importantly, this budget continues to build General Fund Reserves, while also reducing city debt obligation.

Accomplishments in Fiscal Year 2012-2013

City staff has prepared a budget to "live within our fiscal means" with conservative revenue projections to fund operations and maintenance of all facilities through the 2014 period. I want to take this time to reflect on fiscal year 2012-2013 accomplishments. A list of some significant accomplishments follows.

- Surge In New Housing Starts.
- Growth in Total Permit Valuations 2009/2010 vs. 2011/2012, (\$21,282,962 vs. \$39,047,112) or an 83% increase.
- Dramatic Reduction in Overall Crime, down 39% compared to 2009.
- Code Enforcement productivity increased by 138% through technology enhancements (MyGov), equivalent to adding four (4) new code enforcement personnel.
- "Pay as You Go" Core in Town Water and Wastewater Line Replacement. 2011, 2012, 2013, 2014. (Approximately 1 million annually)
- 90% voluntary compliance with code enforcement.
- Received \$4.5 Million from Development Partners to Build Spur 557 Interchange.
- Council Adopted June 19, 2012 Residential Incentive Program.
- Anticipated Five (5) homes reconstructed through the Texas Department of Housing and Community Affairs Home Program. A total of 15 homes completed since 2011.
- Continuation of Cleanliness Initiative (Demolition of Substandard Structures and Code Enforcement). Follows Council Goals and Initiatives to improve the city's inner core
- Continued Public/Private Partnerships efforts to stimulate retail and commercial development with Tax Increment Financing District.
- Public Safety Radio Communications upgrade.

A Sustainable Comprehensive Approach

The City continues to move forward on a number of important community projects, such as, Public Safety, Labor for Your Neighbor 501c3 non-profit partnership with church based organizations focused on community revitalization, the Terrell 2015 Initiatives and Community Stabilization & Revitalization and City Hall parking lot improvements.

City staff is actively seeking to attract new business and to retain and expand existing businesses to grow the economic base. The City will expand Public/Private Partnerships to promote and create economic energy.

Staff is continuing its effort to evaluate the City's operations and explore opportunities to ensure the delivery of services to our citizens as "cost-effective" as possible by implementing "cloud based" software solution for Municipal Development and Public works staff.

For example, a restructure in the city organization will improve span of control with a focus on improved customer service. Another example is through greater use of technology capabilities to allow staff to hold down automation cost and deploy new innovative tools like the IPAD and MyGov Technology to improve customer service.

Further, the proposed budget has absorbed a 10% increase in health insurance cost. There are no cost of living adjustments incorporated into the departmental budgets. Police and Fire statutorily required step increases are included.

Positive Economic Indicators

SURGE IN RESIDENTIAL PROPERTY VALUATIONS

The average house price sold increased by 54% from 2011 compared to the first quarter of 2013, while also seeing a low foreclosure rate. (*Data provided by RE/MAX*)

There is a direct correlation between the recent surge in the average house price and the 83% increase in the amount of capital investment in commercial and residential development from 2009 vs. 2012.

Coupled with approximately a million dollar annual private investment in residential remodeling and renovation, Terrell has also experienced a 92% increase in new home construction investment.

The completion of 90% of the goals and objectives identified in the City Council Comprehensive Plan (adopted September 3, 2002 - Ordinance No. 2118) is effectively working to deliver the above mentioned measurable results.

The success of a deliberate comprehensive City plan adds value to the citizens of Terrell, while transforming the City through remodeling, renovating and redevelopment.

Overall objectives of this budget are presented as follows:

Maintain Moody's A Bond Rating affirmed by Standard and Poor's.

Provide a balanced program of municipal services. (Living within Fiscal Means) newline

Continue Debt Reduction Efforts.

Address the basic core needs of the City in an efficient and sustainable fashion:

- Planning for a Public Safety facility in 2014-2015.
- High Visibility Entryway Maintenance.
- Enhanced Efficiency and Customer Service in Police Services and Street Maintenance.
- Continue "Pay as You Go" Water and Waste Water Projects.
- Restore Street Maintenance Program \$300,000.
- Continue Comprehensive Neighborhood / Stabilization and Revitalization.
- Joint marketing efforts with TISD, Chamber and City.
- Storm Water Management Improvements to Drainage Ways.
- Library Technology Enhancements to Support TISD Education.
- Expand Library Hours (weekend day).
- Grow Tax base.
- Support Terrell 2015 Initiatives.
- Support technology and fleet needs of Public Safety.
- Establish effective partnerships for economic development, community stabilization, revitalization, infrastructure development and crime enforcement.
- Continue Terrell Citizen University with over 90 Graduates to Date.

General Fund

The budget is based on an estimated tax roll of \$929,572,780. The assessed valuation is approximately \$1,671,471 greater than the property valuation for fiscal year 2013-2014. The tax rate proposed is \$0.6492 per one hundred dollar of value, which is the same rate as last budget year. The proposed breakdown of the tax rate is:

\$0.5338	General Fund Maintenance and Operation
<u>\$0.1155</u>	Debt Service, Interest and Sinking Fund
\$0.6493	as proposed for fiscal year 2006-2007

The 2013-2014 General Fund revenue projection is \$16,310,089. This is an anticipated increase in revenue of approximately \$327,736 over fiscal year 2012-2013. This budget includes 4.9% increase for water rates. Revenue forecasts include projected growth in property taxes and user fees. No increase has been projected for sales tax. There is a projected Utility fund cash balance reduction which allows the City to aggressively continue citywide improvements while still maintaining adequate reserve funds in all areas.

The most notable aspect of the general fund is the commitment to community development and safety with a proposed Public Safety Facility planned for 2014-2015. The 2013-2014 fiscal year budget also includes funding for Labor For Your Neighbor, park improvements, roadway maintenance, part-time personnel for extended weekend operations at the library and replacement of police and Fire records management software systems.

Water and Sewer Fund

Utility fund revenues are projected to be \$12,388,560. This is an anticipated decrease in revenue of approximately \$543,926 over fiscal year 2012-2013. This budget includes increases continued funding for "Pay as You Go" Water and Waste Water Improvements. New Water Rates to be implemented in the 2013 – 2014 fiscal year will provide sufficient funds to offset additional debt service, and on going maintenance programs.

Equipment Replacement Fund

The Equipment Replacement Fund revenues are projected to be \$1,243,621 with the majority of its revenues in the form of user fees from the General Fund in the amount of \$464,045 and from the Utility Fund in the amount of \$413,140. The capital expenditures from this fund include, the purchase of Pickup trucks, Mowers and Police vehicles. The continuation of replacing equipment/vehicles will ensure adequate tools for the maintenance and operation of the city's facilities.

Airport Fund

The Airport fund reflects expenditures of \$474,788 which include Non-Primary Entitlement funds that have been received from the FAA through TxDOT Block Grants, Total project cost \$1,155,000 with the city's contribution to project \$228,000. Initiatives for the new fiscal year include a new T hanger and the Taxiway project.

Storm Water Fund

The Storm Water Fund includes drainage way project at Lamar and State street and Airport Road and the MMHR facility.

Tax Increment Financing Fund to Stimulate Retail and Commercial Development

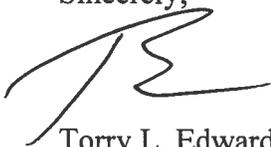
In Tax Increment Finance District No. 1, the city will use existing funds from Terrell Economic Development Corporation and private development partners to complete construction of the Spur 557 Ramps and connection to Apache Trail. The TIF anticipates using funds from private development partners to construct FM148(S) and IH20, during FY2014 Terrell Economic Development Corporation will continue to provide funding necessary to finalize engineering on Spur 557 Frontage Road. Surplus funds from the city's Certificate of Obligation 2011B will be used to initiate environmental approval on FM148(N).

The City remains proud of the fact that Terrell has the largest single rural TIF District in the State of Texas.

Conclusion

Thanks to the City Council for input, guidance, and city staff for assistance in the preparation of this budget.

Sincerely,



Torry L. Edwards
City Manager

ORDINANCES



ORDINANCE NO. 2578

AN ORDINANCE OF THE CITY OF TERRELL, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL FUND AND OTHER FUNDS REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as required by Article V. of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2013 and ending September 30, 2014; and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Terrell, Texas; and

WHEREAS, the City Council has conducted the necessary public hearings as required by law;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Terrell, Texas, is as follows:

	REVENUES	EXPENDITURES
General Fund	\$16,310,089	\$16,268,887
Utility Fund	\$12,388,560	\$12,155,827
Equipment Replacement Fund	\$ 1,243,621	\$ 1,111,110
Airport Fund	\$ 397,635	\$ 474,788
Tourism Fund	\$ 257,425	\$
Capital Improvement Fund	\$ 402,150	\$ 705,000
Utility Capital Reserve Fund	\$ 1,381,268	\$ 2,060,000
Impact Fees Fund	\$ 82,500	\$ 185,000
Storm Water Management Fund	\$ 160,200	\$ 223,227
Interest & Sinking No. 1 Debt Service Fund	\$ 2,853,101	\$ 2,853,101
Tax Increment Finance District No. 1 Fund	\$ 5,558,359	\$ 7,624,000

and provides a complete financial plan for the fiscal year beginning October 1, 2013 and ending September 30, 2014 as submitted to the City Council by the City Manager, attached hereto as Exhibit "A", and the same is hereby adopted and approved as the budget of the City of Terrell, Texas for the fiscal year beginning October 1, 2013 and ending September 30, 2014.

SECTION 2. That the sum of \$36,036,990 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014.

SECTION 3. That the expenditures during the fiscal year beginning October 1, 2013 and ending September 30, 2014 shall be made in accordance with the budget approved by this Ordinance unless otherwise authorized by a duly enacted Ordinance of the City of Terrell, Texas.

SECTION 4. That all budget amendments and transfers of budgeted appropriations from one account to another account within any classification for the fiscal year 2012-2013 are hereby ratified and the budget Ordinance for fiscal year 2012-2013 heretofore enacted by the City Council be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 5. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

SECTION 6. That all provisions of the Ordinances of the City of Terrell, Texas in conflict with the provisions of this Ordinance be and the same are hereby repealed and all other provisions of the Ordinances of the City of Terrell, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 7. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 8. This Ordinance shall take effect from and after its passage as the law and charter in such cases provide.

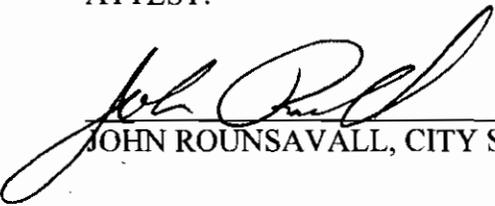
PASSED AND APPROVED THIS THE 20TH DAY OF AUGUST, 2013.

PASSED AND ADOPTED THIS THE 3RD DAY OF SEPTEMBER, 2013.



HAL RICHARDS, MAYOR

ATTEST:



JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORM:



MARY GAYLE RAMSEY, CITY ATTORNEY

ORDINANCE NO. 2579

AN ORDINANCE OF THE CITY OF TERRELL, TEXAS, FIXING THE TAX RATE OF ALL TAXABLE PROPERTY WITHIN THE CITY OF TERRELL, TEXAS, FOR THE FISCAL YEAR 2013-2014 AND LEVYING AND ORDERING COLLECTION FOR THE YEAR 2013 AND PROVIDING A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE THE PAYMENT OF TAXES ASSESSED; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Terrell has duly approved and adopted a Budget for the operation for the City for fiscal year 2013-2014; and

WHEREAS, the Ordinance anticipates and requires the levy of an ad valorem tax on all taxable property in the City of Terrell; and

WHEREAS, the Chief Appraiser of Kaufman County Single Appraisal District has prepared and certified the appraisal roll for the City of Terrell, Texas, that roll being that portion of the approved appraisal roll of the Kaufman County Single Appraisal District which lists property taxable by the City of Terrell; and

WHEREAS, it is necessary to levy such an ad valorem tax at a given rate to generate revenues sufficient to meet the projected expenses of the City of Terrell for Fiscal Year 2013-2014; and

WHEREAS, a public hearing has been held by the City Council related to the subject of this Ordinance and all interested persons were given an opportunity to be heard; and

WHEREAS, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for Fiscal Year 2013-2014.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

SECTION I.

That there be and is hereby levied and ordered collected on each One Hundred Dollar (\$100.00) valuation of all taxable property, both real and personal, and all property of every kind and description subject to taxation within the corporate limits of the City of Terrell, Texas, on January 1, 2014, the sum of \$0.6493 based on 100% of the assessed valuation. Said rate of ad valorem tax is levied for the following purposes and the following amounts:

General Fund	\$0.5348
Interest/Sinking Fund	\$0.1145

SECTION II.

That all taxes collected by the City and districts for which it is collecting taxes, shall be payable on October 1, and if such taxes are not paid in full on or before January 31, of the succeeding year, the following penalties shall be payable: During the month of February, six (6%) percent of amount of tax, plus 1% for each additional month delinquent, to a maximum of 12% beginning July 1. All delinquent taxes shall bear interest at the rate of one (1%) for each month or portion of month the tax remains delinquent.

SECTION III.

That the City of Terrell shall have a lien on each and every item of taxable property located in the City of Terrell for the purpose of securing the payment of taxes, penalties, interest and all costs of collection assessed against said property, and said lien shall continue to exist against any item of property against which a tax is assessed hereunder until such tax, together with all interest, penalty and costs of collection shall be paid.

SECTION IV.

Should any paragraph, sentence, provision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal or unconstitutional.

SECTION V.

That this Ordinance shall take effect and be in force from and after its passage and adoption.

SECTION VI.

All other ordinances and Code provisions in conflict herewith are hereby repealed but only to the extent of any such conflict or inconsistency and all other provisions of the Terrell City Code not in conflict herewith shall remain in full force and effect.

PASSED AND APPROVED THIS THE 3RD DAY OF SEPTEMBER, 2013.

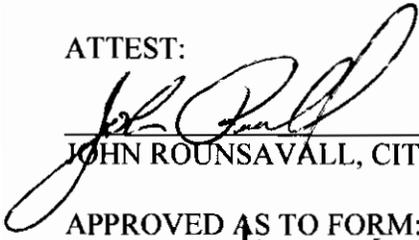
PASSED AND ADOPTED THIS THE 17TH DAY OF SEPTEMBER, 2013.

APPROVED:



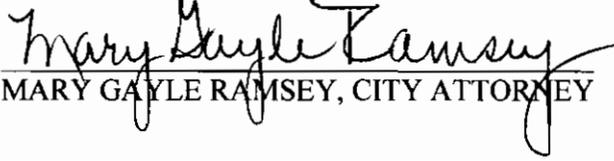
HAL RICHARDS, MAYOR

ATTEST:



JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORM:



MARY GAYLE RAMSEY, CITY ATTORNEY

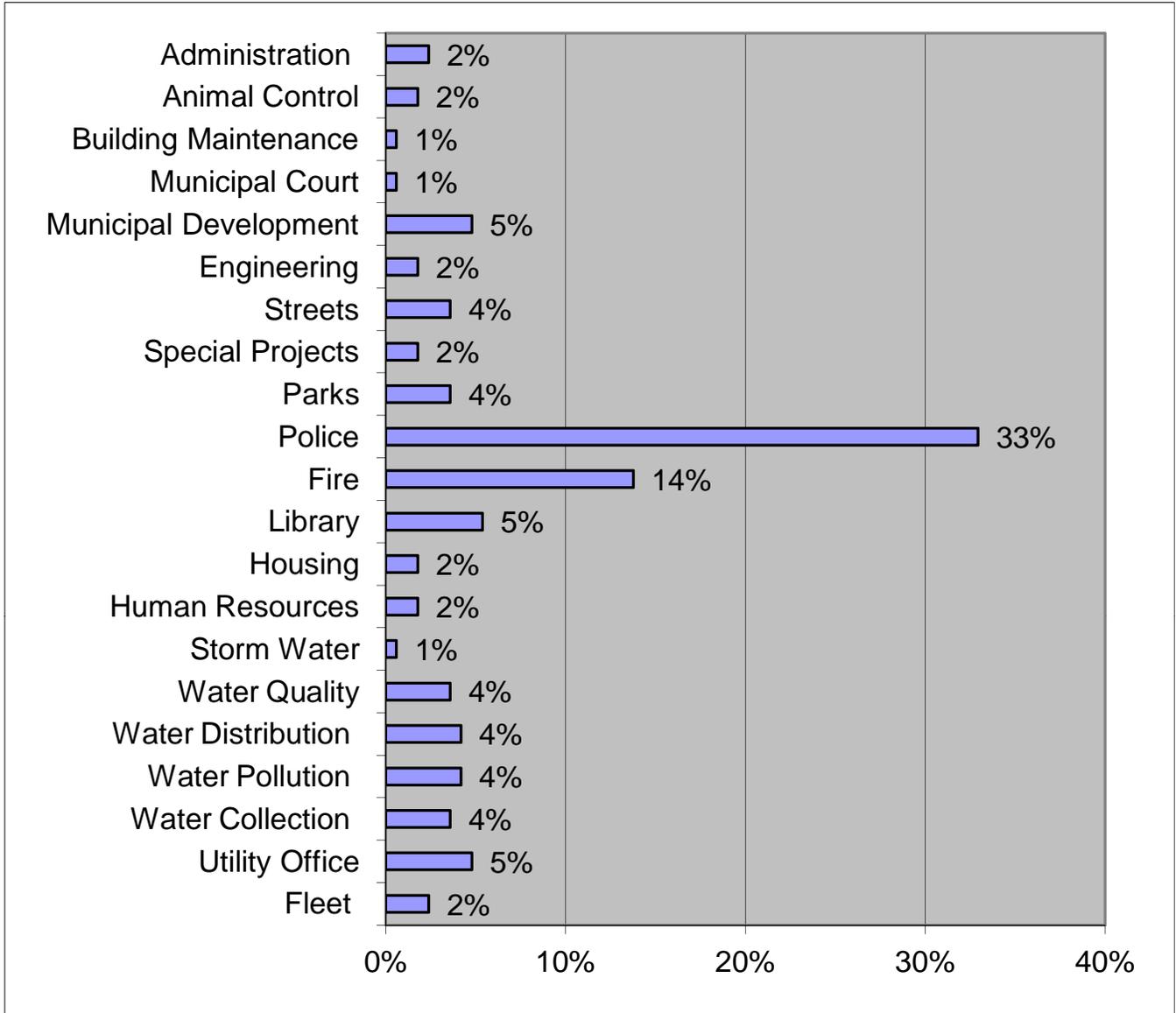
ORGANIZATIONAL CHART



PERSONNEL ALLOCATION

Administrative		Special Projects		Library		WasteWater Collection	
City Manager	1.0	Foreman	1.0	Director	1.0	Foreman	1.0
Assistant City Manager	1.0	Crew Chief	1.0	Public Services Supervisor	1.0	Crew Leader	1.0
Executive Secretary	1.0	Part-Time	0.5	Youth Services Librarian	1.0	Equipment Operator	1.0
Administrative Clerk	1.0	Department Total	2.5	Technical Services Tech	1.0	Maintenance	2.0
Department Total	4.0			Technician	3.0	Customer Service/Meter Reader	1.0
		Parks		Part-Time	2.0	Department Total	6.0
Animal control		Foreman	1.0	Department Total	9.0		
Administrative Clerk	1.0	Crew Leader	1.0			Utility	
Animal Control Officer	2.0	Equipment Operator	2.0	Housing (Section 8)		Director	1.0
Department Total	3.0	Maintenance	2.0	Director	1.0	Administrative Secretary	1.0
		Department Total	6.0	Administrative Clerk	2.0	Billing Clerk	1.0
Municipal Building				Department Total	3.0	Accounting Technician	1.0
Maintenance Person	1.0	Pool				Administrative Clerk	4.0
Department Total	1.0	Manager	1.0	Human Resources		Department Total	8.0
		Assistant Manager	1.0	Director	1.0		
Municipal Court		Lifeguards	12.0	Administrative Clerk	2.0	Storm Water Utility	
Presiding Judge	0.5	Maintenance	1.0	Department Total	3.0	Maintenance	1.0
Associate Judge	0.5	Department Total	15.0				
Court clerk	1.0					Department Total	1.0
Department Total	2.0			Water Quality			
		Police		Assistant City Engineer	1.0	Equipment Replacement	
Municipal Development		Chief of Police	1.0	Chief Operator	1.0	Foreman	1.0
Director	1.0	Captain	3.0	Plant Operator	3.0	Mechanic	2.0
Building Inspector	2.0	Sergeant	6.0	Department Total	5.0	Service Attendant	1.0
Code Enforcement	4.0	Corporal	5.0			Department Total	4.0
Administrative Clerk	1.0	Patrol Officer	23.0	Water Distribution			
Department Total	8.0	Administrative Secretary	1.0	Crew Leader	1.0		
		Community Service Officer	5.0	Equipment Operator	1.0		
Engineering		Forensic Technician	1.0	Maintenance	4.0		
City Engineer	1.0	Dispatcher/Records Clerk	10.0	Administrative Clerk	1.0		
Technician	2.0	Department Total	55.0	Department Total	7.0		
Department Total	3.0						
		Fire		Water Pollution Control			
Street		Fire Chief	1.0	Chief Operator	1.0		
Director	1.0	Fire Marshal	1.0	Plant Operator	6.0		
Foreman	1.0	Captain	4.0	Department Total	7.0		
Crew Leader	1.0	Driver Engineer	6.0				
Equipment Operator	1.0	Fire Fighter	11.0				
Maintenance	2.0	Department Total	23.0				
Administrative Secretary	1.0	Volunteer Firefighters	30.0				
Department Total	7.0						

CITY OF TERRELL
PERSONNEL



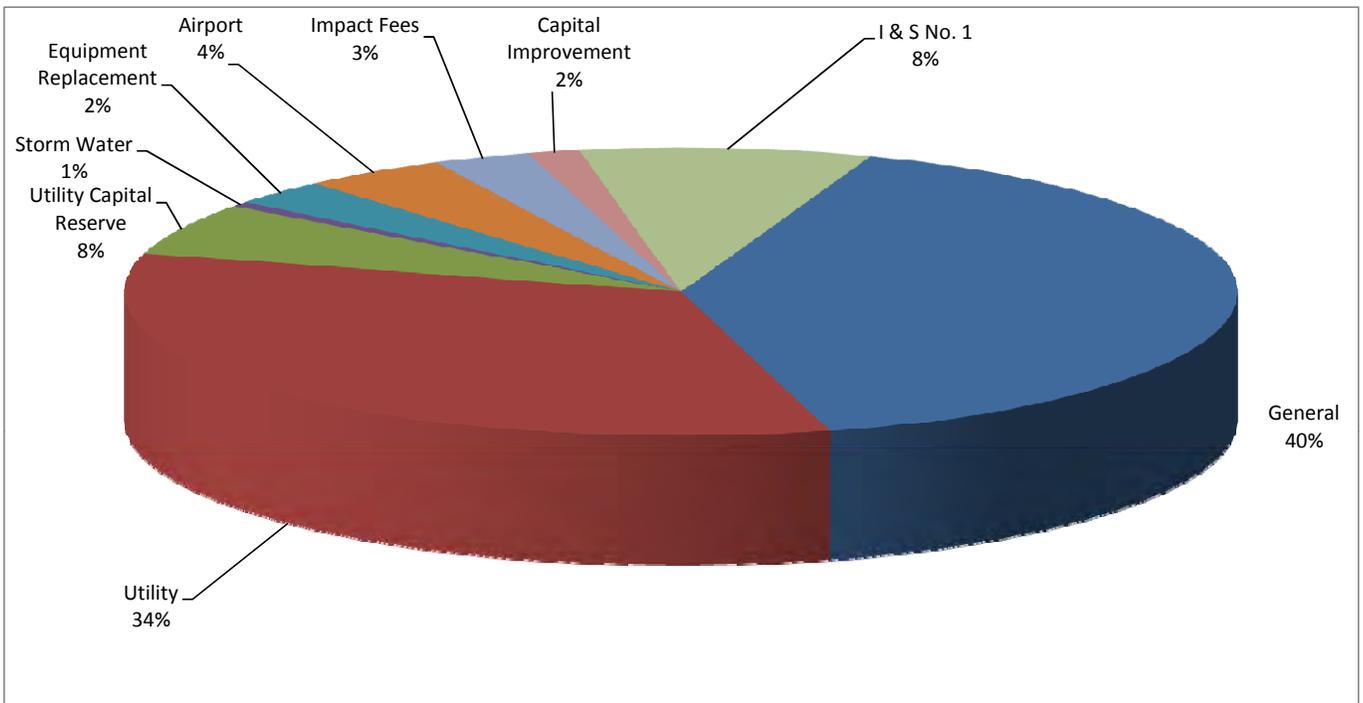
CONSOLIDATED SUMMARY OF PROJECTIONS



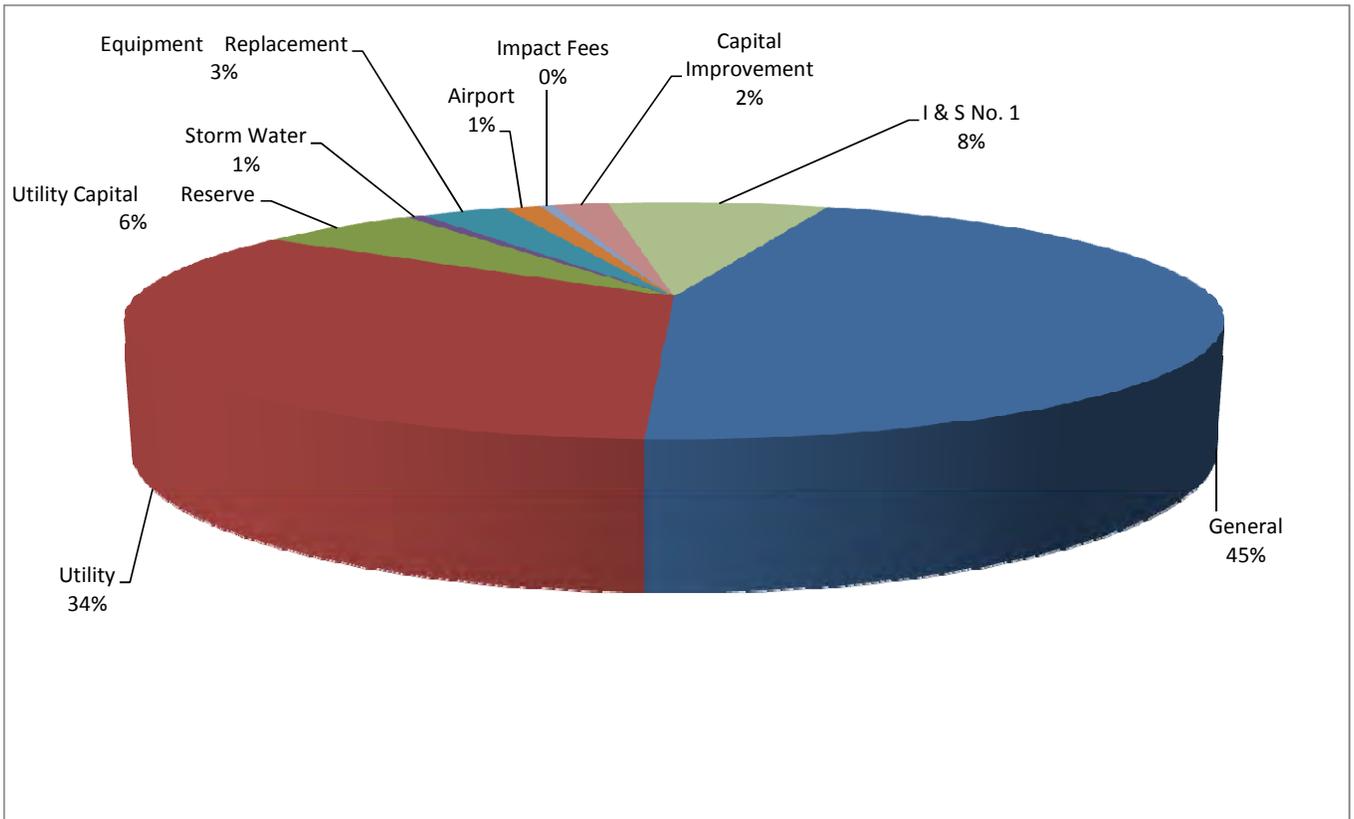
2013-2014
CONSOLIDATED BUDGET INFORMATION

	General Fund	Utility Fund	Utility Capital Reserve Fund	Storm Water Utility Fund	Equipment Replacement Fund	Airport Fund	Impact Fees Fund	Capital Improvement Fund	Tourism Fund	I&S No. 1 Debt Service	TIF No. 1 Fund
Beginning Fund Balance	2,603,997	3,480,005	1,375,992	101,652	101,577	1,576,281	1,245,129	315,985	92,076	1,139,425	2,375,942
Operating Revenues	16,310,089	12,388,560	1,381,268	160,200	1,243,621	397,635	82,500	402,150	257,425	2,853,101	5,558,359
Total Revenues	18,914,086	15,868,565	2,757,260	261,852	1,345,198	1,973,916	1,327,629	718,135	349,501	3,992,526	7,934,301
Operating Expenditures	16,268,887	12,155,827	2,060,000	223,277	1,111,110	474,788	185,000	705,000	0	2,853,101	7,624,000
Ending Fund Balance	2,645,199	3,712,738	697,260	38,575	234,088	1,499,128	1,142,629	13,135	349,501	1,139,425	310,301

Revenue



EXPENSE



Fund Definitions

General Fund is the chief operating fund of the city, accounts for all financial resources and expenditures that are not covered in one of the other funds.

Enterprise funds are used to account for a city's business activities that receive a major portion of their funding from user charges.

- (1) **Utility Fund**
- (2) **Airport Fund**

Special revenue funds are used to account for revenue that is earmarked by law or by city policy for specific purposes.

- (1) **Tourism Fund**
- (2) **Impact Fee Fund**
- (3) **Tax Increment Finance Fund**

Capital projects funds account for all financial resources and expenditures for the acquisition or construction of major capital facilities.

- (1) **Capital Improvement Fund**
- (2) **Utility Capital Reserve Fund**

Debt service funds account for money set aside to pay the principal and interest on long-term debt.

- (1) **Interest and Sinking Fund No. 1 Taxable Debt.**
- (2) **Interest and Sinking Fund No. 2 Revenue Debt.**

Internal service funds are used to account for revenue and expenses for services rendered by one city department to another.

- (1) **Equipment Replacement Funds**
- (2) **Self Insurance Fund**

Revenue Definitions

Property Tax. All property tax revenues, including delinquent tax payments, penalties and interest.

Other Local Taxes. Revenue from mixed beverage tax receipts among others.

City Sales Tax. Receipts from the local sales and use tax were originally established at 1 percent. The City of Terrell elected to levy an additional amount to reduce property taxes and for economic development purposes.

Franchise Fees. Revenues from fees imposed on investor-owned electric or gas utilities, telecommunication, cable, taxicab companies, and other private corporations using the city's streets and other rights-of-way. These fees are in addition to and separate from the property taxes levied against such companies.

License and Permit. Revenue generated from building permits and animal licenses among others.

Fines and Fees. Funds received from payments of traffic fines and other fines for violations of city laws or ordinances.

Charges for Current Services Funds received Trash and Landfill services.

Use of Money. Income from interest paid on deposits of idle city funds.

Community Services. Receipts realized from rental of city-owned buildings, land or other city resources.

Refunds and Recoveries Funds recovered from insurance claims and settlements.

Other Revenue. Miscellaneous revenue Donations, State, federal and local grant funds.

Expenditure Definitions

Personnel & Personal Services. This includes the cost of salaries, wages and fringe benefits for city employees.

Supplies. This includes the cost of fuel, tires, and office supplies, small items of equipment, tools and clothing.

Maintenance this includes cost for on going maintenance and or repair and replacement of equipment.

Contractual Services. The cost of travel, office space rentals, purchased utilities, and professional services provided by attorneys, consulting engineers, architects, accountants, and other outside firms on a contractual basis.

Capital Outlays. Cost of major equipment, vehicles, and other items, which have a useful life of several years.

Debt Service. Payments of principal and interest on general obligation (tax) bonds, revenue bonds, certificates of obligation and other debts that may be incurred by the city.

TAX RATE

This budget will raise more total property taxes than last year's budget by \$59,309 or 0.98%, and of that amount \$50,321 is tax revenue to be raised from new property added to the tax roll this year.



PROPOSED ESTIMATED TAX RATE INFORMATION

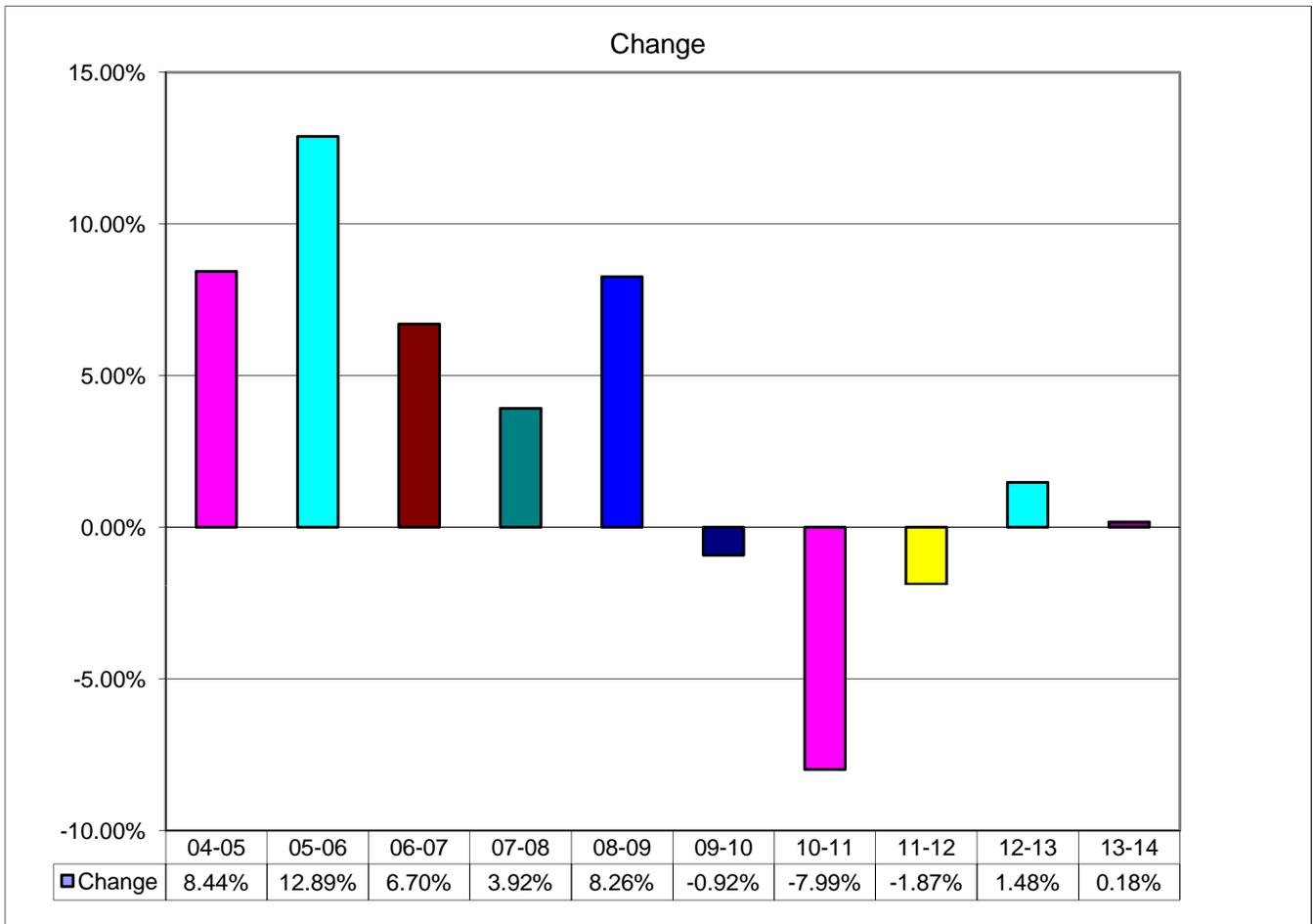
**FISCAL YEAR
2013-2014**

					2013-2014
ESTIMATED 2013 ADJUSTED TAXABLE VALUE					929,572,780
PROPOSED TAX RATE					0.6493
	TOTAL TAX REVENUES		Total		6,035,716
<u>CURRENT TAXES</u>					
	100% COLLECTION				6,035,716
	TIF No. 1 Est				1,201
			Total		6,034,515
<u>TAX RATE PROOF</u>					
	M&O	82%		0.5337	4,961,046
	I&S	18%		0.1155	1,073,469
				0.6492	6,034,515

CITY OF TERRELL
 ASSESSED VALUATION TAX RATE
 HISTORY INCLUDING THE PRELIMINARY VALUATION

YEAR	ASSESSED VALUATIONS	TAX RATE	TAXES ASSESSED
2000	506,373,987	0.650	3,291,431
2001	586,621,575	0.650	3,813,040
2002	603,618,789	0.650	3,923,522
2003	665,698,525	0.650	4,327,040
2004	727,025,258	0.650	4,725,664
2005	834,587,541	0.650	5,424,819
2006	894,542,447	0.650	5,814,526
2007	931,051,598	0.650	6,051,835
2008	1,014,913,277	0.650	6,596,936
2009	1,005,646,462	0.650	6,536,702
2010	931,249,501	0.650	6,053,122
2011	914,141,372	0.650	5,941,919
2012	927,901,309	0.650	6,031,359
Est 2013	\$ 929,572,780	0.650	6,042,223

PERCENT CHANGE IN PROPERTY VALUE



GENERAL FUND



**GENERAL FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	4,364,976
Estimated Revenues FY 2013	16,407,996
Revenues Collected thru April 30, 2013	11,106,691
Anticipated Revenue to Sept. 30, 2013	5,301,305
Sub-Total	9,666,281
Estimated Expenditures FY 2013	16,362,415
Y-T-D April 30, 2013	9,300,131
Sub-Total	7,062,284
Estimated Beginning Cash FY 2014	2,603,997
Proposed Revenues FY 2014	16,310,089
Sub-Total	18,914,086
Proposed Expenditures FY 2014	16,268,887
Estimated Cash in Bank Sept. 30 2014	2,645,199

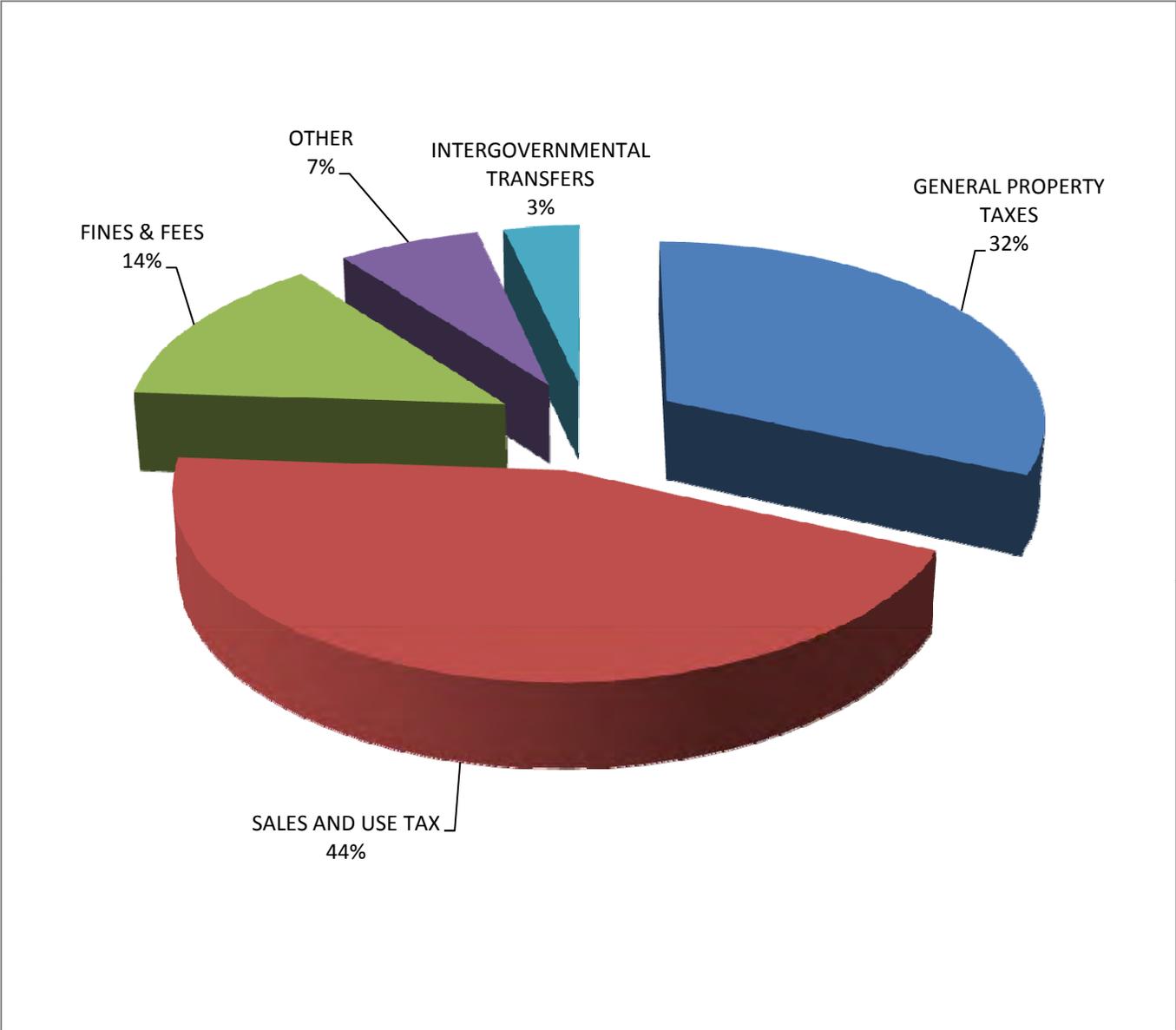
Revenue vs Expense

	2012 Actual	Estimated Year End	2014 Proposed Budget
Revenues	16,149,511	16,407,996	16,310,089
Expense	14,972,250	16,362,415	16,268,887
	1,177,262	45,581	41,202

Summary Revenue vs Expense

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE			
GENERAL PROPERTY TAXES	4,398,097	4,483,113	5,166,046
FRANCHISE FEES	1,668,532	1,539,916	1,639,000
SALES AND USE TAX	7,284,365	7,564,998	7,240,000
LICENSE & PERMITS	122,414	136,750	153,800
FINES & FEES	424,831	430,200	425,450
CHARGES FOR CURRENT SERVICES	497,487	509,900	509,900
USE OF MONEY	5,260	5,000	5,000
COMMUNITY SERVICES	63,606	38,550	20,550
REFUNDS & RECOVERIES	426,833	571,772	462,415
OTHER SERVICES	118,991	111,230	105,830
INTERGOVERNMENTAL TRANSFERS	1,139,096	1,016,567	582,098
TOTAL	16,149,511	16,407,996	16,310,089
EXPENSES			
11 LEGISLATIVE	2,255,645	2,190,125	2,115,326
12 ADMINISTRATION	640,387	682,539	703,717
13 ANIMAL CONTROL	161,228	192,345	192,552
15 LEGAL	278,385	278,000	200,000
16 MUNICIPAL BUILDING	661,155	713,225	487,420
17 MUNICIPAL COURT	101,193	105,308	101,542
20 MUNICIPAL DEVELOPMENT	678,976	848,336	762,949
21 ENGINEERING	347,176	390,039	394,635
22 STREET	598,570	618,079	1,023,911
23 SPECIAL PROJECTS	258,863	281,282	0
25 SANITATION	528,895	618,000	555,000
26 PARKS	437,859	459,182	492,944
27 POOLS	103,781	113,477	104,542
28 STREET LIGHTING	314,232	295,000	285,000
32 POLICE	4,527,756	4,853,437	5,004,823
33 FIRE	2,129,613	2,371,483	2,386,714
34 LIBRARY	513,357	543,644	589,619
35 HOUSING	276,249	291,160	298,415
37 LANDFILL	7,335	19,950	18,900
40 HUMAN RESOURCES/RECRUITMENT	300,457	497,803	550,878
90 DEBT SERVICE	0	0	0
TOTAL	15,121,112	16,362,415	16,268,887

Revenue



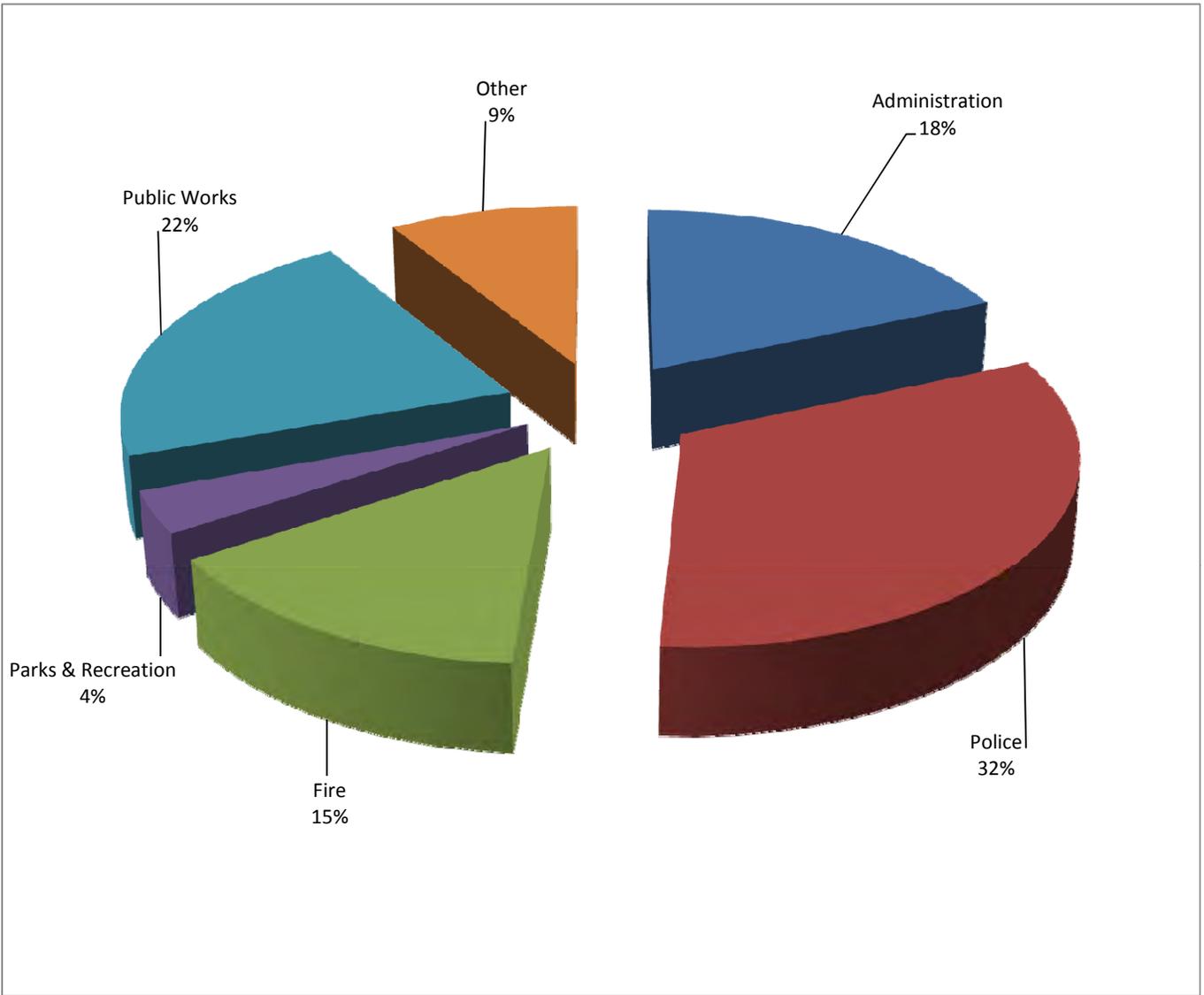
	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE			
Fund 010 GENERAL FUND			
GENERAL PROPERTY TAXES			
00-3101-00			
TAXES-CURRENT	4,223,960	4,281,113	4,961,046
00-3102-00			
TAXES-DELINQUENT	100,703	130,000	130,000
00-3103-00			
TAXES-PENALTY & INTEREST CURRENT	26,986	32,000	35,000
00-3104-00			
PENALTY & INTERST - DELINQUENT	46,448	40,000	40,000
Revenues Total	4,398,097	4,483,113	5,166,046
FRANCHISE FEES			
00-3201-00			
FRANCHISE- UTILITY 020904490	250,000	250,000	350,000
00-3202-00			
FRANCHISE-LONE STAR GAS	138,546	120,816	140,000
00-3203-00			
FRANCHISE-TELEPHONE	127,392	165,000	130,000
00-3204-00			
FRANCHISE-CABLE TV	86,973	86,000	89,000
00-3205-00			
FRANCHISE-TXU ELECTRIC	926,696	788,100	800,000
00-3213-00			
FRANCHISE-IESI	138,925	130,000	130,000
Revenues Total	1,668,532	1,539,916	1,639,000
SALES AND USE TAX			
00-3207-00			
CITY SALES TAX	3,623,108	3,762,999	3,600,000
00-3208-00			
MIXED DRINKS	38,149	39,000	40,000
00-3211-00			
CITY SALES TAX / TAX REDUCTION	1,811,554	1,881,500	1,800,000
00-3250-00			
TAXES-SALES TAX ECONOMIC DEV	1,811,554	1,881,500	1,800,000
Revenues Total	7,284,365	7,564,998	7,240,000

	2012 Actual	Estimated Year End	2014 Proposed Budget
LICENSE & PERMITS			
00-3301-00			
PERMITS-ALCOHOLIC BEVERAGE	1,268	500	1,000
00-3302-00			
PERMITS-AMUSEMENT	400	500	1,000
00-3303-00			
PERMITS-BUILDING	37,941	40,000	50,000
00-3304-00			
PERMITS-ELECTRICAL	7,582	6,000	7,000
00-3305-00			
PERMITS-PEDDLERS	1,800	0	1,800
00-3306-00			
PERMITS-PLUMBING	7,392	6,500	7,500
00-3307-00			
PERMITS-DEMOLITION	1,320	1,500	2,000
00-3308-00			
PERMITS-CERTIFICATE OF OCCUPANCY	5,680	5,000	4,500
00-3309-00			
PERMITS-MECHANICAL	4,796	2,500	3,000
00-3310-00			
LICENSE-ELECTRICAL	111	350	500
00-3311-00			
REGISTRATION FEES	7,385	6,000	5,000
00-3312-00			
PERMITS-ALARM	19,200	15,000	15,000
00-3313-00			
LICENSE-RESTAURANT/FOOD	18,905	48,400	50,000
00-3317-00			
REGISTRATION-DOG	3,738	2,500	3,500
00-3319-00			
PERMITS-SIGN	4,896	2,000	2,000
Revenues Total	122,414	136,750	153,800

	2012 Actual	Estimated Year End	2014 Proposed Budget
FINES & FEES			
00-3402-00			
FINES-MUNICIPAL COURT	317,083	320,000	320,000
00-3403-00			
OTHER	11,114	7,100	8,000
00-3404-00			
FEES-OPEN RECORDS REQUEST	3,533	3,000	3,000
00-3406-00			
FEES - APARTMENT INSPECTIONS	11,352	14,000	15,000
00-3407-00			
FEES-VETERINARIAN	803	6,500	0
00-3411-00			
PAVILION RENTAL	2,125	2,500	2,500
00-3412-00			
VITAL STATISTICS	14,159	14,200	15,000
00-3413-00			
FEES-SWIMMING POOL GATE	58,990	58,000	58,000
00-3417-00			
FEES- MAPS & PUBLICATIONS	215	100	100
00-3418-00			
FEES- ZONING & PUBLICATIONS	3,572	1,500	2,000
00-3419-00			
FEES- COPIES	241	200	200
00-3420-00			
FEES- FINGERPRINTS	200	200	150
00-3421-00			
FEES- ANIMAL SHELTER	1,188	1,200	1,500
00-3425-00			
FEES- RECREATIONAL	255	1,700	0
	Revenues Total	424,831	430,200
CHARGES FOR CURRENT SERVICES			
00-3506-00			
FEES- RESIDENTIAL REFUSE	489,198	501,000	501,000
00-3516-00			
FEES- LANDFILL SITE	8,289	8,900	8,900
	Revenues Total	497,487	509,900
USE OF MONEY			
00-3601-00			
INTEREST	5,260	5,000	5,000
	Revenues Total	5,260	5,000

	2012 Actual	Estimated Year End	2014 Proposed Budget
COMMUNITY SERVICES			
00-3675-00			
HOUSING OFFICE LEASE	5,100	2,550	2,550
00-3676-00			
LEASE - HOSPITAL & PROFESSIONAL BUILDING	51,506	36,000	18,000
00-3683-00			
LEASE-STAR TRANSIT	7,000	0	0
Revenues Total	63,606	38,550	20,550
REFUNDS & RECOVERIES			
00-3701-00			
INSURANCE RECOVERIES	30,116	30,000	30,000
00-3702-00			
LIBRARY	41,554	20,000	30,000
00-3703-00			
DEMOLITION	3,350	10,000	4,000
00-3705-00			
MOWING	56,429	45,000	40,000
00-3706-00			
OTHER	46,093	180,739	60,000
00-3812-00			
HOUSING ADMINISTRATION	249,291	286,033	298,415
Revenues Total	426,833	571,772	462,415
OTHER SERVICES			
00-3717-00			
LOAN PROCEEDS	0	0	0
00-3800-00			
LEASE-T MOBILE WATER TOWER	0	22,800	22,800
00-3801-00			
TERRELL POLICE DEPARTMENT	0	3,500	3,500
00-3802-00			
TERRELL ISD ELECTION CHARGES	2,766	6,200	5,000
00-3803-00			
KAUFMAN COUNTY/LIBRARY	23,800	47,600	47,600
00-3807-00			
LEASE - ETMC	6,160	6,720	6,720
00-3818-00			
OTHER	73,555	7,000	100
00-3819-00			
ANIMAL SHELTER DONATIONS	825	2,000	0
00-3836-00			
LEASE-TERRELL HERITAGE SOCIETY	120	110	110
00-3842-00			
DONATIONS - FIRE DEPARTMENT	0	5,300	0
00-3845-00			
SECTION 8 INSPECTION FEES	11,765	10,000	20,000
Revenues Total	118,991	111,230	105,830

	2012 Actual	Estimated Year End	2014 Proposed Budget
INTERGOVERNMENTAL TRANSFERS			
00-3714-00			
PUBLIC SAFETY FOR SPECIAL EVENTS	17,000	17,000	17,000
00-3716-00			
TRANSFER IN STORMWATER UTILITY FUND	10,750	9,000	52,524
00-3722-00			
TRNSFR IN UTILITY DEBT OBLI. REFUN	317,488	397,753	0
00-3723-00			
TRANSFER IN AIRPORT ADMINISTRATION	20,238	20,238	30,238
00-3804-00			
TRANFER FROM 026 HOME GRANT FUND	80,000	0	0
00-3810-00			
TRANSFER IN CLOSE HOMEBUYER GRANT	161,584	0	0
00-3811-00			
TRANSFER IN CLOSE GRANT FUNDS	49,700	90,240	0
00-3831-00			
INTER-GOV TRNS 020904497	482,336	482,336	482,336
Revenues Total	1,139,096	1,016,567	582,098
TOTAL REVENUE	16,149,511	16,407,996	16,310,089



Personnel Costs

	2012 Actual	Estimated Year End	2014 Proposed Budget
11 LEGISLATIVE	102	112	206
12 ADMINISTRATION	470,811	509,189	515,467
13 ANIMAL CONTROL	121,620	154,141	154,776
16 MUNICIPAL BUILDING	49,035	51,455	58,270
17 MUNICIPAL COURT	45,666	48,908	50,192
20 MUNICIPAL DEVELOPMENT	470,896	586,067	633,104
21 ENGINEERING	288,930	334,144	343,140
22 STREET	316,871	316,989	373,091
26 PARKS	348,245	365,652	383,814
27 POOLS	71,369	77,077	77,942
32 POLICE	4,042,977	4,421,406	4,582,273
33 FIRE	1,972,079	2,152,786	2,197,589
34 LIBRARY	430,819	444,059	494,719
35 HOUSING	208,335	220,080	227,335
40 HUMAN RESOURCES/RECRUITMENT	219,989	408,572	430,328
TOTAL	9,057,744	10,090,637	10,522,246

Supplies

	2012 Actual	Estimated Year End	2014 Proposed Budget
11 LEGISLATIVE	18,429	23,200	8,400
12 ADMINISTRATION	1,755	2,000	2,500
13 ANIMAL CONTROL	7,600	8,080	8,800
16 MUNICIPAL BUILDING	53,570	53,550	48,300
17 MUNICIPAL COURT	2,065	3,250	1,650
20 MUNICIPAL DEVELOPMENT	7,399	5,844	4,500
21 ENGINEERING	1,671	1,700	2,200
22 STREET	53,028	64,500	62,300
26 PARKS	7,312	9,000	8,300
27 POOLS	16,879	17,400	18,100
32 POLICE	56,679	61,859	60,775
33 FIRE	22,131	48,867	34,625
34 LIBRARY	12,545	20,635	30,500
35 HOUSING	3,026	5,060	5,060
37 LANDFILL	71	200	100
40 HUMAN RESOURCES/RECRUITMENT	7,114	5,850	11,300
TOTAL	271,272	330,995	307,410

Maintenance

	2012 Actual	Estimated Year End	2014 Proposed Budget
11 LEGISLATIVE	16,145	0	13,000
12 ADMINISTRATION	10,822	9,500	9,500
13 ANIMAL CONTROL	11,919	10,100	10,250
16 MUNICIPAL BUILDING	268,749	313,470	109,500
17 MUNICIPAL COURT	17,845	15,000	15,000
20 MUNICIPAL DEVELOPMENT	12,018	25,080	10,000
21 ENGINEERING	18,328	14,000	10,000
22 STREET	8,393	7,000	0
26 PARKS	27,372	25,800	24,550
27 POOLS	14,962	6,500	6,500
32 POLICE	130,964	95,111	92,425
33 FIRE	44,454	63,530	52,500
34 LIBRARY	27,693	26,500	21,000
35 HOUSING	20,525	20,800	20,800
37 LANDFILL	344	400	600
40 HUMAN RESOURCES/RECRUITMENT	11,475	9,450	9,450
TOTAL	642,009	642,241	405,075

Contractual

	2012 Actual	Estimated Year End	2014 Proposed Budget
11 LEGISLATIVE	2,220,000	2,166,814	2,093,720
12 ADMINISTRATION	156,999	161,850	176,250
13 ANIMAL CONTROL	20,089	20,024	18,726
15 LEGAL	278,385	278,000	200,000
16 MUNICIPAL BUILDING	284,146	294,750	271,350
17 MUNICIPAL COURT	35,617	38,150	34,700
20 MUNICIPAL DEVELOPMENT	188,663	231,345	115,345
21 ENGINEERING	38,246	40,195	39,295
22 STREET	216,679	226,640	228,670
26 PARKS	54,930	58,730	56,280
27 POOLS	572	2,500	2,000
32 POLICE	294,657	272,261	269,350
33 FIRE	90,950	101,500	102,000
34 LIBRARY	42,300	52,450	43,400
35 HOUSING	44,363	45,220	45,220
37 LANDFILL	6,920	19,350	18,200
40 HUMAN RESOURCES/RECRUITMENT	61,879	73,931	99,800
90 DEBT SERVICE	0	0	0
TOTAL	4,035,395	4,083,710	3,814,306

Capital

	2012 Actual	Estimated Year End	2014 Proposed Budget
11 LEGISLATIVE	970	0	0
16 MUNICIPAL BUILDING	5,655	0	0
22 STREET	0	0	50,000
26 PARKS	0	0	20,000
27 POOLS	0	10,000	0
32 POLICE	2,479	2,800	0
33 FIRE	0	4,800	0
TOTAL	9,104	17,600	70,000

Legislative

Mission Statement

The mission of the City Council of the City of Terrell, Texas, is to create pride by serving the community in a proactive manner and to enhance the quality of life through providing the highest level of services in the most efficient manner.

Description

The municipal government provided by the City of Terrell is known as the “Council-Manager” government. All powers of the City are vested in an elective City Council, which enact local legislation, adopt budget, determine policies and appoint the city manager. All powers of the City are exercised in the manner prescribed by the City Charter or by ordinance.

The Mayor is elected from the city at large and the voters in their respective districts elect the four (4) district Council Members. The Mayor Pro Tem and Deputy is a duly elected district Council Member who is chosen by a majority of the City Council at each regular meeting following each municipal election.

11 LEGISLATIVE	Budget	Budget Impact
PERSONNEL SERVICES	206	
SUPPLIES	8,400	
MAINTENANCE	13,000	
CONTRACTUAL/SERVICES	2,093,720	
DEPARTMENT TOTAL	2,115,326	13%

	2012 Actual	Estimated Year End	2014 Proposed Budget
EXPENSES			
11 LEGISLATIVE			
PERSONNEL SERVICES			
11-4112-00			
WORKMENS COMP	102	112	206
Expenses Total	102	112	206
SUPPLIES			
11-4201-00			
OFFICE SUPPLIES	1,701	10,000	1,100
11-4204-00			
PRINTING	6,198	7,000	1,500
11-4211-00			
FOOD & CONCESSION SUPPLIES	1,544	0	600
11-4212-00			
ELECTION SUPPLIES	8,986	6,200	5,200
Expenses Total	18,429	23,200	8,400
MAINTENANCE			
11-4304-00			
COMPUTER MAINTENANCE	16,145	0	13,000
Expenses Total	16,145	0	13,000
CONTRACTUAL/SERVICES			
11-4401-00			
AUDIT	45,000	45,000	45,000
11-4402-00			
MEMBERSHIP & DUES	10,490	10,000	3,900
11-4403-00			
ADVERTISING	5,698	3,000	0
11-4404-00			
CONSULTANT FEES & SERVICES	13,430	5,000	10,000
11-4405-00			
PROFESSIONAL DEVELOPMENT	2,256	0	5,000
11-4408-00			
AUTOZONE CHP 380 REBATE	175,675	187,866	187,870
11-4409-00			
AD VALOREM TAX	5,051	2,248	3,350
11-4410-00			
TERRELL CITIZEN UNIVERSITY	5,747	3,000	3,000
11-4411-00			
COMMUNICATIONS	346	2,700	0
11-4417-00			
LAND LEASE PAYMENTS	41	500	1,000
11-4418-00			
TRAVEL & EDUCATION	8,589	8,000	6,500
11-4419-00			
TRAINING & PUBLICATIONS	400	1,000	400
11-4423-00			
HOUSING ASSISTANCE PROGRAM	80,000	0	0
11-4440-00			
CONTRACT LABOR	0	7,000	0
11-4493-00			
LABOR FOR YOUR NEIGHBOR	0	0	2,700
11-4498-00			
CONTINGENCY FUND	25,723	10,000	25,000
11-4587-00			
TERRELL ECONOMIC DEVELOPMENT	1,841,554	1,881,500	1,800,000
Expenses Total	2,220,000	2,166,814	2,093,720
CAPITAL			
11-4505-00			
ACQUISITION OF PROPERTY	970	0	0
Expenses Total	970	0	0
LEGISLATIVE Department Total	2,255,645	2,190,125	2,115,326

Administration

Mission Statement

The Administrative Department's mission is to provide the City Council with the necessary information needed to conduct the affairs of the City, enforcing ordinances and laws of the City and State, review and supervise all department operation, review and update management policies and regulations of the City; and prepare and present the Annual Budget.

Description

The Administration Department is responsible for the administration of all activities of the City, appointment of department heads and employees, and makes recommendations to the City Council on all matters concerning the City.

12 ADMINISTRATION	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	515,467	
SUPPLIES	2,500	
MAINTENANCE	9,500	
CONTRACTUAL/SERVICES	176,250	
DEPARTMENT TOTAL	703,717	4%

	2012 Actual	Estimated Year End	2014 Proposed Budget
12 ADMINISTRATION			
PERSONNEL			
12-4101-00			
SUPERVISION	277,708	299,100	296,536
12-4102-00			
CLERICAL	72,314	76,450	77,937
Expenses Total	350,022	375,550	374,473
PERSONNEL SERVICES			
12-4110-00			
SOCIAL SECURITY	23,099	28,730	28,647
12-4111-00			
T M R S	57,989	64,820	67,405
12-4112-00			
WORKMENS COMP	914	560	1,850
12-4114-00			
GROUP HEALTH & DENTAL INS	38,787	39,529	43,092
12-4116-00			
ICMA DEFERRED COMP. PLAN	0	0	0
Expenses Total	120,790	133,639	140,994
SUPPLIES			
12-4201-00			
OFFICE SUPPLIES	1,755	2,000	2,500
Expenses Total	1,755	2,000	2,500
MAINTENANCE			
12-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	10,822	9,500	9,500
Expenses Total	10,822	9,500	9,500
CONTRACTUAL/SERVICES			
12-4402-00			
MEMBERSHIP & DUES	2,159	3,000	1,500
12-4404-00			
CONSULTANT FEES AND SERVICES	0	0	0
12-4411-00			
COMMUNICATIONS	9,723	10,000	10,000
12-4415-00			
INSURANCE	54,212	60,000	75,000
12-4418-00			
TRAVEL & EDUCATION	4,298	3,100	2,000
12-4424-00			
TAX COLLECTION CONTRACT (R)	83,312	83,000	85,000
12-4440-00			
CONTRACT LABOR	796	0	0
12-4450-00			
EQUIPMENT RENTAL (R)	2,500	2,750	2,750
Expenses Total	156,999	161,850	176,250
ADMINISTRATION Department Total	640,387	682,539	703,717

Animal Control

Mission Statement

Animal Control's mission is to work with the citizens of Terrell in keeping our city safe and healthy by timely enforcement of city ordinances as they pertain to the control and keeping of animals within the city limits of Terrell.

Description

The Animal Shelter is the responsibility of the Police Department. The purpose of the shelter is the protection of animals, enforcement of city ordinances and to ensure animals are licensed and provided with required vaccinations.

13 ANIMAL CONTROL	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	154,776	
SUPPLIES	8,800	
MAINTENANCE	10,250	
CONTRACTUAL/SERVICES	18,726	
DEPARTMENT TOTAL	192,552	1%

	2012 Actual	Estimated Year End	2014 Proposed Budget
13 ANIMAL CONTROL			
PERSONNEL			
13-4102-00			
CLERICAL	29,825	30,511	28,724
13-4103-00			
LABOR	40,706	66,729	67,366
13-4105-00			
OVERTIME	681	1,300	1,000
Expenses Total	71,212	98,540	97,090
PERSONNEL SERVICES			
13-4110-00			
SOCIAL SECURITY	6,978	7,592	7,427
13-4111-00			
T M R S	15,391	17,129	17,476
13-4112-00			
WORKMENS COMP	914	2,616	1,850
13-4114-00			
GROUP HEALTH & DENTAL INS	27,125	28,264	30,933
Expenses Total	50,408	55,601	57,686
SUPPLIES			
13-4201-00			
OFFICE SUPPLIES	2,033	1,180	1,500
13-4206-00			
MINOR TOOLS & APPARATUS	3,952	3,650	4,000
13-4211-00			
FOOD AND OR CONCESSION SUPPLIE	697	3,250	2,800
13-4221-00			
UNIFORM PURCHASES	918	0	500
Expenses Total	7,600	8,080	8,800
MAINTENANCE			
13-4304-00			
AUTOMATED EQUIP MAINTENANCE	11,472	10,000	10,000
13-4306-00			
MAINTENANCE TRAPS	447	100	250
Expenses Total	11,919	10,100	10,250
CONTRACTUAL/SERVICES			
13-4411-00			
COMMUNICATIONS	5,282	4,754	3,750
13-4418-00			
TRAVEL & EDUCATION	726	500	500
13-4430-00			
UTILITIES	1,831	1,300	1,006
13-4450-00			
EQUIPMENT RENTAL(R)	12,250	13,470	13,470
Expenses Total	20,089	20,024	18,726
ANIMAL CONTROL Department Total	161,228	192,345	192,552

Legal

Mission Statement

The Legal Department's mission is to provide legal services to the City Council, City Manager, and staff. As requested.

Description

The Legal Department provides appropriate legal services to the City Council, City Manager, and staff as requested. The City Attorney in the prosecution of Class C Misdemeanors serves the Municipal Court.

15 LEGAL

CONTRACTUAL/SERVICES	200,000	
DEPARTMENT TOTAL	200,000	1%

	2012 Actual	Estimated Year End	2014 Proposed Budget
15 LEGAL			
CONTRACTUAL/SERVICES			
15-4404-00			
CONSULTANT FEES & SERVICES	65,658	68,000	100,000
15-4405-00			
ATTORNEY FEES	212,728	210,000	100,000
Expenses Total	278,385	278,000	200,000
LEGAL Department Total	278,385	278,000	200,000

Municipal Building Maintenance

Mission Statement

The Municipal Building Maintenance strives to provide City facilities with the necessary services to maintain a clean and safe atmosphere to work.

Description

The Municipal Building Maintenance Department is responsible for the cleaning and maintaining of the following facilities:

1. Terrell Municipal Library
2. Terrell Municipal Building
3. Terrell Community Service Center
4. Fire Station #2
5. Ben Gill Park Restroom Facilities
6. Breezy Hill Restroom Facilities

16 MUNICIPAL BUILDING

PERSONNEL & PERSONNEL SERVICES	58,270	
SUPPLIES	48,300	
MAINTENANCE	109,500	
CONTRACTUAL/SERVICES	271,350	
DEPARTMENT TOTAL	487,420	3%

	2012 Actual	Estimated Year End	2014 Proposed Budget
16 MUNICIPAL BUILDING			
PERSONNEL			
16-4103-00			
LABOR	30,293	33,124	34,440
16-4105-00			
OVERTIME	219	0	0
Expenses Total	30,512	33,124	34,440
PERSONNEL SERVICES			
16-4110-00			
SOCIAL SECURITY	2,312	2,534	2,635
16-4111-00			
T M R S	5,069	5,717	6,199
16-4112-00			
WORKMENS COMP	2,306	1,079	4,667
16-4114-00			
GROUP HEALTH & DENTAL INS	8,836	9,001	10,329
Expenses Total	18,523	18,331	23,830
SUPPLIES			
16-4201-00			
OFFICE SUPPLIES	8,828	9,100	5,700
16-4206-00			
MINOR TOOLS & APPARATUS	1,541	600	100
16-4214-00			
POSTAGE	43,020	42,450	42,000
16-4220-00			
UNIFORM RENTAL & LAUNDRY	180	1,400	500
Expenses Total	53,570	53,550	48,300
MAINTENANCE			
16-4302-00			
FURNITURE & FIXTURES	634	1,470	500
16-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	10,921	12,000	9,000
16-4320-00			
BUILDINGS	257,194	300,000	100,000
Expenses Total	268,749	313,470	109,500
CONTRACTUAL/SERVICES			
16-4411-00			
COMMUNICATIONS	7,145	8,000	3,600
16-4430-00			
UTILITIES	272,925	275,000	265,000
16-4440-00			
CONTRACT LABOR	1,576	9,000	0
16-4450-00			
EQUIPMENT RENTAL(R)	2,500	2,750	2,750
Expenses Total	284,146	294,750	271,350
CAPITAL			
16-4501-00			
ANIMAL CONTROL HVAC SYSTEM	5,655	0	0
Expenses Total	5,655	0	0
MUNICIPAL BUILDING Department Total	661,155	713,225	487,420

Municipal Court

Mission Statement

The Municipal Court's mission is to provide a service for the handling of all alleged violations of city ordinances and misdemeanor violations and to assist defendants with their rights and duties for a fair and impartial trial.

Description

Responsible for handling all alleged traffic and misdemeanor violations by assisting defendants in obtaining copies of complaints, statutes, or city ordinances and explaining why they were charged with offenses; scheduling cases for hearings; notification to all witnesses, jurors and defendants of court dates and times by summons or subpoena and compiling statistical data for the city as well as the Texas Municipal Judicial Council and State Comptroller.

17 MUNICIPAL COURT	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	50,192	
SUPPLIES	1,650	
MAINTENANCE	15,000	
CONTRACTUAL/SERVICES	34,700	
DEPARTMENT TOTAL	101,542	1%

	2012 Actual	Estimated Year End	2014 Proposed Budget
17 MUNICIPAL COURT			
PERSONNEL			
17-4102-00			
CLERICAL	28,911	30,511	30,549
17-4105-00			
OVERTIME	446	1,000	1,000
Expenses Total	29,357	31,511	31,549
PERSONNEL SERVICES			
17-4110-00			
SOCIAL SECURITY	2,096	2,411	2,414
17-4111-00			
T M R S	4,880	5,439	5,679
17-4112-00			
WORKMENS COMP	124	140	250
17-4114-00			
GROUP HEALTH & DENTAL INS	9,210	9,407	10,300
Expenses Total	16,309	17,397	18,643
SUPPLIES			
17-4201-00			
OFFICE SUPPLIES	1,380	2,500	1,400
17-4204-00			
PRINTING	685	750	250
Expenses Total	2,065	3,250	1,650
MAINTENANCE			
17-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	17,845	15,000	15,000
Expenses Total	17,845	15,000	15,000
CONTRACTUAL/SERVICES			
17-4411-00			
COMMUNICATIONS	5,695	4,900	3,500
17-4418-00			
TRAVEL & EDUCATION	1,746	3,050	1,000
17-4440-00			
CONTRACT LABOR	28,175	30,000	30,000
17-4452-00			
JURY SERVICES	0	200	200
Expenses Total	35,617	38,150	34,700
MUNICIPAL COURT Department Total	101,193	105,308	101,542

Municipal Development

Mission Statement

To provide the development community, business owners and citizens of Terrell with the highest level of customer service and the best possible protection of life, health and property and to help the community promote neighborhood revitalization and safe and solid growth in housing, jobs and business.

Description

Responsible for assisting developers, builders, businesses and property owners through the planning/zoning and building permitting processes including zoning changes, platting, plan review for new and renovation of structures, performing field inspections in regards to building, plumbing, mechanical, electrical, and sign permits; providing code enforcement for zoning, rental housing, substandard buildings, high weeds and grass, junk and debris and junk vehicles. Under direction of the City Manager, assists with the coordination of the Planning & Zoning Commission, Zoning Board of Adjustments, and Building Standards Commission.

Manpower Summary

Director of Municipal Development	1.0		
Building Inspector		2.0	
Housing Inspector		1.0	
Code Enforcement Officer		3.0	
Administrative Clerk	1.0		
20 MUNICIPAL DEVELOPMENT	Budget		Budget Impact
PERSONNEL & PERSONNEL SERVICES	633,104		
SUPPLIES	4,500		
MAINTENANCE	10,000		
CONTRACTUAL/SERVICES	115,345		
DEPARTMENT TOTAL	762,949		5%

	2012 Actual	Estimated Year End	2014 Proposed Budget
20 MUNICIPAL DEVELOPMENT			
PERSONNEL			
20-4101-00			
SUPERVISION	146,858	153,956	159,034
20-4102-00			
CLERICAL	22,773	30,367	30,405
20-4103-00			
LABOR	152,245	216,234	249,028
20-4105-00			
OVERTIME	3,957	9,600	0
Expenses Total	325,833	410,157	438,467
PERSONNEL SERVICES			
20-4110-00			
SOCIAL SECURITY	24,240	31,377	33,543
20-4111-00			
T M R S	54,151	65,872	73,792
20-4112-00			
WORKMENS COMP	1,808	2,446	3,660
20-4114-00			
GROUP HEALTH & DENTAL INS	64,863	76,215	83,642
Expenses Total	145,063	175,910	194,637
SUPPLIES			
20-4201-00			
OFFICE SUPPLIES	1,979	1,744	1,100
20-4204-00			
PRINTING	786	700	350
20-4206-00			
MINOR TOOLS	498	400	50
20-4220-00			
UNIFORM RENTAL & LAUNDRY	4,136	3,000	3,000
Expenses Total	7,399	5,844	4,500
MAINTENANCE			
20-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	12,018	25,080	10,000
Expenses Total	12,018	25,080	10,000
CONTRACTUAL/SERVICES			
20-4402-00			
MEMBERSHIP & DUES	1,000	875	750
20-4403-00			
ADVERTISING	3,810	4,300	1,750
20-4407-00			
RECORDING	2,560	2,500	2,500
20-4411-00			
COMMUNICATIONS	9,867	8,700	6,075
20-4418-00			
TRAVEL & EDUCATION	3,681	3,200	0
20-4440-00			
CONTRACT LABOR	95,944	95,000	20,000
20-4440-01			
HEALTH INSPECTIONS	0	0	42,500
20-4450-00			
EQUIPMENT RENTAL(R)	15,250	16,770	16,770
20-4480-00			
STRUCTURES DEMOLITION&CLEAN UP	56,551	100,000	25,000
Expenses Total	188,663	231,345	115,345
MUNICIPAL DEVELOPMENT Department Total	678,976	848,336	762,949

Engineering

Mission Statement

The Engineering Department's mission is to provide support to the Administration and other departments in engineering, planning and technical matters that lie within the staff's experience and capabilities.

Description

The Engineering Department is responsible for planning, surveying, estimating, mapping, construction drawing, materials and work specification, bidding and contract document preparation, construction inspection, coordination with other agencies/utilities, measurement and payment calculation in support of streets and drainage, water and sewer operations, and capital improvement programming. The department is also responsible for plat and subdivision records maintenance. This department conducts traffic safety review of all motor vehicle accident reports, traffic control device justification studies and plans or layout, traffic counts, records maintenance and makes recommendations to Administration and/or TxDot. Serves as Airport Board/FBO/Staff Liaison, Airport property records and plans maintenance, bi-weekly safety inspection, lights and beacon maintenance, project representative at TxDot/Air; and Floodplain coordinator, development review and permitting, map maintenance and public information.

21 ENGINEERING	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	343,140	
SUPPLIES	2,200	
MAINTENANCE	10,000	
CONTRACTUAL/SERVICES	39,295	
DEPARTMENT TOTAL	394,635	2%

	2012 Actual	Estimated Year End	2014 Proposed Budget
21 ENGINEERING			
PERSONNEL			
21-4101-00			
SUPERVISION	101,216	105,948	105,991
21-4103-00			
LABOR	107,690	142,757	146,306
Expenses Total	208,906	248,705	252,297
PERSONNEL SERVICES			
21-4110-00			
SOCIAL SECURITY	15,903	16,845	17,120
21-4111-00			
T M R S	34,725	38,006	40,282
21-4112-00			
WORKMENS COMP	766	1,402	1,550
21-4114-00			
GROUP HEALTH & DENTAL INS	28,631	29,186	31,891
Expenses Total	80,024	85,439	90,843
SUPPLIES			
21-4201-00			
OFFICE SUPPLIES	1,597	1,500	2,000
21-4206-00			
MINOR TOOLS & APPARATUS	74	200	200
Expenses Total	1,671	1,700	2,200
MAINTENANCE			
21-4304-00			
AUTOMATED EQUIP. MAINTENANCE	18,328	14,000	10,000
Expenses Total	18,328	14,000	10,000
CONTRACTUAL/SERVICES			
21-4402-00			
MEMBERSHIP & DUES	0	0	0
21-4403-00			
ADVERTISING	964	0	0
21-4404-00			
CONSULTANT FEES & SERVICES	14,396	15,000	15,000
21-4407-00			
RECORDING	24	0	0
21-4411-00			
COMMUNICATIONS	9,695	8,900	8,900
21-4418-00			
TRAVEL & EDUCATION	372	900	0
21-4440-00			
CONTRACT LABOR	796	0	0
21-4450-00			
EQUIPMENT RENTAL(R)	12,000	15,395	15,395
Expenses Total	38,246	40,195	39,295
ENGINEERING Department Total	347,176	390,039	394,635

Streets

Mission Statement

To provide maintenance for streets and drainage areas; maintain and install traffic signs and street signs; perform construction jobs as needed and to respond to citizens complaints relative to streets and drainage problems.

Description

Responsible for repair of streets; motorgrading unpaved streets; street sweeping; truck hauling (dirt, sand, gravel, asphalt, equipment); special pickup and public nuisance removal and weed control.

22 STREET	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	373,091	
SUPPLIES	62,300	
MAINTENANCE	309,850	
CONTRACTUAL/SERVICES	228,670	
CAPITAL	50,000	
DEPARTMENT TOTAL	1,023,911	6%

	2012 Actual	Estimated Year End	2014 Proposed Budget
22 STREET			
PERSONNEL			
22-4101-00			
SUPERVISION	18,499	42,041	49,236
22-4102-00			
CLERICAL	38,151	39,900	39,978
22-4103-00			
LABOR	131,983	99,793	117,604
22-4105-00			
OVERTIME	9,450	16,000	15,000
Expenses Total	198,082	197,734	221,818
PERSONNEL SERVICES			
22-4110-00			
SOCIAL SECURITY	14,939	15,127	16,969
22-4111-00			
T M R S	32,870	34,129	39,927
22-4112-00			
WORKMENS COMP	16,009	22,745	32,400
22-4114-00			
GROUP HEALTH & DENTAL INS	54,971	47,254	61,977
Expenses Total	118,789	119,255	151,273
SUPPLIES			
22-4201-00			
OFFICE & MISC SUPPLIES	703	1,000	900
22-4206-00			
MINOR TOOLS & APPARATUS	1,242	2,500	2,500
22-4220-00			
UNIFORM RENTAL & LAUNDRY	2,846	3,000	3,500
22-4223-00			
PROTECTIVE CLOTHING	1,214	2,000	1,600
22-4240-00			
CHEMICALS	8,183	4,000	4,000
22-4260-00			
CONCRETE	139	800	700
22-4261-00			
CONCRETE CULVERTS	1,316	2,000	1,400
22-4270-00			
ROCK	1,788	7,500	8,000
22-4271-00			
ASPHALT	25,090	25,000	23,000
22-4272-00			
DIRT	0	700	800
22-4273-00			
SAND	0	1,000	900
22-4280-00			
SIGN MAINTENANCE	10,506	15,000	15,000
Expenses Total	53,028	64,500	62,300
MAINTENANCE			
22-4303-00			
INSTRUMENTS & APPARATUS	0	0	0
22-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	11,882	9,450	9,450
22-4339-00			
D/T STREET LIGHT-FIXTURES	109	500	400
22-4340-00			
STREETS/MAINTENANCE/CONTRACTS	0	0	300,000
Expenses Total	11,991	9,950	309,850

	2012 Actual	Estimated Year End	2014 Proposed Budget
CONTRACTUAL/SERVICES			
22-4403-00			
ADVERTISING	0	250	0
22-4404-00			
CONSULTANT FEES & SERVICES	1,520	650	0
22-4410-00			
RR-SIGNAL MAINTENANCE	0	8,500	8,330
22-4411-00			
COMMUNICATIONS	6,132	8,500	8,000
22-4412-00			
UPRR BEAUTIFICATION PROGRAM	18,791	19,000	18,800
22-4413-00			
R.O.W. MOWING	0	0	10,000
22-4414-00			
EQUIPMENT RENTAL OTHER	194	1,500	1,200
22-4417-00			
LAND LEASE PAYMENTS	4,558	5,400	5,500
22-4418-00			
TRAVEL & EDUCATION	0	0	0
22-4440-00			
CONTRACT LABOR	26,485	8,000	2,000
22-4450-00			
EQUIPMENT RENTAL(R)	159,000	174,840	174,840
Expenses Total	216,679	226,640	228,670
CAPITAL			
22-4509-00			
ROADWAY MONUMENT	0	0	50,000
Expenses Total	0	0	50,000
STREET Department Total	598,570	618,079	1,023,911

Sanitation

Mission Statement

The Sanitation Department's mission is to ensure that all refuse applicable to the contract with the refuse contractor is picked up and disposed of in a timely manner.

Description

The Sanitation department is a function of Public Works and is responsible for the collection and disposal of solid waste for residential and commercial customers.

25 SANITATION	Budget	Budget Impact
CONTRACTUAL/SERVICES	555,000	
DEPARTMENT TOTAL	555,000	3%

	2012 Actual	Estimated Year End	2014 Proposed Budget
25 SANITATION			
CONTRACTUAL/SERVICES			
25-4492-00			
CONTRACT FOR REFUSE COLLECTION	467,914	480,000	485,000
25-4493-00			
CONTAINER SERVICE	42,981	120,000	50,000
25-4495-00			
KAUFMAN COUNTY SOLID WASTE MANAGEMENT	18,000	18,000	20,000
Expenses Total	528,895	618,000	555,000
SANITATION Department Total	528,895	618,000	555,000

Parks

Mission Statement

The Park Department's mission is to provide maintenance and operation of park and open space sites. Provide leisure facilities and activities for all residents and visitors to the community.

Description

The Park Department is responsible for the maintenance of five (5) parks (175 acres) including baseball/softball fields, nine (9) soccer fields and one (1) youth football field, mowing city-owned property and assist with building maintenance and special events.

26 PARKS	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	383,814	
SUPPLIES	8,300	
MAINTENANCE	24,550	
CONTRACTUAL/SERVICES	56,280	
CAPITAL	20,000	
DEPARTMENT TOTAL	492,944	3%

	2012 Actual	Estimated Year End	2014 Proposed Budget
26 PARKS			
PERSONNEL			
26-4101-00			
SUPERVISION	54,732	57,146	57,205
26-4103-00			
LABOR	164,144	170,130	173,365
26-4105-00			
OVERTIME	12,514	13,000	15,000
Expenses Total	231,389	240,276	245,570
PERSONNEL SERVICES			
26-4110-00			
SOCIAL SECURITY	17,249	18,458	18,786
26-4111-00			
T M R S	38,456	41,644	44,203
26-4112-00			
WORKMENS COMP	6,473	8,501	13,100
26-4114-00			
GROUP HEALTH & DENTAL INS	54,678	56,773	62,155
Expenses Total	116,856	125,376	138,244
SUPPLIES			
26-4201-00			
OFFICE SUPPLIES	1,326	1,500	1,500
26-4206-00			
MINOR TOOLS & APPARATUS	3,050	2,500	2,200
26-4220-00			
UNIFORM RENTAL & LAUNDRY	1,701	2,500	2,400
26-4221-00			
UNIFORMS PURCHASE	103	0	0
26-4223-00			
PROTECTIVE CLOTHING	462	700	600
26-4240-00			
CHEMICALS	470	700	600
26-4272-00			
DIRT	200	800	800
26-4273-00			
SAND	0	300	200
Expenses Total	7,312	9,000	8,300
MAINTENANCE			
26-4304-00			
AUTOMATED EQUIPMENT MAINTENANCE	9,293	5,000	5,000
26-4305-00			
OUTSIDE FURNITURE & FIXTURES	726	200	150
26-4320-00			
BUILDINGS	1,509	1,600	1,500
26-4321-00			
ATHLETIC FIELDS	12,498	15,000	14,000
26-4323-00			
PARK STRUCTURE MAINTENANCE	2,440	3,000	3,000
26-4391-00			
TENNIS COURT	906	1,000	900
Expenses Total	27,372	25,800	24,550

	2012 Actual	Estimated Year End	2014 Proposed Budget
CONTRACTUAL/SERVICES			
26-4411-00			
COMMUNICATIONS	6,930	7,000	4,500
26-4414-00			
EQUIPMENT RENTAL	541	750	600
26-4450-00			
EQUIPMENT RENTAL(R)	45,000	49,480	49,480
26-4470-00			
LANDSCAPE SERVICES	2,459	1,000	1,200
26-4480-00			
PARK MEMORIALS	0	500	500
Expenses Total	54,930	58,730	56,280
CAPITAL			
26-4515-00			
PARK IMPROVEMENT	0	0	20,000
Expenses Total	0	0	20,000
PARKS Dept Total	437,859	459,182	492,944

Swimming Pool

Mission Statement

The Swimming Pool Department's mission is to provide a pleasant aquatic experience for all residents as well as visitors to our community.

Description

The Swimming Pool Department is open for public use and swimming lessons. The personnel maintain the chemical balance in pool, schedule for lifeguards and maintain the equipment necessary to provide a safe environment for citizens. This department coordinates with Red Cross and other groups and programs. During the seasons, the pool is available for private parties.

27 POOLS	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	77,942	
SUPPLIES	18,100	
MAINTENANCE	6,500	
CONTRACTUAL/SERVICES	2,000	
DEPARTMENT TOTAL	104,542	1%

	2012 Actual	Estimated Year End	2014 Proposed Budget
27 POOLS			
PERSONNEL			
27-4101-00			
SUPERVISION	14,556	11,000	11,000
27-4103-00			
LABOR	50,795	60,000	60,000
27-4105-00			
OVERTIME	253	600	0
Expenses Total	65,604	71,600	71,000
PERSONNEL SERVICES			
27-4110-00			
SOCIAL SECURITY	5,019	5,477	5,432
27-4112-00			
WORKMENS COMP	746	0	1,510
Expenses Total	5,765	5,477	6,942
SUPPLIES			
27-4201-00			
OFFICE SUPPLIES	382	400	400
27-4206-00			
MINOR TOOLS & APPARATUS	171	100	100
27-4221-00			
UNIFORMS PURCHASE	1,367	900	600
27-4240-00			
CHEMICALS	14,958	16,000	17,000
Expenses Total	16,879	17,400	18,100
MAINTENANCE			
27-4322-00			
SWIMMING POOL	14,962	6,500	6,500
Expenses Total	14,962	6,500	6,500
CONTRACTUAL/SERVICES			
27-4411-00			
COMMUNICATIONS	572	2,500	2,000
Expenses Total	572	2,500	2,000
CAPITAL			
27-4509-00			
POOL REPAIRS	0	10,000	0
Expenses Total	0	10,000	0
POOLS Department Total	103,781	113,477	104,542

Street Lighting

Mission Statement

The Street Lighting Department's mission is to ensure that all streetlights are functional and provide the proper lighting for the citizens and visitors of Terrell.

Description

The Street Lighting Department is responsible for the public lighting for the City of Terrell.

28 STREET LIGHTING	Budget	Budget
		Impact
MAINTENANCE	285,000	
DEPARTMENT TOTAL	285,000	2%

	2012 Actual	Estimated Year End	2014 Proposed Budget
28 STREET LIGHTING			
MAINTENANCE			
28-4433-00			
LIGHT & POWER	314,232	295,000	285,000
Expenses Total	314,232	295,000	285,000
STREET LIGHTING Department Total	314,232	295,000	285,000

Terrell Police Department

Mission Statement

Our mission is to protect lives and property, safeguard individual rights and liberties, reduce crime and increase safety by providing quality customer service and professional and responsibly aggressive law enforcement services in partnership with our community.

Our Philosophy

Professional and responsibly aggressive law enforcement is a philosophy that promotes a proactive approach to reducing crime and enhancing public safety. This aggressive stance against crime carries with it the responsibility to safeguard individual rights and liberties upon which our country was founded, while utilizing all lawful means available to carry out our core mission – reducing crime, improving quality of life and working with our citizens to make our community safe.

Core Values

The Terrell Police Department exists to meet the City's objectives for the safety and well-being of its residents. In the continuing pursuit of quality, we are guided by the following core values:

- **Respect:** We value human life, safety and dignity, and commit to treating all human beings with the utmost respect, compassion and concern.
- **Integrity:** We are driven by our professional values and a firm commitment to public trust. As professionals, we value ethical conduct and will never compromise our principals during the course of the performance of our duty.
- **Professionalism:** By our conduct, goals, intent, character, and standards we shall vigilantly seek to constantly improve our ability to safeguard citizen rights, preserve peace, protect life, and instill a deep respect for the law.
- **Diversity:** We value diversity, and commit to nurturing a welcoming environment of inclusion, in which we recognize the unique skills, knowledge and abilities and backgrounds of all people as our strength.

Terrell Police Department

- **Collaboration:** We value teamwork and commit to cooperative goal achievement through active collaboration and partnerships with the community and with one another.
- **Problem Solving:** We value partnering with citizens to identify and impact the causes of problems within the community that contribute to the incidence of crime in our city.

32 POLICE	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	4,582,273	
SUPPLIES	60,775	
MAINTENANCE	92,425	
CONTRACTUAL/SERVICES	269,350	
DEPARTMENT TOTAL	5,004,823	31%

	2012 Actual	Estimated Year End	2014 Proposed Budget
32 POLICE			
PERSONNEL			
32-4101-00			
SUPERVISION	323,422	348,142	354,439
32-4102-00			
CLERICAL	322,381	349,780	344,642
32-4103-00			
LABOR	2,077,748	2,248,005	2,307,171
32-4105-00			
OVERTIME ADMIN	96,345	110,000	7,600
32-4105-01			
OVERTIME JAIL	0	0	13,775
32-4105-02			
OVERTIME CID	0	0	8,636
32-4105-03			
OVERTIME PATROL	0	0	64,989
32-4106-00			
STAND BY/STEP-UP	2,241	7,800	7,800
Expenses Total	2,822,139	3,063,727	3,109,052
PERSONNEL SERVICES			
32-4110-00			
SOCIAL SECURITY	209,442	235,281	237,842
32-4111-00			
T M R S	466,054	530,853	559,629
32-4112-00			
WORKMENS COMP	49,064	69,406	99,300
32-4114-00			
GROUP HEALTH & DENTAL INS	496,279	522,139	576,450
Expenses Total	1,220,838	1,357,679	1,473,221
SUPPLIES			
32-4201-00			
OFFICE SUPPLIES ADMIN	10,422	3,120	3,120
32-4201-01			
OFFICE SUPPLIES JAIL	0	0	900
32-4201-02			
OFFICE SUPPLIES CID	0	2,280	1,380
32-4201-03			
OFFICE SUPPLIES PATROL	0	4,600	4,600
32-4204-00			
PRINTING ADMIN	1,529	1,000	600
32-4204-01			
PRINTING JAIL	0	0	125
32-4204-02			
PRINTING CID	0	500	250
32-4204-03			
PRINTING PATROL	0	0	325
32-4206-00			
MINOR TOOLS & APPARATUS ADMIN	8,295	1,161	1,100
32-4206-01			
MINOR TOOLS AND APPRATUS JAIL	0	1,125	1,100
32-4206-02			
MINOR TOOLS AND APPRATUS CID	0	2,667	2,400
32-4206-03			
MINOR TOOLS AND APPRATUS PATROL	0	3,047	2,800
32-4211-00			
FOOD & CONCESSION SUPPLIES	5,330	208	225
32-4211-01			
FOOD & CONCESSION SUPPLIES JAIL	0	5,000	3,500
32-4213-00			
AMMUNITION	6,961	11,000	11,000

	2012 Actual	Estimated Year End	2014 Proposed Budget
32-4220-00			
UNIFORM RENTAL & LAUNDRY	0	0	1,950
32-4221-00			
UNIFORM PURCHASES	15,936	16,000	16,000
32-4222-00			
CLOTHING ALLOWANCE ADMIN	3,840	500	500
32-4222-02			
CLOTHING ALLOWANCE CID	0	3,250	3,500
32-4223-00			
PROTECTIVE CLOTHING ADMIN	4,367	623	623
32-4223-02			
PROTECTIVE CLOTHING CID	0	623	1,100
32-4223-03			
PROTECTIVE CLOTHING PATROL	0	5,155	3,677
Expenses Total	56,679	61,859	60,775
MAINTENANCE			
32-4301-00			
OFFICE EQUIPMENT ADMIN	793	100	100
32-4301-01			
OFFICE EQUIPMENT JAIL	0	100	100
32-4301-02			
OFFICE EQUIPMENT CID	0	250	175
32-4301-03			
OFFICE EQUIPMENT PATROL	0	250	175
32-4303-00			
INSTRUMENTS & APPARATUS ADMIN	629	3,196	1,000
32-4303-01			
INSTRUMENTS & APPRATUS JAIL	0	0	425
32-4303-02			
INSTRUMENT & APPRATUS CID	0	515	200
32-4303-03			
INSTRUMENTS & APPRATUS PATROL	0	900	450
32-4304-00			
AUTOMATED EQUIP MAINTENANCE	129,542	89,800	89,800
Expenses Total	130,964	95,111	92,425
CONTRACTUAL/SERVICES			
32-4402-00			
MEMBERSHIP & DUES ADMIN	1,082	847	850
32-4402-01			
MEMBERSHIP & DUES JAIL	0	405	200
32-4402-02			
MEMBERSHIP & DUES CID	0	327	200
32-4402-03			
MEMBERSHIP & DUES PATROL	0	325	200
32-4403-00			
ADVERTISING	1,529	200	225
32-4411-00			
COMMUNICATIONS	42,645	40,500	40,500
32-4414-00			
EQUIPMENT RENTAL - OTHER	956	885	885
32-4418-00			
TRAVEL & EDUCATION ADMIN	24,648	1,946	1,600
32-4418-01			
TRAVEL & EDUCATION JAIL	0	1,946	1,600
32-4418-02			
TRAVEL & EDUCATION CID	0	8,546	7,700
32-4418-03			
TRAVEL & EDUCATION PATROL	0	9,562	9,400
32-4419-00			
TRAINING & PUBLICATION	0	2,000	425

	2012 Actual	Estimated Year End	2014 Proposed Budget
32-4420-00			
LAB SERVICES	18,901	10,000	11,000
32-4423-00			
JAIL LAUNDRY SERVICE	6,826	5,902	5,925
32-4425-00			
POLICE AUXILARY FORCE	2,100	800	800
32-4440-00			
CONTRACT LABOR	24,971	3,230	3,000
32-4450-00			
EQUIPMENT RENTAL(R)	159,000	174,840	174,840
32-4464-00			
C & CI BUY MONEY	12,000	10,000	10,000
Expenses Total	294,657	272,261	269,350
CAPITAL			
32-4502-00			
PUBLIC SAFETY RADIO SYSTEM	0	0	0
32-4504-00			
PORTABLE RADIOS	1,979	2,300	0
32-4518-00			
TANGER GRANT	500	500	0
32-4598-00			
POLICE FACILITY IMPRV	0	0	0
Expenses Total	2,479	2,800	0
POLICE Department Total	4,527,756	4,853,437	5,004,823

Terrell Fire Department

Mission Statement

The mission of the Terrell Fire Department is to provide a high quality of fire suppression, emergency medical, fire prevention and disaster service to the citizens of Terrell.

Description

To complete our mission, the Terrell Fire Department continually trains on the latest information and tactics to provide our customers with the best possible fire suppression and emergency medical service available. The Terrell Fire Department also offers plan review, annual safety inspections of the businesses in our community and fire prevention education programs.

33 FIRE	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	2,197,589	
SUPPLIES	34,625	
MAINTENANCE	52,500	
CONTRACTUAL/SERVICES	102,000	
DEPARTMENT TOTAL	2,386,714	15%

	2012 Actual	Estimated Year End	2014 Proposed Budget
33 FIRE			
PERSONNEL			
33-4101-00			
SUPERVISION	282,860	443,650	437,548
33-4103-00			
LABOR	1,033,116	988,745	1,027,519
33-4105-00			
OVERTIME	80,947	75,000	55,000
33-4106-00			
STANDBY / STEP-UP	924	3,000	3,000
Expenses Total	1,397,847	1,510,395	1,523,067
PERSONNEL SERVICES			
33-4110-00			
SOCIAL SECURITY	105,969	115,931	116,515
33-4111-00			
T M R S	232,280	261,566	272,314
33-4112-00			
WORKMENS COMP	21,320	43,150	43,150
33-4114-00			
GROUP HEALTH & DENTAL INS	214,663	221,744	242,543
Expenses Total	574,232	642,391	674,522
SUPPLIES			
33-4201-00			
OFFICE SUPPLIES	2,438	2,000	1,500
33-4204-00			
PRINTING	0	125	125
33-4206-00			
MINOR TOOLS & APPARATUS	2,342	21,742	3,000
33-4221-00			
UNIFORMS PURCHASE	2,050	10,000	10,000
33-4223-00			
PROTECTIVE CLOTHING	15,300	15,000	20,000
Expenses Total	22,131	48,867	34,625
MAINTENANCE			
33-4303-00			
INSTRUMENTS & APPRATUS	9,547	18,530	20,000
33-4304-00			
AUTOMATED EQUIP MAINTENANCE	14,907	15,000	12,500
33-4350-00			
VEHICLE MAINTENANCE	20,000	30,000	20,000
Expenses Total	44,454	63,530	52,500
CONTRACTUAL/SERVICES			
33-4402-00			
MEMBERSHIP & DUES	4,303	4,000	4,000
33-4404-00			
CONSULTANT FEES & SERVICES	12,064	12,000	12,000
33-4411-00			
COMMUNICATIONS	13,902	18,000	18,000
33-4418-00			
TRAVEL & EDUCATION	3,460	5,000	5,000
33-4419-00			
TRAINING & PUBLICATIONS	723	4,500	5,000
33-4426-00			
VOLUNTEER FIREMEN-ACTIVE	35,000	35,000	35,000
33-4427-00			
VOLUNTEER FIREMEN-RETIRED	11,498	12,000	12,000
33-4450-00			
EQUIPMENT RENTAL(R)	10,000	11,000	11,000
Expenses Total	90,950	101,500	102,000

	2012 Actual	Estimated Year End	2014 Proposed Budget
CAPITAL			
33-4504-00			
SCBA COMPRESSOR	0	0	0
33-4505-00			
CARBON MONOXIDE DETECTORS	0	4,800	0
Expenses Total	0	4,800	0
FIRE Department Total	2,129,613	2,371,483	2,386,714

Riter C. Hulsey Public Library

Mission Statement

The Riter C. Hulsey Public Library is our community's Literacy Place, a welcoming and easily accessed hub for a variety of learning experiences.

Description

The Hulsey Public Library is open 40 hours each week and features 24-hour web access to a catalog of over 60,000 items including books, videos, audiobooks, electronic resources, magazines, newspapers, pamphlets, microforms, historical and genealogical files, and games and puzzles as well as collections of over 1200 downloadable audiobooks and more than 28,000 e-books. In addition to lending materials, the library offers many other specialized services such as preschool story times and other youth activities, research and information services, public access computing, basic adult literacy and English as a second language instruction, genealogy research assistance, services to other target groups such as the elderly and vision-impaired individuals, and equipment for photocopying and producing die cuts.

Functions and Responsibilities

- Assess the needs of our community and determine the role of the library in meeting those needs.
- Provide a neutral and welcoming public environment.
- Select and acquire materials in a variety of formats to meet a variety of needs for a widely diverse population.
- Physically process these materials and create digital bibliographic and item records meeting established professional standards.
- Provide access to the library's digital catalog both in house and over the world wide web.
- Identify and remove items from the collection that have become obsolete or meet other criteria for withdrawal.
- Maintain and protect the collection by employing proper preservation strategies and professional techniques for repair of materials.
- Maximize patron access to the collection by maintaining proper order on the shelves and providing accurate signage.
- Operate an efficient and effective system for registering library patrons and for lending materials to those patrons, including special services such as remote access to patron accounts and reserves for circulating items.

Library: Con't.

- Offer free access to online databases of articles and research resources.
- Provide collections of downloadable audiobooks and e-books.
- Provide a wide variety of information in response to requests fielded in person, in writing, by phone and via e-mail.
- Provide information services to other city departments.
- Educate patrons in the use of the library and its resources.
- Provide assistance with genealogical research.
- Offer a variety of programs targeted to varying age groups, including thematic story times for preschoolers, summer reading clubs, literary discussion groups, and topical programs and performances for both children and adults.
- Offer public access computing including standard office applications, educational games, and Internet access.
- Produce topical bibliographies both on demand and for general distribution.
- Coordinate an adult basic literacy tutoring program.
- Provide instruction in English as a second language.
- Operate a “Books on Wheels” program to deliver library materials to customers in residential institutions.
- Conduct instructional tours and class visits for local educational institutions.
- Distribute tax and other forms, pamphlets, and flyers for government agencies and nonprofit organizations.
- Mount thematic and topical displays.
- On a limited basis provide meeting space for local groups.
- Provide equipment for photocopying, die cutting, and other special functions.
- Produce press releases and employ other marketing tools to promote library materials, programs, and services.
- Track and evaluate library usage.

34 LIBRARY	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	494,719	
SUPPLIES	30,500	
MAINTENANCE	21,000	
CONTRACTUAL/SERVICES	43,400	
DEPARTMENT TOTAL	589,619	4%

	2012 Actual	Estimated Year End	2014 Proposed Budget
34 LIBRARY			
PERSONNEL			
34-4101-00			
SUPERVISION	116,135	114,694	117,873
34-4102-00			
CLERICAL	178,593	187,174	192,644
34-4104-00			
TEMPORARY	0	0	26,166
33-4105-00			
OVERTIME	0	0	8,000
Expenses Total	294,728	301,868	336,683
PERSONNEL SERVICES			
34-4110-00			
SOCIAL SECURITY	22,033	23,093	26,368
34-4111-00			
T M R S	49,004	52,102	57,333
34-4112-00			
WORKMENS COMP	746	910	1,510
34-4114-00			
GROUP HEALTH & DENTAL INS	64,308	66,086	72,825
Expenses Total	136,091	142,191	158,036
SUPPLIES			
34-4201-00			
OFFICE SUPPLIES	2,558	2,510	2,500
34-4226-00			
ELECTRONIC RESOURCES	0	0	10,250
34-4227-00			
AUDIO & VISUAL MATERIALS	0	0	3,000
34-4228-00			
BOOKS CDs AUDIO & VISUAL MATERIALS	9,988	18,125	0
34-4229-00			
BOOKS & PERIODICALS	0	0	14,750
34-4291-00			
LOAN STAR GRANT	0	0	0
Expenses Total	12,545	20,635	30,500
MAINTENANCE			
34-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	27,693	26,500	21,000
Expenses Total	27,693	26,500	21,000
CONTRACTUAL/SERVICES			
34-4402-00			
MEMBERSHIP & DUES	0	0	0
34-4411-00			
COMMUNICATIONS	10,053	12,000	6,500
34-4414-00			
EQUIPMENT RENTAL	183	2,500	2,500
34-4418-00			
TRAVEL & EDUCATION	0	0	0
34-4424-00			
SPECIAL SERVICES	2,610	3,150	3,150
34-4440-00			
CONTRACT LABOR	29,453	34,800	31,250
Expenses Total	42,300	52,450	43,400
LIBRARY Department Total	513,357	543,644	589,619

Housing

Mission Statement

The Terrell Section 8 Rental Assistance Program seeks to provide improved living conditions for very-low-income families while maintaining their rental payments at an affordable level, promote freedom of housing choice and spatial deconcentration of very low-income and minority families, provide decent, safe and sanitary housing for eligible participants, provide an incentive to private property owners to rent to very low-income families by offering timely assistance payments and provide a comprehensive program designed to help people become self sufficient.

Description

The Section 8 Rental Assistance Program reaches out to families and owners to provide safe and decent housing for low income families by maintaining an eligibility and intake for waiting list and admission, consideration and determination of incomes, briefing and issuance of vouchers; housing quality standards and initial, annual, complaint, and quality control inspections, lease approval/contract execution/negotiations and termination or denial of assistance. Provides a family self-sufficiency program, committee, contract participation and monitoring of status.

35 HOUSING	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	227,335	
SUPPLIES	5,060	
MAINTENANCE	20,800	
CONTRACTUAL/SERVICES	45,220	
DEPARTMENT TOTAL	298,415	2%

	2012 Actual	Estimated Year End	2014 Proposed Budget
35 HOUSING			
PERSONNEL			
35-4101-00			
SUPERVISION	79,333	83,399	85,703
35-4102-00			
CLERICAL	65,764	69,495	69,582
Expenses Total	145,097	152,894	155,285
PERSONNEL SERVICES			
35-4110-00			
SOCIAL SECURITY	10,595	11,696	11,879
35-4111-00			
T M R S	24,118	26,389	27,951
35-4112-00			
WORKMENS COMP	417	420	843
35-4114-00			
GROUP HEALTH & DENTAL INS	28,109	28,681	31,377
Expenses Total	63,239	67,186	72,050
SUPPLIES			
35-4201-00			
OFFICE & MISC SUPPLIES	3,026	5,000	5,000
35-4214-00			
POSTAGE	0	60	60
Expenses Total	3,026	5,060	5,060
MAINTENANCE			
35-4301-00			
OFFICE EQUIPMENT	5,620	5,800	5,800
35-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	14,904	15,000	15,000
Expenses Total	20,525	20,800	20,800
CONTRACTUAL/SERVICES			
35-4401-00			
AUDIT	3,000	3,000	3,000
35-4402-00			
MEMBERSHIP & DUES	220	320	320
35-4403-00			
ADVERTISING	94	350	350
35-4411-00			
COMMUNICATIONS	7,261	5,800	5,800
35-4418-00			
TRAVEL & EDUCATION	5,005	5,000	5,000
35-4440-00			
CONTRACT LABOR	26,284	28,000	28,000
35-4450-00			
EQUIPMENT RENTAL(R)	2,500	2,750	2,750
Expenses Total	44,363	45,220	45,220
HOUSING Department Total	276,249	291,160	298,415

Landfill

Mission Statement

The Landfill Department's mission is to provide a convenience station for the disposal of items that are not available for curb pickup.

Description

The Landfill Department is open for public use on limited basis. The operation of the landfill was discontinued and a convenience station was created to provide a service to the citizens for disposal of items not being picked up by curbside services.

37 LANDFILL	Budget	Budget Impact
SUPPLIES	100	
MAINTENANCE	600	
CONTRACTUAL/SERVICES	18,200	
DEPARTMENT TOTAL	18,900	0%

	2012 Actual	Estimated Year End	2014 Proposed Budget
37 LANDFILL			
PERSONNEL SERVICES			
37-4112-00			
WORKMENS COMP	0	0	0
Expenses Total	0	0	0
SUPPLIES			
37-4201-00			
OFFICE & MISC SUPPLIES	71	200	100
37-4211-00			
FOOD & CONCESSION SUPPLIES	0	0	0
Expenses Total	71	200	100
MAINTENANCE			
37-4320-00			
BUILDING / GROUND MAINT	344	400	600
Expenses Total	344	400	600
CONTRACTUAL/SERVICES			
37-4411-00			
COMMUNICATIONS	0	100	200
37-4417-00			
LAND LEASE PAYMENTS	2,750	3,000	3,000
37-4418-00			
TRAVEL & EDUCATION	250	1,250	0
37-4460-00			
RECYCLING	3,920	15,000	15,000
Expenses Total	6,920	19,350	18,200
LANDFILL Department Total	7,335	19,950	18,900

Human Resources

Mission Statement

The Human Resources Department shall provide to every department within the City of Terrell organization qualified personnel capable of performing specialized and general tasks integrated within our organization, with the exclusive purpose of enhancing productivity and providing exemplary customer service to the citizens of Terrell.

Description

The Human Resources Department is responsible for developing and enhancing staff competence through on-the-job training and perpetual professional training; staying abreast of trends in employment matters as they relate to salary and benefits, group benefit programs and employment law.

40 HUMAN RESOURCES/RECRUITMENT	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	430,328	
SUPPLIES	11,300	
MAINTENANCE	9,450	
CONTRACTUAL/SERVICES	99,800	
DEPARTMENT TOTAL	550,878	3%

	2012 Actual	Estimated Year End	2014 Proposed Budget
40 HUMAN RESOURCES/RECRUITMENT			
PERSONNEL			
40-4101-00			
SUPERVISION	91,917	96,248	101,047
40-4102-00			
CLERICAL	58,618	59,225	68,554
Expenses Total	150,535	155,473	169,601
PERSONNEL SERVICES			
40-4110-00			
SOCIAL SECURITY	11,489	11,894	12,974
40-4111-00			
T M R S	25,024	26,835	30,528
40-4112-00			
WORKMENS COMP	242	420	490
40-4113-00			
UNEMPLOYMENT BENEFITS	4,918	85,250	85,250
40-4114-00			
GROUP HEALTH & DENTAL INS	27,781	28,700	31,485
40-4119-00			
INSURANCE-RETIRES	0	100,000	100,000
Expenses Total	69,453	253,099	260,727
SUPPLIES			
40-4201-00			
OFFICE SUPPLIES	3,333	2,000	3,500
40-4204-00			
PRINTING	239	150	500
40-4209-00			
FIRST AID SUPPLIES	2,569	0	2,800
40-4211-00			
FOOD & CONCESSION SUPPLIES	973	3,700	4,500
Expenses Total	7,114	5,850	11,300
MAINTENANCE			
40-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	11,475	9,450	9,450
Expenses Total	11,475	9,450	9,450
CONTRACTUAL/SERVICES			
40-4403-00			
ADVERTISING	1,991	4,000	5,000
40-4404-00			
CONSULTANT FEE &SERVICE	1,333	0	15,000
40-4411-00			
COMMUNICATIONS	6,973	4,200	4,200
40-4418-00			
TRAVEL & EDUCATION	2,778	2,231	2,100
40-4419-00			
TRAINING & PUBLICATION	2,746	3,000	5,000
40-4454-00			
EMPLOYEE DISABILITY INS.	32,395	48,000	48,000
40-4460-00			
PHYSICALS & MEDICAL EXPENSE	5,885	4,000	12,000
40-4461-00			
EMPLOYEE ASSISTANCE SERVICES	6,000	6,000	6,000
40-4462-00			
DRUG TESTING	1,779	2,500	2,500
Expenses Total	61,879	73,931	99,800
HUMAN RESOURCES/RECRUITMENT Department Total	300,457	497,803	550,878

	2012 Actual	Estimated Year End	2014 Proposed Budget
90 DEBT SERVICE			
CONTRACTUAL/SERVICES			
90-4401-00			
PRINCIPAL - PDFD COMMUNICATIONS	0	0	0
90-4402-00			
INTEREST - PDFD COMMUNICATIONS	0	0	0
90-4405-00			
PRINCIPAL - EQUIPMENT DEBT SERVICE	0	0	0
90-4406-00			
INTEREST - EQUIPMENT	0	0	0
Expenses Total	0	0	0
DEBT SERVICE Department Total	0	0	0
GENERAL FUND TOTAL EXPENSES	14,972,250	16,362,415	16,268,887

UTILITY FUND



**UTILITY FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	3,008,954
Estimated Revenues FY 2013	12,421,888
Revenues Collected thru April 30, 2013	6,338,017
Anticipated Revenue to Sept. 30, 2013	6,083,872
Sub-Total	9,092,825
Estimated Expenditures FY 2013	12,730,682
Y-T-D April 30, 2013	7,117,861
Sub-Total	5,612,821
Estimated Beginning Cash FY 2014	3,480,005
Proposed Revenues FY 2014	12,388,560
Sub-Total	15,868,565
Proposed Expenditures FY 2014	12,155,827
Estimated Cash in Bank Sept. 30 2014	3,712,738

Summary

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUES	10,587,157	12,421,888	12,388,560
EXPENSES	10,882,130	12,730,682	12,155,827
TOTAL	(294,973)	(308,794)	232,733
51 WATER QUALITY	3,025,642	3,475,737	3,734,282
52 WATER DISTRIBUTION	795,669	844,971	800,561
61 WATER POLLUTION	894,991	1,009,184	1,181,988
62 WATER COLLECTION	580,634	570,900	585,446
64 SPECIAL PROJECTS	0	0	293,227
80 UTILITY OFFICE	725,944	785,539	775,664
90 DEBT SERVICE REQUIREMENTS	4,859,250	6,044,351	4,784,659
TOTAL	10,882,130	12,730,682	12,155,827

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUES			
020 UTILITY FUND			
WATER SERVICES			
00-3201-00			
METERED SALES	5,804,859	6,787,550	7,306,395
00-3202-00			
PENALTIES	168,928	160,000	160,000
00-3203-00			
FRANCHISE TAX	364,338	310,000	350,000
00-3204-00			
NEW SERVICES/WATER TAP	3,533	3,500	3,500
00-3205-00			
RETURN CHECKS/MISC SRVICES	7,630	6,000	6,000
00-3206-00			
NON PAYMENT-CUT OFF/MISC CHG	94,665	90,000	90,000
00-3207-00			
SERVICE HOOKUPS/MISC CHG	23,217	20,000	20,000
00-3208-00			
FIRE LINE CHARGE	22,820	22,000	22,000
00-3209-00			
NON-METERED SALES/MISC CHG	0	1,000	200
00-3212-00			
MISC SERVICES	29,597	25,000	22,000
00-3215-00			
BAD DEBT RECOVERY	367	1,000	850
00-3216-00			
REFUNDS & RECOVERIES	8,500	6,005	3,000
00-3219-00			
BACKFLOW CHARGES	39,214	35,000	35,500
Revenues Total	6,567,667	7,467,055	8,019,445
SEWER SERVICES			
00-3301-00			
SEWER REVENUE	4,006,188	4,945,639	4,345,807
00-3302-00			
NEW SERVICES/SEWER TAP	950	1,000	800
00-3304-00			
MISC SERVICES	0	0	0
00-3305-00			
INTEREST	8,135	5,000	18,300
00-3308-00			
FEE - WASTE DISPOSAL PERMIT	1,500	1,850	2,000
00-3309-00			
FEES - GREASE TRAP (FOG)	2,718	1,344	2,208
Revenues Total	4,019,491	4,954,833	4,369,115
TOTAL REVENUE	10,587,157	12,421,888	12,388,560

Personnel Costs

	2012 Actual	Estimated Year End	2014 Proposed Budget
51 WATER QUALITY	385,717	419,247	433,319
52 WATER DISTRIBUTIO	383,002	450,642	462,882
61 WATER POLLUTION	334,496	309,796	388,930
62 WATER COLLECTION	428,443	391,671	393,117
64 SPECIAL PROJECTS	0	0	162,657
80 UTILITY OFFICE	478,335	512,139	529,664
TOTAL	2,009,992	2,083,495	2,370,569

Supplies

	2012 Actual	Estimated Year End	2014 Proposed Budget
51 WATER QUALITY	19,388	26,100	26,000
52 WATER DISTRIBUTION	10,892	10,900	9,700
61 WATER POLLUTION	38,319	40,550	43,800
62 WATER COLLECTION	7,047	11,500	10,100
64 SPECIAL PROJECTS	0	0	8,900
80 UTILITY OFFICE	35,751	37,000	37,000
TOTAL	111,397	126,050	135,500

Maintenance

	2012 Actual	Estimated Year End	2014 Proposed Budget
51 WATER QUALITY	65,001	41,050	132,500
52 WATER DISTRIBUTION	144,613	74,900	54,300
61 WATER POLLUTION	79,240	130,980	157,300
62 WATER COLLECTION	11,745	23,000	23,750
64 SPECIAL PROJECTS	0	0	9,000
80 UTILITY OFFICE	89,275	62,000	35,000
TOTAL	389,875	331,930	411,850

	2012 Actual	Estimated Year End	2014 Proposed Budget
51 WATER QUALITY	2,555,536	2,989,340	3,126,534
52 WATER DISTRIBUTION	257,162	308,529	273,679
61 WATER POLLUTION	442,936	502,858	559,958
62 WATER COLLECTION	133,400	144,729	158,479
64 SPECIAL PROJECTS	0	0	112,670
80 UTILITY OFFICE	122,582	174,400	174,000
90 DEBT SERVICE REQUIREMENTS	4,859,250	6,044,351	4,784,659
TOTAL	8,370,866	10,164,207	9,189,979

Capital

	2012 Actual	Estimated Year End	2014 Proposed Budget
51 WATER QUALITY	0	0	15,929
61 WATER POLLUTION	0	25,000	32,000
TOTAL	0	25,000	47,929

Water Quality

Mission Statement

The mission of the Water Quality Department is to receive treated water from North Texas Municipal Water District and to deliver a safe drinking water to our customers in the city and to area Water wholesalers for household, industrial, irrigation, and fire protection uses.

Description

Water Quality Department is operated daily to monitor water availability and quality and to meet state and federal requirements.

51 WATER QUALITY	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	433,319	
SUPPLIES	26,000	
MAINTENANCE	132,500	
CONTRACTUAL / SERVICES	3,126,534	
CAPITAL	15,929	
DEPARTMENT TOTAL	3,734,282	31%

	2012 Actual	Estimated Year End	2014 Proposed Budget
EXPENSES			
51 WATER QUALITY			
PERSONNEL			
51-4101-00			
SUPERVISION	87,430	91,831	97,072
51-4103-00			
LABOR	172,823	179,808	180,810
51-4105-00			
OVERTIME	6,030	6,000	6,000
51-4106-00			
STAND BY	2,939	4,800	4,800
Expenses Total	269,222	282,439	288,682
PERSONNEL SERVICES			
51-4110-00			
SOCIAL SECURITY	20,183	21,721	22,084
51-4111-00			
T M R S	40,762	49,008	51,963
51-4112-00			
WORKMENS COMP	8,968	18,150	18,150
51-4114-00			
GROUP HEALTH & DENTAL INS	46,583	47,929	52,440
Expenses Total	116,495	136,808	144,637
SUPPLIES			
51-4201-00			
OFFICE & MISC SUPPLIES	349	1,100	1,000
51-4206-00			
MINOR TOOLS & APPARATUS	158	300	300
51-4220-00			
UNIFORM RENTAL & LAUNDRY	1,368	2,000	2,000
51-4223-00			
PROTECTIVE CLOTHING	139	200	200
51-4242-00			
CHLORINE	10,880	12,000	12,000
51-4247-00			
AMMONIA	0	3,000	3,000
51-4249-00			
CHEMICALS & RELATED LAB SUPPLI	6,494	7,500	7,500
Expenses Total	19,388	26,100	26,000
MAINTENANCE			
51-4303-00			
INSTRUMENTS & APPARATUS	12,944	12,000	13,000
51-4304-00			
AUTOMATED EQUIPMENT MAINTNANCE	24,399	15,000	10,000
51-4315-00			
DAM & PUMP STATION	17,825	5,000	100,000
51-4316-00			
ELEVATED TOWERS	9,009	6,000	6,500
51-4317-00			
TREATMENT PLANT	824	1,750	1,600
51-4319-00			
GROUND STORAGE TANKS	0	500	650
51-4370-00			
MACHINERY MAINTENANCE	0	800	750
Expenses Total	65,001	41,050	132,500

	2012 Actual	Estimated Year End	2014 Proposed Budget
CONTRACTUAL/SERVICES			
51-4402-00			
MEMBERSHIP & DUES	485	250	480
51-4404-00			
CONSULTANT FEES & SERVICES	0	7,920	0
51-4409-00			
ADVALOREM TAX ON EASEMENTS	0	250	250
51-4411-00			
COMMUNICATIONS	21,163	23,666	20,000
51-4413-00			
NTMWD WATER PURCHASE	2,156,000	2,500,000	2,702,000
51-4415-00			
INSURANCE	24,842	30,000	30,000
51-4418-00			
TRAVEL & EDUCATION	5,022	2,600	2,800
51-4419-00			
TRAINING & PUBLICATIONS	149	200	200
51-4420-00			
COMMERCIAL LAB ANALYSIS	8,499	10,500	10,000
51-4424-00			
SPECIAL SERVICES	15,613	15,500	15,800
51-4430-00			
UTILITIES	280,963	340,000	285,000
51-4440-00			
CONTRACT LABOR	4,751	3,500	5,000
51-4450-00			
EQUIPMENT RENTAL(R)	37,950	54,804	54,804
51-4466-00			
SLUDGE MANAGEMENT	100	150	200
Expenses Total	2,555,536	2,989,340	3,126,534
CAPITAL			
51-4501-00			
REPAIR ROOF AT TREATMENT PLANT	0	0	15,929
Expenses Total	0	0	15,929
WATER QUALITY Department Total	3,025,642	3,475,737	3,734,282

Water Distribution

Mission Statement

The mission of the Water Distribution Department is to upgrade the system and develop and implement preventive maintenance programs, which will enable crews to effectively perform their jobs in a professional manner and ensure the public a continued supply of water with the least amount of service interruptions.

Description

The Water Distribution Department currently has a preventive maintenance program, which includes hydrants, valves distribution lines, and all equipment. This department is responsible for the maintenance and operation of all water meters. All maintenance personnel are currently being trained and certified in all areas involving increased productivity and safety awareness which will result in public satisfaction and economical operating procedures for all maintenance personnel.

52 WATER DISTRIBUTION	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	462,882	
SUPPLIES	9,700	
MAINTENANCE	54,300	
CONTRACTUAL / SERVICES	273,679	
DEPARTMENT TOTAL	800,561	7%

	2012 Actual	Estimated Year End	2014 Proposed Budget
52 WATER DISTRIBUTION			
PERSONNEL			
52-4102-00			
CLERICAL	34,171	33,676	35,352
52-4103-00			
LABOR	190,460	228,421	230,929
52-4105-00			
OVERTIME	23,597	31,000	29,000
52-4106-00			
STAND BY	5,890	6,500	6,500
Expenses Total	254,119	299,597	301,781
PERSONNEL SERVICES			
52-4110-00			
SOCIAL SECURITY	18,307	22,613	23,086
52-4111-00			
T M R S	41,872	51,020	54,321
52-4112-00			
WORKMENS COMP	5,534	11,200	11,200
52-4114-00			
GROUP HEALTH & DENTAL INS	63,169	66,212	72,494
Expenses Total	128,883	151,045	161,101
SUPPLIES			
52-4201-00			
OFFICE & MISC. SUPPLIES	359	1,000	1,000
52-4204-00			
PRINTING	0	200	200
52-4206-00			
MINOR TOOLS & APPARATUS	4,314	4,500	3,000
52-4220-00			
UNIFORM RENTAL & LAUNDRY	5,854	3,700	4,000
52-4221-00			
UNIFORMS PURCHASE	0	200	200
52-4223-00			
PROTECTIVE CLOTHING	364	1,000	1,000
52-4240-00			
CHEMICALS	0	300	300
Expenses Total	10,892	10,900	9,700
MAINTENANCE			
52-4301-00			
OFFICE EQUIPMENT	0	200	200
52-4303-00			
INSTRUMENTS & APPARATUS	0	900	300
52-4304-00			
AUTOMATED EQUIPMENT MAINTNANCE	14,731	19,000	9,500
52-4343-00			
TRANSMISSION MAINTENANCE W&S	125,923	40,000	30,000
52-4344-00			
WATER MAINS/CTA	2,529	7,000	7,000
52-4345-00			
WATER METER MAINTENANCE	1,430	7,500	7,000
52-4370-00			
MACHINERY	0	300	300
Expenses Total	144,613	74,900	54,300

	2012 Actual	Estimated Year End	2014 Proposed Budget
CONTRACTUAL/SERVICES			
52-4402-00			
MEMBERSHIP & DUES	432	500	450
52-4411-00			
COMMUNICATIONS	11,307	13,000	10,000
52-4414-00			
EQUIPMENT RENTAL - OTHER	461	3,000	3,000
52-4417-00			
LEASE PAYMENTS	2,595	3,000	3,000
52-4418-00			
TRAVEL & EDUCATION	2,371	2,800	2,500
52-4419-00			
TRAINING & PUBLICATION	50	200	200
52-4430-00			
UTILITIES	46,365	7,500	10,000
52-4440-00			
CONTRACT LABOR	35,097	80,000	50,000
52-4442-00			
BACKFLOW SOLUTIONS	67,404	67,000	63,000
52-4450-00			
EQUIPMENT RENTAL(R)	91,080	131,529	131,529
Expenses Total	257,162	308,529	273,679
WATER DISTRIBUTION Department Total	795,669	844,971	800,561

Water Pollution Control

Mission Statement

The mission of the Wastewater Treatment Plant is to provide service for the City of Terrell in the removal, treatment, and proper disposal of wastewater, both domestic and industrial, by the most cost efficient means possible.

Description

The Wastewater Treatment Plant is operated on a daily basis with a permitted capacity of 4.5 million gallons per day. The current facility, a 2-stage trickling filter plant, treats an average of 1.5 million gallons per day. Solids are stabilized by anaerobic digesters before final disposal in a landfill.

Accomplishments & Goals

All operators are state certified – one (1) "A" operator, one (1) "B" operator and three (3) "C" operators. Our goal is to continue the "beautification" of the Wastewater Treatment Plant and operate in an efficient and cost effective manner and to maintain compliance with federal and state discharge limits.

61 WATER POLLUTION	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	388,930	
SUPPLIES	43,800	
MAINTENANCE	157,300	
CONTRACTUAL / SERVICES	559,958	
CAPITAL	32,000	
DEPARTMENT TOTAL	1,181,988	9%

	2012 Actual	Estimated Year End	2014 Proposed Budget
61 WATER POLLUTION			
PERSONNEL			
61-4101-00			
SUPERVISION	47,104	15,000	39,776
61-4103-00			
LABOR	155,860	150,000	206,870
61-4105-00			
OVERTIME	6,368	9,500	4,000
61-4106-00			
STAND BY	2,501	5,800	5,500
Expenses Total	211,833	180,300	256,146
PERSONNEL SERVICES			
61-4110-00			
SOCIAL SECURITY	18,483	20,332	19,595
61-4111-00			
T M R S	38,674	39,229	38,869
61-4112-00			
WORKMENS COMP	11,076	22,417	22,417
61-4114-00			
GROUP HEALTH & DENTAL INS	54,430	47,518	51,903
Expenses Total	122,663	129,496	132,784
SUPPLIES			
61-4201-00			
OFFICE & MISC. SUPPLIES	893	1,000	1,100
61-4206-00			
MINOR TOOLS & APPARATUS	170	500	500
61-4220-00			
UNIFORM RENTAL & LAUNDRY	1,706	2,200	2,200
61-4221-00			
UNIFORMS PURCHASE	0	200	200
61-4223-00			
PROTECTIVE CLOTHING	429	500	750
61-4241-00			
CLOTHING-RAIN GEAR	0	150	150
61-4242-00			
CHLORINE	21,070	20,000	22,000
61-4249-00			
CHEMICALS & RELATED SUPPLIES	752	1,000	900
61-4250-00			
SULFUR DIOXIDE	13,300	15,000	16,000
Expenses Total	38,319	40,550	43,800
MAINTENANCE			
61-4301-00			
OFFICE EQUIPMENT	0	100	300
61-4303-00			
INSTRUMENTS & APPARATUS	7,875	8,000	7,000
61-4304-00			
AUTOMATED EQUIPMENT MAINTNANCE	8,449	10,880	10,000
61-4317-00			
TREATMENT PLANT	15,432	12,000	15,000
61-4370-00			
MACHINERY MAINTENANCE	47,484	100,000	125,000
Expenses Total	79,240	130,980	157,300

	2012 Actual	Estimated Year End	2014 Proposed Budget
CONTRACTUAL/SERVICES			
61-4402-00			
MEMBERSHIP & DUES	280	400	400
61-4403-00			
ADVERTISING	2,021	1,700	700
61-4411-00			
COMMUNICATIONS	7,111	7,000	6,000
61-4414-00			
EQUIPMENT RENTAL - OTHER	0	200	500
61-4418-00			
TRAVEL & EDUCATION	1,557	2,000	2,500
61-4419-00			
TRAINING & PUBLICATIONS	0	300	400
61-4420-00			
COMMERCIAL LAB SERVICES	30,803	30,000	48,000
61-4424-00			
SPECIAL SERVICES	22,335	25,000	23,000
61-4430-00			
UTILITIES	11,529	49,300	35,000
61-4440-00			
CONTRACT LABOR	3,823	3,500	5,000
61-4450-00			
EQUIPMENT RENTAL(R)	40,480	58,458	58,458
61-4466-00			
SLUDGE MANAGEMENT	219,789	200,000	215,000
61-4467-00			
PRETREATMENT SERVICES	103,208	125,000	165,000
Expenses Total	442,936	502,858	559,958
Category 06 CAPITAL			
61-4502-00			
IND PRETREATMENT MODIFICATION	0	25,000	25,000
61-4509-00			
PRETREATMENT SOFTWARE	0	0	7,000
Expenses Total	0	25,000	32,000
WATER POLLUTION Department Total	894,991	1,009,184	1,181,988

Wastewater Collection

Mission Statement

The mission of the Wastewater Collection Department is to continue upgrading the system and eventually have a dependable method of transportation for the wastewater collection of Terrell and allow a safer and healthier environment for the public and for utility maintenance personnel.

Description

The Wastewater Collection Department is responsible for the maintenance of manholes, location and repair of sanitary sewer lines, and lift stations and to conduct smoke testing and video of collection system.

62 WATER COLLECTION	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	393,117	
SUPPLIES	10,100	
MAINTENANCE	23,750	
CONTRACTUAL / SERVICES	158,479	
DEPARTMENT TOTAL	585,446	5%

	2012 Actual	Estimated Year End	2014 Proposed Budget
62 WATER COLLECTION			
PERSONNEL			
62-4101-00			
SUPERVISION	57,808	57,674	57,686
62-4103-00			
LABOR	190,957	163,339	167,896
62-4105-00			
OVERTIME	47,554	35,000	40,000
62-4106-00			
STAND BY	8,915	6,400	7,000
Expenses Total	305,234	262,413	272,582
PERSONNEL SERVICES			
62-4110-00			
SOCIAL SECURITY	20,051	20,075	18,362
62-4111-00			
T M R S	45,221	45,292	43,206
62-4112-00			
WORKMENS COMP	3,540	7,165	7,165
62-4114-00			
GROUP HEALTH & DENTAL INS	54,396	56,726	51,802
Expenses Total	123,208	129,258	120,535
SUPPLIES			
62-4201-00			
OFFICE & MISC SUPPLIES	390	1,200	1,200
62-4206-00			
MINOR TOOLS & APPARATUS	4,458	4,500	3,500
62-4220-00			
UNIFORM RENTAL & LAUNDRY	0	2,000	1,600
62-4221-00			
UNIFORMS PURCHASE	0	250	200
62-4223-00			
PROTECTIVE CLOTHING	392	750	900
62-4240-00			
CHEMICALS	1,679	2,500	2,500
62-4260-00			
CONCRETE	127	300	200
Expenses Total	7,047	11,500	10,100
MAINTENANCE			
62-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	11,676	12,000	9,500
62-4343-00			
TRANSMISSION MAINTENANCE SEWER	69	2,000	7,500
62-4370-00			
SEWER ROOT TREATMENT	0	8,000	6,000
62-4371-00			
SEWER INSPECTION	0	1,000	750
Expenses Total	11,745	23,000	23,750

	2012 Actual	Estimated Year End	2014 Proposed Budget
CONTRACTUAL/SERVICES			
62-4402-00			
MEMBERSHIP & DUES	0	600	500
62-4411-00			
COMMUNICATIONS	7,220	6,000	7,500
62-4414-00			
EQUIPMENT RENTAL - OTHER	0	3,500	3,500
62-4417-00			
LAND LEASE PAYMENTS	2,500	3,000	3,000
62-4418-00			
TRAVEL & EDUCATION	630	1,000	3,200
62-4419-00			
TRAINING & PUBLICATIONS	0	250	400
62-4440-00			
CONTRACT LABOR	67,391	50,000	60,000
62-4450-00			
EQUIPMENT RENTAL(R)	55,660	80,379	80,379
Expenses Total	133,400	144,729	158,479
WATER COLLECTION Department Total	580,634	570,900	585,446

Special Projects

Mission Statement

The mission of the Special Projects Crew is to serve the citizens of Terrell in the performance of duties that involve projects that are beyond the scope of designated city crews.

Description

The Special Projects Crew reports directly to the City Manager. The purpose of the Special Project Crew is to perform functions such as emergency utility replacement/repair for water and sewer lines, lot clean-up, litter nuisance calls, overall neighborhood improvements pertaining to streets, sign, culverts, cuts and patching and to assist other city crews in emergency situations.

64 SPECIAL PROJECTS	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	162,657	
SUPPLIES	8,900	
MAINTENANCE	9,000	
CONTRACTUAL / SERVICES	112,670	
DEPARTMENT TOTAL	293,227	2%

	2012 Actual	Estimated Year End	2014 Proposed Budget
23 SPECIAL PROJECTS			
PERSONNEL			
23-4101-00			
SUPERVISION	87,766	91,107	0
23-4103-00			
LABOR	2,214	0	0
23-4104-00			
TEMPORARY	763	0	0
23-4105-00			
OVERTIME	3,031	4,500	0
Expenses Total	93,773	95,607	0
PERSONNEL SERVICES			
23-4110-00			
SOCIAL SECURITY	7,958	7,314	0
23-4111-00			
TMRS	15,449	16,502	0
23-4112-00			
WORKMENS COMP	3,687	11,215	0
23-4114-00			
GROUP HEALTH & DENTAL INS	18,900	19,040	0
Expenses Total	45,995	54,071	0
SUPPLIES			
23-4201-00			
OFFICE & MISC SUPPLIES	1,447	1,100	0
23-4206-00			
MINOR TOOLS & APPRATUS	2,846	3,000	0
23-4220-00			
UNIFORM RENTAL & LAUNDRY	1,313	1,300	0
23-4223-00			
PROTECTIVE CLOTHING	1,294	2,000	0
23-4240-00			
CHEMICALS	1,908	2,000	0
Expenses Total	8,808	9,400	0
MAINTENANCE			
23-4304-00			
AUTOMATED EQUIPMENT MAINTENANCE	6,937	5,000	0
23-4392-00			
GROUND/RIGHT OF WAY	1,456	2,000	0
Expenses Total	8,393	7,000	0
CONTRACTUAL/SERVICES			
23-4402-00			
MEMBERSHIP & DUES	216	0	0
23-4411-00			
COMMUNICATIONS	5,805	4,500	0
23-4417-00			
LAND LEASE PAYMENTS	2,278	2,734	0
23-4418-00			
TRAVEL & EDUCATION	379	0	0
23-4440-00			
CONTRACT LABOR	13,216	20,000	0
23-4450-00			
EQUIPMENT RENTAL (R)	80,000	87,970	0
Expenses Total	101,894	115,204	0
SPECIAL PROJECTS Department Total	258,863	281,282	0

	2012 Actual	Estimated Year End	2014 Proposed Budget
64 SPECIAL PROJECTS			
PERSONNEL			
64-4101-00			
SUPERVISION	0	0	91,229
64-4104-00			
TEMPORARY	0	0	12,500
64-4105-00			
OVERTIME	0	0	5,000
Expenses Total	0	0	108,729
PERSONNEL SERVICES			
64-4110-00			
SOCIAL SECURITY	0	0	8,318
64-4111-00			
TMRS	0	0	17,321
64-4112-00			
WORKERS COMP	0	0	7,463
64-4114-00			
GROUP HEALTH & DENTAL INSURANCE	0	0	20,826
Expenses Total	0	0	53,928
SUPPLIES			
64-4201-00			
OFFICE & MISC SUPPLIES	0	0	900
64-4206-00			
MINOR TOOLS & APPRATUS	0	0	2,500
64-4220-00			
UNIFORM RENTAL & LAUNDRY	0	0	1,400
64-4223-00			
PROTECTIVE CLOTHING	0	0	1,600
64-4240-00			
CHEMICALS	0	0	2,500
Expenses Total	0	0	8,900
MAINTENANCE			
64-4304-00			
AUTOMATED EQUIPMENT MAINTENANCE	0	0	7,000
64-4392-00			
GROUND/RIGHT OF WAY	0	0	2,000
Expenses Total	0	0	9,000
CONTRACTUAL/SERVICES			
64-4402-00			
MEMBERSHIP & DUES	0	0	300
64-4411-00			
COMMUNICATIONS	0	0	6,000
64-4417-00			
LAND LEASE PAYMENTS	0	0	2,700
64-4418-00			
TRAVEL & EDUCATION	0	0	700
64-4440-00			
CONTRACT LABOR	0	0	15,000
64-4450-00			
EQUIPMENT RENTAL (R)	0	0	87,970
Expenses Total	0	0	112,670
SPECIAL PROJECTS Department Total	0	0	293,227

Utility

Mission Statement

The Utility department mission is to provide accurate and complete billing information to the residents of Terrell and to collect monies owed to the City for the utility services provided to the residents of Terrell.

Utility Billing/Customer Service is a division within the City Secretary /Finance Department with the responsibility of billing and collecting for water, sewer and solid waste services provided to the residents of the City of Terrell.

The City Secretary/Finance Department's mission is to ensure that all city records are adequately preserved; hold all municipal elections; account for all monies received by the city and prepare the monthly financial report; record and report all financial transactions, assist the preparation of the annual budget and annual audit and prepare special reports for the City Manager and City Council; strive to maintain investments at the highest possible levels; strive to serve customers in an efficient and professional manner; and any other administrative or clerical duties as prescribed by the City Council and/ or the City Manager.

Description

The City Secretary's Office is custodian of official records for the City. The City Secretary is responsible for attending and keeping minutes of Council meetings and maintaining records of all official Council actions. These include, but are not limited to, City codes, ordinances, resolutions and public hearings. The City Secretary is also responsible for conducting all City elections, processing solicitors and public amusement permits and receiving, processing and tracking all claims and lawsuits filed against the City. The Records Management Program is under the direction of the City Secretary. This department is responsible for the implementation and maintenance of the program including records retention schedules, destruction of outdated records, micro-graphics and the operation of the Records Storage Center.

In the capacity of the Finance Director for the City, duties include, but are not limited to: preparing and administering the departmental budget and projecting funds needed for staffing and service delivery. Performing a variety of technical tasks associated with the City's accounts payable/receivable, purchasing, utility billing, and internal auditing functions; ensure quality control; develop and enforce policies and; guidelines; review purchase orders; assist the Purchasing Agent as needed. The Finance Director oversees and directs the work of the Municipal Court. The Finance Director supervises and participates in the development and administration of the City budget; direct the forecast of funds needed for staffing equipment, materials, and supplies, monitor and approve expenditures; implement mid-year adjustments, directs the City's cash management program; monitors liquidity and yield; coordinates annual outside audits and assists in publishing final reports; provides to the City Council, City Manager, and other department heads financial statements and reports requested and required by Charter, works with the city external auditors to prepare a comprehensive annual financial report and assists the City Manager by working on any special projects assigned and performs related work as required.

80 UTILITY OFFICE	Budget	Budget Impact
PERSONNEL & PERSONNEL SERVICES	529,664	
SUPPLIES	37,000	
MAINTENANCE	35,000	
CONTRACTUAL / SERVICES	174,000	
DEPARTMENT TOTAL	775,664	6%

	2012 Actual	Estimated Year End	2014 Proposed Budget
80 UTILITY OFFICE			
PERSONNEL			
80-4101-00			
SUPERVISION	86,903	87,193	91,184
80-4102-00			
CLERICAL	234,402	256,669	258,854
80-4105-00			
OVERTIME	3,248	4,000	4,000
Expenses Total	324,553	347,862	354,038
PERSONNEL SERVICES			
80-4110-00			
SOCIAL SECURITY	25,649	26,611	27,085
80-4111-00			
T M R S	53,915	60,041	63,727
80-4112-00			
WORKMENS COMP	800	1,620	1,620
80-4114-00			
GROUP HEALTH & DENTAL INS	73,418	76,005	83,194
Expenses Total	153,782	164,277	175,626
SUPPLIES			
80-4201-00			
OFFICE & MISC. SUPPLIES	14,354	13,300	13,300
80-4204-00			
PRINTING	534	1,200	1,200
80-4211-00			
FOOD AND/OR CONCESSION SUPPLIES	1,627	1,500	1,500
80-4214-00			
POSTAGE	19,236	21,000	21,000
Expenses Total	35,751	37,000	37,000
MAINTENANCE			
80-4304-00			
AUTOMATED EQUIPMENT MAINTNANCE	89,275	62,000	35,000
Expenses Total	89,275	62,000	35,000
CONTRACTUAL/SERVICES			
80-4401-00			
AUDIT	55,905	45,000	45,000
80-4402-00			
MEMBERSHIP & DUES	380	500	500
80-4406-00			
LEGAL SERVICES	0	50,000	50,000
80-4410-00			
UTILITY BILLING	0	17,000	17,000
80-4411-00			
COMMUNICATIONS	20,888	15,000	15,000
80-4418-00			
TRAVEL & EDUCATION	4,518	4,000	4,000
80-4419-00			
TRAINING & PUBLICATIONS	135	900	500
80-4440-00			
CONTRACT LABOR	40,756	42,000	42,000
Expenses Total	122,582	174,400	174,000
UTILITY OFFICE Department Total	725,944	785,539	775,664

	2012 Actual	Estimated Year End	2014 Proposed Budget
90 DEBT SERVICE REQUIREMENTS			
CONTRACTUAL/SERVICES			
90-4490-00			
UTILITY FRANCHISE 010003201	250,000	250,000	350,000
90-4492-00			
TRANS OUT DEBT OBLIGATION REFUND	317,488	397,753	0
90-4495-00			
TRANSFER TO I & S NO1	1,347,200	1,317,187	1,777,555
90-4496-00			
NTMWD PAYMENTS	790,478	795,000	795,000
90-4497-00			
INTER-GOV TRNS 010003831	482,336	482,336	482,336
90-4498-00			
TRANSFER TO I&S NO2	1,856	102,075	0
90-4499-00			
UCR TRN 028003301	1,669,892	2,700,000	1,379,768
Expenses Total	4,859,250	6,044,351	4,784,659
DEBT SERVICE REQUIREMENTS Department Total	4,859,250	6,044,351	4,784,659
FUND TOTAL	10,882,130	12,730,682	12,155,827

STORM WATER UTILITY FUND



**STORM WATER UTILITY FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	64,526
Estimated Revenues FY 2013	160,489
Revenues Collected thru April 30, 2013	40,059
Anticipated Revenue to Sept. 30, 2013	120,430
Sub-Total	184,957
Estimated Expenditures FY 2013	150,474
Y-T-D April 30, 2013	67,169
Sub-Total	83,305
Estimated Beginning Cash FY 2014	101,652
Proposed Revenues FY 2014	160,200
Sub-Total	261,852
Proposed Expenditures FY 2014	223,277
Estimated Cash in Bank Sept. 30 2014	38,575

Summary

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE	149,969	160,200	160,200
EXPENSE	78,751	150,474	223,277
TOTAL	71,218	9,726	(63,077)
PERSONNEL	46,570	0	52,077
SUPPLIES	-105	2,900	4,000
MAINTENANCE	480	250	500
CONTRACTUAL/SERVICES	10,419	18,250	44,950
CAPITAL	10,750	10,750	10,750
TOTAL	68,114	32,150	112,277

Storm Water Management Fund

Mission Statement

The mission of the Storm Water Management Fund is to develop and maintain a comprehensive watershed and storm water infrastructure management program to protect property, health and safety; to enhance the quality of life; to preserve and improve the environment for the benefit of the public and to be responsive and sensitive to the needs of the citizens of Terrell

Description

Address flood problems with drainage improvement projects to reduce the occurrence of property flood damage Review, enact and enforce ordinances and policies as needed to manage the floodplain, and prevent future flooding in or downstream of development. Perform routine maintenance of the City's drainage system to maintain its intended capacity and condition. Enhance water quality to preserve the natural environment while maintaining regulatory compliance. Provide adequate funding for the Comprehensive Storm Water Management Program

037 STORM WATER MANAGEMENT FUND	Budget
PERSONNEL & PERSONNEL SUMMARY	52,077
SUPPLIES	4,000
MAINTENANCE	500
CONTRACTUAL/SERVICES	44,950
CAPITAL	111,000
INTERGOVERNMENTAL TRANSFER	10,750
DEPARTMENT TOTAL	223,277

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE			
037 STORM WATER MANAGEMENT FUND			
00-3201-00			
CHARGES FOR SERVICES	149,969	160,000	160,000
00-3202-00			
REFUNDS AND RECOVERIES	0	0	0
00-3305-00			
INTEREST	0	200	200
Revenues Total	149,969	160,200	160,200
EXPENSE			
PERSONNEL			
37-4103-00			
LABOR	28,132	0	31,092
37-4105-00			
OVERTIME	2,186	0	2,500
Expenses Total	30,317	0	33,592
PERSONNEL SERVICES			
37-4110-00			
SOCIAL SECURITY	7,327	0	2,379
37-4111-00			
T M R S	0	0	5,596
37-4112-00			
WORKMENS COMP	0	0	206
37-4114-00			
GROUP HEALTH & DENTAL INS	8,926	0	10,304
Expenses Total	16,253	0	18,485
SUPPLIES			
37-4201-00			
OFFICE & MISC. SUPPLIES	0	200	200
37-4204-00			
PRINTING	0	200	200
37-4206-00			
MINOR TOOLS & APPARATUS	0	500	600
37-4220-00			
UNIFORM RENTAL & LAUNDRY	0	200	200
37-4221-00			
UNIFORMS PURCHASE	0	100	100
37-4223-00			
PROTECTIVE CLOTHING	-105	200	200
37-4260-00			
CONCRETE	0	500	1,000
37-4261-00			
CONCRETE CULVERTS	0	1,000	1,500
Expenses Total	-105	2,900	4,000

	2012 Actual	Estimated Year End	2014 Proposed Budget
MAINTENANCE			
37-4303-00			
INSTRUMENTS & APPARATUS	0	250	500
37-4330-00			
DRAINAGE MAINTENANCE	480	0	0
Expenses Total	480	250	500
CONTRACTUAL/SERVICES			
37-4402-00			
MEMBERSHIP & DUES	4,419	0	0
37-4404-00			
CONSULTANT FEES & SERVICES	0	10,000	35,000
37-4411-00			
COMMUNICATIONS	0	250	450
37-4414-00			
EQUIPMENT RENTAL - OTHER	0	2,000	3,500
37-4450-00			
EQUIPMENT RENTAL (R)	6,000	6,000	6,000
Expenses Total	10,419	18,250	44,950
CAPITAL			
37-4501-00			
TRAILVIEW STREET DRAINAGE IMPROVEME	728	53,543	0
37-4502-00			
LINCOLN LANE CURB REPAIR	9,908	0	0
37-4503-00			
PROJ 12-07-A LEXINGTON CREEK	0	37,000	0
37-4504-00			
PROJ 12-07-B NINTH TO GRACE LN	0	27,781	0
37-4505-00			
PROJ 12-07-C LAMAR AT STATE STR	0	0	30,000
37-4506-00			
PROPERTY ACQUISITION	0	0	20,000
37-4507-00			
AIRPORT AND MHMR	0	0	61,000
Expenses Total	10,636	118,324	111,000
INTERGOVERNMENTAL TRANSFER			
90-4401-00			
STORM WATER ADMINISTRATION	10,750	10,750	10,750
Expenses Total	10,750	10,750	10,750
TOTAL EXPENSES	78,751	150,474	223,277

UTILITY CAPITAL RESERVE FUND



**UTILITY CAPITAL RESERVE
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	868,579
Estimated Revenues FY 2013	3,076,687
Revenues Collected thru April 30, 2013	1,350,776
Anticipated Revenue to Sept. 30, 2013	1,725,911
Sub-Total	2,594,489
Estimated Expenditures FY 2013	2,302,000
Y-T-D April 30, 2013	1,083,502
Sub-Total	1,218,498
Estimated Beginning Cash FY 2014	1,375,992
Proposed Revenues FY 2014	1,381,268
Sub-Total	2,757,260
Proposed Expenditures FY 2014	2,060,000
Estimated Cash in Bank Sept. 30 2014	697,260

Summary

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE	1,681,388	3,076,687	1,381,268
EXPENSE	96,267	2,302,000	2,060,000
TOTAL	1,585,121	774,687	(678,732)

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE			
028 CAPITAL RESERVE FUND			
00-3107-00			
TRANSFER IN CO 2011 A	0	375,187	0
00-3301-00			
UCR TRN 020904499	1,669,892	2,700,000	1,379,768
00-3306-00			
INTEREST INCOME	1,667	1,500	1,500
00-3807-00			
GRANT FUNDS - STATE COMPTROLLER	9,829	0	0
TOTAL REVENUE	1,681,388	3,076,687	1,381,268
EXPENSE			
28-4402-00			
WATER CONSERVATION AND DROUGHT PLAN	0	0	35,000
28-4404-00			
CONSULTANT FEES & SERVICES	96,267	200,000	250,000
28-4422-00			
INTERGOVERNMENTAL TRANS ERF	0	0	225,000
28-4501-00			
WWTP CHEMICAL FEED SYSTEM	0	0	0
28-4502-00			
REHAB DAM AT ELMO	0	0	50,000
28-4511-00			
SYSTEM IMPROVEMENTS - DESIGN & ENG	0	150,000	220,000
28-4512-00			
SYSTEM IMPROVEMENTS - CONSTRUCTION	0	1,000,000	1,100,000
28-4514-00			
REGIONAL WASTE WATER	0	75,000	0
28-4516-00			
PROPERTY ACQUISITION FUTURE EST	0	75,000	75,000
28-4517-00			
CDBG PROJ 20" WTR LINE GRNT ADMIN	0	675,000	105,000
28-4518-00			
GRIFFITH SEWER EMERGENCY REPLACEMEN	0	127,000	0
TOTAL EXPENSES	96,267	2,302,000	2,060,000

EQUIPMENT REPLACEMENT FUND



**EQUIPMENT REPLACEMENT FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	(23,668)
Estimated Revenues FY 2013	918,335
Revenues Collected thru April 30, 2013	408,613
Anticipated Revenue to Sept. 30, 2013	509,722
Sub-Total	486,054
Estimated Expenditures FY 2013	801,447
Y-T-D April 30, 2013	416,970
Sub-Total	384,477
Estimated Beginning Cash FY 2014	101,577
Proposed Revenues FY 2014	1,243,621
Sub-Total	1,345,198
Proposed Expenditures FY 2014	1,111,110
Estimated Cash in Bank Sept. 30 2014	234,088

Summary

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUES	731,343	918,335	1,243,621
EXPENSES	796,959	801,447	1,111,110
TOTAL	(65,616)	116,888	132,511
PERSONNEL	240,687	250,597	257,723
SUPPLIES	326,038	342,900	350,800
MAINTENANCE	76,392	59,750	47,250
CONTRACTUAL/SERVICES	153,841	148,200	136,200
CAPITAL	0	0	319,137
TOTAL	796,959	801,447	1,111,110

Equipment Replacement

Mission Statement

The mission of the Equipment Replacement Fund is to provide mechanical service for all city vehicles and equipment; provide a base of operation for housing equipment and vehicles and perform a preventative maintenance program so that all equipment and vehicles receive maintenance on a scheduled basis in order to maintain safe and dependable operation.

Description

The Equipment Replacement Department will seek to provide a tentative maintenance program; maintain parts inventory; pickup and delivery of parts; service calls; general shop work; maintenance and inventory of fueling systems, vehicle wash; air conditioning service; brake service and tire service.

025 EQUIPMENT REPLACEMENT FUND

PERSONNEL & PERSONNEL SERVICES	257,723
SUPPLIES	350,800
MAINTENANCE	47,250
CONTRACTUAL/SERVICES	136,200
CAPITAL	319,137
DEPARTMENT TOTAL	1,111,110

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUES			
025 EQUIPMENT REPLACEMENT FUND			
CHARGES FOR CURRENT SERVICES			
00-3336-00			
LEASE GENERAL FUND	500,000	552,015	464,045
00-3337-00			
LEASE UTILITY FUND	225,170	325,170	413,140
00-3338-00			
LEASE STORM WATER UTILITY FUND	6,000	6,000	6,000
Revenues Total	731,170	883,185	883,185
USE OF MONEY			
00-3326-00			
INTEREST INCOME	93	150	150
Revenues Total	93	150	150
REFUNDS & RECOVERIES			
00-3325-00			
INSURANCE RECOVERIES	80	15,000	15,000
00-3600-00			
SALE OF ASSETS	0	20,000	20,000
Revenues Total	80	35,000	35,000
INTERGOVERNMENTAL TRANSFERS			
00-3320-00			
INTERGOVERNMENTAL TRANSFER IN FROM CAPITAL IMPROVEMENT FUND	0	0	100,000
00-3321-00			
INTERGOVERNMENTAL TRANSFER IN FROM UTILITY CAPITAL RESERVE	0	0	225,286
Revenues Total	0	0	325,286
TOTAL REVENUE	731,343	918,335	1,243,621

	2012 Actual	Estimated Year End	2014 Proposed Budget
EXPENSES			
EQUIPMENT REPLACEMENT FUND			
PERSONNEL			
25-4101-00			
SUPERVISION	53,657	53,817	55,968
25-4103-00			
LABOR	104,364	109,091	109,278
OVERTIME	1,641	3,000	2,500
Expenses Total	159,662	165,908	167,746
PERSONNEL SERVICES			
25-4110-00			
SOCIAL SECURITY	11,947	12,692	12,833
25-4111-00			
T M R S	26,372	28,636	30,194
25-4112-00			
WORKMENS COMP	3,630	5,427	5,427
25-4114-00			
GROUP HEALTH & DENTAL INS	39,076	37,934	41,523
Expenses Total	81,026	84,689	89,977
SUPPLIES			
25-4201-00			
OFFICE & MISCELLANEOUS	1,662	800	800
25-4206-00			
MINOR TOOLS & APPARATUS	2,964	5,000	2,500
25-4220-00			
UNIFORM RENTAL & LAUNDRY	2,342	3,500	3,500
25-4223-00			
PROTECTIVE CLOTHING	141	600	300
25-4230-00			
FUEL FOR EQUIPMENT	243,717	250,000	270,000
25-4231-00			
OIL,ANTI-FREEZE,GREASE	7,536	10,000	9,000
25-4232-00			
TIRES & TUBES	21,343	25,000	30,000
25-4233-00			
BATTERIES	4,704	6,000	5,500
25-4234-00			
MISCELLANEOUS AUTO PARTS	15,144	15,000	12,000
25-4235-00			
MISC.HEAVY EQUIPMENT PARTS	6,293	6,000	5,500
25-4236-00			
MISCELLANEOUS SMALL EQUIP PTS	2,682	8,000	1,200
25-4239-00			
MISCELLANEOUS SHOP SUPPLIES	10,081	9,000	7,000
25-4240-00			
CHEMICALS	7,430	4,000	3,500
Expenses Total	326,038	342,900	350,800

	2012 Actual	Estimated Year End	2014 Proposed Budget
MAINTENANCE			
25-4303-00			
INSTRUMENTS & APPARATUS	628	800	800
25-4304-00			
AUTOMATED EQUIPMENT MAINENANCE	11,499	9,450	9,450
25-4350-00			
VEHICLE MAINTENANCE	26,381	29,000	2,500
25-4351-00			
HEAVY EQUIP MAINTENANCE	29,285	10,000	27,000
25-4352-00			
SMALL EQUIP MAINTENANCE	7,074	7,500	6,000
25-4353-00			
VEHICLE MAINT. /OUTSIDE FUND	1,525	3,000	1,500
Expenses Total	76,392	59,750	47,250
CONTRACTUAL/SERVICES			
25-4411-00			
COMMUNICATIONS	6,761	6,500	4,000
25-4414-00			
EQUIPMENT RENTAL - OTHER	8,183	5,000	4,000
25-4415-00			
INSURANCE	31,276	32,000	38,000
25-4417-00			
LAND LEASE PAYMENTS	1,650	2,200	2,200
25-4418-00			
TRAVEL & EDUCATION	0	0	0
25-4419-00			
TRAINING & PUBLICATIONS	0	0	0
25-4430-00			
UTILITIES	3,084	2,500	0
25-4440-00			
CONTRACT LABOR	4,070	3,000	3,000
25-4451-00			
VEHICLE REPAIR SERVICES	37,264	45,000	38,000
25-4452-00			
EQUIPMENT REPAIR SERVICE	58,992	50,000	45,000
25-4453-00			
SMALL EQUIPMENT REPAIR SERVICE	2,561	2,000	2,000
Expenses Total	153,841	148,200	136,200

	2012 Actual	Estimated Year End	2014 Proposed Budget
CAPITAL			
25-4501-00			
(33) FERRIS 48 INCH ZERO TURN MOWER	0	0	8,000
25-4502-00			
(13) 42 INCH MOWER AND WEED EATER	0	0	2,429
25-4503-00			
1/2 TON PICKUP	0	0	22,600
25-4504-00			
D32 POLICE PATROL VEHICLE	0	0	160,356
25-4505-00			
3/4 TON 4 DOOR 4X4 PICKUP TRUCK	0	0	31,032
25-4506-00			
(64) RHINO TX1500 TURFLEX MOWER	0	0	15,250
25-4507-00			
(25) TIRE MACHINE & BALANCER	0	0	3,548
25-4508-00			
3/4 TON REGULAR CAB 4X2 PICKUP TRUC	0	0	25,206
25-4509-00			
(26)GRASSHOPPER MOWER 721 DT	0	0	11,800
25-4510-00			
1/2 TON REGULAR CAB 4X2 PICKUP TRUC	0	0	19,458
25-4511-00			
1/2 TON REGULAR CAB 4X2 PICKUP TRUC	0	0	19,458
Expenses Total	0	0	319,137
TOTAL EXPENSES	796,959	801,447	1,111,110

AIRPORT FUND



**AIRPORT FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	1,508,490
Estimated Revenues FY 2013	397,635
Revenues Collected thru April 30, 2013	81,495
Anticipated Revenue to Sept. 30, 2013	316,140
Sub-Total	1,824,630
Estimated Expenditures FY 2013	340,738
Y-T-D April 30, 2013	92,389
Sub-Total	248,349
Estimated Beginning Cash FY 2014	1,576,281
Proposed Revenues FY 2014	397,635
Sub-Total	1,973,916
Proposed Expenditures FY 2014	474,788
Estimated Cash in Bank Sept. 30 2014	1,499,128

Summary

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUES	322,256.98	397,635.00	397,635.00
EXPENSE	204,196.30	340,738.00	474,788.00
TOTAL	118,060.68	56,897.00	(77,153.00)
SUPPLIES	1,667	2,500	3,250
MAINTENANCE	30,038	117,500	120,300
CONTRACTUAL/SERVICES	149,879	165,500	173,000
CAPITAL	2,375	35,000	158,000
DEBT SERVICE	20,238	20,238	20,238
TOTAL	204,196	340,738	474,788

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUES			
014 AIRPORT FUND			
00-3101-00			
HANGER REVENUE	155,470	190,000	190,000
00-3103-00			
RAMP GRANT FUNDING	0	50,000	50,000
00-3105-00			
TEDC FUNDING	0	0	0
00-3201-00			
VISTAWALL LEASE (31-DEC-06)	121,448	122,435	122,435
00-3203-00			
LEASE ENVIRONMENTAL CO-OP	0	0	0
00-3206-00			
LEASE - CITY OF TERRELL	13,669	17,500	17,500
00-3207-00			
BFTS LEASE (31-AUG-13)	1,750	1,500	1,500
00-3213-00			
EAGLE SKY PATROL INC LEASE	0	6,000	6,000
00-3219-00			
LEASE FLEX FOAM (1-MAY-11)	0	0	0
00-3230-00			
KART LEASE (31-JAN-18)	4,000	5,200	5,200
00-3326-00			
INTEREST INCOME	2,921	2,000	2,000
00-3333-00			
MADIX LEASE (31-AUG-26)	3,000	3,000	3,000
00-3703-00			
FEE-MUNICIPAL SETTING DESIGNATION	20,000	0	0
TOTAL REVENUES	322,257	397,635	397,635

	2012 Actual	Estimated Year End	2014 Proposed Budget
EXPENSE			
SUPPLIES			
14-4201-00			
OFFICE & MISC SUPPLIES	121	0	250
14-4220-00			
UNIFORM RENTAL & LAUNDRY	1,546	2,500	3,000
Expenses Total	1,667	2,500	3,250
MAINTENANCE			
14-4303-00			
INSTRUMENTS & APPARATUS	6,099	1,500	2,500
14-4320-00			
BUILDINGS & GROUNDS	10,912	15,000	16,000
14-4326-00			
RAMP	9,825	100,000	100,000
14-4332-00			
EQUIPMENT MAINTENANCE	3,203	1,000	1,800
Expenses Total	30,038	117,500	120,300
CONTRACTUAL/SERVICES			
14-4401-00			
AUDIT	0	4,000	4,000
14-4402-00			
FLY - IN	5,830	10,000	15,000
14-4403-00			
ADVERTISING	660	19,000	25,000
14-4404-00			
FBO - SERVICES	744	10,000	12,000
14-4415-00			
INSURANCE	6,381	10,000	10,000
14-4418-00			
TRAVEL & EDUCATION	349	2,500	2,000
14-4424-00			
SPECIAL SERVICES	36,726	30,000	30,000
14-4430-00			
UTILITIES	48,750	55,000	55,000
14-4440-00			
CONTRACT LABOR	50,439	25,000	20,000
Expenses Total	149,879	165,500	173,000
CAPITAL			
14-4507-00			
AIRPORT TERMINAL	0	5,000	4,000
14-4509-00			
LAND DEVELOPMENT STUDY	2,375	25,000	150,000
14-4510-00			
SECURITY & ACCESS IMPROVEMENTS	0	5,000	4,000
Expenses Total	2,375	35,000	158,000
AIRPORT Department Total	183,958	320,500	454,550

	2012 Actual	Estimated Year End	2014 Proposed Budget
090 DEBT SERVICE			
90-4404-00			
TRANSFER OUT ADMINISTRATION	20,238	20,238	20,238
DEBT SERVICE Department Total	20,238	20,238	20,238
AIRPORT FUND TOTAL EXPENSES	204,196	340,738	474,788

CAPITAL IMPROVEMENT FUND



**CAPITAL IMPROVEMENT FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	470,069
Estimated Revenues FY 2013	517,804
Revenues Collected thru April 30, 2013	373,204
Anticipated Revenue to Sept. 30, 2013	144,600
Sub-Total	614,670
Estimated Expenditures FY 2013	350,300
Y-T-D April 30, 2013	51,615
Sub-Total	298,685
Estimated Beginning Cash FY 2014	315,985
Proposed Revenues FY 2014	402,150
Sub-Total	718,135
Proposed Expenditures FY 2014	705,000
Estimated Cash in Bank Sept. 30 2014	13,135

Summary

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE	441	517,804	402,150
EXPENSE	218,511	350,300	705,000
TOTAL	(218,069)	167,504	(302,850)

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE			
026 CAPITAL IMPROVEMENT FUND			
00-3102-00			
LOAN PROCEEDS	0	0	0
00-3210-00			
PAVING INCOME	0	11,325	2,300
00-3220-00			
INTEREST INCOME	441	500	100
00-3222-00			
STATE COMPTROLLER GRANT FUNDS	0	133,250	399,750
00-3291-00			
TRANSFER FROM C.O. 2008	0	372,729	0
TOTAL REVENUE	441	517,804	402,150
EXPENSE			
00-4401-00			
TISD - SAFE ROUTES TO SCHOOL PGM	64,423	150,000	550,000
00-4410-00			
PROJ 11-02 DESIGN & ENGINEERING	1,265	0	0
00-4412-00			
TRANSFER TO ERF	0	0	100,000
00-4413-00			
TRAFFIC STUDY	57,147	30,000	30,000
00-4414-00			
PROJ 11-02 CONSTRUCTION	2,708	0	0
00-4417-00			
CR 305 ROW	0	0	0
00-4418-00			
STORM WATER UTILITY STUDY	0	0	25,000
00-4419-00			
TRANSFER TO GENERAL HOME GRANT FUND	80,000	0	0
00-4420-00			
TIGER III US80/UPRR CORR IMP TER114	12,968	0	0
00-4424-00			
METROCREST BUSINESS PRK RDWY REPAIR	0	40,300	0
00-4425-00			
PROJ 12-08 COLQUITT ROAD	0	100,000	0
00-4503-00			
PROPERTY ACQUISITION	0	30,000	0
TOTAL EXPENSES	218,511	350,300	705,000

IMPACT FEE FUND



**IMPACT FEES FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	1,321,126
Estimated Revenues FY 2013	69,000
Revenues Collected thru April 30, 2013	16,497
Anticipated Revenue to Sept. 30, 2013	52,503
Sub-Total	1,373,629
Estimated Expenditures FY 2013	128,500
Y-T-D April 30, 2013	0
Sub-Total	128,500
Estimated Beginning Cash FY 2014	1,245,129
Proposed Revenues FY 2014	82,500
Sub-Total	1,327,629
Proposed Expenditures FY 2014	185,000
Estimated Cash in Bank Sept. 30 2014	1,142,629

Summary

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE	1,229,842	69,000	82,500
EXPENSE	41,916	128,500	185,000
TOTAL	1,187,926	(59,500)	(102,500)

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUE			
Fund 027 IMPACT FEES FUND			
00-3302-00			
TRANSFER IN FROM C.O. 2011A	1,049,484	0	0
00-3327-00			
INTEREST INCOME	834	1,500	1,500
00-3401-00			
ROADWAY FEES WEST SERVICE AREA	21,565	20,000	20,000
00-3402-00			
ROADWAY FEES EAST SERVICE AREA	91,532	1,500	15,000
00-3403-00			
WATER FEES	44,973	30,000	30,000
00-3404-00			
SEWER FEES	21,454	16,000	16,000
TOTAL REVENUE	1,229,842	69,000	82,500
EXPENSE			
10-4404-00			
CONSULTANT FEES & SERVICES	17,956	25,000	35,000
10-4405-00			
07-06 WATER & WASTEWATER CIP UPDATE	0	50,000	90,000
10-4406-00			
IMPACT FEE STUDY	0	50,000	60,000
10-4408-00			
PROJ 09-02 HWY34 RLCTS ENG & CONST	0	3,500	0
10-4498-00			
TRANSFER TO UTILITY FUND	23,960	0	0
TOTAL EXPENSES	41,916	128,500	185,000

TOURISM FUND



**TOURISM FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	\$ 146,592
Estimated Revenues FY 2013	\$ 251,925
Revenues Collected thru April 30, 2013	\$ 148,715
Anticipated Revenue to Sept. 30, 2013	\$ 103,210
Sub-Total	\$ 249,802
Estimated Expenditures FY 2013	\$ 298,718
Y-T-D April 30, 2013	\$ 140,993
Sub-Total	\$ 157,725
Estimated Beginning Cash FY 2014	\$ 92,076
Proposed Revenues FY 2014	\$ 257,425
Sub-Total	\$ 349,501
Proposed Expenditures FY 2014	\$ -
Estimated Cash in Bank Sept. 30 2014	\$ 349,501

		2011-2012 Actual	2012-2013 Estimated Year	2013-2014 Budget
Fund 016 TOURISM FUND BUDGET				
Revenues				
00-3201				
	BEST INN	16,126	15,000	15,500
00-3202				
	CLASSIC INN	14,436	12,000	14,000
00-3203				
	DAYS INN	15,438	15,500	15,500
00-3204				
	SUPER 8	24,140	22,000	22,000
00-3205				
	LA QUINTA INN	39,141	35,000	35,000
00-3206				
	JANICE MARIE YATES	0	0	0
00-3207				
	HOLIDAY INN EXPRESS	119,275	105,000	105,000
00-3208				
	MOTEL 6	14,593	14,500	14,500
00-3210				
	TEXAS INN MOTEL	4,095	3,700	3,700
00-3218				
	COMFORT INN	38,000	29,000	32,000
00-3306				
	INTEREST INCOME	254	225	225
	REVENUE TOTAL	285,497	251,925	257,425

INTEREST & SINKING No. 1



**INTEREST AND SINKING FUND No. 1
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	\$ 1,043,568
Estimated Revenues FY 2013	\$ 2,972,191
Revenues Collected thru April 30, 2013	\$ 2,308,305
Anticipated Revenue to Sept. 30, 2013	\$ 663,886
Sub-Total	\$ 1,707,454
Estimated Expenditures FY 2013	\$ 3,040,171
Y-T-D April 30, 2013	\$ 2,472,142
Sub-Total	\$ 568,029
Estimated Beginning Cash FY 2014	\$ 1,139,425
Proposed Revenues FY 2014	\$ 2,853,101
Sub-Total	\$ 3,992,526
Proposed Expenditures FY 2014	\$ 2,853,101
Estimated Cash in Bank Sept. 30 2014	\$ 1,139,425

INTEREST AND SINKING FUND No. 1
2013 - 2014

	SERIES	DUE	PRINCIPAL	INTEREST		TOTAL
Tax and Airport Surplus Revenue	2003	2/15	75,000	20,620	95,620	
Certificates of Obligation		8/15		19,120	19,120	114,740
General Obligation Refunding	2004	2/15	365,000	6,159	371,159	
Bonds		8/15		0	0	371,159
Tax and Waterworks and Sewer	2004	2/15	250,000	4,375	254,375	
System Surplus Revenue		8/15		0	0	254,375
Certificate of Obligation						
Tax and Waterworks and Sewer	2006	2/15		18,147	18,147	
System (Limited Pledge) Revenue		8/15	55,000	18,147	73,147	91,294
Certificate of Obligation						
Tax and Waterworks and Sewer	2007A	2/15	55,000	21,879	76,879	
System (Limited Pledge) Revenue		8/15		20,699	20,699	97,578
Certificate of Obligation						
Tax and Waterworks and Sewer	2007B	2/15	220,000	29,052	249,052	
System (Limited Pledge) Revenue		8/15		22,463	22,463	271,514
Certificate of Obligation						
Certificate of Obligations	2008	2/15	295000	85,540	380,540	
		8/15		78,960	78,960	459,499
General Obligation Refunding Bonds	2009	2/15	310,000	30,653	340,653	
System (Limited Pledge)		8/15		25,925	25,925	366,578
Revenue Certificates of						
Obligation (Refunded 2009)						
Tax and Waterworks and Sewer	2011A	2/15	70000	142,643	212,643	
System (Limited Pledge) Revenue		8/15		141,768	141,768	354,410
Certificate of Obligation						
Tax and Waterworks and Sewer	2011B	2/15	30000	34,506	64,506	
System (Limited Pledge) Revenue		8/15		34,206	34,206	98,713
Certificate of Obligation						
General Obligation Refunding	2012	2/15	265000	52,873	317,873	
Bonds		8/15		50,369	50,369	368,241
Administrative Fees						5,000
	TOTAL		1,990,000	858,101	2,848,101	2,853,101

**I AND S #1
DEBT SCHEDULE PROJECTION
REDUCES INTEREST AND SINKING FUND REQUIREMENT FROM TAXES**

		08-09	09-10	10-11	11-12	12-13	13-14	14-15
STREET WATER & WASTEWATER C/O	1999	381,460	Refunded					
STREET WATER & WASTEWATER C/O	2002	294,943	293,928	297,380	300,268	297,673	Refunded	
AIRPORT IMPROVEMENTS	2003	114,740	116,928	114,003	115,965	112,815	114,740	116,640
GO REFUNDING	2004	431,331	432,419	432,306	431,194	438,881	371,159	
CO 2004 5.5 MIL	2004	377,636	373,978	376,478	379,498	381,738	254,375	
CO 2006 1.5 MIL	2006	85,494	88,894	87,094	90,294	88,294	91,294	89,094
CO 2007A 2.0 MIL	2007A	516,883	96,158	99,121	96,976	94,831	97,578	95,219
CO 2007B 2.0 MIL	2007B	273,868	273,685	272,903	271,522	274,393	271,514	272,887
CO 2008 4.9 MIL	2008	258,834	452,344	456,303	454,704	462,436	459,499	456,116
GO REFUNDING	2009		364,571	363,570	364,878	365,880	366,578	366,970
CO 2011A 4.7 MIL	2011			118,152	351,991	350,935	354,410	352,398
CO 2011B 1.5 MIL	2011			28,865	99,913	99,313	98,713	97,963
GO REFUNDING	2012						368,241	620,776
TOTAL		2,735,189	2,492,903	2,646,174	2,957,201	2,967,188	2,848,101	2,468,062
TRANSFER IN UTILITY FUND		923,112	685,480	983,659	1,307,200	1,317,188	1,769,715	1,764,161
AMOUNT TO BE PROVIDED BY TAXES		1,812,077	1,807,423	1,662,515	1,650,001	1,650,000	1,078,386	703,901
		15-16	16-17	17-18	18-19	19-20	20-21	21-22
AIRPORT IMPROVEMENTS	2003	118,276	114,706	115,965	116,940	117,600	117,935	117,963
CO 2006 1.5 MIL	2006	86,825	84,556	87,288	84,738	87,188	84,425	86,663
CO 2007A 2.0 MIL	2007A	97,752	95,178	97,497	99,601	96,598	98,488	95,270
CO 2007B 2.0 MIL	2007B	273,361	272,937					
CO 2008 4.9 MIL	2008	462,064	457,343	461,952	275,019	276,766	273,179	274,257
GO REFUNDING	2009	367,058	366,840	366,318	365,490			
CO 2011A 4.7 MIL	2011A	354,610	351,310	352,900	353,951	354,445	354,681	354,235
CO 2011B 1.5 MIL	2011B	97,063	96,163	95,188	99,050	97,825	96,600	100,088
GO REFUNDING	2012	630,664	630,269	629,685	633,865	637,761	646,327	644,609
TOTAL		2,487,673	2,469,302	2,206,792	2,028,655	1,668,184	1,671,635	1,673,084
TRANSFER IN UTILITY FUND		1,779,217	1,766,524	1,774,783	1,650,048	1,408,597	1,412,229	1,413,291
AMOUNT TO BE PROVIDED BY TAXES		708,456	702,778	432,009	378,607	259,587	259,406	259,793
		22-23	23-24	24-25	25-26	26-27	27-28	28-29
AIRPORT IMPROVEMENTS	2003	117,703						
CO 2006 1.5 MIL	2006	88,688	85,500	87,219	88,719			
CO 2007A 2.0 MIL	2007A	96,946	98,406	94,760	96,006	97,038		
CO 2008 4.9 MIL	2008	274,889	275,075	274,814	274,108	277,844	276,022	
CO 2011A 4.7 MIL	2011A	353,085	351,635	354,735	352,385	354,180	350,105	350,535
CO 2011B 1.5 MIL	2011B	98,288	96,488	99,575	97,550	95,413	98,038	95,538
GO REFUNDING	2012	365,348	373,497					
TOTAL		1,394,945	1,280,600	911,103	908,768	824,474	724,165	446,073
TRANSFER IN UTILITY FUND		1,160,357	1,163,605	827,964	825,697	748,374	648,518	446,073
AMOUNT TO BE PROVIDED BY TAXES		234,588	116,995	83,139	83,071	76,100	75,647	0
		29-30	30-31	31-32	32-33	33-34	34-35	35-36
CO 2011A 4.7 MIL	2011A	350,305	354,250	352,231	354,238	355,231	350,381	354,519
CO 2011B 1.5 MIL	2011B	97,913	95,163	97,288	99,163	95,913	97,538	98,913
TOTAL		448,218	449,413	449,519	453,400	451,144	447,919	453,431
TRANSFER IN UTILITY FUND		448,218	449,413	449,519	453,400	451,144	447,919	453,431
AMOUNT TO BE PROVIDED BY TAXES		0	0	0	0	0	0	0
		36-37	37-38	38-39	39-40	40-41	41-42	42-43
CO 2011A 4.7 MIL	2011A	352,475	354,250	354,675	353,750	351,475		
CO 2011B 1.5 MIL	2011B	99,988	95,888	96,659	97,175	97,434		
TOTAL		452,463	450,138	451,334	450,925	448,909		
TRANSFER IN UTILITY FUND		452,463	450,138	451,334	450,925	448,909		
AMOUNT TO BE PROVIDED BY TAXES		0	0	0	0	0		

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2004		\$43,593.82	\$43,593.82
2005	\$365,000.00	\$92,043.76	\$457,043.76
2006	\$375,000.00	\$84,643.76	\$459,643.76
2007	\$385,000.00	\$77,043.76	\$462,043.76
2008	\$385,000.00	\$69,343.76	\$454,343.76
2009	\$370,000.00	\$61,331.26	\$431,331.26
2010	\$380,000.00	\$52,418.76	\$432,418.76
2011	\$390,000.00	\$42,306.26	\$432,306.26
2012	\$400,000.00	\$31,193.76	\$431,193.76
2013	\$420,000.00	\$18,881.26	\$438,881.26
2014	\$365,000.00	\$6,159.38	\$371,159.38
	\$3,835,000.00	\$578,959.54	\$4,413,959.54

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2005	\$385,000.00	\$192,655.83	\$577,655.83
2006	\$180,000.00	\$198,245.00	\$378,245.00
2007	\$185,000.00	\$190,032.50	\$375,032.50
2008	\$195,000.00	\$181,482.50	\$376,482.50
2009	\$205,000.00	\$172,636.25	\$377,636.25
2010	\$210,000.00	\$163,977.50	\$373,977.50
2011	\$220,000.00	\$156,477.50	\$376,477.50
2012	\$230,000.00	\$149,497.50	\$379,497.50
2013	\$240,000.00	\$141,737.50	\$381,737.50
2014	\$250,000.00	\$133,282.50	\$383,282.50
2015	\$260,000.00	\$124,227.50	\$384,227.50
2016	\$270,000.00	\$114,552.50	\$384,552.50
2017	\$285,000.00	\$104,142.50	\$389,142.50
2018	\$295,000.00	\$92,975.00	\$387,975.00
2019	\$310,000.00	\$81,022.50	\$391,022.50
2020	\$325,000.00	\$68,322.50	\$393,322.50
2021	\$340,000.00	\$54,852.50	\$394,852.50
2022	\$355,000.00	\$40,427.50	\$395,427.50
2023	\$370,000.00	\$25,017.50	\$395,017.50
2024	\$390,000.00	\$8,531.25	\$398,531.25
	\$5,500,000.00	\$2,394,095.83	\$7,894,095.83

Refunded 2012

Ordinance 2299
Adopted July 18, 2006

Combination Tax and Waterworks and Sewer System
Surplus (Limited Pledge)
Revenue Certificates of
Obligation Series 2006

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2007	\$445,000.00	\$70,301.57	\$515,301.57
2008	\$40,000.00	\$47,093.76	\$87,093.76
2009	\$40,000.00	\$45,493.76	\$85,493.76
2010	\$45,000.00	\$43,893.76	\$88,893.76
2011	\$45,000.00	\$42,093.76	\$87,093.76
2012	\$50,000.00	\$40,293.76	\$90,293.76
2013	\$50,000.00	\$38,293.76	\$88,293.76
2014	\$55,000.00	\$36,293.76	\$91,293.76
2015	\$55,000.00	\$34,093.76	\$89,093.76
2016	\$55,000.00	\$31,825.00	\$86,825.00
2017	\$55,000.00	\$29,556.26	\$84,556.26
2018	\$60,000.00	\$27,287.50	\$87,287.50
2019	\$60,000.00	\$24,737.50	\$84,737.50
2020	\$65,000.00	\$22,187.50	\$87,187.50
2021	\$65,000.00	\$19,425.00	\$84,425.00
2022	\$70,000.00	\$16,662.50	\$86,662.50
2023	\$75,000.00	\$13,687.50	\$88,687.50
2024	\$75,000.00	\$10,500.00	\$85,500.00
2025	\$80,000.00	\$7,218.76	\$87,218.76
2026	\$85,000.00	\$3,718.76	\$88,718.76
	\$1,570,000.00	\$604,657.93	\$2,174,657.93

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2007A

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2008	\$360,000.00	\$99,201.48	\$459,201.48
2009	\$455,000.00	\$61,883.25	\$516,883.25
2010	\$45,000.00	\$51,158.25	\$96,158.25
2011	\$50,000.00	\$49,120.50	\$99,120.50
2012	\$50,000.00	\$46,975.50	\$96,975.50
2013	\$50,000.00	\$44,830.50	\$94,830.50
2014	\$55,000.00	\$42,578.25	\$97,578.25
2015	\$55,000.00	\$40,218.75	\$95,218.75
2016	\$60,000.00	\$37,752.00	\$97,752.00
2017	\$60,000.00	\$35,178.00	\$95,178.00
2018	\$65,000.00	\$32,496.75	\$97,496.75
2019	\$70,000.00	\$29,601.00	\$99,601.00
2020	\$70,000.00	\$26,598.00	\$96,598.00
2021	\$75,000.00	\$23,487.75	\$98,487.75
2022	\$75,000.00	\$20,270.25	\$95,270.25
2023	\$80,000.00	\$16,945.50	\$96,945.50
2024	\$85,000.00	\$13,406.25	\$98,406.25
2025	\$85,000.00	\$9,759.75	\$94,759.75
2026	\$90,000.00	\$6,006.00	\$96,006.00
2027	\$95,000.00	\$2,037.75	\$97,037.75
	\$2,030,000.00	\$689,505.48	\$2,719,505.48

TAX AND WATERWORKS
AND SEWER SYSTEM
(LIMITED PLEDGE)
REVENUE CERTIFICATES
OF OBLIGATION
TAXABLE SERIES 2007B

CERTIFICATES OF OBLIGATION
SERIES 2007B

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2008	\$130,000.00	\$145,400.59	\$275,400.59
2009	\$165,000.00	\$108,868.25	\$273,868.25
2010	\$175,000.00	\$98,685.25	\$273,685.25
2011	\$185,000.00	\$87,903.25	\$272,903.25
2012	\$195,000.00	\$76,522.25	\$271,522.25
2013	\$210,000.00	\$64,392.50	\$274,392.50
2014	\$220,000.00	\$51,514.00	\$271,514.00
2015	\$235,000.00	\$37,886.75	\$272,886.75
2016	\$250,000.00	\$23,361.00	\$273,361.00
2017	\$265,000.00	\$7,936.75	\$272,936.75
	\$2,030,000.00	\$702,470.59	\$2,732,470.59

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2008

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2009	\$60,000.00	\$198,834.21	\$258,834.21
2010	\$240,000.00	\$212,343.60	\$452,343.60
2011	\$255,000.00	\$201,302.63	\$456,302.63
2012	\$265,000.00	\$189,704.04	\$454,704.04
2013	\$285,000.00	\$177,436.29	\$462,436.29
2014	\$295,000.00	\$164,499.38	\$459,499.38
2015	\$305,000.00	\$151,116.38	\$456,116.38
2016	\$325,000.00	\$137,064.23	\$462,064.23
2017	\$335,000.00	\$122,342.93	\$457,342.93
2018	\$355,000.00	\$106,952.48	\$461,952.48
2019	\$180,000.00	\$95,019.30	\$275,019.30
2020	\$190,000.00	\$86,766.45	\$276,766.45
2021	\$195,000.00	\$78,179.03	\$273,179.03
2022	\$205,000.00	\$69,257.03	\$274,257.03
2023	\$215,000.00	\$59,888.93	\$274,888.93
2024	\$225,000.00	\$50,074.73	\$275,074.73
2025	\$235,000.00	\$39,814.43	\$274,814.43
2026	\$245,000.00	\$29,108.03	\$274,108.03
2027	\$260,000.00	\$17,877.00	\$277,877.00
2028	\$270,000.00	\$6,022.35	\$276,022.35
	\$4,940,000.00	\$2,193,603.45	\$7,133,603.45

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2010	\$250,000.00	\$136,150.00	\$386,150.00
2011	\$260,000.00	\$125,055.00	\$385,055.00
2012	\$270,000.00	\$113,327.50	\$383,327.50
2013	\$285,000.00	\$100,907.50	\$385,907.50
2014	\$300,000.00	\$87,745.00	\$387,745.00
2015	\$315,000.00	\$73,750.00	\$388,750.00
2016	\$330,000.00	\$58,750.00	\$388,750.00
2017	\$345,000.00	\$42,887.50	\$387,887.50
2018	\$360,000.00	\$26,320.00	\$386,320.00
2019	\$380,000.00	\$8,930.00	\$388,930.00
	\$3,095,000.00	\$773,822.50	\$3,868,822.50

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2011-A

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2011		\$118,152.31	\$118,152.31
2012	\$65,000.00	\$286,991.25	\$351,991.25
2013	\$65,000.00	\$285,935.00	\$350,935.00
2014	\$70,000.00	\$284,410.00	\$354,410.00
2015	\$70,000.00	\$282,397.50	\$352,397.50
2016	\$75,000.00	\$279,610.00	\$354,610.00
2017	\$75,000.00	\$276,310.00	\$351,310.00
2018	\$80,000.00	\$272,900.00	\$352,900.00
2019	\$85,000.00	\$268,951.25	\$353,951.25
2020	\$90,000.00	\$264,445.00	\$354,445.00
2021	\$95,000.00	\$259,681.25	\$354,681.25
2022	\$100,000.00	\$254,235.00	\$354,235.00
2023	\$105,000.00	\$248,085.00	\$353,085.00
2024	\$110,000.00	\$241,635.00	\$351,635.00
2025	\$120,000.00	\$234,735.00	\$354,735.00
2026	\$125,000.00	\$227,385.00	\$352,385.00
2027	\$135,000.00	\$219,180.00	\$354,180.00
2028	\$140,000.00	\$210,105.00	\$350,105.00
2029	\$150,000.00	\$200,535.00	\$350,535.00
2030	\$160,000.00	\$190,305.00	\$350,305.00
2031	\$175,000.00	\$179,250.00	\$354,250.00
2032	\$185,000.00	\$167,231.25	\$352,231.25
2033	\$200,000.00	\$154,237.50	\$354,237.50
2034	\$215,000.00	\$140,231.25	\$355,231.25
2035	\$225,000.00	\$125,381.25	\$350,381.25
2036	\$245,000.00	\$109,518.75	\$354,518.75
2037	\$260,000.00	\$92,475.00	\$352,475.00
2038	\$280,000.00	\$74,250.00	\$354,250.00
2039	\$300,000.00	\$54,675.00	\$354,675.00
2040	\$320,000.00	\$33,750.00	\$353,750.00
2041	\$340,000.00	\$11,475.00	\$351,475.00
	\$4,660,000.00	\$6,048,458.56	\$10,708,458.56

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2011-B

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2011		\$28,865.14	\$28,865.14
2012	\$30,000.00	\$69,912.50	\$99,912.50
2013	\$30,000.00	\$69,312.50	\$99,312.50
2014	\$30,000.00	\$68,712.50	\$98,712.50
2015	\$30,000.00	\$67,962.50	\$97,962.50
2016	\$30,000.00	\$67,062.50	\$97,062.50
2017	\$30,000.00	\$66,162.50	\$96,162.50
2018	\$30,000.00	\$65,187.50	\$95,187.50
2019	\$35,000.00	\$64,050.00	\$99,050.00
2020	\$35,000.00	\$62,825.00	\$97,825.00
2021	\$35,000.00	\$61,600.00	\$96,600.00
2022	\$40,000.00	\$60,087.50	\$100,087.50
2023	\$40,000.00	\$58,287.50	\$98,287.50
2024	\$40,000.00	\$56,487.50	\$96,487.50
2025	\$45,000.00	\$54,575.00	\$99,575.00
2026	\$45,000.00	\$52,550.00	\$97,550.00
2027	\$45,000.00	\$50,412.50	\$95,412.50
2028	\$50,000.00	\$48,037.50	\$98,037.50
2029	\$50,000.00	\$45,537.50	\$95,537.50
2030	\$55,000.00	\$42,912.50	\$97,912.50
2031	\$55,000.00	\$40,162.50	\$95,162.50
2032	\$60,000.00	\$37,287.50	\$97,287.50
2033	\$65,000.00	\$34,162.50	\$99,162.50
2034	\$65,000.00	\$30,912.50	\$95,912.50
2035	\$70,000.00	\$27,537.50	\$97,537.50
2036	\$75,000.00	\$23,912.50	\$98,912.50
2037	\$80,000.00	\$19,987.50	\$99,987.50
2038	\$80,000.00	\$15,887.50	\$95,887.50
2039	\$85,000.00	\$11,659.38	\$96,659.38
2040	\$90,000.00	\$7,175.01	\$97,175.01
2041	\$95,000.00	\$2,434.38	\$97,434.38
	\$1,545,000.00	\$1,411,658.91	\$2,956,658.91

City of Terrell
 General Obligation Refunding Bonds Series 2012

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2013	\$285,000.00	\$80,655.75	\$365,655.75
2014	\$265,000.00	\$103,241.25	\$368,241.25
2015	\$525,000.00	\$95,775.75	\$620,775.75
2016	\$545,000.00	\$85,664.25	\$630,664.25
2017	\$555,000.00	\$75,269.25	\$630,269.25
2018	\$565,000.00	\$64,685.25	\$629,685.25
2019	\$580,000.00	\$53,865.00	\$633,865.00
2020	\$595,000.00	\$42,761.25	\$637,761.25
2021	\$615,000.00	\$31,326.75	\$646,326.75
2022	\$625,000.00	\$19,608.75	\$644,608.75
2023	\$355,000.00	\$10,347.75	\$365,347.75
2024	\$370,000.00	\$3,496.50	\$373,496.50
	\$5,880,000.00	\$666,697.50	\$6,546,697.50

TAX INCREMENT FINANCE DISTRICT No.1



**TAX INCREMENT FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2013	2,976,181
Estimated Revenues FY 2013	4,770,400
Revenues Collected thru April 30, 2013	3,319,416
Anticipated Revenue to Sept. 30, 2013	1,450,984
Sub-Total	4,427,165
Estimated Expenditures FY 2013	2,660,000
Y-T-D April 30, 2013	608,777
Sub-Total	2,051,223
Estimated Beginning Cash FY 2014	2,375,942
Proposed Revenues FY 2014	5,558,359
Sub-Total	7,934,301
Proposed Expenditures FY 2014	7,624,000
Estimated Cash in Bank Sept. 30 2014	310,301

Summary

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUES	607,332	4,770,400	5,553,701
EXPENSES	583,493	2,660,000	7,624,000
TOTAL	23,839	2,110,400	(2,070,299)

	2012 Actual	Estimated Year End	2014 Proposed Budget
REVENUES			
015 TAX INCREMENT FUND			
00-3304-00			
TAX COLLECTIONS - CURRENT	0	12,000	1,201
00-3305-00			
TAX COLLECTIONS - DELINQUENT	0	1,500	1,500
00-3308-00			
SPUR 557 FRONTAGE ROAD	394,770	444,000	224,000
00-3601-00			
INTEREST INCOME	520	2,900	1,000
00-3801-00			
FM 148(S)	90,500	135,000	1,680,000
00-3802-00			
I H 20	0	175,000	3,000,000
00-3803-00			
SPUR 557 RAMPS	121,542	4,000,000	290,000
00-3806-00			
TRANSFER IN CO 2011B	0	0	356,000
REVENUE TOTAL	607,332	4,770,400	5,553,701
EXPENSES			
15-4401-00			
FM 148 (S)	132,781	135,000	1,680,000
15-4402-00			
I H 20 FRONTAGE ROAD	0	175,000	3,000,000
15-4403-00			
SPUR 557 RAMPS	220,172	2,000,000	2,250,000
15-4404-00			
SPUR 557 FRONTAGE ROAD	230,540	350,000	338,000
15-4405-00			
FM 148(N)	0	0	356,000
EXPENSES TOTAL	583,493	2,660,000	7,624,000

CHART OF ACCOUNTS



**City of Terrell
Chart of Accounts**

<u>PERSONNEL</u>		
Dept	Code	Description
xx	4101	Supervision – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4102	Clerical – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4103	Labor - Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4104	Temporary - Salaries and wages paid to part-time, seasonal, hourly personnel. These employees are non-benefited employees
xx	4105	Overtime - Overtime wages paid in accordance with federal wage and hour laws
xx	4106	Standby-pay - Wages paid to employees who are assigned to "standby" to answer public service calls
xx	4107	Professional - Salaries and wages paid to employees who are on the payroll under contract status
<u>PERSONNEL SERVICES</u>		
xx	4110	Social Security - City's portion of mandatory contribution into the federal social security system
xx	4111	TMRS - City's participation in retirement program, for Council approved, full-time employees
xx	4112	Workmen's Comp - City's cost for providing workmen's compensation insurance for employees
xx	4113	Unemployment Benefits - self explanatory
xx	4114	Group Health & Dental Insurance - City's participation in group hospitalization and dental insurance plan
xx	4116	ICMA Deferred Compensation Plan - International City Manager's Association deferred compensation plan
<u>SUPPLIES</u>		
Dept	Code	Description
xx	4201	Office Supplies - Supplies necessary for general office use, cleaning supplies – soaps, wax, mops, brooms, paper towels, light bulbs, etc., operational supplies – supplies pertaining to organizational mission that are expended upon use, forms & supplies/computer – continuous forms, ribbons, inks, disks, small programs and printer supplies used in the operation of computers

**City of Terrell
Chart of Accounts**

SUPPLIES (continued)		
Dept	Code	Description
xx	4204	Printing – Commercial printing of forms and receipts and other matter for commercial use
xx	4206	Minor Tools & Apparatus – Pliers, wrenches, drill bits, picks, shovels, hand cuffs, small water hoses, axes, and small power tools that do not qualify for capitalization, etc.
xx	4207	K-9 Supplies
xx	4209	Safety Supplies – Supplies that are deposited in the first aid kits in the various departmental locations
xx	4211	Food and/or Concession Supplies – Food purchased for in-house use (i.e. prisoners, council) and items that are for sale in concession facilities
xx	4212	Election supplies – Supplies that are for the use in city officer/city related elections
xx	4213	Ammunition – Ammunition for firearms to be used by the police department
xx	4214	Postage – The purchase of postage for the mailing of all city correspondence
xx	4220	Uniform Rental & Laundry – The cost of uniform rental and laundry for employees and facilities respectively
xx	4221	Uniform Purchase – The purchase of uniforms
xx	4222	Clothing Allowance – Police criminal investigations unit
xx	4223	Protective Clothing – Foul weather gear, clothing required for working near hazardous materials
xx	4227	Computer Applications – CD Rom materials (Library use only)
xx	4228	Audio Visual Materials – Supplies used in the operation of audio and visual equipment
xx	4229	Books & Periodicals – Self Explanatory
xx	4230	Fuel for Equipment – Self Explanatory
xx	4234	Miscellaneous Auto Parts – The purchase of auto parts for inventory purposes

**City of Terrell
Chart of Accounts**

Supplies (continued)		
Dept.	Code	Description
xx	4240	Chemicals - The purchase of chemicals other than those chemicals that are identified specifically
xx	4241	Copper Sulfate – Self explanatory
xx	4242	Chlorine – Self explanatory
xx	4244	Polymer – Self explanatory
xx	4245	Soda Ash - Self explanatory
xx	4246	Lime – Self explanatory
xx	4247	Ammonia –Self explanatory
xx	4248	Caustic Soda - Self explanatory
xx	4249	Chemicals & Related Supplies Lab - The purchase of chemicals and supplies specifically for laboratory purposes
xx	4250	Sulfur Dioxide - Self explanatory
xx	4260	Concrete - Self explanatory
xx	4261	Concrete Culverts - Self explanatory
xx	4269	Other Concrete Products - Self explanatory
xx	4270	Rock - Self explanatory
xx	4271	Asphalt -Self explanatory
xx	4272	Dirt - Self explanatory
xx	4273	Sand - Self explanatory
xx	4280	Street Signs - Self explanatory
xx	4290	Other Supplies - Supplies that cannot be classified in other categories – oil, lubricants & antifreeze, tires & tubes, batteries, miscellaneous heavy equipment parts (purchase of heavy equipment parts for inventory), miscellaneous small equipment parts(purchase of small equipment parts for inventory), miscellaneous shop supplies
xx	4291	League Softball - All expenses related to league softball
xx	4292	Terrell Tennis Association – Supplies
MAINTENANCE		
xx	4301	Office Equipment – Maintenance agreements and other costs related to maintenance of office equipment, typewriters, calculators, etc., and furniture and fixtures (costs to maintain office furniture and fixtures). This does not include computer equipment
xx	4303	Instruments & Apparatus – Cost to maintain instruments and apparatus

**City of Terrell
Chart of Accounts**

<u>MAINTENANCE</u>		
(continued)		
Dept.	Code	Description
xx	4304	Automated Equipment Maintenance - Cost associated with the maintenance of computers, networks, printers, and associated office automation equipment.
xx	4305	Outside Furniture & Fixtures – Cost to maintain outside furniture and fixtures (includes lighting fixtures)
xx	4315	Dam & Pump Station - Cost to maintain the water supply's dams and pump station
xx	4316	Elevated Towers - Cost to maintain the elevated water towers
xx	4317	Treatment Plant - Cost to maintain the waste reproduction and wastewater treatment plants
xx	4319	Ground Water Storage Tanks - Cost to maintain the ground water storage tanks
xx	4320	Buildings - Maintenance and repair of buildings and structures. (does not include park buildings and structures)
xx	4321	Athletic Field Maintenance - Cost of maintenance to football, soccer, and baseball fields (does not include landscape service, hydromulch or sprinkler systems)
xx	4322	Swimming Pool Maintenance – Self Explanatory
xx	4323	Park Structure Maintenance - Maintenance and repair of buildings and structures in parks
xx	4339	Street Lights – Cost to maintain the city-owned street lamps (i.e. downtown nostalgia lighting)
xx	4340	Street Maintenance – Surface repairs, patch and resurfacing, etc.
xx	4341	Storm Sewer and Utility Maintenance - Self explanatory
xx	4342	Sidewalk Maintenance - Cost associated with maintenance of all city-maintained sidewalks
xx	4344	Transmission Maintenance (Water & Sewer Lines) – Common to all
xx	4350	Vehicle Maintenance - Service fees, supplies and parts for the operation of motor vehicles under the control of the central service garage
xx	4351	Heavy Equipment Maintenance - Service fees, supplies and parts for the operation of heavy equipment under the control of the central service garage

**City of Terrell
Chart of Accounts**

<u>MAINTENANCE (continued)</u>		
Dept	Code	Description
xx	4352	Small Equipment Maintenance – Service fees, supplies and parts for the operation of small equipment under the control of the central service garage
xx	4353	Vehicle Maintenance (Outside) – Service fees, supplies and parts for the operation of motor vehicles not under the control of the central service garage
xx	4390	Other Maintenance – Service fees, supplies and parts necessary for the repair of equipment, water pumps, mixers, clarifiers, etc.
xx	4391	Tennis Court Maintenance – Service fees, supplies and parts necessary for the operation of equipment and maintenance of tennis courts
xx	4392	Ground/ROW Maintenance – Cost to maintain those grounds and city maintained right-of-ways that are not identified under landscape
<u>CONTRACTUAL SERVICES</u>		
Dept	Code	Description
xx	4401	Audit Services – Cost for services provided for financial audit service
xx	4402	Membership & Dues – Cost for memberships in professional organizations and subscriptions to professional publications
xx	4403	Advertising – Cost for promoting the City and for publication of legal advertising, notices
xx	4404	Consultant Fees & Services – For professional consultants
xx	4405	Planning Fees & Services – Self explanatory
xx	4406	Automated Services – Charges for contract automated information retrieval services
xx	4407	Recording – Charges for researching property information and filing and recording of liens
xx	4408	Interest – MasterCard
xx	4409	Ad Valorem Tax – Cost for ad valorem taxes not exempted by state law
xx	4411	Communications – Contract cost related to telephone, mobile telephones, internal communications systems (PBX Stations, etc.) portable radios, mobile radios, and base stations
xx	4412	Auto Allowance – Reimbursement for personal vehicle usage for approved, permanent full time positions

CONTRACTURAL SERVICES (continued)		
Dept	Code	Description
xx	4414	Equipment Rental Other – Self explanatory
xx	4415	Insurance – Premium Payments – Cost of insurance coverage for liability/vehicles/equipment; all coverage excluding the employees health/life/dental/disability
xx	4416	Debt Service – Payments of debts incurred by City
xx	4417	Land Lease Payments – The payment for leases on land that are incurred by the City
xx	4418	Travel & Education – All costs associated with attending outside functions, which include the instruction of techniques and methods in specific areas of city operation intended to immediately increase skill and knowledge of employee performance of job. Includes professional meetings, seminars, and conferences where the primary goal is to share general information and to provide travel, tuition and registration fees, lodging, and meals
xx	4419	Training & Publication – Books, publications, films, testing supplies, and other expendable items used for in-service training
xx	4420	Commercial Lab Analysis – Outside lab analysis for water & wastewater
xx	4422	Other Services – Cost for miscellaneous services to the City, not defined in special services, and does not include professional services; film processing
xx	4423	Jail Laundry Service – Cost incurred for laundry service for city jail
xx	4424	Special Services – Professional services
xx	4425	Police Auxiliary – Cost associated with the police auxiliary program
xx	4427	Retired Volunteer Firemen – Costs associated with the retired volunteer firemen benefits
xx	4428	Seized Funds Expenditure – Self explanatory
xx	4430	Utility Services – services for water and special drinking water, natural & propane gas service, light & power service
xx	4434	Light & Power Service Tawakoni Pump Station – Costs associated with the power service for the Tawakoni Pump Station
xx	4440	Contract Labor – Services for personnel and equipment to perform a specific job
xx	4450	Equipment Rental – (reserved) Fees for vehicle rental from central garage
xx	4451	Vehicle Repair Services – Contractual repair of fleet vehicles includes any parts provided by the vendor to make the repair

<u>CONTRACTUAL SERVICES</u> (continued)		
Dept.	Code	Description
xx	4452	Equipment Repair Services – Contractual repair to heavy equipment (graders, tractors, etc.) and machinery (jet machines, street sweeper, etc.) includes any parts provided by the vendor to make the repair
xx	4460	Physicals & Medical Expenses – Cost for physical examinations and other medical expenses
xx	4461	Employee Assistance Program – Cost for professional program to assist city employees seeking help in different areas; assist management in people oriented programs
xx	4462	Drug Testing – Cost associated for drug testing programs and actual testing
xx	4464	C & CI – Police Department use only
xx	4466	Sludge Management – Cost associated with the removal of sludge materials from the water production/wastewater treatment plants
xx	4470	Landscape Services – Service required for maintenance of grounds (sprinkler service, plants and shrubs, etc)
xx	4480	Structure Demolition and Clean Up – Cost associated with the demolition and clean-up for properties, includes those properties not owned by city
xx	4490	Other Services Not Listed - emergency repair services, contractual repair to small equipment (lawn care, power equipment, etc. – includes any parts provided by the vendor to make the repair), landscape services (required for maintenance of grounds – sprinkler service, plants and shrubs, etc.)
xx	4491	Teen Court Services – Costs associated with providing teen court program
xx	4492	Contract Refuse Collection – Cost for contract for refuse collection
xx	4493	Refuse Container Service – Cost of services for delivery and pickup of refuse containers (i.e. City Convenience Station)
xx	4494	Annual Spring Cleanup Services – Cost for services provided for city wide cleanup event
xx	4495	Summer Recreation Program – contract recreation service
xx	4496	Turn Around Terrell – Cost for goods and services provided for drug free Terrell program
xx	4497	Sabine River Authority – Contract with the Sabine River Authority for providing water from Lake Tawakoni
<u>CAPITAL OUTLAY</u>		
Dept	Code	Description
xx	4500-4550	Accounting codes will be assigned by the Finance Department