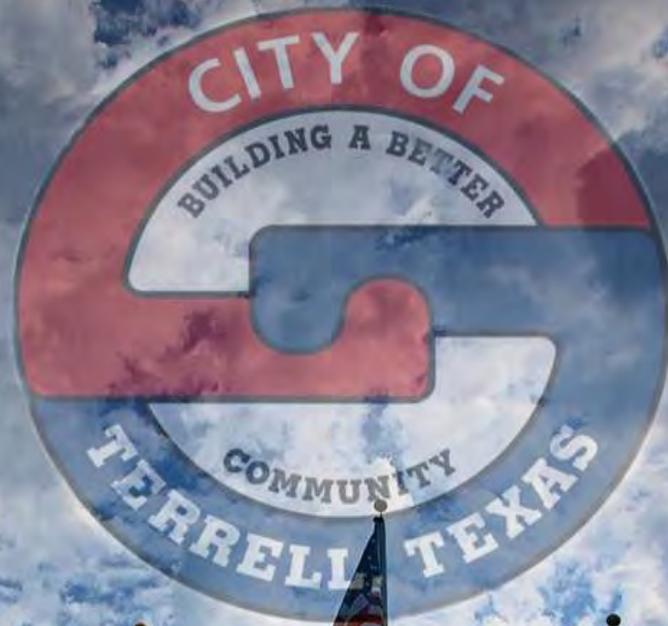


CITY OF TERRELL 2012-2013 BUDGET



WELCOME
TERRELL  EST. 1873

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**CITY OF TERRELL
FISCAL YEAR
2012 - 2013
ANNUAL BUDGET**

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CITY COUNCIL

Mission Statement

The mission of the City Council of the City of Terrell, Texas, is to create pride by serving the community in a proactive manner and to enhance the quality of life through providing the highest level of services in the most efficient manner.





**Mayor
Hal Richards**



**District 3
Mayor Pro Tem
Ricky Jordan**



**District 5
Deputy Mayor Pro Tem
D. J. Ory**



**District 4
Council Member
Charles Whitaker**



**District 2
Council Member
Tommy Spencer**

City of Terrell
Annual Budget
Fiscal Year 2012 – 2013

Hal Richards Mayor
Ricky Jordan Mayor Pro Tem
D.J. Ory Deputy Mayor Pro Tem
Charles Whitaker Council Member
Tommy Spencer Council Member

Torry Edwards City Manager
Mike Sims Assistant City Manager



BUDGET MESSAGE





September 4, 2012

The Honorable Mayor & City Council Members
City of Terrell
Terrell, Texas

Dear Mayor and Members of the City Council:

As required by Article V, Section 5.02 of the Terrell City Charter and the statutes of the State of Texas, the Annual Budget for Fiscal Year 2012-2013 is presented for consideration and adoption. We are pleased to present to you a balanced budget for fiscal year 2012-2013. The tax rate remains unchanged for the past thirteen years at \$0.65 per \$100 valuation.

Accomplishments in Fiscal Year 2011-2012

I am encouraged to see positive economic indicators which include twenty consecutive months of sales tax growth from 2011 to date and stabilization of assessed property values.

City staff has prepared a budget to "live within our fiscal means" with conservative revenue projections to fund operations and maintenance of all facilities through the 2013 period. I want to take this time to reflect on fiscal year 2011-2012 accomplishments. A list of some significant accomplishments follows.

- The momentum of strong code enforcement continued with over 400 demolitions and renovations of substandard, unsightly structures since 2007.
- City Council policies have moved the city to the next level by creating an environment conducive to redevelopment, reconstruction, and remodeling activity.
- The city maintained a strong A-1 credit rating with Moody's.
- Terrell Police Department continued to reduce the UCR total crime index. At this time, the department is fully staffed at all uniformed positions. The Criminal Investigations Division's crime clearance rate improved from 28.9% in June 2010 to 43.6% in June 2012.
- Approximately 9,000 feet of substandard water lines were removed from service and replaced with new water lines.
- Approximately 1,600 feet of substandard sanitary sewer lines were removed from service and replaced with new sanitary sewer lines.
- In order to address current and future needs, a new 1.5 million gallon elevated storage tank was completed.
- The construction of the Bachelor Creek, Phase 2, 36-inch interceptor trunk line was concluded.

Navigating the Local Economic Turnaround

The proposed 2013 budget continues to serve as a fiscal guide reflecting positive local economic growth. This budget promotes fiscal caution in a conservative manner while navigating the course for future tax-based expenditures and growth. To maintain momentum the proposed fiscal budget also will advance the City Council goals and objectives of enhanced public safety, cleanliness initiatives, core intra-city infrastructure improvements, and strong code enforcement and building standards.

Despite slow anticipated revenue growth and recovery in the local economy, the Municipal Development Department indicators show a surge in building activity. Building inspections increased sixty-seven (67%) percent in March 2011 and have been sustained at that level through the remainder of this 2012 calendar year.

With prudent management in 2013, I anticipate that the City will be successful in meeting a greater demand for development related services. Based on the above data, we may expect the Municipal Development Department to see increasing requests for construction permits, developer construction plan reviews, building inspections, and Planning and Zoning Commission activity. In order to meet the anticipated customer service demand in Municipal Development, I proposed, as part of the 2013 budget, one new building inspector and purchase of software to enhance efficiencies and processes with development related services and to improve customer service by swiftly responding to developer needs.

Additionally, we experience the continuing demands of growth in the areas of renovations, and remodeling as well as new business and commercial development. Stimulated by the Tax Increment Finance (TIF) district, we also expect acceleration of retail and commercial growth along the IH 20 corridor.

In 2013, I also anticipate that City Council will approve development partnering commitments that will advance the construction of transportation projects within the TIF. Taking a proactive stance, the City continues planning efforts with the Texas Department of Transportation, outside transportation consultants, and public/private development partners to stimulate retail and commercial development.

Positive Economic Indicators

One positive economic indicator is stabilization of Terrell's property tax valuations. In addition, sales tax revenues continue to grow. Other indicators show sustained economic recovery with increasing commercial construction and business park development activity.

Over the last four years the City has greatly reduced the cost of personnel through the elimination of staffing positions, salary reductions, and furlough days. These sacrifices by City employees have allowed the City to reduce costs while continuing customer service delivery to our citizens. I am proud of the team effort that went into producing this extremely lean budget. The 2013 budget moves forward, providing a 3% salary increase for all city employees which, when combined with the elimination of furlough days, represents a 6.4% increase in employee compensation.

Additionally, the Mayor and members of City Council have expressed the need for enhanced professional development opportunities which add value to the City organization by enhancing customer service to citizens.

Overall objectives of this budget are presented as follows:

- Provide a balanced program of municipal services, addressing the needs of the city in an efficient and sustainable fashion.
- Position the city to effectively expand retail and commercial development.
- Enhance public safety.
- Maintain the existing tax rate.
- Continue the City’s cleanliness initiative through proactive code enforcement.
- Continue housing re-development projects.
- Improve water and sewer infrastructure.
- Maintain storm water drainage.
- Cleanup and maintain “entry” rights of way in the city. Improve the local image.
- Implement downtown central business district initiatives.
- Provide incentives for new residential housing construction to promote home ownership.

General Fund

The budget is based on an estimated tax roll of \$913,087,109. The assessed valuation is approximately \$1,054,263 less than the property valuation for fiscal year 2011-2012. This represents a .12% decrease. The tax rate proposed is \$0.65 per \$100 of value which is the same rate as last fiscal year. The proposed breakdown of the tax rate is:

\$0.4686	General Fund Maintenance and Operation
<u>\$0.1807</u>	Debt Service, Interest and Sinking Fund
\$0.6494	as proposed for fiscal year 2012-2013

The 2012-2013 General Fund revenue projection is \$16,780,274. This includes an additional \$800,000 in loans from our depository bank for the public safety radio communications systems. This budget reflects an anticipated increase in General Fund revenue of approximately \$1,387,020 over fiscal year 2011-2012. Revenue forecasts include projected growth in property taxes and a projected increase in sales tax collections.

The budget includes funds for a new web-based municipal development computer program to improve the processing of construction permits as part of a program to enhance customer service supporting increased commercial and residential development as well as housing redevelopment programs, and increased building maintenance. Also included are funds for continued support for Terrell Citizens University, public safety command and control enhancements for improved emergency response services (new radio communications system).

Water and Sewer Fund

Utility fund revenues are projected to be \$12,932,486. This budget includes an even seven percent (7%) rate increase for water and waste water services to be implemented in the 2012 – 2013 fiscal year, supplying sufficient funds to offset additional debt service requirements. The budget also provides funds needed for planning the future expansion of the City's waste water system.

Equipment Replacement Fund

The Equipment Replacement Fund revenues are projected to be \$918,335 with the majority of income in the form of user fees (\$552,015 from the General Fund and \$325,170 from the Utility Fund). The capital expenditures from this fund include the purchase a police vehicle.

Airport Fund

The Airport fund budget reflects expenditures of \$480,038 that include \$100,000 for the Routine Airport Maintenance Program (RAMP) funded through TXDOT block grants. The City's contribution will be \$50,000. By providing facilities for corporate aviation and recreational flying, the newly constructed Major William F. Long Airport Terminal is integral to helping position Terrell to effectively recruit in the retail and commercial development community.

Storm Water Fund

The drainage maintenance projects to be completed during the 2011-2012 fiscal year include Trailview Street and Lincoln Lane with estimated costs totaling \$62,408.00. As a part of the fiscal year 2012-2013 budget, you will review other proposed locations to continue drainage improvements. Proposed projects include Lexington Creek from Ninth Street to Grace Lane, Lamar at State Street, and the drainage channel running from Park to Rockwall at Burnett Elementary School. These funds are used to improve public health, reduce safety risks, and maintain a clean pleasant city image through drainage management.

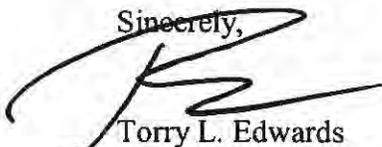
Tax Increment Fund

The fiscal year 2011-2012 budget includes funding to continue roadway projects in the Tax Increment Financing (TIF) Reinvestment zone. The TIF stimulates development and/or redevelopment in the city where such would not occur within the foreseeable future solely through private investment. Without these types of public/private partnerships approved by the City Council, the economic energy and synergy necessary to create tax base expansion would wane.

Conclusion

With direction and input from the City Council, City staff has expended great time and effort to prepare the program of work for fiscal year 2012-2013. Thanks are due the City Council for input, guidance, and support. Personally, I want to thank City staff for their assistance in the preparation of this budget.

Sincerely,



Torry L. Edwards
City Manager

ORDINANCES



ORDINANCE NO. 2546

AN ORDINANCE OF THE CITY OF TERRELL, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as required by Article V. of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2012 and ending September 30, 2013; and

WHEREAS, the City Council has received the City Manager’s proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Terrell, Texas; and

WHEREAS, the City Council has conducted the necessary public hearings as required by law;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Terrell, Texas, is as follows:

	REVENUES	EXPENDITURES
General Fund	\$16,780,274	\$16,771,855
Utility Fund	\$12,932,486	\$12,927,318
Equipment Replacement Fund	\$ 918,335	\$ 913,767
Airport Fund	\$ 397,635	\$ 480,038
Tourism Fund	\$ 252,520	\$ 72,000
Capital Improvement Fund	\$ 1,158,354	\$ 775,000
Utility Capital Reserve Fund	\$ 3,076,687	\$ 3,325,000
Impact Fees Fund	\$ 66,200	\$ 170,000
Storm Water Management Fund	\$ 204,613	\$ 77,236
Interest & Sinking No. 1 Debt Service Fund	\$ 2,972,191	\$ 2,972,188
Interest & Sinking No. 2 Debt Service Fund	\$ 107,075	\$ 107,075

and provides a complete financial plan for the fiscal year beginning October 1, 2012 and ending September 30, 2013 as submitted to the City Council by the City Manager, attached hereto as Exhibit "A", and the same is hereby adopted and approved as the budget of the City of Terrell, Texas for the fiscal year beginning October 1, 2012 and ending September 30, 2013.

SECTION 2. That the sum of \$38,575,821 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013.

SECTION 3. That the expenditures during the fiscal year beginning October 1, 2012 and ending September 30, 2013 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Terrell, Texas.

SECTION 4. That all budget amendments and transfers of budgeted appropriations from one account to another account within any classification for the fiscal year 2011-2012 are hereby ratified and the budget Ordinance for fiscal year 2011-2012 heretofore enacted by the City Council be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 5. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

SECTION 6. That all provisions of the Ordinances of the City of Terrell, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed and all other provisions of the Ordinances of the City of Terrell, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 7. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 8. This Ordinance shall take effect from and after its passage as the law and charter in such cases provide.

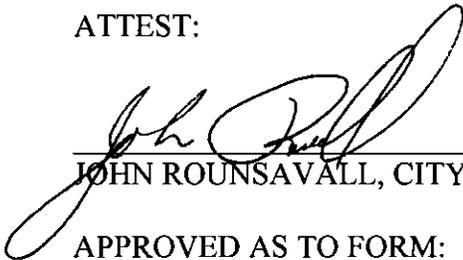
PASSED AND APPROVED THIS THE 21ST DAY OF AUGUST, 2012.

PASSED AND ADOPTED THIS THE 4TH DAY OF SEPTEMBER, 2012.



HAL RICHARDS, MAYOR

ATTEST:



JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORM:



MARY GAYLE RAMSEY, CITY ATTORNEY

ORDINANCE NO. 2547

AN ORDINANCE OF THE CITY OF TERRELL, TEXAS, FIXING THE TAX RATE OF ALL TAXABLE PROPERTY WITHIN THE CITY OF TERRELL, TEXAS, FOR THE YEAR 2012 AND LEVYING AND ORDERING COLLECTION FOR THE YEAR 2012 AND PROVIDING TO SECURE THE PAYMENT OF TAXES ASSESSED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

SECTION I.

That there be and is hereby levied and ordered collected on each One Hundred Dollar (\$100.00) valuation of all taxable property, both real and personal, and all property of every kind and description subject to taxation within the corporate limits of the City of Terrell, Texas, on January 1, 2012, the sum of \$0.65 based on 100% of the assessed valuation. Said rate of ad valorem tax is levied for the following purposes and the following amounts:

General Fund	\$0.4686
Interest/Sinking Fund	\$0.1807

SECTION II.

That all taxes collected by the city and districts for which it is collecting taxes, shall be payable on October 1, and if such taxes are not paid in full on or before January 31, of the succeeding year, the following penalties shall be payable: During the month of February, Six (6%) percent of amount of tax, plus 1% for each additional month delinquent, to a maximum of 12% beginning July 1. All delinquent taxes shall bear interest at the rate of one (1%) for each month or portion of month the tax remains delinquent.

SECTION III.

There is hereby on each and every item of taxable property a lien for the purpose of securing the certain payment of taxes assessed against said item of property, and said lien shall continue to exist against any item of property against which a tax is assessed hereunder until such tax, together with all interest, shall be paid.

SECTION IV.

That there be and there is hereby levied and ordered collected an annual occupation tax of fifty (50%) percent of the State occupation tax on each and every occupation subject to an occupation tax under the laws of the State of Texas.

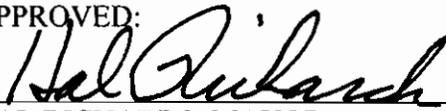
SECTION V.

That this ordinance shall take effect and be in force from and after its passage and adoption.

PASSED AND APPROVED THIS THE 21ST DAY OF AUGUST, 2012.

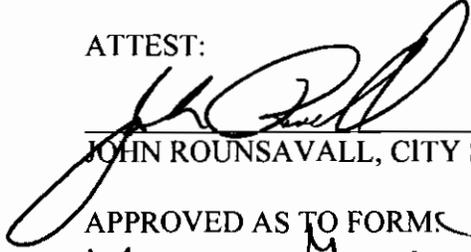
PASSED AND ADOPTED THIS THE 4TH DAY OF SEPTEMBER, 2012.

APPROVED:



HAL RICHARDS, MAYOR

ATTEST:



JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORMS



MARY GAYLE RAMSEY, CITY ATTORNEY

TAX RATE

**This budget will not Raise Taxes.
The \$0.65 Tax Rate is Below the Effective Rate of
\$0.6661 and Below the Rollback Rate of \$0.7152**

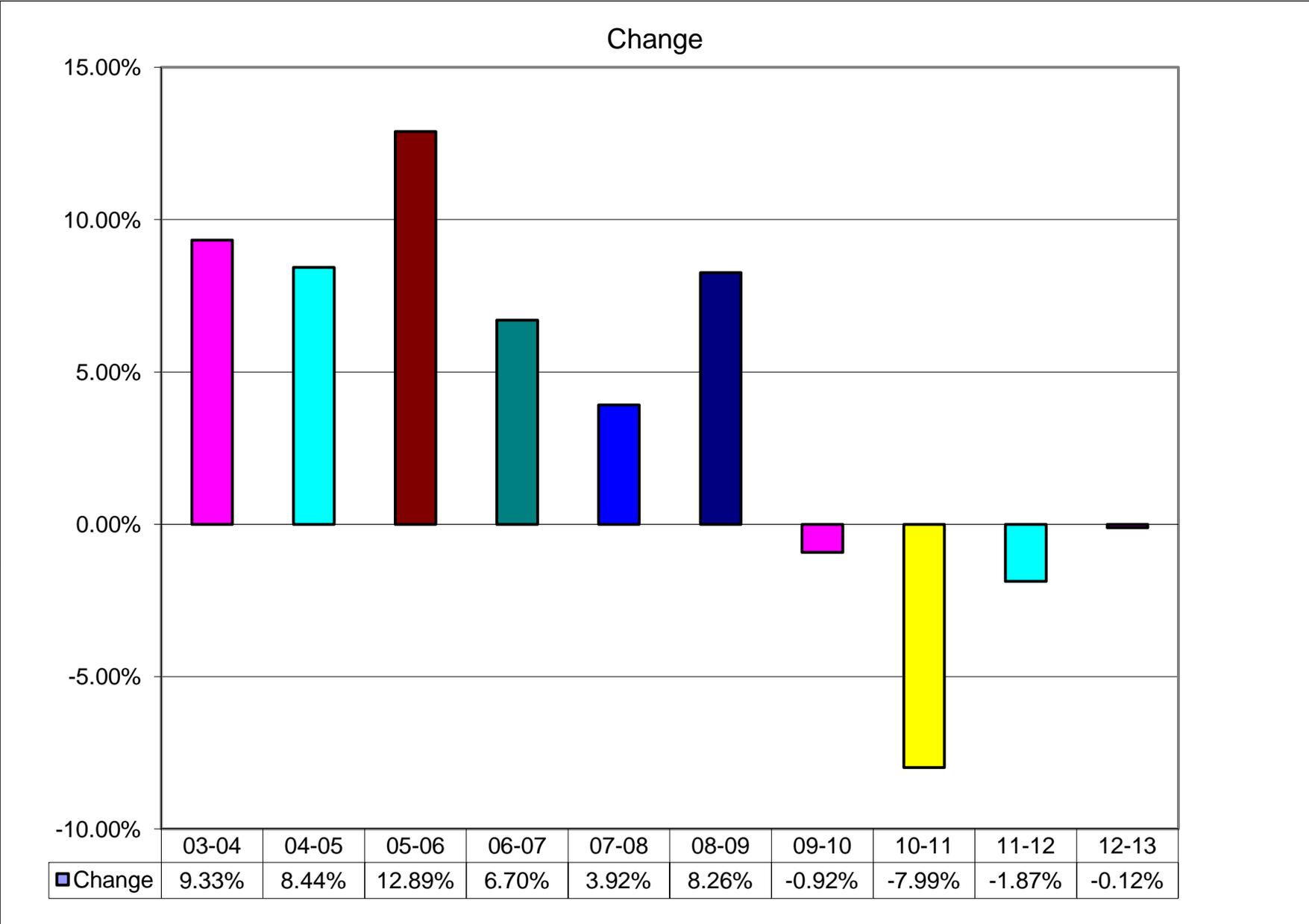


ESTIMATED TAX RATE INFORMATION

FISCAL YEAR
2012-2013

					2012-2013
ESTIMATED 2012 ADJUSTED TAXABLE VALUE					913,087,109
PROPOSED TAX RATE					0.65
TOTAL TAX REVENUES					Total 5,935,066
<u>CURRENT TAXES</u>					
100% COLLECTION					5,935,066
TIF No. 1 Est					5,850
Total					5,929,216
<u>TAX RATE PROOF</u>					
	M&O	72%		0.4686	4,279,034
	I&S	28%		0.1807	1,650,182
				0.6494	5,929,216

PERCENT CHANGE IN PROPERTY VALUE



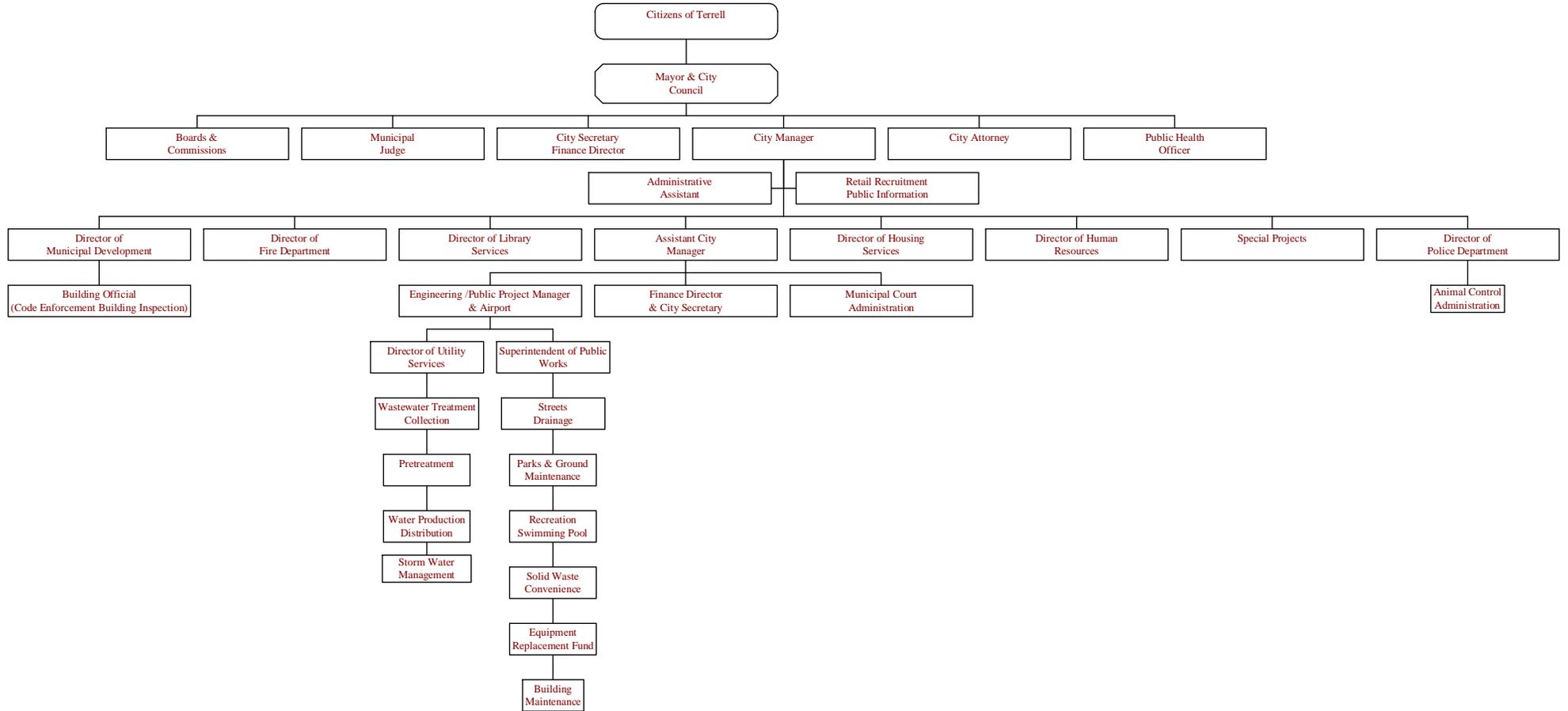
ORGANIZATIONAL CHART



PERSONNEL ALLOCATION
FISCAL YEAR

Administrative		Special Projects		Library		WasteWater Collection	
City Manager	1.0	Foreman	1.0	Director	1.0	Foreman	1.0
Assistant City Manager	1.0	Crew Chief	1.0	Public Services Supervisor	1.0	Crew Leader	1.0
Executive Secretary	1.0	Department Total	2.0	Youth Services Librarian	1.0	Equipment Operator	1.0
Administrative Clerk	1.0			Technical Services Tech	1.0	Maintenance	2.0
Department Total	4.0	Parks		Technician	3.0	Customer Service/Meter Reader	1.0
		Foreman	1.0	Department Total	7.0	Department Total	6.0
Animal control		Crew Leader	1.0				
Administrative Clerk	1.0	Equipment Operator	2.0	Housing (Section 8)		Utility	
Animal Control Officer	2.0	Maintenance	2.0	Director	1.0	Director	1.0
Department Total	3.0	Department Total	6.0	Administrative Clerk	2.0	Administrative Secretary	1.0
				Department Total	3.0	Billing Clerk	1.0
Municipal Building		Pool				Accounting Technician	1.0
Maintenance Person	1.0	Manager	1.0	Human Resources		Administrative Clerk	4.0
Department Total	1.0	Assistant Manager	1.0	Director	1.0	Department Total	8.0
		Lifeguards	12.0	Administrative Clerk	2.0		
Municipal Court		Maintenance	1.0	Department Total	3.0	Storm Water Utility	
Judge	0.5	Department Total	15.0			Maintenance	1.0
Court clerk	1.0			Water Quality		Department Total	1.0
Department Total	1.5	Police		Director	1.0		
		Chief of Police	1.0	Chief Operator	1.0	Equipment Replacement	
Municipal Development		Captain	3.0	Plant Operator	3.0	Foreman	1.0
Director	1.0	Sergeant	6.0	Department Total	5.0	Mechanic	2.0
Building Inspector	2.0	Corporal	5.0			Service Attendant	1.0
Code Enforcement	4.0	Patrol Officer	23.0	Water Distribution		Department Total	4.0
Administrative Clerk	1.0	Administrative Secretary	1.0	Crew Leader	1.0		
Department Total	8.0	Community Service Officer	5.0	Equipment Operator	1.0		
		Forensic Technician	1.0	Maintenance	4.0		
Engineering		Dispatcher/Records Clerk	9.0	Administrative Clerk	1.0		
City Engineer	1.0	Department Total	54.0	Department Total	7.0		
Technician	2.0						
Department Total	3.0	Fire		Water Pollution Control			
		Fire Chief	1.0	Chief Operator	1.0		
Street		Fire Marshal	1.0	Plant Operator	6.0		
Foreman	1.0	Captain	4.0	Department Total	7.0		
Crew Leader	1.0	Driver Engineer	6.0				
Equipment Operator	1.0	Fire Fighter	11.0				
Maintenance	1.0	Department Total	23.0				
Administrative Secretary	1.0	Volunteer Firefighters	30.0				
Department Total	5.0						

City of Terrell Organizational Chart



CONSOLIDATED SUMMARY OF PROJECTIONS



2012-2013
CONSOLIDATED BUDGET INFORMATION

	General Fund	Utility Fund	Utility Capital Reserve Fund	Storm Water Utility Fund	Equipment Replacement Fund	Airport Fund	Impact Fees Fund	Capital Improvement Fund	Tourism Fund	I&S No. 1 Debt Service	I & S No. 2 Debt Service
Beginning											
Fund Balance	2,336,867	4,668,403	309,000	0	17,781	1,543,056	1,253,620	103,500	81,710	1,069,614	217,279
Operating											
Revenues	16,780,274	12,932,486	3,076,687	204,613	900,835	397,635	66,200	1,158,354	252,520	2,972,191	107,075
Total											
Revenues	19,117,141	17,600,889	3,385,687	204,613	918,616	1,940,691	1,319,820	1,261,854	334,230	4,041,805	324,354
Operating											
Expenditures	16,771,855	12,927,318	3,325,000	77,236	898,111	480,038	170,000	775,000	72,000	2,972,188	107,075
Ending											
Fund Balance	2,345,286	4,673,571	60,687	127,377	20,505	1,460,653	1,149,820	486,854	262,230	1,069,617	217,279

GENERAL FUND



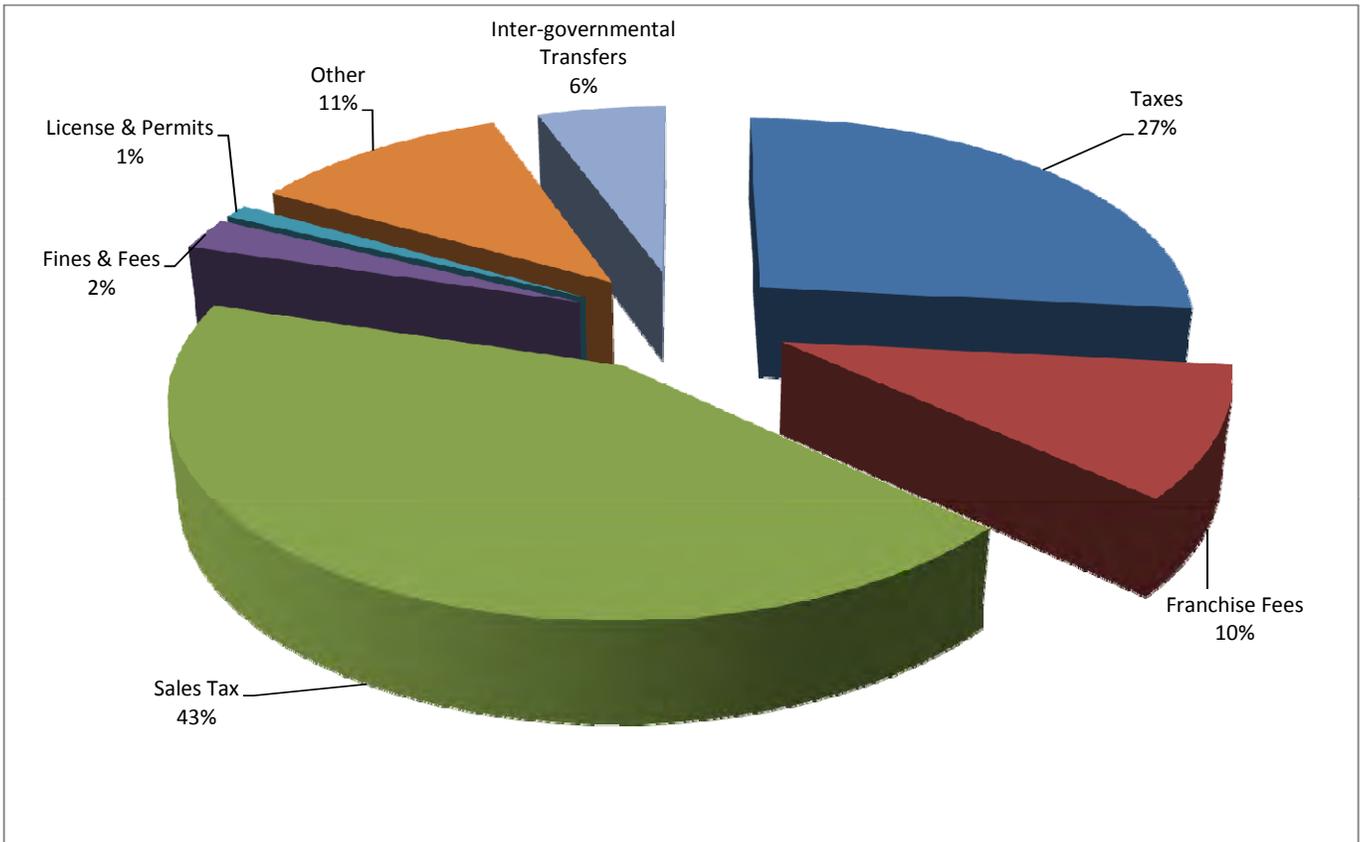
**GENERAL FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	3,499,442
Estimated Revenues FY 2012	16,214,467
Revenues Collected thru April 30, 2012	10,805,630
Anticipated Revenue to Sept. 30, 2012	5,408,837
Sub-Total	8,908,279
Estimated Expenditures FY 2012	15,156,588
Y-T-D April 30, 2012	8,585,176
Sub-Total	6,571,412
Estimated Beginning Cash FY 2013	2,336,867
Proposed Revenues FY 2013	16,780,274
Sub-Total	19,117,141
Proposed Expenditures FY 2013	16,771,855
Estimated Cash in Bank Sept. 30 2013	2,345,286

GENERAL FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUES			
GENERAL PROPERTY TAXES	4,482,398	4,477,490	4,484,034
OTHER LOCAL TAXES	1,666,313	1,697,243	1,697,000
SALES TAX	6,810,991	7,287,600	7,200,000
LICENSE & PERMITS	111,032	112,011	181,550
FINES & FEES	450,139	407,455	413,550
CHARGES FOR CURRENT SERVICES	508,217	508,200	509,000
USE OF MONEY	9,422	4,500	5,000
COMMUNITY SERVICES	10,250	34,550	50,550
REFUNDS & RECOVERIES	436,246	456,581	407,433
OTHER SERVICES	144,883	91,549	905,830
INTERGOV. TRANSFERS	971,388	1,137,289	926,327
TOTAL	15,601,278	16,214,467	16,780,274

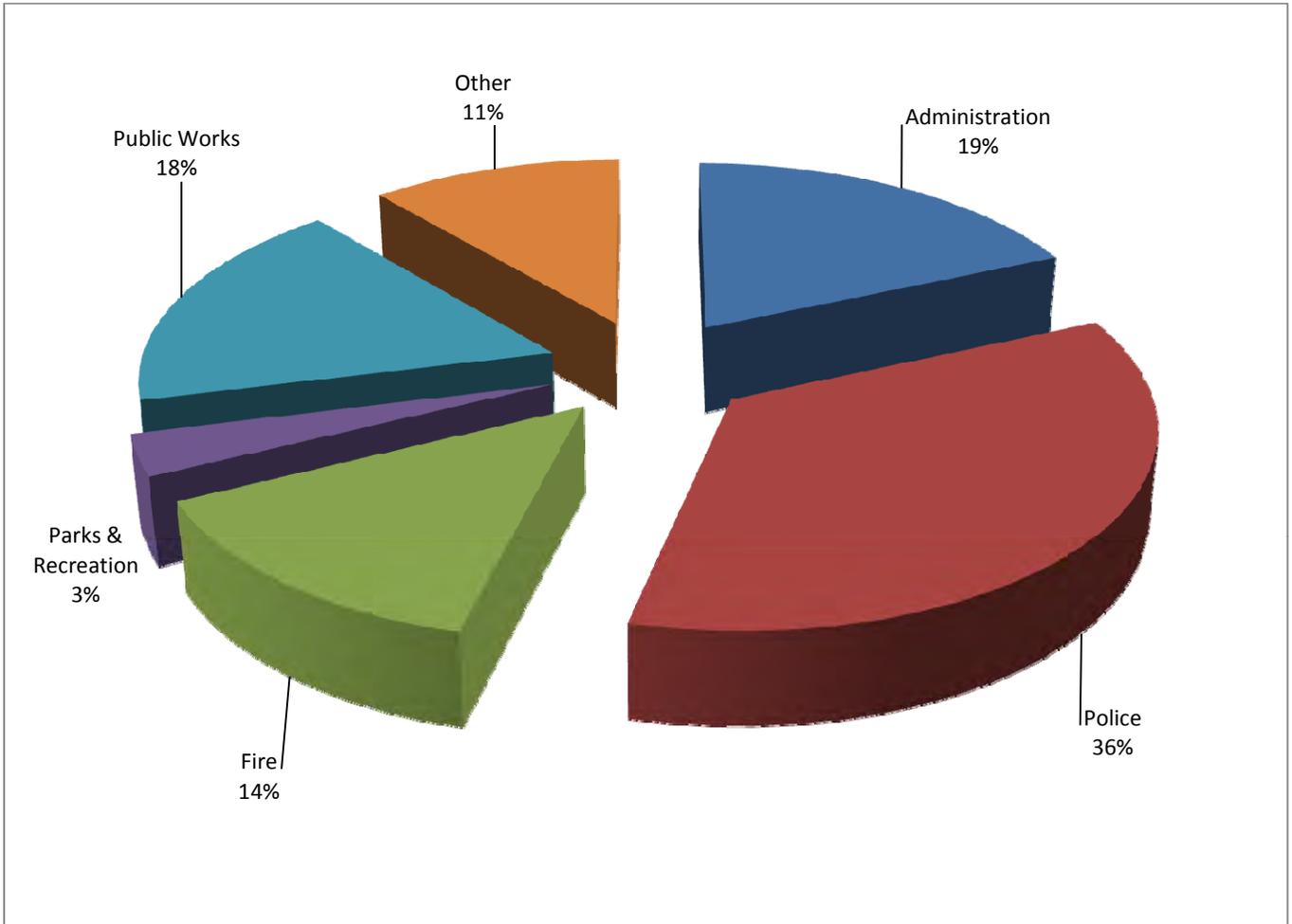
General Fund Revenue



GENERAL FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
11 LEGISLATIVE	1,983,734	2,233,576	2,188,429
12 ADMINISTRATION	636,677	664,891	706,979
13 ANIMAL CONTROL	162,101	186,646	190,895
15 LEGAL	281,356	200,000	200,000
16 MUNICIPAL BUILDING	511,270	483,179	550,243
17 MUNICIPAL COURT	81,004	99,532	102,068
20 MUNICIPAL DEVELOPMENT	586,175	714,111	833,731
21 ENGINEERING	316,557	323,154	382,337
22 STREET	563,773	674,763	616,603
23 SPECIAL PROJECTS	303,033	269,726	277,530
25 SANITATION	531,132	543,000	543,000
26 PARKS	408,623	451,833	464,081
27 POOLS	100,056	110,514	104,009
28 STREET LIGHTING	282,538	285,000	285,000
32 POLICE	4,331,501	4,548,672	5,640,348
33 FIRE	2,085,325	2,181,620	2,332,518
34 LIBRARY	487,983	489,035	533,109
35 HOUSING	261,669	278,827	286,033
37 LANDFILL	24,507	14,750	19,550
40 HUMAN RESOURCES/RECRUITMENT	342,880	403,759	515,392
TOTAL	14,281,898	15,156,588	16,771,855

General Fund Expenses



REVENUES



GENERAL FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUE			
Fund 010 GENERAL FUND			
GENERAL PROPERTY TAXES			
00-3101-00			
TAXES-CURRENT	4,233,113	4,270,990	4,281,113
00-3102-00			
TAXES-DELINQUENT	164,590	130,000	130,000
00-3103-00			
TAXES-PENALTY & INTEREST CURRENT	28,597	35,000	35,000
00-3104-00			
PENALTY & INTERST - DELINQUENT	56,098	41,500	40,000
SUBTOTAL	4,482,398	4,477,490	4,486,113
OTHER LOCAL TAXES			
00-3201-00			
FRANCHISE- UTILITY 020904490	249,999	250,000	250,000
00-3202-00			
FRANCHISE-LONE STAR GAS	182,417	138,546	140,000
00-3203-00			
FRANCHISE-TELEPHONE	104,641	120,000	120,000
00-3204-00			
FRANCHISE-CABLE TV	144,571	89,000	89,000
00-3205-00			
FRANCHISE-TXU ELECTRIC	813,697	926,696	925,000
00-3208-00			
MIXED DRINKS	46,918	43,000	43,000
00-3213-00			
FRANCHISE-IESI	124,070	130,000	130,000
SUBTOTAL	1,666,313	1,697,243	1,697,000
SALES TAX			
00-3207-00			
CITY SALES TAX	3,405,495	3,643,800	3,600,000
00-3211-00			
CITY SALES TAX / TAX REDUCTION	1,702,748	1,821,900	1,800,000
00-3250-00			
TAXES-SALES TAX ECONOMIC DEV	1,702,748	1,821,900	1,800,000
SUBTOTAL	6,810,991	7,287,600	7,200,000
LICENSE & PERMITS			
00-3301-00			
PERMITS-ALCOHOLIC BEVERAGE	693	1,000	1,000
00-3302-00			
PERMITS-AMUSEMENT	2,000	1,000	1,000
00-3303-00			
PERMITS-BUILDING	39,267	35,000	84,800
00-3304-00			
PERMITS-ELECTRICAL	7,331	6,000	6,000
00-3305-00			
PERMITS-PEDDLERS	0	1,800	1,800
00-3306-00			
PERMITS-PLUMBING	6,785	6,500	6,500
00-3307-00			
PERMITS-DEMOLITION	945	1,500	1,500

	2011 Actual	Estimated Year End	2012-2013 Budget
00-3308-00			
PERMITS-CERTIFICATE OF OCCUPANCY	3,570	5,000	3,500
00-3309-00			
PERMITS-MECHANICAL	3,825	4,300	2,500
00-3310-00			
LICENSE-ELECTRICAL	0	111	50
00-3311-00			
REGISTRATION FEES	6,742	6,500	5,000
00-3312-00			
PERMITS-ALARM	17,256	18,500	15,000
00-3313-00			
LICENSE-RESTAURANT/FOOD	18,590	18,500	48,400
00-3317-00			
REGISTRATION-DOG	1,268	3,500	2,500
00-3319-00			
PERMITS-SIGN	2,760	2,800	2,000
SUBTOTAL	111,032	112,011	181,550

	2011 Actual	Estimated Year End	2012-2013 Budget
FINES & FEES			
00-3318-00			
FEES-WRECKER	0	0	0
00-3401-00			
SOFTBALL FIELD RESERVATIONS	850	0	0
00-3402-00			
FINES-MUNICIPAL COURT	322,684	310,000	320,000
00-3403-00			
OTHER	28,417	10,000	7,100
00-3404-00			
FEES-OPEN RECORDS REQUEST	3,415	3,100	3,000
00-3405-00			
INSPECTION FEES AFTER HOURS	150	0	0
00-3406-00			
FEES - APARTMENT INSPECTIONS	11,608	12,000	15,000
00-3411-00			
PAVILION RENTAL	1,975	2,000	2,500
00-3412-00			
VITAL STATISTICS	16,397	13,000	15,000
00-3413-00			
FEES-SWIMMING POOL GATE	60,545	54,000	48,000
00-3417-00			
FEES- MAPS & PUBLICATIONS	125	215	100
00-3418-00			
FEES- ZONING & PUBLICATIONS	2,024	1,750	1,500
00-3419-00			
FEES- COPIES	325	200	200
00-3420-00			
FEES- FINGERPRINTS	275	190	150
00-3421-00			
FEES- ANIMAL SHELTER	1,094	1,000	1,000
00-3425-00			
FEES- RECREATIONAL	255	0	0
SUBTOTAL	450,139	407,455	413,550

	2011 Actual	Estimated Year End	2012-2013 Budget
CHARGES FOR CURRENT SERVICES			
00-3506-00			
FEES- RESIDENTIAL REFUSE	501,019	501,000	501,000
00-3516-00			
FEES- LANDFILL SITE	7,198	7,200	8,000
SUBTOTAL	508,217	508,200	509,000
USE OF MONEY			
00-3601-00			
INTEREST	9,422	4,500	5,000
SUBTOTAL	9,422	4,500	5,000
COMMUNITY SERVICES			
00-3675-00			
HOUSING OFFICE LEASE	0	2,550	2,550
00-3676-00			
LEASE - RENAISSANCE HOSPITAL	10,000	26,000	48,000
00-3680-00			
CORPORATE & PRIVATE DONATIONS	0	0	0
00-3683-00			
LEASE-STAR TRANSIT	250	6,000	0
SUBTOTAL	10,250	34,550	50,550
REFUNDS & RECOVERIES			
00-3701-00			
INSURANCE RECOVERIES	72,680	31,000	30,000
00-3702-00			
LIBRARY	27,892	39,000	25,000
00-3703-00			
DEMOLITION	4,430	3,350	0
00-3705-00			
MOWING	16,426	60,000	16,400
00-3706-00			
OTHER	17,718	50,000	50,000
00-3812-00			
HOUSING ADMINISTRATION	297,098	273,231	286,033
SUBTOTAL	436,246	456,581	407,433

	2011 Actual	Estimated Year End	2012-2013 Budget
OTHER SERVICES			
00-3717-00			
LOAN PROCEEDS	0	0	800,000
00-3800-00			
LEASE-T MOBILE WATER TOWER	21,493	22,138	22,800
00-3801-00			
TERRELL POLICE DEPARTMENT	3,098	0	3,500
00-3802-00			
TERRELL ISD ELECTION CHARGES	6,540	2,766	5,000
00-3803-00			
KAUFMAN COUNTY/LIBRARY	35,700	47,600	47,600
00-3807-00			
LEASE - ETMC	6,160	6,720	6,720
00-3816-00			
TANGER GRANT / POLICE DEPT	0	500	0
00-3818-00			
OTHER	11,677	10	100
00-3819-00			
ANIMAL SHELTER DONATIONS	0	825	0
00-3835-00			
TEXAS LOAN STAR LIBRARY GRANT	9,245	0	0
00-3836-00			
LEASE-TERRELL HERITAGE SOCIETY	110	110	110
00-3842-00			
DONATIONS - FIRE DEPARTMENT	38,000	0	0
00-3845-00			
SECTION 8 INSPECTION FEES	12,860	10,880	20,000
SUBTOTAL	144,883	91,549	905,830

	2011 Actual	Estimated Year End	2012-2013 Budget
INTERGOV. TRANSFERS			
00-3713-00			
INFORMATION / TECH UTILITY FUND	75,000	0	0
00-3714-00			
PUBLIC SAFETY FOR SPECIAL EVENTS	17,004	17,000	17,000
00-3716-00			
TRANSFER IN STORMWATER UTILITY FUND	0	9,000	9,000
00-3722-00			
TRNSFR IN UTILITY DEBT OBLI. REFUN	299,928	317,488	397,753
00-3723-00			
TRANSFER IN AIRPORT ADMINISTRATION	0	20,238	20,238
00-3804-00			
TRANSFER FROM 026 HOME GRANT FUND	0	80,000	0
00-3810-00			
TRANSFER IN CLOSE HOMEBUYER GRANT	58,093	161,528	0
00-3811-00			
TRANSFER IN CLOSE GRANT FUNDS	39,026	49,699	0
00-3831-00			
INTER-GOV TRNS 020904497	482,336	482,336	482,336
SUBTOTAL	971,388	1,137,289	926,327
TOTAL REVENUES	15,601,278	16,214,467	16,782,353

EXPENDITURES



Legislative

Mission Statement

The mission of the City Council of the City of Terrell, Texas, is to create pride by serving the community in a proactive manner and to enhance the quality of life through providing the highest level of services in the most efficient manner.

Description

The municipal government provided by the City of Terrell is known as the “Council-Manager” government. All powers of the City are vested in an elective City Council, which enact local legislation, adopt budget, determine policies and appoint the city manager. All powers of the City are exercised in the manner prescribed by the City Charter or by ordinance.

The Mayor is elected from the city at large and the voters in their respective districts elect the four (4) district Council Members. The Mayor Pro Tem and Deputy is a duly elected district Council Member who is chosen by a majority of the City Council at each regular meeting following each municipal election.

11 LEGISLATIVE	BUDGET	BUDGET IMPACT
PERSONNEL SERVICES	206	
SUPPLIES	8,300	
MAINTENANCE	13,000	
CONTRACTUAL/SERVICES	2,166,923	
DEPARTMENT TOTAL	2,188,429	13%

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
11 LEGISLATIVE			
PERSONNEL SERVICES			
11-4112-00			
WORKMENS COMP	0	206	206
SUBTOTAL	0	206	206
SUPPLIES			
11-4201-00			
OFFICE SUPPLIES	1,453	2,000	2,000
11-4204-00			
PRINTING	0	500	500
11-4211-00			
FOOD & CONCESSION SUPPLIES	1,349	600	600
11-4212-00			
ELECTION SUPPLIES	17,538	5,200	5,200
SUBTOTAL	20,340	8,300	8,300
MAINTENANCE			
Expenses			
11-4304-00			
COMPUTER MAINTENANCE	0	13,000	13,000
SUBTOTAL	0	13,000	13,000
CONTRACTUAL/SERVICES			
11-4401-00			
AUDIT	975	45,000	45,000
11-4402-00			
MEMBERSHIP & DUES	6,769	12,100	12,100
11-4403-00			
ADVERTISING	11,098	6,000	6,000
11-4404-00			
CONSULTANT FEES & SERVICES	16,506	20,000	20,000
11-4405-00			
PROFESSIONAL DEVELOPMENT	0	2,000	15,000
11-4408-00			
AUTOZONE CHP 380 REBATE	215,346	175,675	175,675
11-4409-00			
AD VALOREM TAX	1,934	6,248	6,248
11-4410-00			
TERRELL CITIZEN UNIVERSITY	0	5,747	6,000
11-4411-00			
COMMUNICATIONS	0	0	0

GENERAL FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
11-4417-00			
LAND LEASE PAYMENTS	408	1,000	500
11-4418-00			
TRAVEL & EDUCATION	1,817	10,000	10,000
11-4419-00			
TRAINING & PUBLICATIONS	400	400	400
11-4423-00			
HOUSING ASSISTANCE PROGRAM	0	80,000	0
11-4498-00			
CONTINGTENCY FUND	35,393	25,000	70,000
11-4587-00			
TERRELL ECONOMIC DEVELOPMENT	1,672,748	1,821,900	1,800,000
SUBTOTAL	1,963,394	2,211,070	2,166,923
CAPITAL			
11-4505-00			
ACQUISITION OF PROPERTY	0	1,000	0
SUBTOTAL	0	1,000	0
DEPARTMENT TOTAL	1,983,734	2,233,576	2,188,429

Administration

Mission Statement

The Administrative Department's mission is to provide the City Council with the necessary information needed to conduct the affairs of the City, enforcing ordinances and laws of the City and State, review and supervise all department operation, review and update management policies and regulations of the City; and prepare and present the Annual Budget.

Description

The Administration Department is responsible for the administration of all activities of the City, appointment of department heads and employees, and makes recommendations to the City Council on all matters concerning the City.

Manpower Summary

City Manager	1.0
Assistant City Manager	1.0
Executive Secretary	1.0
Administrative Clerk	1.0

12 ADMINISTRATION	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	510,479	
SUPPLIES	2,500	
MAINTENANCE	9,500	
CONTRACTUAL / SERVICES	184,500	
DEPARTMENT TOTAL	706,979	4%

	2011 Actual	Estimated Year End	2012-2013 Budget
12 ADMINISTRATION			
PERSONNEL			
12-4101-00			
SUPERVISION	267,728	273,777	299,100
12-4102-00			
CLERICAL	71,242	72,437	76,450
12-4103-00			
LABOR	0	1,700	0
SUBTOTAL	338,970	347,914	375,550
PERSONNEL SERVICES			
12-4110-00			
SOCIAL SECURITY	21,809	26,485	28,730
12-4111-00			
T M R S	54,116	58,233	64,820
12-4112-00			
WORKMENS COMP	1,193	1,200	1,850
12-4114-00			
GROUP HEALTH & DENTAL INS	37,278	37,609	39,529
12-4116-00			
ICMA DEFERRED COMP. PLAN	10,000	0	0
SUBTOTAL	124,396	123,527	134,929
SUPPLIES			
12-4201-00			
OFFICE SUPPLIES	2,483	2,500	2,500
SUBTOTAL	2,483	2,500	2,500
MAINTENANCE			
12-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	0	9,500	9,500
SUBTOTAL	0	9,500	9,500
CONTRACTUAL/SERVICES			
12-4402-00			
MEMBERSHIP & DUES	1,700	2,650	2,650
12-4404-00			
CONSULTANT FEES AND SERVICES	0	0	0
12-4411-00			
COMMUNICATIONS	10,609	10,000	10,000
12-4415-00			
INSURANCE	64,581	75,000	78,000

GENERAL FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
12-4418-00			
TRAVEL & EDUCATION	8,690	3,100	3,100
12-4419-00			
TRAINING & PUBLICATION	0	0	0
12-4424-00			
TAX COLLECTION CONTRACT (R)	83,123	88,000	88,000
12-4450-00			
EQUIPMENT RENTAL (R)	2,125	2,700	2,750
SUBTOTAL	170,828	181,450	184,500
DEPARTMENT TOTAL	636,677	664,891	706,979

Animal Control

Mission Statement

Animal Control's mission is to work with the citizens of Terrell in keeping our city safe and healthy by timely enforcement of city ordinances as they pertain to the control and keeping of animals within the city limits of Terrell.

Description

The Animal Shelter is the responsibility of the Police Department. The purpose of the shelter is the protection of animals, enforcement of city ordinances and to ensure animals are licensed and provided with required vaccinations.

Manpower Summary

Administrative Clerk	1.0
Animal Control Officer	2.0

13 ANIMAL CONTROL	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	154,075	
SUPPLIES	6,550	
MAINTENANCE	10,550	
CONTRACTUAL / SERVICES	19,720	
DEPARTMENT TOTAL	190,895	1%

	2011 Actual	Estimated Year End	2012-2013 Budget
13 ANIMAL CONTROL			
Personnel			
13-4102-00			
CLERICAL	28,201	28,937	30,511
13-4103-00			
LABOR	65,311	67,144	66,729
13-4105-00			
OVERTIME	494	1,000	2,000
SUBTOTAL	94,007	97,081	99,240
PERSONNEL SERVICES			
13-4110-00			
SOCIAL SECURITY	7,143	7,427	7,592
13-4111-00			
T M R S	15,054	16,329	17,129
13-4112-00			
WORKMENS COMP	1,193	1,500	1,850
13-4114-00			
GROUP HEALTH & DENTAL INS	26,813	26,979	28,264
SUBTOTAL	50,203	52,235	54,835
SUPPIES			
13-4201-00			
OFFICE SUPPLIES	1,690	1,900	1,900
13-4206-00			
MINOR TOOLS & APPARATUS	2,268	2,800	2,900
13-4211-00			
FOOD AND OR CONCESSION SUPPLIE	101	750	1,000
13-4221-00			
UNIFORM PURCHASES	1,172	1,100	750
SUBTOTAL	5,231	6,550	6,550
MAINTENANCE			
13-4304-00			
AUTOMATED EQUIP MAINTENANCE	0	10,000	10,000
13-4306-00			
MAINTENANCE TRAPS	542	550	550
SUBTOTAL	542	10,550	10,550

	2011 Actual	Estimated Year End	2012-2013 Budget
CONTRACTUAL SERVICES			
13-4402-00			
MEMBERSHIP & DUES	0	0	0
13-4411-00			
COMMUNICATIONS	4,494	3,750	3,750
13-4418-00			
TRAVEL & EDUCATION	730	500	500
13-4430-00			
UTILITIES	1,795	2,750	2,000
13-4450-00			
EQUIPMENT RENTAL(R)	5,100	13,230	13,470
SUBTOTAL	12,119	20,230	19,720
DEPARTMENT TOTAL	162,101	186,646	190,895

Legal

Mission Statement

The Legal Department's mission is to provide legal services to the City Council, City Manager, and staff. As requested.

Description

The Legal Department provides appropriate legal services to the City Council, City Manager, and staff as requested. The City Attorney in the prosecution of Class C Misdemeanors serves the Municipal Court.

Manpower Summary

City Attorney (Retainer)	1.0
Assistant City Attorney	1.0

15 LEGAL	BUDGET	BUDGET
		IMPACT
CONTRACTUAL / SERVICES	200,000	
DEPARTMENT TOTAL	200,000	1%

	2011 Actual	Estimated Year End	2012-2013 Budget
15 LEGAL			
CONTRACTUAL SERVICES			
15-4404-00			
CONSULTANT FEES & SERVICES	65,025	75,000	100,000
15-4405-00			
ATTORNEY FEES	216,330	125,000	100,000
SUBTOTAL	281,356	200,000	200,000
DEPARTMENT TOTAL	281,356	200,000	200,000

Municipal Building Maintenance

Mission Statement

The Municipal Building Maintenance strives to provide City facilities with the necessary services to maintain a clean and safe atmosphere to work.

Description

The Municipal Building Maintenance Department is responsible for the cleaning and maintaining of the following facilities:

1. Terrell Municipal Library
2. Terrell Municipal Building
3. Terrell Community Service Center
4. Fire Station #2
5. Ben Gill Park Restroom Facilities
6. Breezy Hill Restroom Facilities

Manpower Summary

Building Maintenance Worker 1.0

16 MUNICIPAL BUILDING	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	55,043	
SUPPLIES	50,450	
MAINTENANCE	158,000	
CONTRACTUAL / SERVICES	286,750	
DEPARTMENT TOTAL	550,243	3%

	2011 Actual	Estimated Year End	2012-2013 Budget
16 MUNICIPAL BUILDING			
Personnel			
16-4103-00			
LABOR	32,284	31,425	33,124
SUBTOTAL	32,284	31,425	33,124
PERSONNEL SERVICES			
16-4110-00			
SOCIAL SECURITY	2,331	2,404	2,534
16-4111-00			
T M R S	4,928	5,286	5,717
16-4112-00			
WORKMENS COMP	200	3,000	4,667
16-4114-00			
GROUP HEALTH & DENTAL INS	10,196	8,584	9,001
SUBTOTAL	17,655	19,274	21,919
SUPPIES			
16-4201-00			
OFFICE SUPPLIES	10,803	6,700	6,700
16-4206-00			
MINOR TOOLS & APPARATUS	881	1,200	1,000
16-4214-00			
POSTAGE	61,340	43,000	42,450
16-4220-00			
UNIFORM RENTAL & LAUNDRY	293	400	300
SUBTOTAL	73,318	51,300	50,450
MAINTENANCE			
16-4302-00			
FURNITURE & FIXTURES	402	30	0
16-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	0	9,450	8,000
16-4305-00			
OUTSIDE FURNITURE & FIXTURES	0	0	0
16-4320-00			
BUILDINGS	109,209	100,000	150,000
SUBTOTAL	109,611	109,480	158,000

	2011 Actual	Estimated Year End	2012-2013 Budget
CONTRACTUAL SERVICES			
Expenses			
16-4411-00			
COMMUNICATIONS	4,351	4,000	4,000
16-4430-00			
UTILITIES	273,200	265,000	265,000
16-4440-00			
CONTRACT LABOR	71	0	15,000
16-4450-00			
EQUIPMENT RENTAL(R)	780	2,700	2,750
SUBTOTAL	278,402	271,700	286,750
CAPITAL			
16-4501-00			
ANIMAL CONTROL HVAC SYSTEM	0	0	0
SUBTOTAL	0	0	0
DEPARTMENT TOTAL	511,270	483,179	550,243

Municipal Court

Mission Statement

The Municipal Court’s mission is to provide a service for the handling of all alleged violations of city ordinances and misdemeanor violations and to assist defendants with their rights and duties for a fair and impartial trial.

Description

Responsible for handling all alleged traffic and misdemeanor violations by assisting defendants in obtaining copies of complaints, statutes, or city ordinances and explaining why they were charged with offenses; scheduling cases for hearings; notification to all witnesses, jurors and defendants of court dates and times by summons or subpoena and compiling statistical data for the city as well as the Texas Municipal Judicial Council and State Comptroller.

Manpower Summary

Judge of the Municipal Court	0.5
Associate Judge of the Municipal Court	0.5
Administrative Clerk	1.0

17 MUNICIPAL COURT	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	49,018	
SUPPLIES	2,150	
MAINTENANCE	15,000	
CONTRACTUAL / SERVICES	35,900	
DEPARTMENT TOTAL	102,068	1%

	2011 Actual	Estimated Year End	2012-2013 Budget
17 MUNICIPAL COURT			
Personnel			
17-4102-00			
CLERICAL	28,200	28,937	30,511
17-4105-00			
OVERTIME	104	1,000	1,000
SUBTOTAL	28,304	29,937	31,511
PERSONNEL SERVICES			
17-4110-00			
SOCIAL SECURITY	2,165	2,290	2,411
17-4111-00			
T M R S	4,534	5,035	5,439
17-4112-00			
WORKMENS COMP	161	250	250
17-4114-00			
GROUP HEALTH & DENTAL INS	9,798	8,970	9,407
SUBTOTAL	16,658	16,545	17,507
SUPPIES			
17-4201-00			
OFFICE SUPPLIES	1,410	1,400	1,400
17-4204-00			
PRINTING	715	750	750
SUBTOTAL	2,124	2,150	2,150
MAINTENANCE			
17-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	0	15,000	15,000
SUBTOTAL	0	15,000	15,000

	2011 Actual	Estimated Year End	2012-2013 Budget
CONTRACTUAL SERVICES			
17-4402-00			
MEMBERSHIP & DUES	0	0	0
17-4411-00			
COMMUNICATIONS	4,745	4,700	4,700
17-4418-00			
TRAVEL & EDUCATION	712	1,000	1,000
17-4419-00			
TRAINING & PUBLICATIONS	272	0	0
17-4440-00			
CONTRACT LABOR	28,028	30,000	30,000
17-4452-00			
JURY SERVICES	162	200	200
SUBTOTAL	33,919	35,900	35,900
DEPARTMENT TOTAL	81,004	99,532	102,068

Municipal Development

Mission Statement

To provide the development community, business owners and citizens of Terrell with the highest level of customer service and the best possible protection of life, health and property and to help the community promote neighborhood revitalization and safe and solid growth in housing, jobs and business.

Description

Responsible for assisting developers, builders, businesses and property owners through the planning/zoning and building permitting processes including zoning changes, platting, plan review for new and renovation of structures, performing field inspections in regards to building, plumbing, mechanical, electrical, and sign permits; providing code enforcement for zoning, rental housing, substandard buildings, high weeds and grass, junk and debris and junk vehicles. Under direction of the City Manager, assists with the coordination of the Planning & Zoning Commission, Zoning Board of Adjustments, and Building Standards Commission.

Manpower Summary

Director of Municipal Development	1.0
Building Inspector	2.0
Housing Inspector	1.0
Code Enforcement Officer	3.0
Administrative Clerk	1.0

20 MUNICIPAL DEVELOPMENT	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	587,281	
SUPPLIES	5,150	
MAINTENANCE	25,080	
CONTRACTUAL / SERVICES	216,220	
DEPARTMENT TOTAL	833,731	5%

	2011 Actual	Estimated Year End	2012-2013 Budget
20 MUNICIPAL DEVELOPMENT			
Personnel			
20-4101-00			
SUPERVISION	142,476	146,006	153,956
20-4102-00			
CLERICAL	34,306	28,793	30,367
20-4103-00			
LABOR	145,760	156,195	216,234
20-4105-00			
OVERTIME	332	5,000	9,600
SUBTOTAL	322,873	335,994	410,157
PERSONNEL SERVICES			
20-4110-00			
SOCIAL SECURITY	24,210	25,321	31,377
20-4111-00			
T M R S	53,836	55,673	65,872
20-4112-00			
WORKMENS COMP	2,361	3,660	3,660
20-4114-00			
GROUP HEALTH & DENTAL INS	71,978	63,754	76,215
SUBTOTAL	152,384	148,408	177,124
SUPPIES			
20-4201-00			
OFFICE SUPPLIES	1,382	1,350	1,400
20-4204-00			
PRINTING	157	450	350
20-4206-00			
MINOR TOOLS	32	380	400
20-4220-00			
UNIFORM RENTAL & LAUNDRY	3,699	3,000	3,000
SUBTOTAL	5,270	5,180	5,150
MAINTENANCE			
20-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	0	8,000	25,080
SUBTOTAL	0	8,000	25,080

	2011 Actual	Estimated Year End	2012-2013 Budget
CONTRACTUAL SERVICES			
20-4402-00			
MEMBERSHIP & DUES	650	769	750
20-4403-00			
ADVERTISING	1,909	2,950	4,300
20-4407-00			
RECORDING	2,932	2,160	2,500
20-4411-00			
COMMUNICATIONS	8,437	6,075	8,700
20-4418-00			
TRAVEL & EDUCATION	1,254	3,000	3,200
20-4419-00			
TRAINING & PUBLICATION	24	0	0
20-4440-00			
CONTRACT LABOR	56,148	68,000	80,000
20-4442-00			
CONTRACT BRUSH REMOVAL	0	0	0
20-4450-00			
EQUIPMENT RENTAL(R)	5,806	16,470	16,770
20-4480-00			
STRUCTURES DEMOLITION&CLEAN UP	28,488	117,105	100,000
SUBTOTAL	105,647	216,529	216,220
DEPARTMENT TOTAL	586,175	714,111	833,731

Engineering

Mission Statement

The Engineering Department's mission is to provide support to the Administration and other departments in engineering, planning and technical matters that lie within the staff's experience and capabilities.

Description

The Engineering Department is responsible for planning, surveying, estimating, mapping, construction drawing, materials and work specification, bidding and contract document preparation, construction inspection, coordination with other agencies/utilities, measurement and payment calculation in support of streets and drainage, water and sewer operations, and capital improvement programming. The department is also responsible for plat and subdivision records maintenance. This department conducts traffic safety review of all motor vehicle accident reports, traffic control device justification studies and plans or layout, traffic counts, records maintenance and makes recommendations to Administration and/or TxDot. Serves as Airport Board/FBO/Staff Liaison, Airport property records and plans maintenance, bi-weekly safety inspection, lights and beacon maintenance, project representative at TxDot/Air; and Floodplain coordinator, development review and permitting, map maintenance and public information.

Manpower Summary

City Engineer	1.0
Technician	2.0

21 ENGINEERING	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	334,292	
SUPPLIES	1,700	
MAINTENANCE	9,450	
CONTRACTUAL / SERVICES	36,895	
DEPARTMENT TOTAL	382,337	2%

	2011 Actual	Estimated Year End	2012-2013 Budget
21 ENGINEERING			
Personnel			
21-4101-00			
SUPERVISION	98,478	100,518	105,948
21-4103-00			
LABOR	114,133	96,044	142,757
SUBTOTAL	212,610	196,562	248,705
PERSONNEL SERVICES			
21-4110-00			
SOCIAL SECURITY	16,160	15,037	16,845
21-4111-00			
T M R S	31,901	33,062	38,006
21-4112-00			
WORKMENS COMP	1,193	1,550	1,550
21-4114-00			
GROUP HEALTH & DENTAL INS	36,574	27,733	29,186
SUBTOTAL	85,828	77,382	85,587
SUPPIES			
21-4201-00			
OFFICE SUPPLIES	1,491	2,000	1,500
21-4206-00			
MINOR TOOLS & APPARATUS	0	200	200
SUBTOTAL	1,491	2,200	1,700
MAINTENANCE			
21-4304-00			
AUTOMATED EQUIP. MAINTENANCE	99	11,450	9,450
SUBTOTAL	99	11,450	9,450
CONTRACTUAL SERVICES			
21-4402-00			
MEMBERSHIP & DUES	235	0	0
21-4403-00			
ADVERTISING	0	0	0
21-4404-00			
CONSULTANT FEES & SERVICES	6,307	15,000	15,000

	2011 Actual	Estimated Year End	2012-2013 Budget
21-4407-00			
RECORDING	0	100	0
21-4411-00			
COMMUNICATIONS	7,425	7,500	6,500
21-4418-00			
TRAVEL & EDUCATION	10	0	0
21-4440-00			
CONTRACT LABOR	0	0	0
21-4450-00			
EQUIPMENT RENTAL(R)	2,552	12,960	15,395
SUBTOTAL	16,530	35,560	36,895
DEPARTMENT TOTAL	316,557	323,154	382,337

Streets

Mission Statement

To provide maintenance for streets and drainage areas; maintain and install traffic signs and street signs; perform construction jobs as needed and to respond to citizens complaints relative to streets and drainage problems.

Description

Responsible for repair of streets; motorgrading unpaved streets; street sweeping; truck hauling (dirt, sand, gravel, asphalt, equipment); special pickup and public nuisance removal and weed control.

Manpower Summary

Foreman	1.0
Crew Leader	1.0
Equipment Operator	1.0
Maintenance	1.0
Administrative Secretary	1.0

22 STREET	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	326,644	
SUPPLIES	69,450	
MAINTENANCE	9,950	
CONTRACTUAL / SERVICES	204,559	
DEPARTMENT TOTAL	616,603	4%

	2011 Actual	Estimated Year End	2012-2013 Budget
22 STREET			
Personnel			
22-4101-00			
SUPERVISION	71,948	46,593	42,041
22-4102-00			
CLERICAL	37,092	37,844	39,900
22-4103-00			
LABOR	157,549	131,970	99,793
22-4105-00			
OVERTIME	10,532	15,000	16,000
SUBTOTAL	277,121	231,407	197,734
PERSONNEL SERVICES			
22-4110-00			
SOCIAL SECURITY	20,842	17,703	15,127
22-4111-00			
T M R S	44,392	38,923	34,129
22-4112-00			
WORKMENS COMP	20,898	32,400	32,400
22-4114-00			
GROUP HEALTH & DENTAL INS	71,794	54,141	47,254
SUBTOTAL	157,926	143,167	128,910
SUPPIES			
22-4201-00			
OFFICE & MISC SUPPLIES	763	1,500	1,500
22-4206-00			
MINOR TOOLS & APPARATUS	3,232	3,000	3,000
22-4220-00			
UNIFORM RENTAL & LAUNDRY	4,482	4,000	4,000
22-4223-00			
PROTECTIVE CLOTHING	2,025	2,000	2,000
22-4240-00			
CHEMICALS	4,870	4,500	4,500
22-4260-00			
CONCRETE	658	1,000	1,000
22-4261-00			
CONCRETE CULVERTS	2,470	2,450	2,450
22-4270-00			
ROCK	11,180	9,000	9,000

	2011 Actual	Estimated Year End	2012-2013 Budget
22-4271-00			
ASPHALT	17,867	25,000	25,000
22-4272-00			
DIRT	516	800	800
22-4273-00			
SAND	48	1,200	1,200
22-4280-00			
SIGN MAINTENANCE	8,024	15,000	15,000
SUBTOTAL	56,135	69,450	69,450
MAINTENANCE			
22-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	0	9,450	9,450
22-4339-00			
D/T STREET LIGHT-FIXTURES	258	500	500
SUBTOTAL	258	9,950	9,950
CONTRACTUAL SERVICES			
22-4402-00			
MEMBERSHIP & DUES	0	0	0
22-4403-00			
ADVERTISING	0	250	250
22-4411-00			
COMMUNICATIONS	6,234	7,500	7,500
22-4412-00			
UPRR BEAUTIFICATION PROGRAM	0	19,000	19,000
22-4414-00			
EQUIPMENT RENTAL OTHER	106	1,500	1,500
22-4417-00			
LAND LEASE PAYMENTS	5,470	5,469	5,469
22-4418-00			
TRAVEL & EDUCATION	7	0	0
22-4419-00			
TRAINING & PUBLICATION	0	0	0
22-4440-00			
CONTRACT LABOR	1,257	15,350	2,000
22-4450-00			
EQUIPMENT RENTAL(R)	59,259	171,720	174,840
SUBTOTAL	72,332	220,789	210,559
DEPARTMENT TOTAL	563,773	674,763	616,603

Special Projects

Mission Statement

The mission of the Special Projects Crew is to serve the citizens of Terrell in the performance of duties that involve projects that are beyond the scope of designated city crews.

Description

The Special Projects Crew reports directly to the City Manager. The purpose of the Special Project Crew is to perform functions such as emergency utility replacement/repair for water and sewer lines, lot clean-up, litter nuisance calls, overall neighborhood improvements pertaining to streets, sign, culverts, cuts and patching and to assist other city crews in emergency situations.

Manpower Summary

Foreman	1.0
Crew Chief	1.0

23 SPECIAL PROJECTS	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	145,926	
SUPPLIES	9,400	
MAINTENANCE	7,000	
CONTRACTUAL / SERVICES	115,204	
DEPARTMENT TOTAL	277,530	2%

	2011 Actual	Estimated Year End	2012-2013 Budget
23 SPECIAL PROJECTS			
Personnel			
23-4101-00			
SUPERVISION	84,761	86,410	91,107
23-4103-00			
LABOR	52,040	0	0
23-4104-00			
TEMPORARY	12,303	0	0
23-4105-00			
OVERTIME	3,401	4,500	4,500
SUBTOTAL	152,505	90,910	95,607
PERSONNEL SERVICES			
23-4110-00			
SOCIAL SECURITY	11,475	6,954	7,314
23-4111-00			
TMRS	22,386	15,291	16,502
23-4112-00			
WORKMENS COMP	0	7,463	7,463
23-4114-00			
GROUP HEALTH & DENTAL INS	35,960	18,154	19,040
SUBTOTAL	69,821	47,862	50,319
SUPPIES			
23-4201-00			
OFFICE & MISC SUPPLIES	1,268	1,950	1,100
23-4206-00			
MINOR TOOLS & APPRATUS	2,293	3,000	3,000
23-4220-00			
UNIFORM RENTAL & LAUNDRY	2,317	1,300	1,300
23-4223-00			
PROTECTIVE CLOTHING	2,075	2,000	2,000
23-4240-00			
CHEMICALS	3,010	2,000	2,000
SUBTOTAL	10,962	10,250	9,400
MAINTENANCE			
23-4304-00			
AUTOMATED EQUIPMENT MAINTENANCE	0	5,000	5,000
23-4392-00			
GROUND/RIGHT OF WAY	3,099	2,000	2,000
SUBTOTAL	3,099	7,000	7,000
CONTRACTUAL SERVICES			
23-4402-00			
MEMBERSHIP & DUES	124	70	0
23-4411-00			
COMMUNICATIONS	5,209	4,500	4,500
23-4417-00			
LAND LEASE PAYMENTS	2,735	2,734	2,734
23-4418-00			
TRAVEL & EDUCATION	29	0	0
23-4440-00			
CONTRACT LABOR	0	20,000	20,000
23-4450-00			
EQUIPMENT RENTAL (R)	58,549	86,400	87,970
SUBTOTAL	66,646	113,704	115,204
DEPARTMENT TOTAL	303,033	269,726	277,530

Sanitation

Mission Statement

The Sanitation Department's mission is to ensure that all refuse applicable to the contract with the refuse contractor is picked up and disposed of in a timely manner.

Description

The Sanitation department is a function of Public Works and is responsible for the collection and disposal of solid waste for residential and commercial customers.

25 SANITATION	BUDGET	BUDGET
		IMPACT
CONTRACTUAL / SERVICES	543,000	
DEPARTMENT TOTAL	543,000	3%

	2011 Actual	Estimated Year End	2012-2013 Budget
25 SANITATION			
CONTRACTUAL SERVICES			
25-4492-00			
CONTRACT FOR REFUSE COLLECTION	464,017	475,000	475,000
25-4493-00			
CONTAINER SERVICE	49,116	50,000	50,000
25-4495-00			
KAUFMAN COUNTY SOLID WASTE MANAGEM	18,000	18,000	18,000
SUBTOTAL	531,132	543,000	543,000
DEPARTMENT TOTAL	531,132	543,000	543,000

Parks

Mission Statement

The Park Department's mission is to provide maintenance and operation of park and open space sites. Provide leisure facilities and activities for all residents and visitors to the community.

Description

The Park Department is responsible for the maintenance of five (5) parks (175 acres) including baseball/softball fields, nine (9) soccer fields and one (1) youth football field, mowing city-owned property and assist with building maintenance and special events.

Manpower Summary:

Foreman	1.0
Crew Leader	1.0
Equipment Operator	2.0
Maintenance Worker	2.0

26 PARKS	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	371,251	
SUPPLIES	10,400	
MAINTENANCE	25,700	
CONTRACTUAL / SERVICES	56,730	
DEPARTMENT TOTAL	464,081	3%

	2011 Actual	Estimated Year End	2012-2013 Budget
26 PARKS			
Personnel			
26-4101-00			
SUPERVISION	54,065	54,211	57,146
26-4103-00			
LABOR	160,335	161,785	170,130
26-4104-00			
TEMPORARY	0	0	0
26-4105-00			
OVERTIME	10,679	14,000	14,000
SUBTOTAL	225,079	229,996	241,276
PERSONNEL SERVICES			
26-4110-00			
SOCIAL SECURITY	16,862	17,671	18,458
26-4111-00			
T M R S	35,943	38,853	41,644
26-4112-00			
WORKMENS COMP	8,450	13,100	13,100
26-4114-00			
GROUP HEALTH & DENTAL INS	55,045	54,138	56,773
SUBTOTAL	116,299	123,762	129,975
SUPPIES			
26-4201-00			
OFFICE SUPPLIES	1,405	1,500	1,800
26-4206-00			
MINOR TOOLS & APPARATUS	4,401	2,500	2,700
26-4211-00			
FOOD & CONCESSION SUPPLIES	4	0	0
26-4220-00			
UNIFORM RENTAL & LAUNDRY	3,027	3,500	3,000
26-4221-00			
UNIFORMS PURCHASE	0	125	0

	2011 Actual	Estimated Year End	2012-2013 Budget
26-4223-00			
PROTECTIVE CLOTHING	95	600	800
26-4240-00			
CHEMICALS	383	800	800
26-4272-00			
DIRT	0	1,000	1,000
26-4273-00			
SAND	0	300	300
SUBTOTAL	9,315	10,325	10,400
MAINTENANCE			
26-4304-00			
AUTOMATED EQUIPMENT MAINTENANCE	0	9,450	5,000
26-4305-00			
OUTSIDE FURNITURE & FIXTURES	0	350	100
26-4320-00			
BUILDINGS	2,064	1,500	1,600
26-4321-00			
ATHLETIC FIELDS	10,501	15,000	15,000
26-4323-00			
PARK STRUCTURE MAINTENANCE	2,470	3,600	3,000
26-4391-00			
TENNIS COURT	561	1,250	1,000
SUBTOTAL	15,596	31,150	25,700
CONTRACTUAL SERVICES			
26-4411-00			
COMMUNICATIONS	5,357	5,000	4,500
26-4414-00			
EQUIPMENT RENTAL	0	1,000	750
26-4450-00			
EQUIPMENT RENTAL(R)	35,661	48,600	49,480
26-4470-00			
LANDSCAPE SERVICES	1,316	1,500	1,500
26-4480-00			
PARK MEMORIALS	0	500	500
SUBTOTAL	42,334	56,600	56,730
DEPARTMENT TOTAL	408,623	451,833	464,081

Swimming Pool

Mission Statement

The Swimming Pool Department's mission is to provide a pleasant aquatic experience for all residents as well as visitors to our community.

Description

The Swimming Pool Department is open for public use and swimming lessons. The personnel maintain the chemical balance in pool, schedule for lifeguards and maintain the equipment necessary to provide a safe environment for citizens. This department coordinates with Red Cross and other groups and programs. During the seasons, the pool is available for private parties.

Manpower Summary

Manager	1.0
Assistant Manager	1.0
Lifeguards	12.0
Maintenance	1.0

27 POOLS	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	78,587	
SUPPLIES	18,422	
MAINTENANCE	6,500	
CONTRACTUAL / SERVICES	500	
DEPARTMENT TOTAL	104,009	1%

	2011 Actual	Estimated Year End	2012-2013 Budget
27 POOLS			
Personnel			
27-4101-00			
SUPERVISION	13,193	11,000	11,000
27-4103-00			
LABOR	51,377	60,000	60,000
27-4105-00			
OVERTIME	537	0	600
SUBTOTAL	65,107	71,000	71,600
PERSONNEL SERVICES			
27-4110-00			
SOCIAL SECURITY	4,981	5,432	5,477
27-4112-00			
WORKMENS COMP	974	1,510	1,510
SUBTOTAL	5,955	6,942	6,987
SUPPIES			
27-4201-00			
OFFICE SUPPLIES	787	400	400
27-4206-00			
MINOR TOOLS & APPARATUS	0	200	100
27-4221-00			
UNIFORMS PURCHASE	112	922	922
27-4240-00			
CHEMICALS	19,614	17,000	17,000
SUBTOTAL	20,513	18,522	18,422
MAINTENANCE			
27-4322-00			
SWIMMING POOL	8,116	13,550	6,500
SUBTOTAL	8,116	13,550	6,500
CONTRACTUAL SERVICES			
27-4411-00			
COMMUNICATIONS	366	500	500
SUBTOTAL	366	500	500
DEPARTMENT TOTAL	100,056	110,514	104,009

Street Lighting

Mission Statement

The Street Lighting Department's mission is to ensure that all streetlights are functional and provide the proper lighting for the citizens and visitors of Terrell.

Description

The Street Lighting Department is responsible for the public lighting for the City of Terrell.

28 STREET LIGHTING	BUDGET	BUDGET
		IMPACT
CONTRACTUAL / SERVICES	285,000	
DEPARTMENT TOTAL	285,000	2%

	2011 Actual	Estimated Year End	2012-2013 Budget
28 STREET LIGHTING			
MAINTENANCE			
28-4433-00			
LIGHT & POWER	282,538	285,000	285,000
SUBTOTAL	282,538	285,000	285,000
DEPARTMENT TOTAL	282,538	285,000	285,000

Terrell Police Department

Mission Statement

Our mission is to protect lives and property, safeguard individual rights and liberties, reduce crime and increase safety by providing quality customer service and professional and responsibly aggressive law enforcement services in partnership with our community.

Our Philosophy

Professional and responsibly aggressive law enforcement is a philosophy that promotes a proactive approach to reducing crime and enhancing public safety. This aggressive stance against crime carries with it the responsibility to safeguard individual rights and liberties upon which our country was founded, while utilizing all lawful means available to carry out our core mission – reducing crime, improving quality of life and working with our citizens to make our community safe.

Core Values

The Terrell Police Department exists to meet the City's objectives for the safety and well-being of its residents. In the continuing pursuit of quality, we are guided by the following core values:

- **Respect:** We value human life, safety and dignity, and commit to treating all human beings with the utmost respect, compassion and concern.
- **Integrity:** We are driven by our professional values and a firm commitment to public trust. As professionals, we value ethical conduct and will never compromise our principals during the course of the performance of our duty.
- **Professionalism:** By our conduct, goals, intent, character, and standards we shall vigilantly seek to constantly improve our ability to safeguard citizen rights, preserve peace, protect life, and instill a deep respect for the law.
- **Diversity:** We value diversity, and commit to nurturing a welcoming environment of inclusion, in which we recognize the unique skills, knowledge and abilities and backgrounds of all people as our strength.

Terrell Police Department

- **Collaboration:** We value teamwork and commit to cooperative goal achievement through active collaboration and partnerships with the community and with one another.
- **Problem Solving:** We value partnering with citizens to identify and impact the causes of problems within the community that contribute to the incidence of crime in our city.

Manpower Summary

Police			
Chief of Police	1.0		
Captain	3.0		
Sergeant	6.0		
Corporal	5.0		
Patrol Officer	23.0		
Administrative			
Secretary	1.0		
Community Service			
Officer	5.0		
Forensic Technician	1.0		
Dispatcher/Records Clerk	9.0		
32 POLICE		BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES		4,407,378	
SUPPLIES		64,900	
MAINTENANCE		92,315	
CONTRACTUAL / SERVICES		273,455	
CAPITAL		802,300	
DEPARTMENT TOTAL		5,640,348	34%

	2011 Actual	Estimated Year End	2012-2013 Budget
32 POLICE			
Personnel			
32-4101-00			
SUPERVISION	287,430	321,713	348,142
32-4102-00			
CLERICAL	320,128	333,068	335,855
32-4103-00			
LABOR	1,987,356	2,034,258	2,232,892
32-4105-00			
OVERTIME	135,937	105,000	110,000
32-4106-00			
STAND BY/STEP-UP	3,482	7,800	7,800
SUBTOTAL	2,734,332	2,801,839	3,034,689
PERSONNEL SERVICES			
32-4110-00			
SOCIAL SECURITY	205,318	213,576	232,154
32-4111-00			
T M R S	439,638	469,587	523,787
32-4112-00			
WORKMENS COMP	19,814	99,300	99,300
32-4114-00			
GROUP HEALTH & DENTAL INS	469,907	492,830	517,448
SUBTOTAL	1,134,678	1,275,293	1,372,689
SUPPIES			
32-4201-00			
OFFICE SUPPLIES	7,612	15,085	12,000
32-4204-00			
PRINTING	3,629	1,500	1,500
32-4206-00			
MINOR TOOLS & APPARATUS	6,974	8,000	8,000
32-4211-00			
FOOD & CONCESSION SUPPLIES	6,214	6,500	7,000
32-4213-00			
AMMUNITION	12,182	12,500	11,000
32-4220-00			
UNIFORM RENTAL & LAUNDRY	2,213	200	0

	2011 Actual	Estimated Year End	2012-2013 Budget
32-4221-00			
UNIFORM PURCHASES	19,616	18,000	16,000
32-4222-00			
CLOTHING ALLOWANCE	4,083	4,000	4,000
32-4223-00			
PROTECTIVE CLOTHING	3,145	4,200	5,400
32-4225-00			
VEHICLE ALLOWANCE	0	0	0
SUBTOTAL	65,668	69,985	64,900
MAINTENANCE			
32-4301-00			
OFFICE EQUIPMENT	457	700	700
32-4303-00			
INSTRUMENTS & APPARATUS	2,430	2,750	1,815
32-4304-00			
AUTOMATED EQUIP MAINTENANCE	0	114,800	89,800
SUBTOTAL	2,888	118,250	92,315
CONTRACTUAL SERVICES			
32-4402-00			
MEMBERSHIP & DUES	1,703	1,500	1,900
32-4403-00			
ADVERTISING	514	700	700
32-4411-00			
COMMUNICATIONS	38,014	40,500	40,500
32-4414-00			
EQUIPMENT RENTAL - OTHER	956	885	885
32-4418-00			
TRAVEL & EDUCATION	22,291	26,950	22,000
32-4419-00			
TRAINING & PUBLICATION	0	0	500
32-4420-00			
LAB SERVICES	9,634	16,950	10,000
32-4423-00			
JAIL LAUNDRY SERVICE	5,838	6,000	7,500
32-4425-00			
POLICE AUXILARY FORCE	5,545	2,000	2,400

GENERAL FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
32-4440-00			
CONTRACT LABOR	20,202	2,600	2,230
32-4450-00			
EQUIPMENT RENTAL(R)	137,001	171,720	174,840
32-4458-00			
CITIZENS POLICE ACADEMY	0	0	0
32-4464-00			
C & CI BUY MONEY	12,000	10,000	10,000
SUBTOTAL	253,698	279,805	273,455
CAPITAL			
32-4501-00			
REMODEL POLICE DEPART MENT LOBBY	0	0	0
32-4502-00			
PUBLIC SAFETY RADIO SYSTEM	0	0	800,000
32-4504-00			
PORTABLE RADIOS	0	3,000	2,300
32-4518-00			
TANGER GRANT	0	500	0
32-4598-00			
POLICE FACILITY IMPRV	140,237	0	0
SUBTOTAL	140,237	3,500	802,300
DEPARTMENT TOTAL	4,331,501	4,548,672	5,640,348

Terrell Fire Department

Mission Statement

The mission of the Terrell Fire Department is to provide a high quality of fire suppression, emergency medical, fire prevention and disaster service to the citizens of Terrell.

Description

To complete our mission, the Terrell Fire Department continually trains on the latest information and tactics to provide our customers with the best possible fire suppression and emergency medical service available. The Terrell Fire Department also offers plan review, annual safety inspections of the businesses in our community and fire prevention education programs.

Manpower Summary

Fire	
Fire Chief	1.0
Fire Marshal	1.0
Captain	4.0
Driver Engineer	6.0
Fire Fighter	11.0

33 FIRE	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	2,148,393	
SUPPLIES	30,125	
MAINTENANCE	52,500	
CONTRACTUAL / SERVICES	101,500	
DEPARTMENT TOTAL	2,332,518	14%

	2011 Actual	Estimated Year End	2012-2013 Budget
33 FIRE			
Personnel			
33-4101-00			
SUPERVISION	272,120	284,564	437,255
33-4102-00			
CLERICAL (*)	0	0	0
33-4103-00			
LABOR	989,472	1,041,650	992,630
33-4105-00			
OVERTIME	62,297	75,000	75,000
33-4106-00			
STANDBY / STEP-UP	1,599	3,000	3,000
SUBTOTAL	1,325,487	1,404,214	1,507,885
PERSONNEL SERVICES			
33-4110-00			
SOCIAL SECURITY	101,431	105,892	115,353
33-4111-00			
T M R S	213,841	232,825	260,261
33-4112-00			
WORKMENS COMP	27,832	43,150	43,150
33-4114-00			
GROUP HEALTH & DENTAL INS	209,845	211,264	221,744
SUBTOTAL	552,948	593,131	640,508
SUPPIES			
33-4201-00			
OFFICE SUPPLIES	1,901	2,000	2,000
33-4204-00			
PRINTING	0	125	125
33-4206-00			
MINOR TOOLS & APPARATUS	1,577	3,000	3,000
33-4221-00			
UNIFORMS PURCHASE	12,077	10,000	10,000
33-4223-00			
PROTECTIVE CLOTHING	7,751	15,000	15,000
33-4240-00			
CHEMICALS	0	350	0
SUBTOTAL	23,306	30,475	30,125

	2011 Actual	Estimated Year End	2012-2013 Budget
MAINTENANCE			
33-4301-00			
OFFICE EQUIPMENT	106	0	0
33-4303-00			
INSTRUMENTS & APPRATUS	21,171	20,000	20,000
33-4304-00			
AUTOMATED EQUIP MAINTENANCE	0	12,500	12,500
33-4350-00			
VEHICLE MAINTENANCE	29,675	20,000	20,000
SUBTOTAL	50,952	52,500	52,500
CONTRACTUAL SERVICES			
33-4402-00			
MEMBERSHIP & DUES	3,205	4,000	4,000
33-4404-00			
CONSULTANT FEES & SERVICES	13,000	12,000	12,000
33-4411-00			
COMMUNICATIONS	14,484	18,000	18,000
33-4418-00			
TRAVEL & EDUCATION	596	5,000	5,000
33-4419-00			
TRAINING & PUBLICATIONS	8,552	4,500	4,500
33-4420-00			
COMMERCIAL LAB ANALYSIS	0	0	0
33-4426-00			
VOLUNTEER FIREMEN-ACTIVE	35,000	35,000	35,000
33-4427-00			
VOLUNTEER FIREMEN-RETIRED	11,348	12,000	12,000
33-4450-00			
EQUIPMENT RENTAL(R)	8,975	10,800	11,000
SUBTOTAL	95,161	101,300	101,500

	2011 Actual	Estimated Year End	2012-2013 Budget
CAPITAL			
33-4504-00			
SCBA COMPRESSOR	37,472	0	0
33-4512-00			
THERMAL CAMERAS	0	0	0
33-4515-00			
FIRE ENGINE/EQUIPMENT	0	0	0
33-4517-00			
RESCUE TOOLS	0	0	0
33-4518-00			
LADDER TRUCK	0	0	0
SUBTOTAL	37,472	0	0
DEPARTMENT TOTAL	2,085,325	2,181,620	2,332,518

Riter C. Hulsey Public Library

Mission Statement

The Riter C. Hulsey Public Library is our community's Literacy Place, a welcoming and easily accessed hub for a variety of learning experiences.

Description

The Hulsey Public Library is open 40 hours each week and features 24-hour web access to a catalog of over 60,000 items including books, videos, audiobooks, electronic resources, magazines, newspapers, pamphlets, microforms, historical and genealogical files, and games and puzzles as well as collections of over 1200 downloadable audiobooks and more than 28,000 e-books. In addition to lending materials, the library offers many other specialized services such as preschool story times and other youth activities, research and information services, public access computing, basic adult literacy and English as a second language instruction, genealogy research assistance, services to other target groups such as the elderly and vision-impaired individuals, and equipment for photocopying and producing die cuts.

Functions and Responsibilities

- Assess the needs of our community and determine the role of the library in meeting those needs.
- Provide a neutral and welcoming public environment.
- Select and acquire materials in a variety of formats to meet a variety of needs for a widely diverse population.
- Physically process these materials and create digital bibliographic and item records meeting established professional standards.
- Provide access to the library's digital catalog both in house and over the world wide web.
- Identify and remove items from the collection that have become obsolete or meet other criteria for withdrawal.
- Maintain and protect the collection by employing proper preservation strategies and professional techniques for repair of materials.
- Maximize patron access to the collection by maintaining proper order on the shelves and providing accurate signage.
- Operate an efficient and effective system for registering library patrons and for lending materials to those patrons, including special services such as remote access to patron accounts and reserves for circulating items.

Library: Con't.

- Offer free access to online databases of articles and research resources.
- Provide collections of downloadable audiobooks and e-books.
- Provide a wide variety of information in response to requests fielded in person, in writing, by phone and via e-mail.
- Provide information services to other city departments.
- Educate patrons in the use of the library and its resources.
- Provide assistance with genealogical research.
- Offer a variety of programs targeted to varying age groups, including thematic story times for preschoolers, summer reading clubs, literary discussion groups, and topical programs and performances for both children and adults.
- Offer public access computing including standard office applications, educational games, and Internet access.
- Produce topical bibliographies both on demand and for general distribution.
- Coordinate an adult basic literacy tutoring program.
- Provide instruction in English as a second language.
- Operate a "Books on Wheels" program to deliver library materials to customers in residential institutions.
- Conduct instructional tours and class visits for local educational institutions.
- Distribute tax and other forms, pamphlets, and flyers for government agencies and nonprofit organizations.
- Mount thematic and topical displays.
- On a limited basis provide meeting space for local groups.
- Provide equipment for photocopying, die cutting, and other special functions.
- Produce press releases and employ other marketing tools to promote library materials, programs, and services.
- Track and evaluate library usage.

Manpower Summary

Library

Director	1.0
Public Services Supervisor	1.0
Youth Services Librarian	1.0
Technical Services Tech	1.0
Technician	3.0

34 LIBRARY

	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	444,659	
SUPPLIES	20,625	
MAINTENANCE	21,000	
CONTRACTUAL / SERVICES	46,825	
DEPARTMENT TOTAL	533,109	3%

	2011 Actual	Estimated Year End	2012-2013 Budget
34 LIBRARY			
Personnel			
34-4101-00			
SUPERVISION	125,203	108,983	114,694
34-4102-00			
CLERICAL	174,513	173,583	187,174
34-4104-00			
TEMPORARY	0	0	0
SUBTOTAL	299,716	282,566	301,868
PERSONNEL SERVICES			
34-4110-00			
SOCIAL SECURITY	22,275	21,616	23,093
34-4111-00			
T M R S	47,448	47,528	52,102
34-4112-00			
WORKMENS COMP	974	1,510	1,510
34-4114-00			
GROUP HEALTH & DENTAL INS	63,186	63,390	66,086
SUBTOTAL	133,884	134,044	142,791
SUPPIES			
34-4201-00			
OFFICE SUPPLIES	2,113	2,500	2,500
34-4214-00			
POSTAGE	79	0	0
34-4226-00			
CR-ROM DATABASES LICENSES	1,500	0	0
34-4227-00			
AUDIO & VISUAL MATERIALS	3,871	0	0
34-4228-00			
BOOKS CD\$ AUDIO & VISUAL MATERIALS	0	10,000	18,125
34-4229-00			
BOOKS & PERIODICALS	3,412	0	0
34-4291-00			
LOAN STAR GRANT	7,920	0	0
SUBTOTAL	18,894	12,500	20,625

	2011 Actual	Estimated Year End	2012-2013 Budget
MAINTENANCE			
34-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	0	23,450	21,000
SUBTOTAL	0	23,450	21,000
CONTRACTUAL SERVICES			
34-4402-00			
MEMBERSHIP & DUES	0	0	0
34-4411-00			
COMMUNICATIONS	15,897	6,375	6,375
34-4414-00			
EQUIPMENT RENTAL	3,438	2,500	2,500
34-4418-00			
TRAVEL & EDUCATION	0	0	0
34-4424-00			
SPECIAL SERVICES	2,390	2,600	3,150
34-4440-00			
CONTRACT LABOR	13,765	25,000	34,800
SUBTOTAL	35,490	36,475	46,825
DEPARTMENT TOTAL	487,983	489,035	533,109

Housing

Mission Statement

The Terrell Section 8 Rental Assistance Program seeks to provide improved living conditions for very-low-income families while maintaining their rental payments at an affordable level, promote freedom of housing choice and spatial deconcentration of very low-income and minority families, provide decent, safe and sanitary housing for eligible participants, provide an incentive to private property owners to rent to very low-income families by offering timely assistance payments and provide a comprehensive program designed to help people become self sufficient.

Description

The Section 8 Rental Assistance Program reaches out to families and owners to provide safe and decent housing for low income families by maintaining an eligibility and intake for waiting list and admission, consideration and determination of incomes, briefing and issuance of vouchers; housing quality standards and initial, annual, complaint, and quality control inspections, lease approval/contract execution/negotiations and termination or denial of assistance. Provides a family self-sufficiency program, committee, contract participation and monitoring of status.

Manpower Summary

Director	1.0
Administrative Clerk	2.0

35 HOUSING	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	220,503	
SUPPLIES	5,060	
MAINTENANCE	15,250	
CONTRACTUAL / SERVICES	45,220	
DEPARTMENT TOTAL	286,033	2%

	2011 Actual	Estimated Year End	2012-2013 Budget
35 HOUSING			
Personnel			
35-4101-00			
SUPERVISION	77,137	79,136	83,399
35-4102-00			
CLERICAL	63,712	66,403	69,495
SUBTOTAL	140,849	145,539	152,894
PERSONNEL SERVICES			
35-4110-00			
SOCIAL SECURITY	10,343	11,134	11,696
35-4111-00			
T M R S	22,573	24,480	26,389
35-4112-00			
WORKMENS COMP	544	843	843
35-4114-00			
GROUP HEALTH & DENTAL INS	27,338	27,351	28,681
SUBTOTAL	60,797	63,808	67,609
SUPPIES			
35-4201-00			
OFFICE & MISC SUPPLIES	5,170	5,000	5,000
35-4214-00			
POSTAGE	0	60	60
SUBTOTAL	5,170	5,060	5,060
MAINTENANCE			
35-4301-00			
OFFICE EQUIPMENT	5,967	5,800	5,800
35-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	6,212	9,450	9,450
SUBTOTAL	12,179	15,250	15,250

	2011 Actual	Estimated Year End	2012-2013 Budget
CONTRACTUAL SERVICES			
35-4401-00			
AUDIT	0	3,000	3,000
35-4402-00			
MEMBERSHIP & DUES	220	320	320
35-4403-00			
ADVERTISING	0	350	350
35-4411-00			
COMMUNICATIONS	5,757	5,800	5,800
35-4418-00			
TRAVEL & EDUCATION	3,924	5,000	5,000
35-4440-00			
CONTRACT LABOR	29,302	30,000	28,000
35-4441-00			
HOUSING INSPECTION	1,045	2,000	0
35-4450-00			
EQUIPMENT RENTAL(R)	2,427	2,700	2,750
SUBTOTAL	42,674	49,170	45,220
DEPARTMENT TOTAL	261,669	278,827	286,033

Landfill

Mission Statement

The Landfill Department's mission is to provide a convenience station for the disposal of items that are not available for curb pickup.

Description

The Landfill Department is open for public use on limited basis. The operation of the landfill was discontinued and a convenience station was created to provide a service to the citizens for disposal of items not being picked up by curbside services.

37 LANDFILL	BUDGET	BUDGET IMPACT
SUPPLIES	200	
MAINTENANCE	1,000	
CONTRACTUAL / SERVICES	18,350	
DEPARTMENT TOTAL	19,550	0%

GENERAL FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
37 LANDFILL			
SUPPIES			
37-4201-00			
OFFICE & MISC SUPPLIES	44	200	200
37-4211-00			
FOOD & CONCESSION SUPPLIES	44	0	0
37-4220-00			
UNIFORM RENTAL & LAUNDRY	0	100	0
SUBTOTAL	88	300	200
MAINTENANCE			
37-4320-00			
BUILDING / GROUND MAINT	0	1,100	1,000
SUBTOTAL	0	1,100	1,000
CONTRACTUAL SERVICES			
37-4411-00			
COMMUNICATIONS	0	350	350
37-4417-00			
LAND LEASE PAYMENTS	3,000	3,000	3,000
37-4418-00			
TRAVEL & EDUCATION	0	0	0
37-4460-00			
RECYCLING	21,419	10,000	15,000
SUBTOTAL	24,419	13,350	18,350
DEPARTMENT TOTAL	24,507	14,750	19,550

Human Resources

Mission Statement

The Human Resources Department shall provide to every department within the City of Terrell organization qualified personnel capable of performing specialized and general tasks integrated within our organization, with the exclusive purpose of enhancing productivity and providing exemplary customer service to the citizens of Terrell.

Description

The Human Resources Department is responsible for developing and enhancing staff competence through on-the-job training and perpetual professional training; staying abreast of trends in employment matters as they relate to salary and benefits, group benefit programs and employment law.

Manpower Summary

Director	1.0
Administrative Clerk	2.0

40 HUMAN RESOURCES/RECRUITMENT	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	408,642	
SUPPLIES	11,500	
MAINTENANCE	9,450	
CONTRACTUAL / SERVICES	85,800	
DEPARTMENT TOTAL	515,392	3%

	2011 Actual	Estimated Year End	2012-2013 Budget
40 HUMAN RESOURCES/RECRUITMENT			
PERSONNEL			
40-4101-00			
SUPERVISION	89,386	91,320	96,248
40-4102-00			
CLERICAL	54,475	56,148	59,225
SUBTOTAL	143,862	147,468	155,473
PERSONNEL SERVICES			
40-4110-00			
SOCIAL SECURITY	10,986	11,282	11,894
40-4111-00			
T M R S	23,047	24,804	26,835
40-4112-00			
WORKMENS COMP	316	490	490
40-4113-00			
UNEMPLOYMENT BENEFITS	0	15,000	85,250
40-4114-00			
GROUP HEALTH & DENTAL INS	27,207	27,365	28,700
40-4119-00			
INSURANCE-RETIREEES	61,500	92,000	100,000
SUBTOTAL	123,055	170,941	253,169
SUPPIES			
40-4201-00			
OFFICE SUPPLIES	5,585	3,000	4,500
40-4204-00			
PRINTING	461	300	500
40-4209-00			
FIRST AID SUPPLIES	2,336	2,800	2,800
40-4211-00			
FOOD & CONCESSION SUPPLIES	1,863	2,500	3,700
SUBTOTAL	10,245	8,600	11,500
MAINTENANCE			
40-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	0	9,450	9,450
SUBTOTAL	0	9,450	9,450

	2011 Actual	Estimated Year End	2012-2013 Budget
CONTRACTUAL SERVICES			
40-4402-00			
MEMBERSHIP & DUES	75	0	0
40-4403-00			
ADVERTISING	0	1,500	6,000
40-4404-00			
CONSULTANT FEE & SERVICE	0	0	0
40-4411-00			
COMMUNICATIONS	5,575	4,200	4,200
40-4418-00			
TRAVEL & EDUCATION	1,973	2,100	2,100
40-4419-00			
TRAINING & PUBLICATION	5,857	4,000	5,000
40-4454-00			
EMPLOYEE DISABILITY INS.	38,526	39,000	48,000
40-4460-00			
PHYSICALS & MEDICAL EXPENSE	5,950	8,000	12,000
40-4461-00			
EMPLOYEE ASSISTANCE SERVICES	6,500	6,000	6,000
40-4462-00			
DRUG TESTING	1,263	2,500	2,500
SUBTOTAL	65,719	67,300	85,800
DEPARTMENT TOTAL	342,880	403,759	515,392
GRAND TOTAL	14,281,898	15,156,588	16,771,855

UTILITY FUND



**UTILITY FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	3,865,192
Estimated Revenues FY 2012	11,869,436
Revenues Collected thru April 30, 2012	5,910,817
Anticipated Revenue to Sept. 30, 2012	5,958,619
Sub-Total	9,823,812
Estimated Expenditures FY 2012	11,458,230
Y-T-D April 30, 2012	6,302,821
Sub-Total	5,155,409
Estimated Beginning Cash FY 2013	4,668,403
Proposed Revenues FY 2013	12,932,486
Sub-Total	17,600,889
Proposed Expenditures FY 2013	12,927,318
Estimated Cash in Bank Sept. 30 2013	4,673,571

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUES			
WATER SERVICES	6,719,446.89	7,437,935.00	8,211,885.00
SEWER SERVICES	3,624,546.73	4,431,501.00	4,720,601.00
TOTAL	10,343,993.62	11,869,436.00	12,932,486.00
EXPENSES			
51 WATER QUALITY	2,866,656.54	3,191,546.00	3,513,801.00
52 WATER DISTRIBUTION	856,369.22	756,969.00	833,721.00
61 WATER POLLUTION	920,816.17	1,226,696.00	1,175,256.00
62 WATER COLLECTION	479,663.18	566,014.00	602,050.00
80 UTILITY OFFICE	715,556.79	746,859.00	758,139.00
90 DEBT SERVICE REQUIREMENTS	4,147,458.09	4,964,266.00	6,044,351.00
TOTAL	9,986,519.99	11,452,350.00	12,927,318.00

REVENUES



UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUE			
Fund 020 UTILITY FUND			
WATER SERVICES			
00-3201-00			
METERED SALES	5,997,840	6,879,335	7,650,885
00-3202-00			
PENALTIES	161,285	130,000	130,000
00-3203-00			
FRANCHISE TAX	323,607	250,000	250,000
00-3204-00			
NEW SERVICES/WATER TAP	5,056	2,100	4,500
00-3205-00			
RETURN CHECKS/MISC SRVICES	6,530	5,000	5,000
00-3206-00			
NON PAYMENT-CUT OFF/MISC CHG	89,233	90,000	90,000
00-3207-00			
SERVICE HOOKUPS/MISC CHG	30,791	20,000	20,000
00-3208-00			
FIRE LINE CHARGE	22,760	22,000	22,000
00-3209-00			
NON-METERED SALES/MISC CHG	0	1,000	1,000
00-3210-00			
NON-METERED MISCSALES/MISC CHG	0	0	0
00-3212-00			
MISC SERVICES	39,598	10,000	10,000
00-3215-00			
BAD DEBT RECOVERY	765	1,000	1,000
00-3216-00			
REFUNDS & RECOVERIES	3,159	500	500
00-3219-00			
BACKFLOW CHARGES	38,824	27,000	27,000
SUBTOTAL	6,719,447	7,437,935	8,211,885
SEWER SERVICES			
00-3301-00			
SEWER REVENUE	3,598,810	4,422,501	4,711,601
00-3302-00			
NEW SERVICES/SEWER TAP	475	1,000	1,000
00-3305-00			
INTEREST	20,779	8,000	8,000
00-3308-00			
FEE - WASTE DISPOSAL PERMIT	1,750	0	0
00-3309-00			
FEES - GREASE TRAP (FOG)	2,733	0	0
SUBTOTAL	3,624,547	4,431,501	4,720,601
TOTAL REVENUES	10,343,994	11,869,436	12,932,486

EXPENDITURES



Water Quality

Mission Statement

The mission of the Water Quality Department is to receive treated water from North Texas Municipal Water District and to deliver a safe drinking water to our customers in the city and to area Water wholesalers for household, industrial, irrigation, and fire protection uses.

Description

Water Quality Department is operated daily to monitor water availability and quality and to meet state and federal requirements.

Manpower Summary

Director	1.0
Chief Operator	1.0
Plant Operator	3.0

51 WATER QUALITY	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	420,747	
SUPPLIES	25,800	
MAINTENANCE	60,750	
CONTRACTUAL / SERVICES	3,006,504	
DEPARTMENT TOTAL	3,513,801	27%

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
51 WATER QUALITY			
PERSONNEL			
51-4101-00			
SUPERVISION	84,217	86,547	91,831
51-4103-00			
LABOR	170,059	162,240	179,808
51-4105-00			
OVERTIME	6,119	8,000	7,500
51-4106-00			
STAND BY	2,907	5,000	4,800
SUBTOTAL	263,302	261,787	283,939
PERSONNEL SERVICES			
Expenses			
51-4110-00			
SOCIAL SECURITY	19,719	20,126	21,721
51-4111-00			
T M R S	42,134	44,251	49,008
51-4112-00			
WORKMENS COMP	11,707	18,150	18,150
51-4114-00			
GROUP HEALTH & DENTAL INS	45,090	45,632	47,929
SUBTOTAL	118,649	128,159	136,808
SUPPLIES			
51-4201-00			
OFFICE & MISC SUPPLIES	772	1,100	1,100
51-4206-00			
MINOR TOOLS & APPARATUS	300	300	300
51-4220-00			
UNIFORM RENTAL & LAUNDRY	2,149	1,700	1,700
51-4223-00			
PROTECTIVE CLOTHING	21	200	200

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
51-4242-00			
CHLORINE	16,928	12,000	12,000
51-4247-00			
AMMONIA	0	3,000	3,000
51-4249-00			
CHEMICALS & RELATED LAB SUPPLI	6,429	6,500	7,500
SUBTOTAL	26,600	24,800	25,800
MAINTENANCE			
51-4303-00			
INSTRUMENTS & APPARATUS	20,246	15,000	15,000
51-4304-00			
AUTOMATED EQUIPMENT MAINTNANCE	0	24,450	10,000
51-4315-00			
DAM & PUMP STATION	2,680	30,000	25,000
51-4316-00			
ELEVATED TOWERS	1,172	8,000	7,500
51-4317-00			
TREATMENT PLANT	1,362	1,500	1,750
51-4319-00			
GROUND STORAGE TANKS	0	250	500
51-4370-00			
MACHINERY MAINTENANCE	0	1,000	1,000
SUBTOTAL	25,460	80,200	60,750
CONTRACTUAL/SERVICES			
51-4402-00			
MEMBERSHIP & DUES	480	250	250
51-4404-00			
CONSULTANT FEES & SERVICES	1,029	0	0
51-4409-00			
ADVALOREM TAX ON EASEMENTS	189	200	250
51-4411-00			
COMMUNICATIONS	14,900	20,000	15,000

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
51-4413-00			
NTMWD WATER PURCHASE	1,988,000	2,240,000	2,520,000
51-4415-00			
INSURANCE	24,842	30,000	30,000
51-4418-00			
TRAVEL & EDUCATION	3,065	3,000	3,000
51-4419-00			
TRAINING & PUBLICATIONS	0	200	200
51-4420-00			
COMMERCIAL LAB ANALYSIS	8,408	11,500	12,000
51-4424-00			
SPECIAL SERVICES	15,513	15,800	15,800
51-4430-00			
UTILITIES	331,823	333,000	350,000
51-4440-00			
CONTRACT LABOR	6,346	4,500	5,000
51-4450-00			
EQUIPMENT RENTAL(R)	37,952	37,950	54,804
51-4466-00			
SLUDGE MANAGEMENT	100	200	200
SUBTOTAL	2,432,646	2,696,600	3,006,504
DEPARTMENT TOTAL	2,866,657	3,191,546	3,513,801

Water Distribution

Mission Statement

The mission of the Water Distribution Department is to upgrade the system and develop and implement preventive maintenance programs, which will enable crews to effectively perform their jobs in a professional manner and ensure the public a continued supply of water with the least amount of service interruptions.

Description

The Water Distribution Department currently has a preventive maintenance program, which includes hydrants, valves distribution lines, and all equipment. This department is responsible for the maintenance and operation of all water meters. All maintenance personnel are currently being trained and certified in all areas involving increased productivity and safety awareness which will result in public satisfaction and economical operating procedures for all maintenance personnel.

Manpower Summary

Crew Leader	1.0
Heavy Equipment Operator	1.0
Maintenance Worker	3.0
Administrative Clerk	1.0
Utility Customer Field Service Provider and Meter Reader	1.0

52 WATER DISTRIBUTION	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	446,642	
SUPPLIES	11,500	
MAINTENANCE	70,150	
CONTRACTUAL / SERVICES	305,429	
DEPARTMENT TOTAL	833,721	6%

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
52 WATER DISTRIBUTION			
PERSONNEL			
Expenses			
52-4101-00			
SUPERVISION	1,241	0	0
52-4102-00			
CLERICAL	29,826	31,946	33,676
52-4103-00			
LABOR	202,766	216,558	228,421
52-4105-00			
OVERTIME	38,547	26,000	27,000
52-4106-00			
STAND BY	6,187	6,500	6,500
SUBTOTAL	278,567	281,004	295,597
PERSONNEL SERVICES			
52-4110-00			
SOCIAL SECURITY	20,510	21,290	22,613
52-4111-00			
T M R S	44,866	46,811	51,020
52-4112-00			
WORKMENS COMP	7,224	11,200	11,200
52-4114-00			
GROUP HEALTH & DENTAL INS	71,119	63,134	66,212
SUBTOTAL	143,719	142,435	151,045
SUPPLIES			
52-4201-00			
OFFICE & MISC. SUPPLIES	927	1,100	1,250
52-4204-00			
PRINTING	0	250	250
52-4206-00			
MINOR TOOLS & APPARATUS	4,855	4,800	5,000
52-4220-00			
UNIFORM RENTAL & LAUNDRY	6,379	3,500	3,500
52-4221-00			
UNIFORMS PURCHASE	0	200	200
52-4223-00			
PROTECTIVE CLOTHING	754	1,000	1,000
52-4240-00			
CHEMICALS	0	200	300
SUBTOTAL	12,915	11,050	11,500

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
MAINTENANCE			
52-4301-00			
OFFICE EQUIPMENT	0	100	200
52-4303-00			
INSTRUMENTS & APPARATUS	0	150	200
52-4304-00			
AUTOMATED EQUIPMENT MAINTNANCE	0	9,450	9,450
52-4343-00			
TRANSMISSION MAINTENANCE W&S	146,902	35,000	45,000
52-4344-00			
WATER MAINS/CTA	9,724	5,000	7,500
52-4345-00			
WATER METER MAINTENANCE	5,673	5,000	7,500
52-4370-00			
MACHINERY	0	300	300
SUBTOTAL	162,300	55,000	70,150
CONTRACTUAL/SERVICES			
52-4402-00			
MEMBERSHIP & DUES	0	400	400
52-4411-00			
COMMUNICATIONS	9,032	8,500	9,000
52-4414-00			
EQUIPMENT RENTAL - OTHER	0	3,000	3,000
52-4417-00			
LEASE PAYMENTS	3,596	3,000	3,000
52-4418-00			
TRAVEL & EDUCATION	2,161	2,800	2,800
52-4419-00			
TRAINING & PUBLICATION	0	200	200
52-4422-00			
OTHER SERVICES	10,370	0	0
52-4430-00			
UTILITIES	20	6,000	7,500

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
52-4440-00			
CONTRACT LABOR	85,075	90,000	85,000
52-4442-00			
BACKFLOW SOLUTIONS	57,035	62,500	63,000
52-4450-00			
EQUIPMENT RENTAL(R)	91,080	91,080	131,529
52-4490-00			
OTHER SERVICES NOT LISTED	500	0	0
SUBTOTAL	258,868	267,480	305,429
DEPARTMENT TOTAL	856,369	756,969	833,721

Water Pollution Control

Mission Statement

The mission of the Wastewater Treatment Plant is to provide service for the City of Terrell in the removal, treatment, and proper disposal of wastewater, both domestic and industrial, by the most cost efficient means possible.

Description

The Wastewater Treatment Plant is operated on a daily basis with a permitted capacity of 4.5 million gallons per day. The current facility, a 2-stage trickling filter plant, treats an average of 1.5 million gallons per day. Solids are stabilized by anaerobic digesters before final disposal in a landfill.

Accomplishments & Goals

All operators are state certified – one (1) "A" operator, one (1) "B" operator and three (3) "C" operators. Our goal is to continue the "beautification" of the Wastewater Treatment Plant and operate in an efficient and cost effective manner and to maintain compliance with federal and state discharge limits.

Manpower Summary

Chief Operator	1.0
Plant Operator	4.0
Lab Technician	1.0

61 WATER POLLUTION	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	395,268	
SUPPLIES	46,050	
MAINTENANCE	128,980	
CONTRACTUAL / SERVICES	579,958	
CAPITAL	25,000	
DEPARTMENT TOTAL	1,175,256	9%

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
61 WATER POLLUTION			
PERSONNEL			
61-4101-00			
SUPERVISION	56,000	49,118	51,739
61-4103-00			
LABOR	184,124	205,612	203,733
61-4104-00			
TEMPORARY	1,592	0	0
61-4105-00			
OVERTIME	1,086	4,500	4,500
61-4106-00			
STAND BY	4,945	5,800	5,800
SUBTOTAL	247,746	265,030	265,772
PERSONNEL SERVICES			
61-4110-00			
SOCIAL SECURITY	18,701	20,237	20,332
61-4111-00			
T M R S	39,600	44,494	39,229
61-4112-00			
WORKMENS COMP	14,459	22,417	22,417
61-4114-00			
GROUP HEALTH & DENTAL INS	53,666	54,428	47,518
SUBTOTAL	126,426	141,576	129,496
SUPPLIES			
61-4201-00			
OFFICE & MISC. SUPPLIES	1,092	1,400	1,500
61-4206-00			
MINOR TOOLS & APPARATUS	369	400	500
61-4220-00			
UNIFORM RENTAL & LAUNDRY	2,123	2,200	2,200
61-4221-00			
UNIFORMS PURCHASE	0	200	200

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
61-4223-00			
PROTECTIVE CLOTHING	181	430	500
61-4241-00			
CLOTHING-RAIN GEAR	0	100	150
61-4242-00			
CHLORINE	17,405	18,000	22,000
61-4249-00			
CHEMICALS & RELATED SUPPLIES	926	1,000	1,000
61-4250-00			
SULFUR DIOXIDE	12,462	16,000	18,000
SUBTOTAL	34,557	39,730	46,050
MAINTENANCE			
61-4301-00			
OFFICE EQUIPMENT	0	100	100
61-4303-00			
INSTRUMENTS & APPARATUS	3,760	6,000	6,000
61-4304-00			
AUTOMATED EQUIPMENT MAINTNANCE	0	9,450	10,880
61-4317-00			
TREATMENT PLANT	4,568	10,000	12,000
61-4370-00			
MACHINERY MAINTENANCE	92,490	97,500	100,000
SUBTOTAL	100,818	123,050	128,980
CONTRACTUAL/SERVICES			
61-4402-00			
MEMBERSHIP & DUES	360	400	400
61-4403-00			
ADVERTISING	0	3,000	1,000
61-4411-00			
COMMUNICATIONS	5,385	5,000	5,500
61-4414-00			
EQUIPMENT RENTAL - OTHER	0	200	200

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
61-4418-00			
TRAVEL & EDUCATION	2,020	3,000	2,600
61-4419-00			
TRAINING & PUBLICATIONS	0	300	300
61-4420-00			
COMMERCIAL LAB SERVICES	26,543	45,000	45,000
61-4424-00			
SPECIAL SERVICES	20,110	25,000	25,000
61-4430-00			
UTILITIES	4,589	55,000	50,000
61-4440-00			
CONTRACT LABOR	4,489	5,500	5,500
61-4450-00			
EQUIPMENT RENTAL(R)	40,479	40,480	58,458
61-4466-00			
SLUDGE MANAGEMENT	200,376	250,000	230,000
61-4467-00			
PRETREATMENT SERVICES	106,918	148,000	156,000
SUBTOTAL	411,269	580,880	579,958
CAPITAL			
61-4501-00			
WWTP CHEMICAL FEED SYSTEM	0	50,000	0
61-4502-00			
IND PRETREATMENT MODIFICATION	0	25,000	25,000
61-4509-00			
PRETREATMENT SOFTWARE	0	1,430	0
SUBTOTAL	0	76,430	25,000
DEPARTMENT TOTAL	920,816	1,226,696	1,175,256

Wastewater Collection

Mission Statement

The mission of the Wastewater Collection Department is to continue upgrading the system and eventually have a dependable method of transportation for the wastewater collection of Terrell and allow a safer and healthier environment for the public and for utility maintenance personnel.

Description

The Wastewater Collection Department is responsible for the maintenance of manholes, location and repair of sanitary sewer lines, and lift stations and to conduct smoke testing and video of collection system.

Manpower Summary

Foreman	1.0
Crew Leader	1.0
Equipment Operator	1.0
Maintenance	3.0

62 WATER COLLECTION	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	391,671	
SUPPLIES	14,250	
MAINTENANCE	28,450	
CONTRACTUAL / SERVICES	167,679	
DEPARTMENT TOTAL	602,050	5%

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
62 WATER COLLECTION			
PERSONNEL			
62-4101-00			
SUPERVISION	56,959	54,787	57,674
62-4103-00			
LABOR	135,545	154,861	163,339
62-4105-00			
OVERTIME	51,316	42,000	35,000
62-4106-00			
STAND BY	5,873	8,000	6,400
SUBTOTAL	249,694	259,648	262,413
PERSONNEL SERVICES			
62-4110-00			
SOCIAL SECURITY	18,385	18,930	20,075
62-4111-00			
T M R S	38,849	41,621	45,292
62-4112-00			
WORKMENS COMP	4,621	7,165	7,165
62-4114-00			
GROUP HEALTH & DENTAL INS	44,713	54,090	56,726
SUBTOTAL	106,569	121,806	129,258
SUPPLIES			
62-4201-00			
OFFICE & MISC SUPPLIES	521	1,500	1,700
62-4206-00			
MINOR TOOLS & APPARATUS	7,094	5,000	5,000
62-4220-00			
UNIFORM RENTAL & LAUNDRY	0	2,000	2,000
62-4221-00			
UNIFORMS PURCHASE	0	250	250
62-4223-00			
PROTECTIVE CLOTHING	890	1,000	1,000

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
62-4240-00			
CHEMICALS	2,116	4,000	4,000
62-4260-00			
CONCRETE	0	300	300
SUBTOTAL	10,621	14,050	14,250
MAINTENANCE			
62-4304-00			
AUTOMATED EQUIPMENT MAINTENANC	0	9,450	9,450
62-4343-00			
TRANSMISSION MAINTENANCE SEWER	227	9,000	10,000
62-4370-00			
SEWER ROOT TREATMENT	0	9,000	8,000
62-4371-00			
SEWER INSPECTION	0	1,000	1,000
SUBTOTAL	227	28,450	28,450
CONTRACTUAL/SERVICES			
62-4402-00			
MEMBERSHIP & DUES	546	1,000	600
62-4411-00			
COMMUNICATIONS	5,798	5,500	6,000
62-4414-00			
EQUIPMENT RENTAL - OTHER	0	3,500	3,500
62-4417-00			
LAND LEASE PAYMENTS	3,200	3,000	3,000
62-4418-00			
TRAVEL & EDUCATION	134	3,200	3,800
62-4419-00			
TRAINING & PUBLICATIONS	0	200	400
62-4440-00			
CONTRACT LABOR	47,215	70,000	70,000
62-4450-00			
EQUIPMENT RENTAL(R)	55,659	55,660	80,379
SUBTOTAL	112,553	142,060	167,679
DEPARTMENT TOTAL	479,663	566,014	602,050

Utility

Mission Statement

The Utility department mission is to provide accurate and complete billing information to the residents of Terrell and to collect monies owed to the City for the utility services provided to the residents of Terrell.

Utility Billing/Customer Service is a division within the City Secretary /Finance Department with the responsibility of billing and collecting for water, sewer and solid waste services provided to the residents of the City of Terrell.

The City Secretary/Finance Department's mission is to ensure that all city records are adequately preserved; hold all municipal elections; account for all monies received by the city and prepare the monthly financial report; record and report all financial transactions, assist the preparation of the annual budget and annual audit and prepare special reports for the City Manager and City Council; strive to maintain investments at the highest possible levels; strive to serve customers in an efficient and professional manner; and any other administrative or clerical duties as prescribed by the City Council and/ or the City Manager.

Description

The City Secretary's Office is custodian of official records for the City. The City Secretary is responsible for attending and keeping minutes of Council meetings and maintaining records of all official Council actions. These include, but are not limited to, City codes, ordinances, resolutions and public hearings. The City Secretary is also responsible for conducting all City elections, processing solicitors and public amusement permits and receiving, processing and tracking all claims and lawsuits filed against the City. The Records Management Program is under the direction of the City Secretary. This department is responsible for the implementation and maintenance of the program including records retention schedules, destruction of outdated records, micro-graphics and the operation of the Records Storage Center.

In the capacity of the Finance Director for the City, duties include, but are not limited to: preparing and administering the departmental budget and projecting funds needed for staffing and service delivery. Performing a variety of technical tasks associated with the City's accounts payable/receivable, purchasing, utility billing, and internal auditing functions; ensure quality control; develop and enforce policies and; guidelines; review purchase orders; assist the Purchasing Agent as needed. The Finance Director oversees and directs the work of the Municipal Court. The Finance Director supervises and participates in the development and administration of the City budget; direct the forecast of funds needed for staffing equipment, materials, and supplies, monitor and approve expenditures; implement mid-year adjustments, directs the City's cash management program; monitors liquidity and yield; coordinates annual outside audits and assists in publishing final reports; provides to the City Council, City Manager, and other department heads financial statements and reports requested and required by Charter, works with the city external auditors to prepare a comprehensive annual financial report and assists the City Manager by working on any special projects assigned and performs related work as required.

Manpower Summary

City Secretary/Finance Director	1.0
Administrative Secretary	1.0
Accounting Technician	1.0
Billing Clerk	1.0
Administrative Clerk	4.0

80 UTILITY OFFICE	BUDGET	BUDGET IMPACT
PERSONNEL & PERSONNEL SERVICES	512,139	
SUPPLIES	37,000	
MAINTENANCE	35,000	
CONTRACTUAL / SERVICES	174,000	
DEPARTMENT TOTAL	758,139	6%

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
80 UTILITY OFFICE			
PERSONNEL			
80-4101-00			
SUPERVISION	81,043	82,714	87,193
80-4102-00			
CLERICAL	241,178	249,849	256,669
80-4104-00			
RECORDS MANAGER	0	0	0
80-4105-00			
OVERTIME	2,291	4,000	4,000
SUBTOTAL	324,513	336,563	347,862
PERSONNEL SERVICES			
80-4110-00			
SOCIAL SECURITY	25,774	25,747	26,611
80-4111-00			
T M R S	51,988	56,610	60,041
80-4112-00			
WORKMENS COMP	1,045	1,620	1,620
80-4114-00			
GROUP HEALTH & DENTAL INS	70,821	72,519	76,005
SUBTOTAL	149,628	156,496	164,277
SUPPLIES			
80-4201-00			
OFFICE & MISC. SUPPLIES	13,447	13,000	13,300
80-4204-00			
PRINTING	582	1,000	1,200
80-4211-00			
FOOD AND/OR CONCESSION SUPPLIES	1,679	1,500	1,500
80-4214-00			
POSTAGE	21,059	19,800	21,000
SUBTOTAL	36,767	35,300	37,000

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
MAINTENANCE			
80-4304-00			
AUTOMATED EQUIPMENT MAINTNANCE	75,000	50,000	35,000
SUBTOTAL	75,000	50,000	35,000
CONTRACTUAL/SERVICES			
80-4401-00			
AUDIT	82,364	45,000	45,000
80-4402-00			
MEMBERSHIP & DUES	265	500	500
80-4403-00			
ADVERTISING	500	0	0
80-4406-00			
LEGAL SERVICES	0	50,000	50,000
80-4410-00			
UTILITY BILLING	0	17,000	17,000
80-4411-00			
COMMUNICATIONS	11,880	15,000	15,000
80-4418-00			
TRAVEL & EDUCATION	9,548	4,000	4,000
80-4419-00			
TRAINING & PUBLICATIONS	0	330	500
80-4440-00			
CONTRACT LABOR	24,934	36,670	42,000
80-4490-00			
OTHER SERVICES NOT LISTED	159	0	0
SUBTOTAL	129,649	168,500	174,000
DEPARTMENT TOTAL	715,557	746,859	758,139

UTILITY FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
90 DEBT SERVICE REQUIREMENTS			
CONTRACTUAL/SERVICES			
90-4490-00			
UTILITY FRANCHISE 010003201	249,999	250,000	250,000
90-4492-00			
TRANS OUT DEBT OBLIGATION REFUND	344,227	317,488	397,753
90-4495-00			
TRANSFER TO I & S NO1	1,308,621	1,347,200	1,317,187
90-4496-00			
NTMWD PAYMENTS	762,434	791,150	795,000
90-4497-00			
INTER-GOV TRNS 010003831	482,336	482,336	482,336
90-4498-00			
TRANSFER TO I&S NO2	-157	106,200	102,075
90-4499-00			
UCR TRN 028003301	999,999	1,669,892	2,700,000
SUBTOTAL	4,147,458	4,964,266	6,044,351
DEPARTMENT TOTAL	4,147,458	4,964,266	6,044,351
GRAND TOTAL	9,986,520	11,452,350	12,927,318

UTILITY CAPITAL RESERVE FUND



**UTILITY CAPITAL RESERVE
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	848,607
Estimated Revenues FY 2012	1,671,392
Revenues Collected thru April 30, 2012	984,963
Anticipated Revenue to Sept. 30, 2012	686,429
Sub-Total	1,535,037
Estimated Expenditures FY 2012	1,932,000
Y-T-D April 30, 2012	705,964
Sub-Total	1,226,036
Estimated Beginning Cash FY 2013	309,000
Proposed Revenues FY 2013	3,076,687
Sub-Total	3,385,687
Proposed Expenditures FY 2013	3,325,000
Estimated Cash in Bank Sept. 30 2013	60,687

REVENUES



UTILITY CAPITAL RESERVE FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUE			
Fund 028 CAPITAL RESERVE FUND			
00-3106-00			
STATE FUNDING REG WWTR PLN GRNT	3,811	0	0
00-3107-00			
TRANSFER IN FROM CO 2011A			375,187
00-3301-00			
UCR TRN 020904499	999,999	1,669,892	2,700,000
00-3306-00			
INTEREST INCOME	6,011	1,500	1,500
00-3807-00			
GRANT FUNDS - STATE COMPTROLLER	79,023	0	0
SUBTOTAL	1,088,844	1,671,392	3,076,687
TOTAL REVENUES	1,088,844	1,671,392	3,076,687

EXPENDITURES



UTILITY CAPITAL RESERVE FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
CONTRACTUAL/SERVICES			
28-4404-00			
CONSULTANT FEES & SERVICES	0	50,000	250,000
SUBTOTAL	0	50,000	250,000
CAPITAL			
28-4501-00			
WASTEWATER TREATMENT PLANT CHEMICAL	0	0	450,000
28-4505-00			
FRANCES, MARYELL, BOON, WHEELER	1,279	0	0
28-4509-00			
REGIONAL WATER PLAN GRANT	63,632	5,000	0
28-4510-00			
REGIONAL WASTEWATER PLAN GRANT	101,658	0	0
28-4511-00			
SYSTEM IMPROVEMENTS - DESIGN & ENG	314,700	165,000	125,000
28-4512-00			
SYSTEM IMPROVEMENTS - CONSTRUCTION	934,973	1,650,000	1,000,000
28-4513-00			
INDUST PRETREAT MODIFICATIONS	68,204	12,000	0
28-4514-00			
REGIONAL WASTE WATER	0	50,000	800,000
28-4516-00			
PROPERTY ACQUISITION FUTURE EST	0	0	75,000
28-4517-00			
CDBG GRANT PROJECT - 20" WATER LINE			625,000
SUBTOTAL	1,483,168	1,882,000	3,075,000
DEPARTMENT TOTAL	1,483,168	1,932,000	3,325,000

STORM WATER MANAGEMENT FUND



**STORM WATER UTILITY FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	28,481
Estimated Revenues FY 2012	148,200
Revenues Collected thru April 30, 2012	11,285
Anticipated Revenue to Sept. 30, 2012	136,915
Sub-Total	165,396
Estimated Expenditures FY 2012	160,748
Y-T-D April 30, 2012	39,766
Sub-Total	120,982
Estimated Beginning Cash FY 2013	44,413
Proposed Revenues FY 2013	160,200
Sub-Total	204,613
Proposed Expenditures FY 2013	77,236
Estimated Cash in Bank Sept. 30 2013	127,377

REVENUES



STORMWATER FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUE			
037 STORM WATER MANAGEMENT			
00-3201-00			
CHARGES FOR SERVICES	0	148,000	160,000
00-3305-00			
INTEREST	0	200	200
SUBTOTAL	0	148,200	160,200
TOTAL REVENUES	0	148,200	160,200

EXPENDITURES



STORMWATER FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
PERSONNEL			
37-4103-00			
LABOR	0	30,296	31,953
37-4105-00			
OVERTIME	0	2,000	2,500
SUBTOTAL	0	32,296	34,453
PERSONNEL SERVICES			
37-4109-00			
ADMINISTRATION	0	0	0
37-4110-00			
SOCIAL SECURITY	0	2,318	2,444
37-4111-00			
T M R S	0	5,198	5,515
37-4112-00			
WORKMENS COMP	0	206	206
37-4114-00			
GROUP HEALTH & DENTAL INS	0	8,981	9,418
SUBTOTAL	0	16,703	17,583
SUPPLIES			
37-4201-00			
OFFICE & MISC. SUPPLIES	0	250	200
37-4204-00			
PRINTING	0	250	200
37-4206-00			
MINOR TOOLS & APPARATUS	0	200	600
37-4220-00			
UNIFORM RENTAL & LAUNDRY	0	200	200
37-4221-00			
UNIFORMS PURCHASE	0	100	100

STORMWATER FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
37-4223-00			
PROTECTIVE CLOTHING	0	100	200
37-4260-00			
CONCRETE	0	1,000	1,000
37-4261-00			
CONCRETE CULVERTS	0	2,000	1,500
SUBTOTAL	0	4,100	4,000
MAINTENANCE			
37-4303-00			
INSTRUMENTS & APPARATUS	0	500	500
SUBTOTAL	0	500	500
CONTRACTUAL/SERVICES			
37-4411-00			
COMMUNICATIONS	0	400	450
37-4414-00			
EQUIPMENT RENTAL - OTHER	0	3,000	3,500
37-4450-00			
EQUIPMENT RENTAL (R)	0	6,000	6,000
SUBTOTAL	0	9,400	9,950
CAPITAL			
37-4501-00			
TRAILVIEW STREET DRAINAGE IMPROVEM	0	67,629	0
37-4502-00			
LINCOLN LANE CURB REPAIR	0	19,370	0
SUBTOTAL	0	86,999	0
DEPARTMENT TOTAL	0	149,998	66,486

STORMWATER FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
90 DEBT SERVICE REQUIREMENTS			
CONTRACTUAL/SERVICES			
90-4401-00			
STORM WATER ADMINISTRATION	0	10,750	10,750
SUBTOTAL	0	10,750	10,750
DEPARTMENT TOTAL	0	10,750	10,750
GRAND TOTAL	0	160,748	77,236

EQUIPMENT REPLACEMENT FUND



**EQUIPMENT REPLACEMENT FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	95,288
Estimated Revenues FY 2012	788,820
Revenues Collected thru April 30, 2012	548,450
Anticipated Revenue to Sept. 30, 2012	240,370
Sub-Total	335,658
Estimated Expenditures FY 2012	852,057
Y-T-D April 30, 2012	521,957
Sub-Total	330,100
Estimated Beginning Cash FY 2013	5,558
Proposed Revenues FY 2013	918,335
Sub-Total	923,893
Proposed Expenditures FY 2013	913,767
Estimated Cash in Bank Sept. 30 2013	10,126

REVENUES



EQUIPMENT REPLACEMENT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUE			
025 EQUIPMENT REPLACEMENT			
FINES & FEES			
00-3336-00			
LEASE GENERAL FUND	319,157	540,000	552,015
00-3337-00			
LEASE UTILITY FUND	225,169	225,170	325,170
00-3338-00			
LEASE STORM WATER UTILITY FUND	0	6,000	6,000
SUBTOTAL	544,326	771,170	883,185
CHARGES FOR CURRENT SERVICES			
00-3326-00			
INTEREST INCOME	1,812	150	150
SUBTOTAL	1,812	150	150
COMMUNITY SERVICES			
00-3325-00			
INSURANCE RECOVERIES	30,148	15,000	15,000
SUBTOTAL	30,148	15,000	15,000
REFUNDS & RECOVERIES			
00-3600-00			
SALE OF ASSETS	0	2,500	20,000
SUBTOTAL	0	2,500	20,000
TOTAL REVENUES	576,287	788,820	918,335

EXPENDITURES



EQUIPMENT REPLACEMENT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
PERSONNEL			
Expenses			
25-4101-00			
SUPERVISION	50,761	51,691	53,817
25-4103-00			
LABOR	102,325	103,466	109,091
25-4104-00			
TEMPORARY	49	0	0
25-4105-00			
OVERTIME	554	2,000	3,000
SUBTOTAL	153,689	157,157	165,908
PERSONNEL SERVICES			
25-4110-00			
SOCIAL SECURITY	11,594	12,061	12,692
25-4111-00			
T M R S	24,513	24,513	28,636
25-4112-00			
WORKMENS COMP	3,500	3,700	5,427
25-4114-00			
GROUP HEALTH & DENTAL INS	35,710	35,176	37,934
SUBTOTAL	75,317	75,450	84,689
SUPPLIES			
25-4201-00			
OFFICE & MISCELLANEOUS	275	1,500	800
25-4206-00			
MINOR TOOLS & APPARATUS	1,532	2,500	2,500
25-4220-00			
UNIFORM RENTAL & LAUNDRY	4,188	3,500	3,500
25-4223-00			
PROTECTIVE CLOTHING	293	300	600
25-4230-00			
FUEL FOR EQUIPMENT	232,992	270,000	275,000

EQUIPMENT REPLACEMENT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
25-4231-00			
OIL,ANTI-FREEZE,GREASE	12,692	7,500	8,000
25-4232-00			
TIRES & TUBES	32,947	28,000	34,000
25-4233-00			
BATTERIES	5,494	5,500	6,000
25-4234-00			
MISCELLANEOUS AUTO PARTS	14,940	12,000	14,000
25-4235-00			
MISC.HEAVY EQUIPMENT PARTS	4,392	5,000	6,000
25-4236-00			
MISCELLANEOUS SMALL EQUIP PTS	1,670	1,200	16,000
25-4239-00			
MISCELLANEOUS SHOP SUPPLIES	3,862	10,000	9,000
25-4240-00			
CHEMICALS	3,773	8,000	4,000
SUBTOTAL	319,049	355,000	379,400
MAINTENANCE			
25-4303-00			
INSTRUMENTS & APPARATUS	787	1,000	800
25-4304-00			
AUTOMATED EQUIPMENT MAINENANCE	0	9,450	9,450
25-4350-00			
VEHICLE MAINTENANCE	26,138	25,000	29,000
25-4351-00			
HEAVY EQUIP MAINTENANCE	22,668	35,000	35,000
25-4352-00			
SMALL EQUIP MAINTENANCE	7,005	8,000	9,000
25-4353-00			
VEHICLE MAINT. /OUTSIDE FUND	2,182	2,000	3,000
SUBTOTAL	58,780	80,450	86,250

EQUIPMENT REPLACEMENT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
CONTRACTUAL/SERVICES			
25-4411-00			
COMMUNICATIONS	4,896	4,400	5,000
25-4414-00			
EQUIPMENT RENTAL - OTHER	8,425	8,000	6,000
25-4415-00			
INSURANCE	31,227	40,000	38,000
25-4417-00			
LAND LEASE PAYMENTS	2,187	2,200	2,200
25-4418-00			
TRAVEL & EDUCATION	7	0	0
25-4430-00			
UTILITIES	2,066	0	0
25-4440-00			
CONTRACT LABOR	310	2,000	3,000
25-4451-00			
VEHICLE REPAIR SERVICES	99,983	45,000	45,000
25-4452-00			
EQUIPMENT REPAIR SERVICE	106,024	65,000	65,000
25-4453-00			
SMALL EQUIPMENT REPAIR SERVICE	1,067	2,500	2,500
SUBTOTAL	256,191	169,100	166,700
CAPITAL			
25-4504-00			
D32 (1) PATROL VEHICLE	0	0	30,820
25-4516-00			
D61(1)RIDING MOWER COMMERCIAL GR	0	14,900	0
SUBTOTAL	0	14,900	30,820
DEPARTMENT TOTAL	863,026	852,057	913,767

AIRPORT FUND



**AIRPORT FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	1,586,320
Estimated Revenues FY 2012	390,648
Revenues Collected thru April 30, 2012	258,976
Anticipated Revenue to Sept. 30, 2012	131,672
Sub-Total	1,717,991
Estimated Expenditures FY 2012	299,038
Y-T-D April 30, 2012	124,103
Sub-Total	174,935
Estimated Beginning Cash FY 2013	1,543,056
Proposed Revenues FY 2013	397,635
Sub-Total	1,940,691
Proposed Expenditures FY 2013	480,038
Estimated Cash in Bank Sept. 30 2013	1,460,653

REVENUES



AIRPORT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUE			
Fund 014 AIRPORT FUND			
AIRPORT REVENUE			
00-3101-00			
HANGER REVENUE	242,083	155,000	190,000
00-3102-00			
STATE COMPROLLER M818TEREL	9,428	0	0
00-3103-00			
RAMP GRANT FUNDING	79,004	79,000	50,000
00-3105-00			
TEDC FUNDING	179,425	0	0
00-3201-00			
VISTAWALL LEASE (31-DEC-06)	109,714	121,448	122,435
00-3203-00			
LEASE ENVIRONMENTAL CO-OP	250	0	0
00-3206-00			
LEASE - CITY OF TERRELL	17,501	17,500	17,500
00-3207-00			
BFTS LEASE (31-AUG-13)	2,250	1,500	1,500
00-3213-00			
EAGLE SKY PATROL INC LEASE	2,500	6,000	6,000
00-3219-00			
LEASE FLEX FOAM (1-MAY-11)	40,518	0	0
00-3230-00			
KART LEASE (31-JAN-18)	0	5,200	5,200
00-3326-00			
INTEREST INCOME	7,145	2,000	2,000

AIRPORT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
00-3327-00			
MISCELLANEOUS SALES	150	0	0
00-3328-00			
OTHER INCOME	1,025	0	0
00-3333-00			
MADIX LEASE (31-AUG-26)	3,010	3,000	3,000
00-3703-00			
FEE-MUNICIPAL SETTING DESIGNATION	0	0	0
00-3999-00			
GRANT REVENUE	2,323,170	0	0
SUBTOTAL	3,017,173	390,648	397,635
TOTAL REVENUES	3,017,173	390,648	397,635

EXPENDITURES



AIRPORT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
SUPPLIES			
14-4201-00			
OFFICE & MISC SUPPLIES	297	0	0
14-4220-00			
UNIFORM RENTAL & LAUNDRY	216	1,400	2,000
SUBTOTAL	513	1,400	2,000
MAINTENANCE			
14-4303-00			
INSTRUMENTS & APPARATUS	3,769	3,300	3,300
14-4320-00			
BUILDINGS & GROUNDS	10,380	5,000	15,000
14-4326-00			
RAMP	17,560	50,000	100,000
14-4332-00			
EQUIPMENT MAINTENANCE	2,002	3,000	2,000
SUBTOTAL	33,710	61,300	120,300
CONTRACTUAL/SERVICES			
14-4401-00			
AUDIT	0	4,000	4,000
14-4402-00			
FLY - IN	7,958	10,000	10,000
14-4403-00			
ADVERTISING	0	12,500	19,000
14-4404-00			
FBO - SERVICES	4,778	0	12,000
14-4415-00			
INSURANCE	6,340	10,000	10,000
14-4418-00			
TRAVEL & EDUCATION	2,382	2,500	2,500
14-4424-00			
SPECIAL SERVICES	21,185	35,000	30,000
14-4430-00			
UTILITIES	20,071	60,000	60,000
14-4440-00			
CONTRACT LABOR	93	20,000	20,000
SUBTOTAL	62,809	154,000	167,500

AIRPORT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
CAPITAL			
14-4507-00			
AIRPORT TERMINAL	0	25,000	10,000
14-4508-00			
TERMINAL & ENTRY ROAD	0	100	0
14-4509-00			
LAND DEVELOPMENT STUDY	0	12,000	150,000
14-4510-00			
SECURITY & ACCESS IMPROVEMENTS	0	25,000	10,000
SUBTOTAL	0	62,100	170,000
DEPARTMENT TOTAL	97,032	278,800	459,800
90 DEBT SERVICE			
CONTRACTUAL/SERVICES			
90-4404-00			
TRANSFER OUT ADMINISTRATION	0	20,238	20,238
SUBTOTAL	0	20,238	20,238
DEPARTMENT TOTAL	0	20,238	20,238
GRAND TOTAL	97,032	299,038	480,038

IMPACT FEE FUND



**IMPACT FEES FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	233,426
Estimated Revenues FY 2012	1,213,684
Revenues Collected thru April 30, 2012	146,490
Anticipated Revenue to Sept. 30, 2012	1,067,194
Sub-Total	1,300,620
Estimated Expenditures FY 2012	47,000
Y-T-D April 30, 2012	0
Sub-Total	47,000
Estimated Beginning Cash FY 2013	1,253,620
Proposed Revenues FY 2013	66,200
Sub-Total	1,319,820
Proposed Expenditures FY 2013	170,000
Estimated Cash in Bank Sept. 30 2013	1,149,820

REVENUES



IMPACT FEE FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUE			
027 IMPACT FEES FUND			
00-3302-00			
TRANSFER IN	0	1,049,484	0
00-3327-00			
INTEREST INCOME	821	200	200
00-3401-00			
ROADWAY FEES WEST SERVICE AREA	25,237	30,000	15,000
00-3402-00			
ROADWAY FEES EAST SERVICE AREA	0	85,000	15,000
00-3403-00			
WATER FEES	10,585	33,000	20,000
00-3404-00			
SEWER FEES	2,937	16,000	16,000
SUBTOTAL	39,580	1,213,684	66,200
TOTAL REVENUES	39,580	1,213,684	66,200

EXPENDITURES



IMPACT FEE FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
CONTRACTUAL/SERVICES			
10-4404-00			
CONSULTANT FEES & SERVICES	0	25,000	35,000
10-4405-00			
IMPACT FEE AND CIP UPDATE	3,095	15,000	85,000
10-4406-00			
WATER SUPPLY AND DROUGHT UPDATE	0	0	50,000
10-4407-00			
ENGINEERING 2 MIL GL STORAGE TANK	443,594	7,000	0
10-4408-00			
PROJ 09-02 HWY34 RLCTS ENG & CONST	217,899	0	0
10-4410-00			
ENGINEERING PH 1 PROJ 6	0	0	0
10-4498-00			
TRANSFER TO UTILITY FUND	664,589	0	0
SUBTOTAL	1,329,177	47,000	170,000
DEPARTMENT TOTAL	1,329,177	47,000	170,000
GRAND TOTAL	1,329,177	47,000	170,000

CAPITAL IMPROVEMENT FUND



**CAPITAL IMPROVEMENT FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	191,713
Estimated Revenues FY 2012	2,625
Revenues Collected thru April 30, 2012	269
Anticipated Revenue to Sept. 30, 2012	2,356
Sub-Total	194,069
Estimated Expenditures FY 2012	265,676
Y-T-D April 30, 2012	175,106
Sub-Total	90,570
Estimated Beginning Cash FY 2013	103,500
Proposed Revenues FY 2013	1,158,354
Sub-Total	1,261,854
Proposed Expenditures FY 2013	775,000
Estimated Cash in Bank Sept. 30 2013	486,854

REVENUES



CAPITAL IMPROVEMENT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
REVENUE			
Fund 026 CAPITAL			
00-3102-00			
LOAN PROCEEDS	0	0	250,000
00-3210-00			
PAVING INCOME	0	2,300	2,300
00-3220-00			
INTEREST INCOME	1,271	325	325
00-3222-00			
STATE COMPTROLLER GRANT FUN	0	0	533,000
00-3291-00			
TRANSFER FROM C.O. 2008	0	0	372,729
SUBTOTAL	1,271	2,625	1,158,354
TOTAL REVENUES	1,271	2,625	1,158,354

EXPENDITURES



CAPITAL IMPROVEMENT FUND

	2011 Actual	Estimated Year End	2012-2013 Budget
EXPENSES			
CONTRACTUAL/SERVICES			
00-4401-00			
TISD - SAFE ROUTES TO SCHOOL PC	0	100,000	700,000
00-4410-00			
PROJ 11-02 DESIGN & ENGINEERING	8,784	0	0
00-4413-00			
TRAFFIC STUDY	33,407	50,000	30,000
00-4414-00			
PROJ 11-02 CONSTRUCTION	40,058	2,708	0
00-4417-00			
CR 305 ROW	0	20,000	15,000
00-4418-00			
STORM WATER UTILITY STUDY	46,714	0	0
00-4419-00			
TRANSFER TO GENERAL HOME GR	0	80,000	0
00-4423-00			
TIGER III US80/UPRR CORR IMP TER	0	12,968	0
SUBTOTAL	128,962	265,676	745,000
CAPITAL			
00-4503-00			
PROPERTY ACQUISITION	0	0	30,000
SUBTOTAL	0	0	30,000
DEPARTMENT TOTAL	128,962	265,676	775,000
GRAND TOTAL	128,962	265,676	775,000

TOURISM FUND



**TOURISM FUND
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	\$ 107,676
Estimated Revenues FY 2012	\$ 252,745
Revenues Collected thru April 30, 2012	\$ 160,462
Anticipated Revenue to Sept. 30, 2012	\$ 92,283
Sub-Total	\$ 199,960
Estimated Expenditures FY 2012	\$ 277,276
Y-T-D April 30, 2012	\$ 159,027
Sub-Total	\$ 118,249
Estimated Beginning Cash FY 2013	\$ 81,710
Estimated Revenues FY 2013	\$ 252,520
Sub-Total	\$ 334,230
Proposed Expenditures FY 2013	\$ 72,000
Estimated Cash in Bank Sept. 30 2013	\$ 262,230

REVENUES



		2010-2011 Actual	2011-2012 Estimated Year	2012-2013 Budget
Fund 016 TOURISM FUND BUDGET				
Revenues				
00-3201				
	BEST INN	16,761	15,500	15,500
00-3202				
	CLASSIC INN	16,250	15,500	15,500
00-3203				
	DAYS INN	14,177	14,200	14,200
00-3204				
	SUPER 8	22,580	22,000	22,000
00-3205				
	LA QUINTA INN	23,524	32,000	32,000
00-3206				
	JANICE MARIE YATES	0	0	0
00-3207				
	HOLIDAY INN EXPRESS	109,333	100,000	100,000
00-3208				
	MOTEL 6	16,463	14,750	14,750
00-3210				
	TEXAS INN MOTEL	3,705	3,570	3,570
00-3218				
	COMFORT INN	24,876	35,000	35,000
00-3306				
	INTEREST INCOME	616	225	225
	REVENUE TOTAL	248,287	252,745	252,745

INTEREST & SINKING No. 1



INTEREST AND SINKING FUND No. 1
ESTIMATED CASH POSITION

Cash in Bank April 30, 2012	\$ 1,177,284
Estimated Revenues FY 2012	\$ 2,962,201
Revenues Collected thru April 30, 2012	\$ 2,417,090
Anticipated Revenue to Sept. 30, 2012	\$ 545,111
Sub-Total	\$ 1,722,396
Estimated Expenditures FY 2012	\$ 2,997,619
Y-T-D April 30, 2012	\$ 2,344,837
Sub-Total	\$ 652,782
Estimated Beginning Cash FY 2013	\$ 1,069,614
Proposed Revenues FY 2013	\$ 2,972,191
Sub-Total	\$ 4,041,805
Proposed Expenditures FY 2013	\$ 2,972,188
Estimated Cash in Bank Sept. 30 2013	\$ 1,069,617

INTEREST AND SINKING FUND No. 1
2012 - 2013

	SERIES	DUE	PRINCIPAL	INTEREST		TOTAL
Tax and WaterWorks & Sewer	2002	2/15	190,000	55,784	245,784	
System Surplus Revenue		8/15		51,889	51,889	297,673
Certificate of Obligation						
Tax and Airport Surplus Revenue	2003	2/15	70,000	22,195	92,195	
Certificates of Obligation		8/15		20,620	20,620	112,815
General Obligation Refunding	2004	2/15	420,000	12,722	432,722	
Bonds		8/15		6,159	6,159	438,881
Tax and Waterworks and Sewer	2004	2/15	240,000	72,909	312,909	
System Surplus Revenue		8/15		68,829	68,829	381,738
Certificate of Obligation						
Tax and Waterworks and Sewer	2006	2/15		19,147	19,147	
System (Limited Pledge) Revenue		8/15	50,000	19,147	69,147	88,294
Certificate of Obligation						
Tax and Waterworks and Sewer	2007A	2/15	50,000	22,952	72,952	
System (Limited Pledge) Revenue		8/15		21,879	21,879	94,831
Certificate of Obligation						
Tax and Waterworks and Sewer	2007B	2/15	210,000	35,341	245,341	
System (Limited Pledge) Revenue		8/15		29,052	29,052	274,393
Certificate of Obligation						
Certificate of Obligations	2008	2/15	285000	91,897	376,897	
		8/15		85,539	85,539	462,436
General Obligation Refunding Bonds	2009	2/15	300,000	35,228	335,228	
System (Limited Pledge)		8/15		30,652	30,652	365,880
Revenue Certificates of Obligation (Refunded 2009)						
Tax and Waterworks and Sewer	2011A	2/15	65000	143,293	208,293	
System (Limited Pledge) Revenue		8/15		142,642	142,642	350,935
Certificate of Obligation						
Tax and Waterworks and Sewer	2011B	2/15	30000	34,806	64,806	
System (Limited Pledge) Revenue		8/15		34,506	34,506	99,312
Certificate of Obligation						
Administrative Fees						5,000
	TOTAL		1,910,000	1,057,188	2,967,188	2,972,188

Ordinance 2117
Adopted June 18, 2002

City of Terrell
Tax and Waterworks and
Sewer System Surplus
Revenue Certificate of
Obligation Series 2002

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2003	\$350,000.00	\$228,342.92	\$578,342.92
2004	\$470,000.00	\$175,060.00	\$645,060.00
2005	\$130,000.00	\$160,810.00	\$290,810.00
2006	\$135,000.00	\$154,516.25	\$289,516.25
2007	\$145,000.00	\$147,866.25	\$292,866.25
2008	\$150,000.00	\$141,122.50	\$291,122.50
2009	\$160,000.00	\$134,942.50	\$294,942.50
2010	\$165,000.00	\$128,927.50	\$293,927.50
2011	\$175,000.00	\$122,380.00	\$297,380.00
2012	\$185,000.00	\$115,267.50	\$300,267.50
2013	\$190,000.00	\$107,672.50	\$297,672.50
2014	\$200,000.00	\$99,527.50	\$299,527.50
2015	\$210,000.00	\$90,657.50	\$300,657.50
2016	\$225,000.00	\$81,087.50	\$306,087.50
2017	\$235,000.00	\$70,850.00	\$305,850.00
2018	\$245,000.00	\$59,927.50	\$304,927.50
2019	\$260,000.00	\$48,182.50	\$308,182.50
2020	\$275,000.00	\$35,541.25	\$310,541.25
2021	\$290,000.00	\$21,977.50	\$311,977.50
2022	\$305,000.00	\$7,472.50	\$312,472.50
	\$4,500,000.00	\$2,132,131.67	\$6,632,131.67

City of Terrell
 Tax and Airport Surplus
 Revenue Certificates of
 Obligation Series 2003

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2004	\$10,000.00	\$97,635.00	\$107,635.00
2005	\$50,000.00	\$63,890.00	\$113,890.00
2006	\$55,000.00	\$61,790.00	\$116,790.00
2007	\$55,000.00	\$59,590.00	\$114,590.00
2008	\$60,000.00	\$57,290.00	\$117,290.00
2009	\$60,000.00	\$54,740.00	\$114,740.00
2010	\$65,000.00	\$51,927.50	\$116,927.50
2011	\$65,000.00	\$49,002.50	\$114,002.50
2012	\$70,000.00	\$45,965.00	\$115,965.00
2013	\$70,000.00	\$42,815.00	\$112,815.00
2014	\$75,000.00	\$39,740.00	\$114,740.00
2015	\$80,000.00	\$36,640.00	\$116,640.00
2016	\$85,000.00	\$33,276.25	\$118,276.25
2017	\$85,000.00	\$29,706.25	\$114,706.25
2018	\$90,000.00	\$25,965.00	\$115,965.00
2019	\$95,000.00	\$21,940.00	\$116,940.00
2020	\$100,000.00	\$17,600.00	\$117,600.00
2021	\$105,000.00	\$12,935.00	\$117,935.00
2022	\$110,000.00	\$7,962.50	\$117,962.50
2023	\$115,000.00	\$2,702.50	\$117,702.50
	\$1,500,000.00	\$813,112.50	\$2,313,112.50

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2004		\$43,593.82	\$43,593.82
2005	\$365,000.00	\$92,043.76	\$457,043.76
2006	\$375,000.00	\$84,643.76	\$459,643.76
2007	\$385,000.00	\$77,043.76	\$462,043.76
2008	\$385,000.00	\$69,343.76	\$454,343.76
2009	\$370,000.00	\$61,331.26	\$431,331.26
2010	\$380,000.00	\$52,418.76	\$432,418.76
2011	\$390,000.00	\$42,306.26	\$432,306.26
2012	\$400,000.00	\$31,193.76	\$431,193.76
2013	\$420,000.00	\$18,881.26	\$438,881.26
2014	\$365,000.00	\$6,159.38	\$371,159.38
	\$3,835,000.00	\$578,959.54	\$4,413,959.54

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2005	\$385,000.00	\$192,655.83	\$577,655.83
2006	\$180,000.00	\$198,245.00	\$378,245.00
2007	\$185,000.00	\$190,032.50	\$375,032.50
2008	\$195,000.00	\$181,482.50	\$376,482.50
2009	\$205,000.00	\$172,636.25	\$377,636.25
2010	\$210,000.00	\$163,977.50	\$373,977.50
2011	\$220,000.00	\$156,477.50	\$376,477.50
2012	\$230,000.00	\$149,497.50	\$379,497.50
2013	\$240,000.00	\$141,737.50	\$381,737.50
2014	\$250,000.00	\$133,282.50	\$383,282.50
2015	\$260,000.00	\$124,227.50	\$384,227.50
2016	\$270,000.00	\$114,552.50	\$384,552.50
2017	\$285,000.00	\$104,142.50	\$389,142.50
2018	\$295,000.00	\$92,975.00	\$387,975.00
2019	\$310,000.00	\$81,022.50	\$391,022.50
2020	\$325,000.00	\$68,322.50	\$393,322.50
2021	\$340,000.00	\$54,852.50	\$394,852.50
2022	\$355,000.00	\$40,427.50	\$395,427.50
2023	\$370,000.00	\$25,017.50	\$395,017.50
2024	\$390,000.00	\$8,531.25	\$398,531.25
	\$5,500,000.00	\$2,394,095.83	\$7,894,095.83

Ordinance 2299
Adopted July 18, 2006

Combination Tax and Waterworks and Sewer System
Surplus (Limited Pledge)
Revenue Certificates of
Obligation Series 2006

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2007	\$445,000.00	\$70,301.57	\$515,301.57
2008	\$40,000.00	\$47,093.76	\$87,093.76
2009	\$40,000.00	\$45,493.76	\$85,493.76
2010	\$45,000.00	\$43,893.76	\$88,893.76
2011	\$45,000.00	\$42,093.76	\$87,093.76
2012	\$50,000.00	\$40,293.76	\$90,293.76
2013	\$50,000.00	\$38,293.76	\$88,293.76
2014	\$55,000.00	\$36,293.76	\$91,293.76
2015	\$55,000.00	\$34,093.76	\$89,093.76
2016	\$55,000.00	\$31,825.00	\$86,825.00
2017	\$55,000.00	\$29,556.26	\$84,556.26
2018	\$60,000.00	\$27,287.50	\$87,287.50
2019	\$60,000.00	\$24,737.50	\$84,737.50
2020	\$65,000.00	\$22,187.50	\$87,187.50
2021	\$65,000.00	\$19,425.00	\$84,425.00
2022	\$70,000.00	\$16,662.50	\$86,662.50
2023	\$75,000.00	\$13,687.50	\$88,687.50
2024	\$75,000.00	\$10,500.00	\$85,500.00
2025	\$80,000.00	\$7,218.76	\$87,218.76
2026	\$85,000.00	\$3,718.76	\$88,718.76
	\$1,570,000.00	\$604,657.93	\$2,174,657.93

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2007A

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2008	\$360,000.00	\$99,201.48	\$459,201.48
2009	\$455,000.00	\$61,883.25	\$516,883.25
2010	\$45,000.00	\$51,158.25	\$96,158.25
2011	\$50,000.00	\$49,120.50	\$99,120.50
2012	\$50,000.00	\$46,975.50	\$96,975.50
2013	\$50,000.00	\$44,830.50	\$94,830.50
2014	\$55,000.00	\$42,578.25	\$97,578.25
2015	\$55,000.00	\$40,218.75	\$95,218.75
2016	\$60,000.00	\$37,752.00	\$97,752.00
2017	\$60,000.00	\$35,178.00	\$95,178.00
2018	\$65,000.00	\$32,496.75	\$97,496.75
2019	\$70,000.00	\$29,601.00	\$99,601.00
2020	\$70,000.00	\$26,598.00	\$96,598.00
2021	\$75,000.00	\$23,487.75	\$98,487.75
2022	\$75,000.00	\$20,270.25	\$95,270.25
2023	\$80,000.00	\$16,945.50	\$96,945.50
2024	\$85,000.00	\$13,406.25	\$98,406.25
2025	\$85,000.00	\$9,759.75	\$94,759.75
2026	\$90,000.00	\$6,006.00	\$96,006.00
2027	\$95,000.00	\$2,037.75	\$97,037.75
	\$2,030,000.00	\$689,505.48	\$2,719,505.48

TAX AND WATERWORKS
 AND SEWER SYSTEM
 (LIMITED PLEDGE)
 REVENUE CERTIFICATES
 OF OBLIGATION
 TAXABLE SERIES 2007B

CERTIFICATES OF OBLIGATION
 SERIES 2007B

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2008	\$130,000.00	\$145,400.59	\$275,400.59
2009	\$165,000.00	\$108,868.25	\$273,868.25
2010	\$175,000.00	\$98,685.25	\$273,685.25
2011	\$185,000.00	\$87,903.25	\$272,903.25
2012	\$195,000.00	\$76,522.25	\$271,522.25
2013	\$210,000.00	\$64,392.50	\$274,392.50
2014	\$220,000.00	\$51,514.00	\$271,514.00
2015	\$235,000.00	\$37,886.75	\$272,886.75
2016	\$250,000.00	\$23,361.00	\$273,361.00
2017	\$265,000.00	\$7,936.75	\$272,936.75
	\$2,030,000.00	\$702,470.59	\$2,732,470.59

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2008

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2009	\$60,000.00	\$198,834.21	\$258,834.21
2010	\$240,000.00	\$212,343.60	\$452,343.60
2011	\$255,000.00	\$201,302.63	\$456,302.63
2012	\$265,000.00	\$189,704.04	\$454,704.04
2013	\$285,000.00	\$177,436.29	\$462,436.29
2014	\$295,000.00	\$164,499.38	\$459,499.38
2015	\$305,000.00	\$151,116.38	\$456,116.38
2016	\$325,000.00	\$137,064.23	\$462,064.23
2017	\$335,000.00	\$122,342.93	\$457,342.93
2018	\$355,000.00	\$106,952.48	\$461,952.48
2019	\$180,000.00	\$95,019.30	\$275,019.30
2020	\$190,000.00	\$86,766.45	\$276,766.45
2021	\$195,000.00	\$78,179.03	\$273,179.03
2022	\$205,000.00	\$69,257.03	\$274,257.03
2023	\$215,000.00	\$59,888.93	\$274,888.93
2024	\$225,000.00	\$50,074.73	\$275,074.73
2025	\$235,000.00	\$39,814.43	\$274,814.43
2026	\$245,000.00	\$29,108.03	\$274,108.03
2027	\$260,000.00	\$17,877.00	\$277,877.00
2028	\$270,000.00	\$6,022.35	\$276,022.35
	\$4,940,000.00	\$2,193,603.45	\$7,133,603.45

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2010	\$250,000.00	\$136,150.00	\$386,150.00
2011	\$260,000.00	\$125,055.00	\$385,055.00
2012	\$270,000.00	\$113,327.50	\$383,327.50
2013	\$285,000.00	\$100,907.50	\$385,907.50
2014	\$300,000.00	\$87,745.00	\$387,745.00
2015	\$315,000.00	\$73,750.00	\$388,750.00
2016	\$330,000.00	\$58,750.00	\$388,750.00
2017	\$345,000.00	\$42,887.50	\$387,887.50
2018	\$360,000.00	\$26,320.00	\$386,320.00
2019	\$380,000.00	\$8,930.00	\$388,930.00
	\$3,095,000.00	\$773,822.50	\$3,868,822.50

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2011-A

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2011		\$118,152.31	\$118,152.31
2012	\$65,000.00	\$286,991.25	\$351,991.25
2013	\$65,000.00	\$285,935.00	\$350,935.00
2014	\$70,000.00	\$284,410.00	\$354,410.00
2015	\$70,000.00	\$282,397.50	\$352,397.50
2016	\$75,000.00	\$279,610.00	\$354,610.00
2017	\$75,000.00	\$276,310.00	\$351,310.00
2018	\$80,000.00	\$272,900.00	\$352,900.00
2019	\$85,000.00	\$268,951.25	\$353,951.25
2020	\$90,000.00	\$264,445.00	\$354,445.00
2021	\$95,000.00	\$259,681.25	\$354,681.25
2022	\$100,000.00	\$254,235.00	\$354,235.00
2023	\$105,000.00	\$248,085.00	\$353,085.00
2024	\$110,000.00	\$241,635.00	\$351,635.00
2025	\$120,000.00	\$234,735.00	\$354,735.00
2026	\$125,000.00	\$227,385.00	\$352,385.00
2027	\$135,000.00	\$219,180.00	\$354,180.00
2028	\$140,000.00	\$210,105.00	\$350,105.00
2029	\$150,000.00	\$200,535.00	\$350,535.00
2030	\$160,000.00	\$190,305.00	\$350,305.00
2031	\$175,000.00	\$179,250.00	\$354,250.00
2032	\$185,000.00	\$167,231.25	\$352,231.25
2033	\$200,000.00	\$154,237.50	\$354,237.50
2034	\$215,000.00	\$140,231.25	\$355,231.25
2035	\$225,000.00	\$125,381.25	\$350,381.25
2036	\$245,000.00	\$109,518.75	\$354,518.75
2037	\$260,000.00	\$92,475.00	\$352,475.00
2038	\$280,000.00	\$74,250.00	\$354,250.00
2039	\$300,000.00	\$54,675.00	\$354,675.00
2040	\$320,000.00	\$33,750.00	\$353,750.00
2041	\$340,000.00	\$11,475.00	\$351,475.00
	\$4,660,000.00	\$6,048,458.56	\$10,708,458.56

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2011-B

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2011		\$28,865.14	\$28,865.14
2012	\$30,000.00	\$69,912.50	\$99,912.50
2013	\$30,000.00	\$69,312.50	\$99,312.50
2014	\$30,000.00	\$68,712.50	\$98,712.50
2015	\$30,000.00	\$67,962.50	\$97,962.50
2016	\$30,000.00	\$67,062.50	\$97,062.50
2017	\$30,000.00	\$66,162.50	\$96,162.50
2018	\$30,000.00	\$65,187.50	\$95,187.50
2019	\$35,000.00	\$64,050.00	\$99,050.00
2020	\$35,000.00	\$62,825.00	\$97,825.00
2021	\$35,000.00	\$61,600.00	\$96,600.00
2022	\$40,000.00	\$60,087.50	\$100,087.50
2023	\$40,000.00	\$58,287.50	\$98,287.50
2024	\$40,000.00	\$56,487.50	\$96,487.50
2025	\$45,000.00	\$54,575.00	\$99,575.00
2026	\$45,000.00	\$52,550.00	\$97,550.00
2027	\$45,000.00	\$50,412.50	\$95,412.50
2028	\$50,000.00	\$48,037.50	\$98,037.50
2029	\$50,000.00	\$45,537.50	\$95,537.50
2030	\$55,000.00	\$42,912.50	\$97,912.50
2031	\$55,000.00	\$40,162.50	\$95,162.50
2032	\$60,000.00	\$37,287.50	\$97,287.50
2033	\$65,000.00	\$34,162.50	\$99,162.50
2034	\$65,000.00	\$30,912.50	\$95,912.50
2035	\$70,000.00	\$27,537.50	\$97,537.50
2036	\$75,000.00	\$23,912.50	\$98,912.50
2037	\$80,000.00	\$19,987.50	\$99,987.50
2038	\$80,000.00	\$15,887.50	\$95,887.50
2039	\$85,000.00	\$11,659.38	\$96,659.38
2040	\$90,000.00	\$7,175.01	\$97,175.01
2041	\$95,000.00	\$2,434.38	\$97,434.38
	\$1,545,000.00	\$1,411,658.91	\$2,956,658.91

INTEREST & SINKING No. 2



**INTEREST AND SINKING FUND No. 2
ESTIMATED CASH POSITION**

Cash in Bank April 30, 2012	\$ 183,002
Estimated Revenues FY 2012	\$ 106,200
Revenues Collected thru April 30, 2012	\$ 67,056
Anticipated Revenue to Sept. 30, 2012	\$ 39,144
Sub-Total	\$ 222,146
Estimated Expenditures FY 2012	\$ 111,200
Y-T-D April 30, 2012	\$ 106,334
Sub-Total	\$ 4,867
Estimated Beginning Cash FY 2013	\$ 217,279
Proposed Revenues FY 2013	\$ 107,075
Sub-Total	\$ 324,354
Proposed Expenditures FY 2013	\$ 107,075
Estimated Cash in Bank Sept. 30 2013	\$ 217,279

**I AND S #2
DEBT SCHEDULE PROJECTION
2002 TO 2013**

		01-02	02-03	03-04	04-05	05-06	06-07	07-08
Water & Sewer Revenue Refunding	1970	36,608	35,498	34,388	38,194	36,916	35,639	
Water & Sewer Revenue	1973	85,925	83,875	81,825	79,775	77,725	75,675	122,600
		122,533	119,373	116,213	117,969	114,641	111,314	122,600
		08-09	09-10	10-11	11-12	12-13		
Water & Sewer Revenue	1973	118,500	114,400	110,300	106,200	102,075		
		118,500	114,400	110,300	106,200	102,075		

INTEREST AND SINKING FUND No. 2

	SERIES	DUE	PRINCIPAL	INTEREST		TOTAL
WaterWorks & Sewer System	1973	1/10	100,000	2,075	102,075	
Revenue Bonds		7/10				102,075
PAYING AGENT FEES						5,000
	TOTAL		100,000	2,075	102,075	107,075

Ordinance
 Adopted September 22, 1970

City of Terrell
 Waterworks and Sewer System
 Revenue Refunding Bonds
 Series 1970

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
1971	\$ 10,000.00	\$ 26,772.50	\$36,772.50
1972	\$ 10,000.00	\$ 26,402.50	\$36,402.50
1973	\$ 10,000.00	\$ 26,032.50	\$36,032.50
1974	\$ 10,000.00	\$ 25,662.50	\$35,662.50
1975	\$ 10,000.00	\$ 25,292.50	\$35,292.50
1976	\$ 10,000.00	\$ 24,922.50	\$34,922.50
1977	\$ 10,000.00	\$ 24,552.50	\$34,552.50
1978	\$ 10,000.00	\$ 24,182.50	\$34,182.50
1979	\$ 15,000.00	\$ 23,720.00	\$38,720.00
1980	\$ 15,000.00	\$ 23,165.00	\$38,165.00
1981	\$ 15,000.00	\$ 22,610.00	\$37,610.00
1982	\$ 15,000.00	\$ 22,055.00	\$37,055.00
1983	\$ 15,000.00	\$ 21,500.00	\$36,500.00
1984	\$ 15,000.00	\$ 20,945.00	\$35,945.00
1985	\$ 15,000.00	\$ 20,390.00	\$35,390.00
1986	\$ 15,000.00	\$ 19,835.00	\$34,835.00
1987	\$ 15,000.00	\$ 19,280.00	\$34,280.00
1988	\$ 20,000.00	\$ 19,632.50	\$39,632.50
1989	\$ 20,000.00	\$ 17,892.50	\$37,892.50
1990	\$ 20,000.00	\$ 17,152.50	\$37,152.50
1991	\$ 20,000.00	\$ 16,412.50	\$36,412.50
1992	\$ 20,000.00	\$ 15,672.50	\$35,672.50
1993	\$ 20,000.00	\$ 14,932.50	\$34,932.50
1994	\$ 20,000.00	\$ 14,192.50	\$34,192.50
1995	\$ 25,000.00	\$ 13,360.00	\$38,360.00
1996	\$ 25,000.00	\$ 12,435.00	\$37,435.00
1997	\$ 25,000.00	\$ 11,510.00	\$36,510.00
1998	\$ 25,000.00	\$ 10,585.00	\$35,585.00
1999	\$ 25,000.00	\$ 9,660.00	\$34,660.00
2000	\$ 25,000.00	\$ 8,735.00	\$33,735.00
2001	\$ 30,000.00	\$ 7,717.50	\$37,717.50
2002	\$ 30,000.00	\$ 6,607.50	\$36,607.50
2003	\$ 30,000.00	\$ 5,497.50	\$35,497.50
2004	\$ 30,000.00	\$ 4,387.50	\$34,387.50
2005	\$ 35,000.00	\$ 3,193.75	\$38,193.75
2006	\$ 35,000.00	\$ 1,916.25	\$36,916.25
2007	\$ 35,000.00	\$ 638.75	\$35,638.75
	\$ 730,000.00	\$ 609,451.25	\$1,339,451.25

CHART OF ACCOUNTS



**City of Terrell
Chart of Accounts**

<u>PERSONNEL</u>		
Dept	Code	Description
xx	4101	Supervision – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4102	Clerical – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4103	Labor - Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4104	Temporary - Salaries and wages paid to part-time, seasonal, hourly personnel. These employees are non-benefited employees
xx	4105	Overtime - Overtime wages paid in accordance with federal wage and hour laws
xx	4106	Standby-pay - Wages paid to employees who are assigned to "standby" to answer public service calls
xx	4107	Professional - Salaries and wages paid to employees who are on the payroll under contract status
<u>PERSONNEL SERVICES</u>		
xx	4110	Social Security - City's portion of mandatory contribution into the federal social security system
xx	4111	TMRS - City's participation in retirement program, for Council approved, full-time employees
xx	4112	Workmen's Comp - City's cost for providing workmen's compensation insurance for employees
xx	4113	Unemployment Benefits - self explanatory
xx	4114	Group Health & Dental Insurance - City's participation in group hospitalization and dental insurance plan
xx	4116	ICMA Deferred Compensation Plan - International City Manager's Association deferred compensation plan
<u>SUPPLIES</u>		
Dept	Code	Description
xx	4201	Office Supplies - Supplies necessary for general office use, cleaning supplies – soaps, wax, mops, brooms, paper towels, light bulbs, etc., operational supplies – supplies pertaining to organizational mission that are expended upon use, forms & supplies/computer – continuous forms, ribbons, inks, disks, small programs and printer supplies used in the operation of computers

**City of Terrell
Chart of Accounts**

SUPPLIES (continued)		
Dept	Code	Description
xx	4204	Printing – Commercial printing of forms and receipts and other matter for commercial use
xx	4206	Minor Tools & Apparatus – Pliers, wrenches, drill bits, picks, shovels, hand cuffs, small water hoses, axes, and small power tools that do not qualify for capitalization, etc.
xx	4207	K-9 Supplies
xx	4209	Safety Supplies – Supplies that are deposited in the first aid kits in the various departmental locations
xx	4211	Food and/or Concession Supplies – Food purchased for in-house use (i.e. prisoners, council) and items that are for sale in concession facilities
xx	4212	Election supplies – Supplies that are for the use in city officer/city related elections
xx	4213	Ammunition – Ammunition for firearms to be used by the police department
xx	4214	Postage – The purchase of postage for the mailing of all city correspondence
xx	4220	Uniform Rental & Laundry – The cost of uniform rental and laundry for employees and facilities respectively
xx	4221	Uniform Purchase – The purchase of uniforms
xx	4222	Clothing Allowance – Police criminal investigations unit
xx	4223	Protective Clothing – Foul weather gear, clothing required for working near hazardous materials
xx	4227	Computer Applications – CD Rom materials (Library use only)
xx	4228	Audio Visual Materials – Supplies used in the operation of audio and visual equipment
xx	4229	Books & Periodicals – Self Explanatory
xx	4230	Fuel for Equipment – Self Explanatory
xx	4234	Miscellaneous Auto Parts – The purchase of auto parts for inventory purposes

**City of Terrell
Chart of Accounts**

Supplies (continued)		
Dept.	Code	Description
xx	4240	Chemicals - The purchase of chemicals other than those chemicals that are identified specifically
xx	4241	Copper Sulfate – Self explanatory
xx	4242	Chlorine – Self explanatory
xx	4244	Polymer – Self explanatory
xx	4245	Soda Ash - Self explanatory
xx	4246	Lime – Self explanatory
xx	4247	Ammonia –Self explanatory
xx	4248	Caustic Soda - Self explanatory
xx	4249	Chemicals & Related Supplies Lab - The purchase of chemicals and supplies specifically for laboratory purposes
xx	4250	Sulfur Dioxide - Self explanatory
xx	4260	Concrete - Self explanatory
xx	4261	Concrete Culverts - Self explanatory
xx	4269	Other Concrete Products - Self explanatory
xx	4270	Rock - Self explanatory
xx	4271	Asphalt -Self explanatory
xx	4272	Dirt - Self explanatory
xx	4273	Sand - Self explanatory
xx	4280	Street Signs - Self explanatory
xx	4290	Other Supplies - Supplies that cannot be classified in other categories – oil, lubricants & antifreeze, tires & tubes, batteries, miscellaneous heavy equipment parts (purchase of heavy equipment parts for inventory), miscellaneous small equipment parts(purchase of small equipment parts for inventory), miscellaneous shop supplies
xx	4291	League Softball - All expenses related to league softball
xx	4292	Terrell Tennis Association – Supplies
MAINTENANCE		
xx	4301	Office Equipment – Maintenance agreements and other costs related to maintenance of office equipment, typewriters, calculators, etc., and furniture and fixtures (costs to maintain office furniture and fixtures). This does not include computer equipment
xx	4303	Instruments & Apparatus – Cost to maintain instruments and apparatus

**City of Terrell
Chart of Accounts**

<u>MAINTENANCE</u>		
(continued)		
Dept.	Code	Description
xx	4304	Automated Equipment Maintenance - Cost associated with the maintenance of computers, networks, printers, and associated office automation equipment.
xx	4305	Outside Furniture & Fixtures – Cost to maintain outside furniture and fixtures (includes lighting fixtures)
xx	4315	Dam & Pump Station - Cost to maintain the water supply's dams and pump station
xx	4316	Elevated Towers - Cost to maintain the elevated water towers
xx	4317	Treatment Plant - Cost to maintain the waste reproduction and wastewater treatment plants
xx	4319	Ground Water Storage Tanks - Cost to maintain the ground water storage tanks
xx	4320	Buildings - Maintenance and repair of buildings and structures. (does not include park buildings and structures)
xx	4321	Athletic Field Maintenance - Cost of maintenance to football, soccer, and baseball fields (does not include landscape service, hydromulch or sprinkler systems)
xx	4322	Swimming Pool Maintenance – Self Explanatory
xx	4323	Park Structure Maintenance - Maintenance and repair of buildings and structures in parks
xx	4339	Street Lights – Cost to maintain the city-owned street lamps (i.e. downtown nostalgia lighting)
xx	4340	Street Maintenance – Surface repairs, patch and resurfacing, etc.
xx	4341	Storm Sewer and Utility Maintenance - Self explanatory
xx	4342	Sidewalk Maintenance - Cost associated with maintenance of all city-maintained sidewalks
xx	4344	Transmission Maintenance (Water & Sewer Lines) – Common to all
xx	4350	Vehicle Maintenance - Service fees, supplies and parts for the operation of motor vehicles under the control of the central service garage
xx	4351	Heavy Equipment Maintenance - Service fees, supplies and parts for the operation of heavy equipment under the control of the central service garage

**City of Terrell
Chart of Accounts**

<u>MAINTENANCE (continued)</u>		
Dept	Code	Description
xx	4352	Small Equipment Maintenance – Service fees, supplies and parts for the operation of small equipment under the control of the central service garage
xx	4353	Vehicle Maintenance (Outside) – Service fees, supplies and parts for the operation of motor vehicles not under the control of the central service garage
xx	4390	Other Maintenance – Service fees, supplies and parts necessary for the repair of equipment, water pumps, mixers, clarifiers, etc.
xx	4391	Tennis Court Maintenance – Service fees, supplies and parts necessary for the operation of equipment and maintenance of tennis courts
xx	4392	Ground/ROW Maintenance – Cost to maintain those grounds and city maintained right-of-ways that are not identified under landscape
<u>CONTRACTUAL SERVICES</u>		
Dept	Code	Description
xx	4401	Audit Services – Cost for services provided for financial audit service
xx	4402	Membership & Dues – Cost for memberships in professional organizations and subscriptions to professional publications
xx	4403	Advertising – Cost for promoting the City and for publication of legal advertising, notices
xx	4404	Consultant Fees & Services – For professional consultants
xx	4405	Planning Fees & Services – Self explanatory
xx	4406	Automated Services – Charges for contract automated information retrieval services
xx	4407	Recording – Charges for researching property information and filing and recording of liens
xx	4408	Interest – MasterCard
xx	4409	Ad Valorem Tax – Cost for ad valorem taxes not exempted by state law
xx	4411	Communications – Contract cost related to telephone, mobile telephones, internal communications systems (PBX Stations, etc.) portable radios, mobile radios, and base stations
xx	4412	Auto Allowance – Reimbursement for personal vehicle usage for approved, permanent full time positions

CONTRACTURAL SERVICES (continued)		
Dept	Code	Description
xx	4414	Equipment Rental Other – Self explanatory
xx	4415	Insurance – Premium Payments – Cost of insurance coverage for liability/vehicles/equipment; all coverage excluding the employees health/life/dental/disability
xx	4416	Debt Service – Payments of debts incurred by City
xx	4417	Land Lease Payments – The payment for leases on land that are incurred by the City
xx	4418	Travel & Education – All costs associated with attending outside functions, which include the instruction of techniques and methods in specific areas of city operation intended to immediately increase skill and knowledge of employee performance of job. Includes professional meetings, seminars, and conferences where the primary goal is to share general information and to provide travel, tuition and registration fees, lodging, and meals
xx	4419	Training & Publication – Books, publications, films, testing supplies, and other expendable items used for in-service training
xx	4420	Commercial Lab Analysis – Outside lab analysis for water & wastewater
xx	4422	Other Services – Cost for miscellaneous services to the City, not defined in special services, and does not include professional services; film processing
xx	4423	Jail Laundry Service – Cost incurred for laundry service for city jail
xx	4424	Special Services – Professional services
xx	4425	Police Auxiliary – Cost associated with the police auxiliary program
xx	4427	Retired Volunteer Firemen – Costs associated with the retired volunteer firemen benefits
xx	4428	Seized Funds Expenditure – Self explanatory
xx	4430	Utility Services – services for water and special drinking water, natural & propane gas service, light & power service
xx	4434	Light & Power Service Tawakoni Pump Station – Costs associated with the power service for the Tawakoni Pump Station
xx	4440	Contract Labor – Services for personnel and equipment to perform a specific job
xx	4450	Equipment Rental – (reserved) Fees for vehicle rental from central garage
xx	4451	Vehicle Repair Services – Contractual repair of fleet vehicles includes any parts provided by the vendor to make the repair

CONTRACTUAL SERVICES (continued)

Dept.	Code	Description
xx	4452	Equipment Repair Services – Contractual repair to heavy equipment (graders, tractors, etc.) and machinery (jet machines, street sweeper, etc.) includes any parts provided by the vendor to make the repair
xx	4460	Physicals & Medical Expenses – Cost for physical examinations and other medical expenses
xx	4461	Employee Assistance Program – Cost for professional program to assist city employees seeking help in different areas; assist management in people oriented programs
xx	4462	Drug Testing – Cost associated for drug testing programs and actual testing
xx	4464	C & CI – Police Department use only
xx	4466	Sludge Management – Cost associated with the removal of sludge materials from the wastewater treatment plant.
xx	4470	Landscape Services – Service required for maintenance of grounds (sprinkler service, plants and shrubs, etc)
xx	4480	Structure Demolition and Clean Up – Cost associated with the demolition and clean-up for properties, includes those properties not owned by city
xx	4490	Other Services Not Listed - emergency repair services, contractual repair to small equipment (lawn care, power equipment, etc. – includes any parts provided by the vendor to make the repair), landscape services (required for maintenance of grounds – sprinkler service, plants and shrubs, etc.)
xx	4491	Teen Court Services – Costs associated with providing teen court program
xx	4492	Contract Refuse Collection – Cost for contract for refuse collection
xx	4493	Refuse Container Service – Cost of services for delivery and pickup of refuse containers (i.e. City Convenience Station)
xx	4494	Annual Spring Cleanup Services – Cost for services provided for city wide cleanup event
xx	4495	Summer Recreation Program – contract recreation service
xx	4496	Turn Around Terrell – Cost for goods and services provided for drug free Terrell program
xx	4497	Sabine River Authority – Contract with the Sabine River Authority for providing water from Lake Tawakoni

CAPITAL OUTLAY

Dept	Code	Description
xx	4500-4550	Accounting codes will be assigned by the Finance Department