



City of Terrell, Texas



growth

Annual Budget

2008/2009



TABLE OF CONTENTS





**CITY OF TERRELL
FISCAL YEAR
2008 - 2009
ANNUAL BUDGET**

TABLE OF CONTENTS

<u>TITLE</u>	<u>PAGE</u>
BUDGET MESSAGE	i-iv.
ORDINANCE NO. 2380	1-3
ORDINANCE NO. 2383	4-5
ORGANIZATIONAL CHART	6
PERSONNEL	7-8
CONSOLIDATED SUMMARY OF PROJECTIONS	9
DEFINITIONS	10-12
TAX RATE	13
ASSESSED VALUATION HISTORY	14-15
GENERAL FUND	
Revenue Summary.....	16-18
Revenue.....	19-22
Expenditure Summary.....	23-29
Legislative Department.....	30-32
Administration Department.....	33-34
Animal Control.....	35-36
Information Technology.....	37-38
Legal Department.....	39-40
Municipal Building Maintenance.....	41-42
Municipal Court.....	43-44
Municipal Development.....	45-47
Engineering Department.....	48-49
Street Department.....	50-52
Special Projects.....	53-54
Sanitation Department.....	55-56

TABLE OF CONTENTS

Parks Department.....	57-59
Swimming Pool.....	60-61
Street Lighting.....	62-63
Police Department	64-68
Fire Department.....	69-71
Library.....	72-76
Section 8 Housing.....	77-78
Landfill.....	79-80
Human Resources.....	81-83
Retail Recruitment.....	84-85
Debt Service.....	86
UTILITY FUND	
Revenue Summary.....	87-89
Revenues.....	90-91
Expenditure Summary.....	92-98
Water Production Department.....	99-101
Water Distribution Department.....	102-104
Water Pollution Control.....	105-107
Wastewater Collection.....	108-110
Utility Department.....	111-113
Debt Service.....	114
EQUIPMENT REPLACEMENT FUND	
Revenues.....	115-116
Expenditures.....	117-120
AIRPORT FUND	
Revenues.....	121-122
Expenditures.....	123
TOURISM FUND	
Revenues.....	124-125
CAPITAL IMPROVEMENT FUND	
Revenues and Expenditures.....	126-127
UTILITY CAPITAL RESERVE FUND	
Revenues and Expenditures.....	128-129
IMPACT FEES FUND	
Revenues and Expenditures.....	130-131
<u>TITLE</u>	<u>PAGE</u>
DEBT SERVICE REQUIREMENTS	
Interest & Sinking Fund No. 1.....	132-142
Interest & Sinking Fund No. 2.....	143-145
CHART OF ACCOUNTS.....	146-152

BUDGET MESSAGE





CITY OF TERRELL

September 25, 2008

The Honorable Mayor & City Council Members
City of Terrell
Terrell, Texas

Dear Mayor and Members of the City Council:

As required by Article V, Section 5.02 of the Terrell City Charter and the statutes of the State of Texas, the annual budget for fiscal year 2008-2009 is presented for consideration and adoption. We are pleased to present to you a balanced budget for Fiscal Year 2008-2009.

Hal Richards
Mayor

The City continues to be financially stable and able to meet all current fiscal obligations. Given a short term decline in revenues growth, improvements in services provided to the community are aimed at efficiencies and effectiveness rather than growth of services. We are committed to maintaining existing service levels with the existing resources. Our reserve balances are the minimum necessary to operate the city's financial and cash flow systems with limited flexibility for unanticipated costs.

Jack Jones
Mayor Pro tem

Don Thurman
Deputy Mayor
Pro tem

The local economy is under tight budget pressure from the financial and real estate sectors and the increasing cost for energy. Tighter credit and excess housing inventories have negatively impacted the real estate market. Consequently, higher costs for goods and services have reduced the amount of funds available for the City's budget, while maintaining the same tax rate since 2000.

Tommy Spencer
Council Member

Ricky Jordan
Council Member

Slow growth and higher labor costs challenge staff to look for ways to generate new revenues and to reduce the cost of providing existing services. Each department has analyzed the services provided and has, where possible, made cost reductions.

Torry L. Edwards
City Manager

Implementation of innovations in the way business is done continues with internet site enhancements that streamline the reporting, resolving and tracking of citizens concerns. City staff is actively seeking to attract new business and to retain and expand existing businesses to add to the local economic base. Importantly, the City will fully utilize the newly formed Tax Increment Financing Reinvestment Zone No. 1 to accelerate commercial and retail development which will generate new sources of value and enhance sales tax revenue in the future.

Mike Sims
Assistant City
Manager

P.O. BOX 310 • 201 E. Nash Street • Terrell, Texas 75160 • (972) 551-6600

The mission of the City Council of the City of Terrell, Texas, is to create pride by serving the community in a proactive manner and to enhance the quality of life through providing the highest level of services in the most efficient manner.

FY 2008-2009 Budget Message

The proposed budget has absorbed a 12% increase in health insurance cost that will be funded by the employer. This will not impact the employee contribution cost. There is a 5% competitive adjustment for all staff incorporated into the departmental budgets. A pay increase for police and fire was required by Statute and is budgeted. An additional 3% market adjustment has been added to the police and fire department to compete with area cities.

To further enhance professional development and training opportunities for employees, this budget proposal maintains the Travel and Education line items in the 2008-2009 budget. This effort will translate into greater customer service and effective service delivery to the citizens of Terrell.

This budget also includes the addition of three (3) sworn police officers: One (1) detective and two (2) new sworn officers to respond to a 34% growth rate in population from census data 2000-2006. The number of authorized sworn officers remained the same at thirty-six (36) without adding any new sworn officer positions within the last 20 years. Proactively, the budget also includes funding for a Public Safety Resource Study and a review of police policies and procedures.

Overall objectives of this budget are presented as follows:

- Maintain the Council's Clean City initiative.
- Provide a competitive compensation package for employees.
- Maintain the existing tax rate.
- Continued promotion of citizen participation in governance
- Maintain or improve basic service levels.
- Actively recruit retail and commercial development.

The budget supports the following goals:

- Enhanced customer service.
- Continued roadway, water, sewer and drainage improvements
- Cleanup and maintain "Entry" Right of Ways in the City. Improve the local image.
- Fire Hydrant Testing and Maintenance Program.
- Infrastructure Capital Projects
- Economic Development Commercial and Retail.

Implementation of the Terrell Citizens University 2008 Program was a success. The first class started with twenty-two (22) participants and graduated all twenty-two (22). This budget will continue to support Terrell Citizens University to promote a better understanding of local government to encourage positive participation in the process and to develop informed and professional volunteer leadership to this community.

FY 2008-2009 Budget Message

Property Taxes

The budget is based on an estimated tax roll of \$ 1,014,913,277 the assessed valuation is approximately \$58,384,404 greater than the property valuation for fiscal year 2007-2008. This represents 6.10% increase. The tax rate proposed is \$0.65 per one hundred dollar of value, which is the same rate as last budget year. The proposed breakdown of the tax rate is:

\$0.4784	General Fund Maintenance and Operation
<u>\$0.1785</u>	Debt Service, Interest and Sinking Fund
\$0.6500	as proposed for fiscal year 2008-2009

The average home value in 2007 was \$81,426 based on \$0.6500 per \$100 taxable value the amount of tax was \$529.27. The average home value in 2008 is \$83,396 based on \$0.6500 per \$100.00 taxable value the estimated tax is \$542.07. This results in an increase of \$12.80 per year increase on the average home.

General Fund

The 2008-2009 General Fund revenue projection is \$16,235,539. This is an anticipated increase in revenue of approximately \$770,165 over fiscal year 2007-2008. This budget includes increases for court fines. Revenue forecasts include projected growth in property taxes as well as a reduction in the various cash balances.

The 2008-2009 fiscal year budget includes funding for the Tax Increment Financing Reinvestment zone, growth study, Youth Advisory Council, grants for first time home buyers, Kaufman Area Rural Transit (KART), and the Manageable Lifestyles Center. Funding for park improvements in accordance with the Parks Master plan will continue.

Debt Service

The budget includes debt service funding to support a 4.9 million dollar Certificate of Obligation issuance to fund replacement of the Bachelor Creek Sanitary Sewer Interceptor. This budget will provide maintenance at the wastewater treatment plant to ensure the City meets state requirements and can continue to provide adequate treatment and service. The City Service Center, which will consolidate several departments under one roof, and will greatly enhance field crew efficiency and service delivery, will be completed. Parking at City Hall and downtown will be improved, and old City Hall will see improvements in the area of safety, maintenance, and accessibility.

Water and Sewer Fund

Utility fund revenues are projected to be \$9,166,151. This budget includes a (2%) Two percent rate increase to be implemented in the 2008–2009 fiscal year to provide sufficient funds to offset additional debt service requirements passed through to Terrell from the North Texas Municipal Water District. Funds set aside for on-going maintenance include heavy equipment rehabilitation and replacement at the wastewater treatment plant.

Equipment Replacement Fund

The Equipment Replacement Fund revenues are projected to be \$764,795 with the majority of its revenues in the form of user fees from the General Fund in the amount of \$599,610 and from the Utility Fund in the amount of \$112,585. There are no planned capital expenditures for this fund. The fund balance is reserved for unplanned cost or hikes in fuels and emergency equipment replacement.

FY 2008-2009 Budget Message

Airport Fund

Council approved Resolution No. 602 in April of 2008 to fund the design of auto parking, entrance road and building of a terminal at the airport. The total estimated cost is \$2,635,000. Under the terms of the resolution, the City will fund 50% of the project and the State of Texas, through the Texas Department of Transportation, will fund 50% of the project. The Terrell Economic Development Corporation has agreed to fund the City's portion of the project.

Conclusion

This budget was very difficult to balance and required a substantial detail review and analysis of projected budget expenditures, city process improvements and the evaluation of new revenue generation. I am proud of the team effort that went into producing this extremely lean budget. Without the sacrifice on the part of every department, this balanced budget would not have been possible to develop. Additionally, I want to take the time to commend the City Council for their direction, input and critical review efforts to prepare the program of work for Fiscal Year 2008-2009. This budget document serves as a fiscal guide for the 2008-2009 budget period.

Respectfully submitted,



Torry L. Edwards
City Manager

ORDINANCES



ORDINANCE NO. 2380

AN ORDINANCE OF THE CITY OF TERRELL, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as required by Article V. of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2008 and ending September 30, 2009; and

WHEREAS, the City Council has received the City Manager’s proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Terrell, Texas; and

WHEREAS, the City Council has conducted the necessary public hearings as required by law;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Terrell, Texas, is as follows:

	REVENUES	EXPENDITURES
General Fund	\$17,728,495	\$17,271,050
Utility Fund	\$11,333,571	\$ 8,874,760
Equipment Replacement Fund	\$ 1,518,023	\$ 883,814
Airport Fund	\$ 1,067,755	\$ 150,950
Tourism Fund	\$ 314,549	\$ 253,600
Capital Improvement Fund	\$ 670,955	\$ - 0
Utility Capital Reserve Fund	\$ 1,793,995	\$ 300,000
Impact Fees Fund	\$ 912,442	\$ 155,000
Interest & Sinking No. 1 Debt Service Fund	\$ 3,239,479	\$ 2,833,189
Interest & Sinking No. 2 Debt Service Fund	\$ 336,226	\$ 123,500

and provides a complete financial plan for the fiscal year beginning October 1, 2008 and ending September 30, 2009 as submitted to the City Council by the City Manager, attached hereto as Exhibit "A", and the same is hereby adopted and approved as the budget of the City of Terrell, Texas for the fiscal year beginning October 1, 2008 and ending September 30, 2009.

SECTION 2. That the sum of \$30,845,863 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2008 and ending September 30, 2009.

SECTION 3. That the expenditures during the fiscal year beginning October 1, 2008 and ending September 30, 2009 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Terrell, Texas.

SECTION 4. That all budget amendments and transfers of budgeted appropriations from one account to another account within any classification for the fiscal year 2007-2008 are hereby ratified and the budget Ordinance for fiscal year 2007-2008 heretofore enacted by the City Council be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 5. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

SECTION 6. That all provisions of the Ordinances of the City of Terrell, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed and all other provisions of the Ordinances of the City of Terrell, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 7. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 8. This Ordinance shall take effect from and after its passage as the law and charter in such cases provide.

PASSED AND APPROVED THIS THE 2ND DAY OF SEPTEMBER, 2008.

PASSED AND ADOPTED THIS THE 16TH DAY OF SEPTEMBER, 2008.



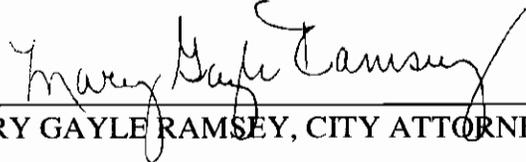
HAL RICHARDS, MAYOR

ATTEST:



JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORM:



MARY GAYLE RAMSEY, CITY ATTORNEY

ORDINANCE NO. 2383

AN ORDINANCE OF THE CITY OF TERRELL, TEXAS, FIXING THE TAX RATE OF ALL TAXABLE PROPERTY WITHIN THE CITY OF TERRELL, TEXAS, FOR THE YEAR 2008 AND LEVYING AND ORDERING COLLECTION FOR THE YEAR 2008 AND PROVIDING TO SECURE THE PAYMENT OF TAXES ASSESSED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

SECTION I.

That there be and is hereby levied and ordered collected on each One Hundred Dollar (\$100.00) valuation of all taxable property, both real and personal, and all property of every kind and description subject to taxation within the corporate limits of the City of Terrell, Texas, on January 1, 2008, the sum of \$0.65 based on 100% of the assessed valuation. Said rate of ad valorem tax is levied for the following purposes and the following amounts:

General Fund	\$0.4715
Interest/Sinking Fund	\$0.1785

SECTION II.

That all taxes collected by the city and districts for which it is collecting taxes, shall be payable on October 1, and if such taxes are not paid in full on or before January 31, of the succeeding year, the following penalties shall be payable: During the month of February, Six (6%) percent of amount of tax, plus 1% for each additional month delinquent, to a maximum of 12% beginning July 1. All delinquent taxes shall bear interest at the rate of one (1%) for each month or portion of month the tax remains delinquent.

SECTION III.

There is hereby on each and every item of taxable property a lien for the purpose of securing the certain payment of taxes assessed against said item of property, and said lien shall continue to exist against any item of property against which a tax is assessed hereunder until such tax, together with all interest, shall be paid.

SECTION IV.

That there be and there is hereby levied and ordered collected an annual occupation tax of fifty (50%) percent of the State occupation tax on each and every occupation subject to an occupation tax under the laws of the State of Texas.

SECTION V.

That this ordinance shall take effect and be in force from and after its passage and adoption.

PASSED AND APPROVED THIS THE 2ND DAY OF SEPTEMBER, 2008.

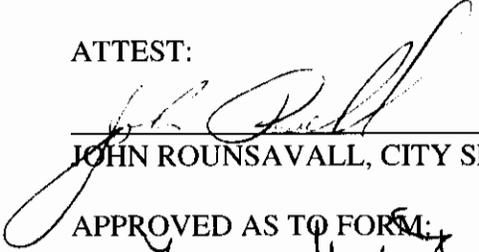
PASSED AND ADOPTED THIS THE 16TH DAY OF SEPTEMBER, 2008.

APPROVED:



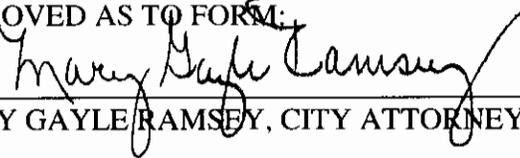
HAL RICHARDS, MAYOR

ATTEST:



JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORM:

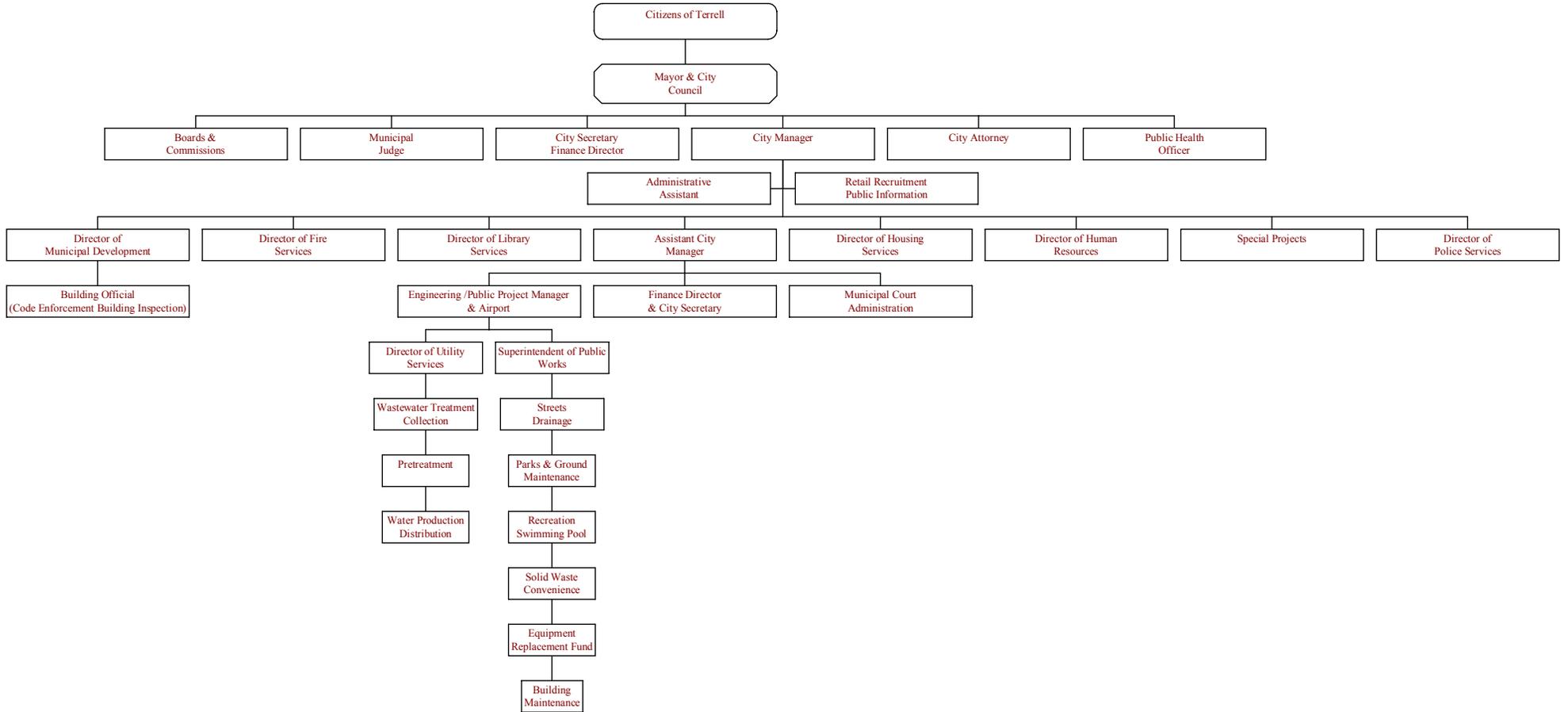


MARY GAYLE RAMSEY, CITY ATTORNEY

ORGANIZATIONAL CHART



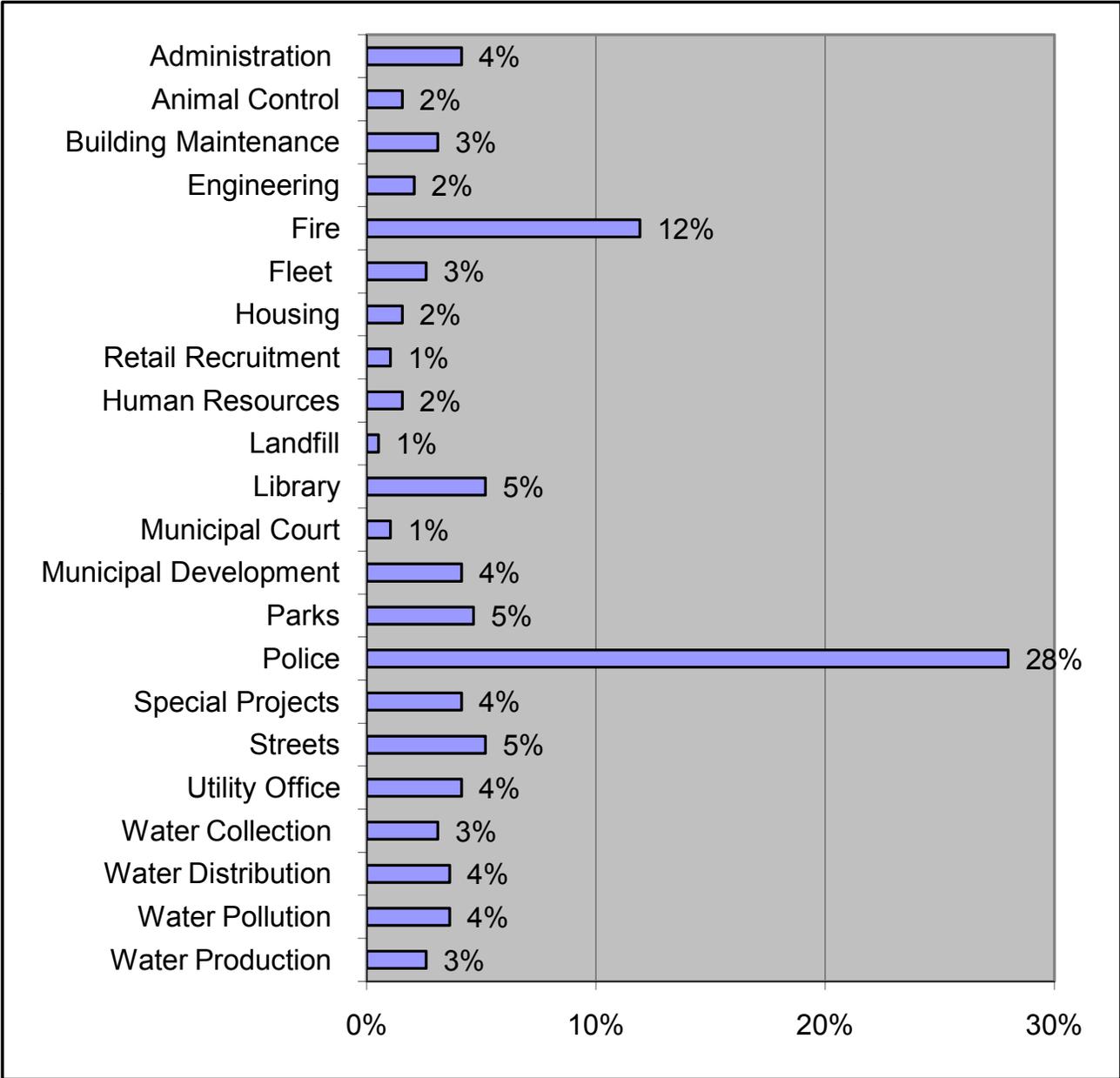
City of Terrell Organizational Chart



CITY OF TERRELL
PERSONNEL
2008 - 2009

Administrative		Street		Fire		Water Production	
City Manager	1.0	Superintendent	1.0	Fire Chief	1.0	Director	1.0
Assistant City Manager	1.0	Foreman	1.0	Fire Marshal	1.0	Chief Operator	1.0
Executive Secretary	1.0	Crew Leader	1.0	Lieutenant	3.0	Plant Operator	3.0
Administrative Clerk	1.0	Equipment Operator	3.0	Driver Engineer	6.0	Department Total	5.0
Retail Recruiter/PIO	1.0	Maintenance	3.0	Fire Fighter	12.0	Water Distribution	
VOE Student	1.0	Administrative Secretary	1.0	Department Total	23.0	Crew Leader	1.0
Intern	1.0	Department Total	10.0	Volunteer Firefighters	30.0	Equipment Operator	1.0
Part-Time	1.0					Maintenance	3.0
Department Total	8.0	Special Projects		Library		Administrative Clerk	1.0
		Foreman	1.0	Director	1.0	Department Total	6.0
Animal control		Crew Chief	1.0	Assistant Director	1.0		
Administrative Clerk	1.0	Equipment Operator	1.0	Youth Services Librarian	1.0	Water Pollution Control	
Animal Control Officer	2.0	Maintenance Worker	2.0	Internet/Reference Librarian	1.0	Chief Operator	1.0
Department Total	3.0	Temporary	3.0	Technician	3.0	Plant Operator	5.0
		Department Total	8.0	Part Time	3.0	Part-Time	1.0
Information / Technology				Department Total	10.0	Department Total	7.0
IT Specialist	1.0	Parks					
Department Total	1.0	Foreman	1.0	Housing (Section 8)		WasteWater Collection	
		Crew Leader	1.0	Director	1.0	Foreman	1.0
Municipal Building		Equipment Operator	2.0	Administrative Clerk	2.0	Crew Leader	1.0
Maintenance Person	2.0	Maintenance	2.0	Department Total	3.0	Equipment Operator	1.0
Urban League	4.0	Part Time	1.0			Maintenance	3.0
Department Total	6.0	VOE Student	2.0	Landfill		Department Total	6.0
		Department Total	9.0	Gate Keeper	1.0		
Municipal Court				Department Total	1.0	Utility	
Judge	0.5	Pool		Human Resources		Director	1.0
Court clerk	2.0	Manager	1.0	Director	1.0	Accounting Technician	1.0
Department Total	2.5	Assistant Manager	1.0	Administrative Clerk	2.0	Administrative Clerk	3.0
		Lifeguards	12.0	Department Total	3.0	Billing Clerk	1.0
Municipal Development		Maintenance	1.0			Administrative Secretary	1.0
Director	1.0			Retail Recruitment		Department Total	7.0
Building Inspector	2.0	Department Total	15.0	Recruiter	1.0		
Code Enforcement	3.0			Part Time	1.0	Equipment Replacement	
Administrative Clerk	2.0	Police			2.0	Foreman	1.0
Department Total	8.0	Chief of Police	1.0			Mechanic	2.0
		Assistant Chief of Police	0.0			Service Attendant	1.0
Engineering		Captain	3.0			Part-Time	1.0
City Engineer	1.0	Sergeant	5.0			Department Total	5.0
Technician	3.0	Corporal	5.0				
Department Total	4.0	Patrol Officer	24.0				
		Administrative Secretary	1.0				
		Community Service Officer	5.0				
		Dispatcher	10.0				
		Department Total	54.0				

CITY OF TERRELL
PERSONNEL
ANALYSIS

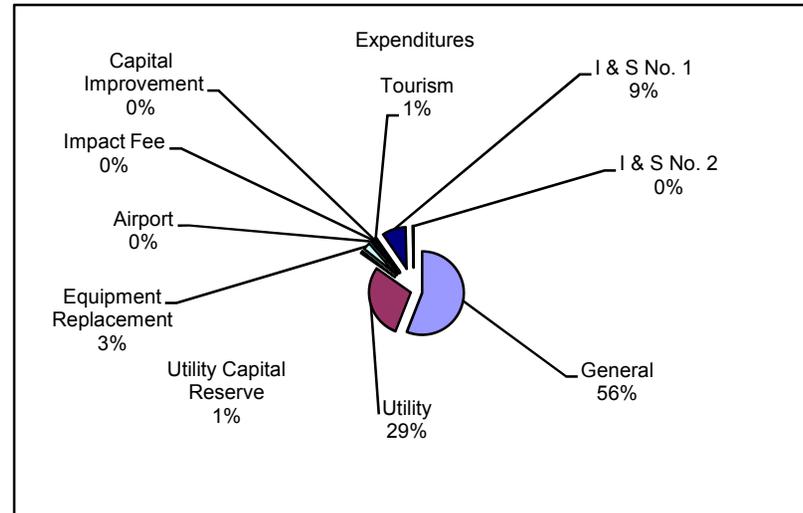
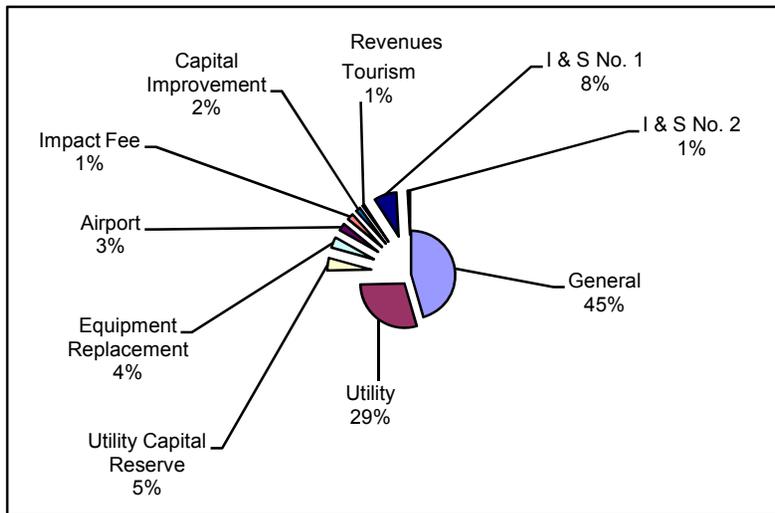


CONSOLIDATED SUMMARY OF PROJECTIONS



2008 - 2009
CONSOLIDATED BUDGET INFORMATION

	General Fund	Utility Fund	Utility Capital Reserve Fund	Equipment Replacement Fund	Airport Fund	Impact Fees Fund	Capital Improvement Fund	Tourism Fund	I & S No. 1 Debt Svc. Fund	I & S No. 2 Debt Svc. Fund
Beginning Fund Balance	1,488,588	2,108,709	1,076,995	743,228	677,455	778,442	656,955	93,399	504,290	212,726
Operating Revenues	16,239,907	9,224,862	717,000	774,795	390,300	134,000	14,000	221,150	2,735,189	123,500
Total Revenues	17,728,495	11,333,571	1,793,995	1,518,023	1,067,755	912,442	670,955	314,549	3,239,479	336,226
Operating Expenditures	17,271,050	8,874,760	300,000	883,814	150,950	155,000	0	253,600	2,833,189	123,500
Ending Fund Balance	457,445	2,458,811	1,493,995	634,209	916,805	757,442	670,955	60,949	406,290	212,726



Fund Definitions

General Fund is the chief operating fund of the city, accounts for all financial resources and expenditures that are not covered in one of the other funds.

Enterprise funds are used to account for a city's business activities that receive a major portion of their funding from user charges.

- (1) Utility Fund**
- (2) Airport Fund**

Special revenue funds are used to account for revenue that is earmarked by law or by city policy for specific purposes.

- (1) Tourism Fund**
- (2) Impact Fee Fund**

Capital projects funds account for all financial resources and expenditures for the acquisition or construction of major capital facilities.

- (1) Capital Improvement Fund**
- (2) Utility Capital Reserve Fund**

Debt service funds account for money set aside to pay the principal and interest on long-term debt.

- (1) Interest and Sinking Fund No. 1 Taxable Debt.**
- (2) Interest and Sinking Fund No. 2 Revenue Debt.**

Internal service funds are used to account for revenue and expenses for services rendered by one city department to another.

- (1) Equipment Replacement Funds**
- (2) Self Insurance Fund**

Revenue Definitions

Property Tax. All property tax revenues, including delinquent tax payments, penalties and interest.

Other Local Taxes. Revenue from mixed beverage tax receipts among others.

City Sales Tax. Receipts from the local sales and use tax were originally established at 1 percent. The City of Terrell elected to levy an additional amount to reduce property taxes and for economic development purposes.

Franchise Fees. Revenues from fees imposed on investor-owned electric or gas utilities, telecommunication, cable, taxicab companies, and other private corporations using the city's streets and other rights-of-way. These fees are in addition to and separate from the property taxes levied against such companies.

License and Permit. Revenue generated from building permits and animal licenses among others.

Fines and Fees. Funds received from payments of traffic fines and other fines for violations of city laws or ordinances.

Charges for Current Services Funds received Trash and Landfill services.

Use of Money. Income from interest paid on deposits of idle city funds.

Community Services. Receipts realized from rental of city-owned buildings, land or other city resources.

Refunds and Recoveries Funds recovered from insurance claims and settlements.

Other Revenue. Miscellaneous revenue Donations, State, federal and local grant funds.

Expenditure Definitions

Personnel & Personal Services. This includes the cost of salaries, wages and fringe benefits for city employees.

Supplies. This includes the cost of fuel, tires, and office supplies, small items of equipment, tools and clothing.

Maintenance this includes cost for on going maintenance and or repair and replacement of equipment.

Contractual Services. The cost of travel, office space rentals, purchased utilities, and professional services provided by attorneys, consulting engineers, architects, accountants, and other outside firms on a contractual basis.

Capital Outlays. Cost of major equipment, vehicles, and other items, which have a useful life of several years.

Debt Service. Payments of principal and interest on general obligation (tax) bonds, revenue bonds, certificates of obligation and other debts that may be incurred by the city.

TAX RATE

This budget will raise more total property taxes than last year's budget by \$379,499 or 6.10%, and of that amount \$84,962 is tax revenue to be raised from new property added to the tax roll this year.



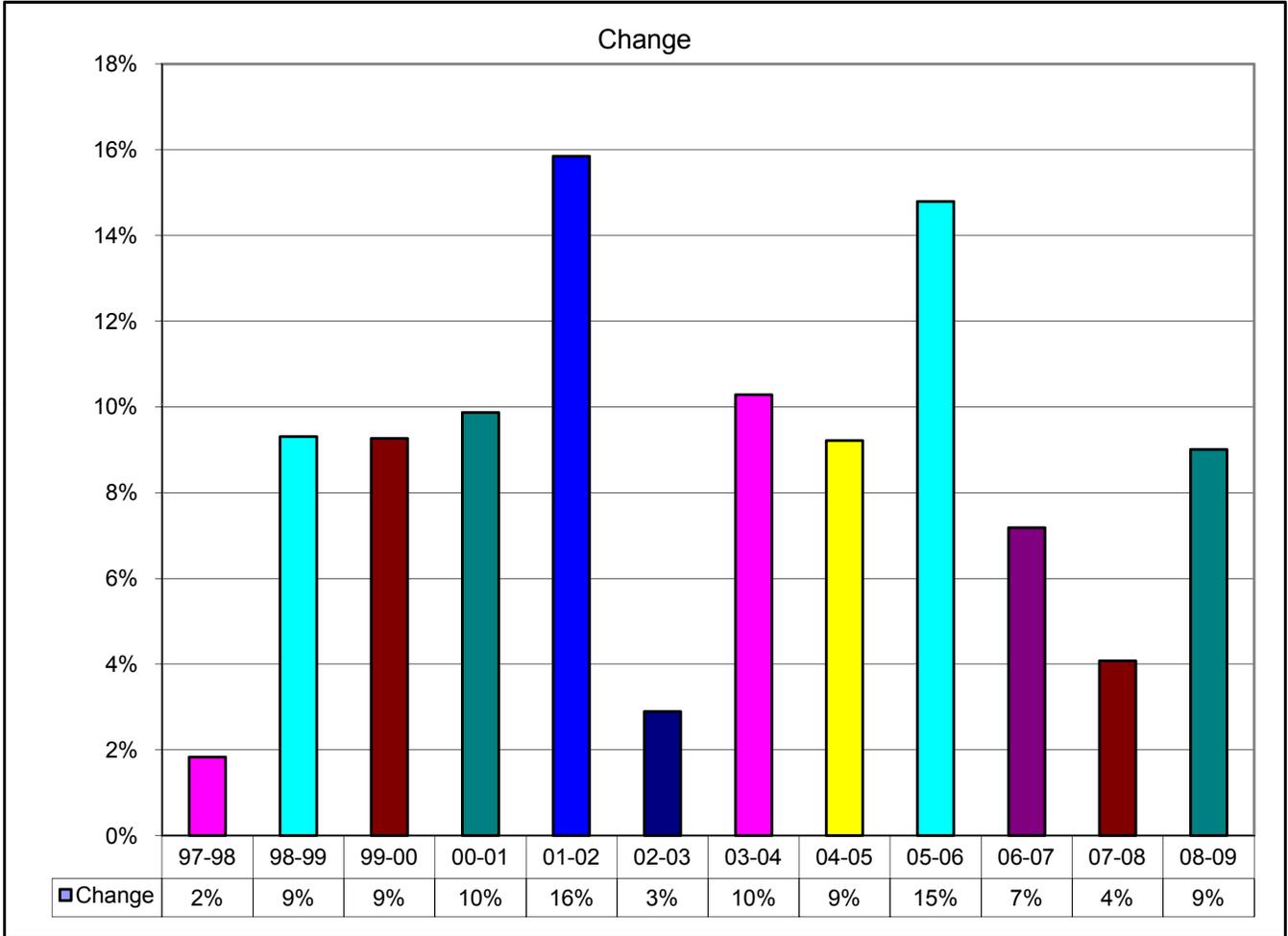
ESTIMATED TAX RATE INFORMATION
FOR
FISCAL YEAR 2008-2009

					2008-2009
TOTAL 2008 ESTIMATED TAXABLE VALUE					1,014,913,277
PROPOSED TAX RATE					0.65
TOTAL TAX REVENUES					6,596,936
<u>CURRENT TAXES</u>					
100 % COLLECTION					6,596,936
<u>TAX RATE PROOF</u>					
	M&O	73%		0.4715	4,784,859
	I&S	27%		0.1785	1,812,077
				0.6500	6,596,936

CITY OF TERRELL
 ASSESSED VALUATION TAX RATE
 HISTORY

YEAR	ASSESSED VALUATIONS	TAX RATE	TAXES ASSESSED
1993	342,034,057	0.685	2,342,933
1994	350,527,829	0.670	2,348,536
1995	374,000,000	0.670	2,505,800
1996	378,942,206	0.670	2,538,913
1997	385,904,556	0.670	2,585,561
1998	421,820,419	0.670	2,826,197
1999	460,894,975	0.670	3,087,996
2000	506,373,987	0.650	3,291,431
2001	586,621,575	0.650	3,813,040
2002	603,618,789	0.650	3,923,522
2003	665,698,525	0.650	4,327,040
2004	727,025,258	0.650	4,725,664
2005	834,587,541	0.650	5,424,819
2006	894,542,447	0.650	5,814,526
2007	931,051,598	0.650	6,051,835
2008 EST	1,014,913,277	0.650	6,596,936

PERCENT CHANGE IN PROPERTY VALUE



GENERAL FUND



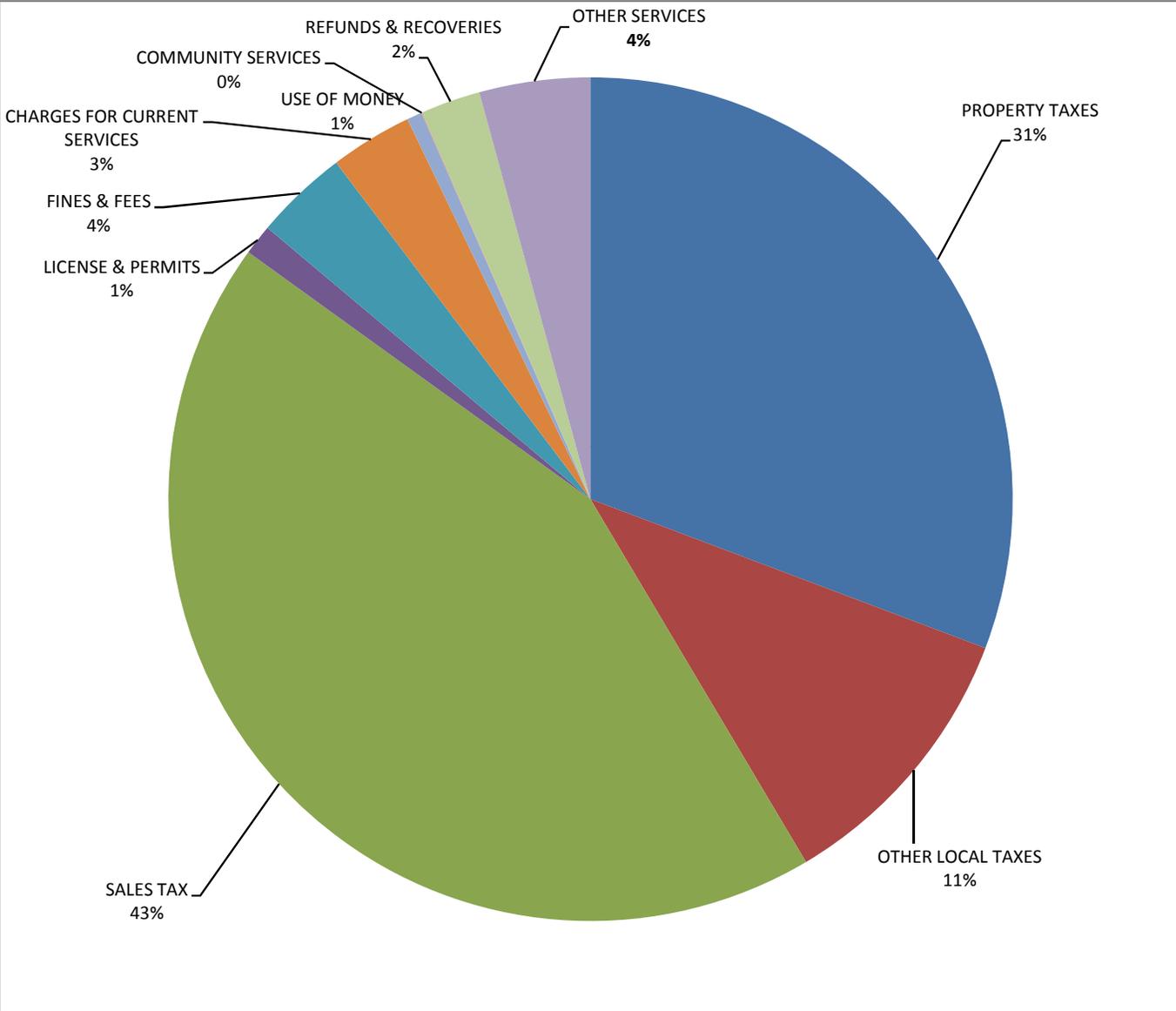
GENERAL FUND
ESTIMATED CASH POSITION
2008-2009

Cash in Bank May 31, 2008	\$ 3,211,979
Estimated Revenues FY 2008	\$ 15,606,270
Revenues Collected thru May 31, 2008	\$ 12,039,731
Anticipated Revenue to Sept. 30, 2008	\$ 3,566,539
Sub-Total	\$ 6,778,518
Estimated Expenditures FY 2008	\$ 15,964,274
Y-T-D May 31, 08	\$ 10,674,344
Sub-Total	\$ 5,289,930
Estimated Beginning Cash FY 2009	\$ 1,488,588
Estimated Revenues FY 2009	\$ 16,239,907
Sub-Total	\$ 17,728,495
Proposed Expenditures FY 2009	\$ 17,271,050
Estimated Cash in Bank Sept. 30 2009	\$ 457,445

GENERAL FUND
2008 - 2009
REVENUE SUMMARY

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
GENERAL PROPERTY TAXES	4,212,121	4,639,933	4,992,859
OTHER LOCAL TAXES	1,543,658	1,738,971	1,742,500
SALES TAX	6,976,567	7,061,600	7,062,000
LICENSE & PERMITS	139,224	124,010	188,200
FINES & FEES	405,199	546,425	582,340
CHARGES FOR CURRENT SERVICES	533,430	452,600	512,000
USE OF MONEY	132,106	93,000	93,000
COMMUNITY SERVICES	13,020	5,550	5,550
REFUNDS & RECOVERIES	186,014	160,770	371,000
OTHER SERVICES	386,253	783,412	690,458
TOTAL	14,527,591	15,606,270	16,239,907

GENERAL FUND REVENUE



GENERAL FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
Fund 010 GENERAL FUND			
GENERAL PROPERTY TAXES			
00-3101			
TAXES-CURRENT	3,977,298	4,451,501	4,784,859
00-3102			
TAXES-DELINQUENT	153,738	113,000	113,000
00-3103			
TAXES-PENALTY & INTEREST CURRENT	32,769	33,150	35,000
00-3104			
PENALTY & INTERST - DELINQUENT	48,316	42,282	60,000
SUB-TOTAL	4,212,121	4,639,933	4,992,859
OTHER LOCAL TAXES			
00-3201			
FRANCHISE- UTILITY 020904490	0	250,000	250,000
00-3202			
FRANCHISE-LONE STAR GAS	246,089	241,987	262,000
00-3203			
FRANCHISE-TELEPHONE	152,068	140,000	130,000
00-3204			
FRANCHISE-CABLE TV	53,029	37,400	40,000
00-3205			
FRANCHISE-TXU ELECTRIC	897,671	878,584	900,000
00-3208			
MIXED DRINKS	38,592	41,000	40,000
00-3213			
FRANCHISE-IESI	156,209	150,000	120,500
SUB-TOTAL	1,543,658	1,738,971	1,742,500
SALES TAX			
00-3207			
CITY SALES TAX	3,489,672	3,530,800	3,531,000
00-3211			
CITY SALES TAX / TAX REDUCTION	1,743,447	1,765,400	1,765,500
00-3250			
TAXES-SALES TAX ECONOMIC DEV	1,743,447	1,765,400	1,765,500
SUB-TOTAL	6,976,567	7,061,600	7,062,000
LICENSE & PERMITS			
00-3301			
PERMITS-ALCOHOLIC BEVERAGE	2,127	2,500	1,000
00-3302			
PERMITS-AMUSEMENT	1,490	5,000	2,500
00-3303			
PERMITS-BUILDING	55,735	43,600	70,000
00-3304			
PERMITS-ELECTRICAL	12,067	10,900	8,000
00-3305			
PERMITS-PEDDLERS	5,535	5,425	5,500
00-3306			
PERMITS-PLUMBING	9,936	7,670	6,000

GENERAL FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
00-3307			
PERMITS-DEMOLITION	1,650	1,550	1,500
00-3308			
PERMITS-CERTIFICATE OF OCCUPANCY	4,725	4,000	50,000
00-3309			
PERMITS-MECHANICAL	2,774	2,850	2,500
00-3310			
LICENSE-ELECTRICAL	67	0	0
00-3311			
REGISTRATION FEES	6,900	6,325	6,300
00-3312			
PERMITS-ALARM	6,865	4,200	4,200
00-3313			
LICENSE-RESTAURANT/FOOD	16,950	18,800	19,000
00-3317			
REGISTRATION-DOG	1,133	750	1,200
00-3318			
FEES-WRECKER	3,520	2,440	2,500
00-3319			
PERMITS-SIGN	7,750	8,000	8,000
SUB-TOTAL	139,224	124,010	188,200
FINES & FEES			
00-3402			
FINES-MUNICIPAL COURT	327,998	470,000	508,140
00-3403			
OTHER	52	250	250
00-3404			
FEES-OPEN RECORDS REQUEST	3,463	4,200	3,000
00-3405			
INSPECTION FEES AFTER HOURS	1,200	200	500
00-3411			
PAVILION RENTAL	3,300	3,000	2,500
00-3412			
VITAL STATISTICS	33,520	32,000	30,000
00-3413			
FEES-SWIMMING POOL GATE	26,900	30,000	30,000
00-3414			
FEES-SWIMMING POOL CONSESSION	240	500	500
00-3417			
FEES- MAPS & PUBLICATIONS	456	235	250
00-3418			
FEES- ZONING & PUBLICATIONS	4,589	4,500	4,000
00-3419			
FEES- COPIES	1,790	350	1,000
00-3420			
FEES- FINGERPRINTS	615	190	1,000
00-3421			
FEES- ANIMAL SHELTER	1,076	1,000	1,200
SUB-TOTAL	405,199	546,425	582,340

GENERAL FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
CHARGES FOR CURRENT SERVICES			
00-3506			
FEES- RESIDENTIAL REFUSE	523,326	440,000	500,000
00-3516			
FEES- LANDFILL SITE	10,104	12,600	12,000
SUB-TOTAL	533,430	452,600	512,000
USE OF MONEY			
00-3601			
INTEREST	132,106	93,000	93,000
SUB-TOTAL	132,106	93,000	93,000
COMMUNITY SERVICES			
00-3674			
LEASE-KAUFMAN COUNTY HEALTHCARE LLC	10,000	0	0
00-3675			
HOUSING OFFICE LEASE	0	2,550	2,550
00-3676			
LEASE - RENAISSANCE HOSPITAL	20	0	0
00-3683			
LEASE-YMCA	3,000	3,000	3,000
SUB-TOTAL	13,020	5,550	5,550
REFUNDS & RECOVERIES			
00-3701			
INSURANCE RECOVERIES	-2,367	18,000	18,000
00-3702			
LIBRARY	14,311	14,500	15,000
00-3703			
DEMOLITION	6,316	5,000	5,000
00-3704			
SETTLEMENT TXU ELECTRIC DELIVERY	64,426	35,770	36,000
00-3705			
MOWING	24,111	37,500	37,000
00-3706			
OTHER	79,149	50,000	70,000
00-3712			
SALE OF FIXED ASSETS	69	0	0
00-3713			
INFORMATION / TECH UTILITY FUND	0	0	75,000
00-3719			
CLOSE OUT DEVELOPMENT INCENTIVE	0	0	115,000
SUB-TOTAL	186,014	160,770	371,000
OTHER SERVICES			
00-3800			
LEASE-T MOBILE WATER TOWER	0	19,500	19,500
00-3801			
TERRELL POLICE DEPARTMENT	3,219	15,765	8,000
00-3802			
TERRELL ISD ELECTION CHARGES	1,924	0	5,000
00-3803			
KAUFMAN COUNTY/LIBRARY	67,500	50,000	67,500

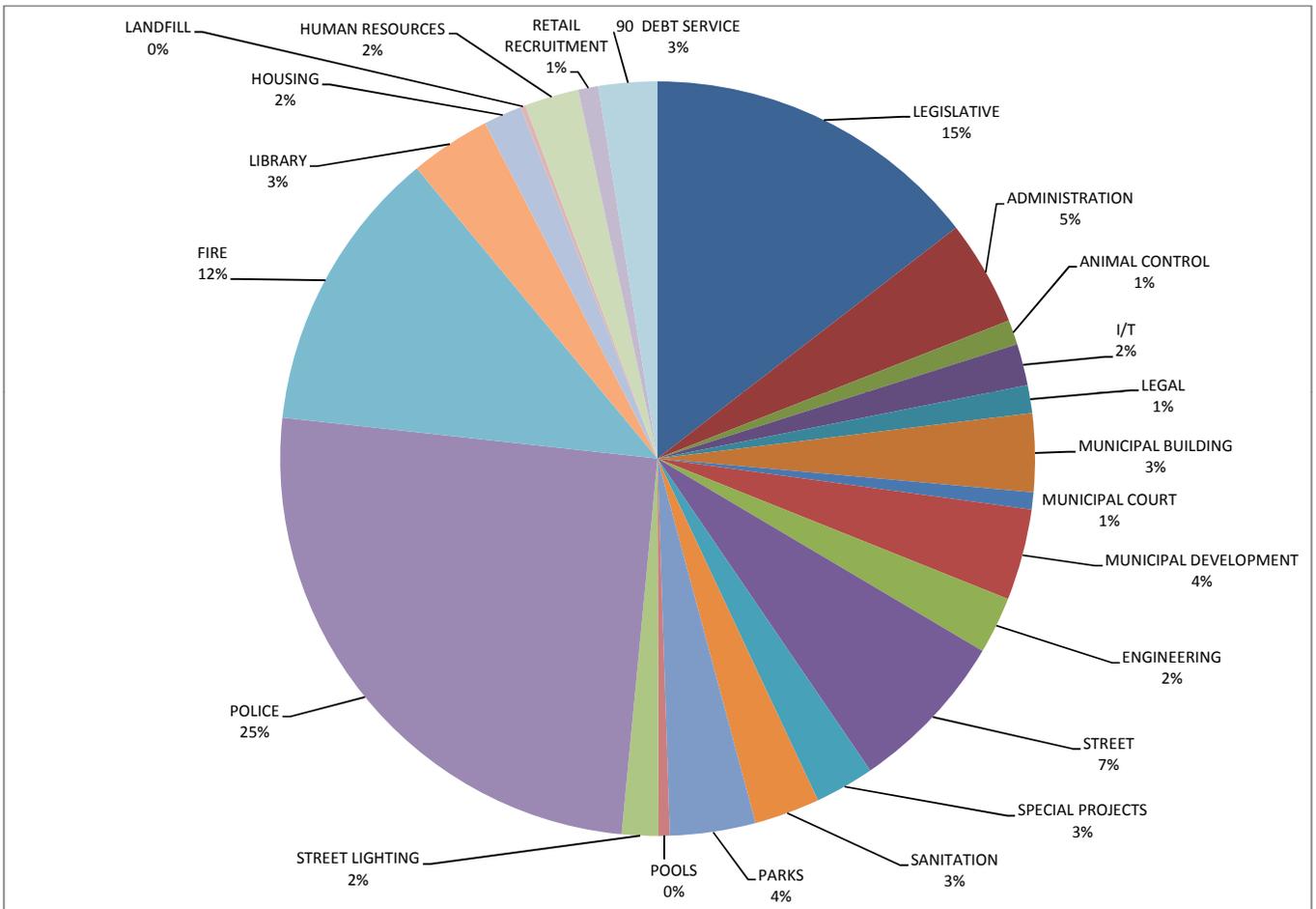
GENERAL FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
00-3807			
LEASE - ETMC	6,720	6,720	6,720
00-3812			
HOUSING ADMINISTRATION	280,260	280,754	264,528
00-3814			
WALMART GRANT/POLICE DEPT	2,500	0	0
00-3816			
TANGER GRANT / POLICE DEPT	500	0	0
00-3817			
TANGER GRANT / FIRE DEPT	500	0	0
00-3818			
OTHER	6,054	42,000	40,000
00-3825			
PARK MEMORIALS	300	0	0
00-3831			
INTER-GOV TRNS 020904497	0	250,000	250,000
00-3835			
TEXAS LOAN STAR LIBRARY GRANT	4,656	9,463	9,100
00-3836			
LEASE-TERRELL HERITAGE SOCIETY	120	110	110
00-3837			
WAL-MART GRANT / FIRE	5,000	0	0
00-3839			
PROCEEDS FIRST STATE BANK	0	107,500	0
00-3842			
FIRE DONATIONS	500	0	0
00-3845			
SECTION 8 INSPECTION FEES	0	1,600	20,000
00-3899			
GRANTS/COMPROLLER	6,500	0	0
SUB-TOTAL	386,253	783,412	690,458
GENERAL FUND REVENUE TOTAL	14,527,591	15,606,270	16,239,907

GENERAL FUND
2008 - 2009
EXPENSE SUMMARY

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
11 LEGISLATIVE	960,702	2,534,488	2,505,406
12 ADMINISTRATION	806,954	796,164	781,060
13 ANIMAL CONTROL	149,997	168,117	183,543
14 INFORMATION TECHNOLOGY	357,104	304,552	308,388
15 LEGAL	301,956	204,500	206,000
16 MUNICIPAL BUILDING	551,991	622,256	579,327
17 MUNICIPAL COURT	119,358	121,468	126,716
20 MUNICIPAL DEVELOPMENT	617,498	658,465	674,084
21 ENGINEERING	431,436	385,347	423,024
22 STREET	1,242,105	1,163,759	1,203,163
23 SPECIAL PROJECTS	491,432	428,473	439,746
25 SANITATION	480,836	474,400	483,000
26 PARKS	602,071	527,410	633,787
27 POOLS	89,122	70,700	81,765
28 STREET LIGHTING	267,464	265,000	270,000
32 POLICE	4,156,977	3,904,049	4,353,306
33 FIRE	2,221,444	2,077,102	2,115,278
34 LIBRARY	567,278	564,416	596,961
35 HOUSING	283,344	280,754	284,528
37 LANDFILL	21,304	23,949	37,949
40 HUMAN RESOURCES/RECRUITMENT	374,095	388,905	401,653
41 RETAIL RECRUITMENT	0	0	147,990
90 DEBT SERVICE	0	0	434,376
TOTAL	15,094,468	15,964,274	17,271,050

GENERAL FUND EXPENSE



GENERAL FUND
PERSONNEL EXPENSE SUMMARY
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
11 LEGISLATIVE	206	206	206
12 ADMINISTRATION	490,492	502,114	485,010
13 ANIMAL CONTROL	109,613	134,637	149,063
14 INFORMATION TECHNOLOGY	58,090	60,792	64,728
16 MUNICIPAL BUILDING	118,784	117,146	132,667
17 MUNICIPAL COURT	84,306	83,968	88,216
20 MUNICIPAL DEVELOPMENT	417,597	507,875	498,244
21 ENGINEERING	287,067	300,967	335,644
22 STREET	524,124	561,659	576,963
23 SPECIAL PROJECTS	294,871	295,273	305,546
26 PARKS	352,022	353,500	379,727
27 POOLS	39,455	47,800	58,565
32 POLICE	3,453,578	3,424,449	3,974,356
33 FIRE	1,631,195	1,671,552	1,870,603
34 LIBRARY	439,798	435,783	485,398
35 HOUSING	240,831	235,034	205,235
37 LANDFILL	8,733	9,049	9,049
40 HUMAN RESOURCES/RECRUITMENT	267,199	247,105	279,903
41 RETAIL RECRUITMENT	0	0	101,490
TOTAL	8,817,960	8,988,909	10,000,613

GENERAL FUND
SUPPLY SUMMARY
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
11 LEGISLATIVE	22,117	10,100	10,100
12 ADMINISTRATION	20,151	13,500	12,500
13 ANIMAL CONTROL	5,912	11,050	11,050
14 INFORMATION TECHNOLOGY	461	500	400
16 MUNICIPAL BUILDING	58,996	51,300	51,700
17 MUNICIPAL COURT	2,924	2,200	2,200
20 MUNICIPAL DEVELOPMENT	13,229	7,750	8,000
21 ENGINEERING	5,269	3,400	3,400
22 STREET	110,539	100,500	99,600
23 SPECIAL PROJECTS	20,106	17,200	17,200
26 PARKS	15,374	12,000	13,400
27 POOLS	17,495	19,500	19,500
32 POLICE	114,621	58,500	63,350
33 FIRE	39,216	47,950	47,950
34 LIBRARY	63,455	65,300	65,800
35 HOUSING	7,482	7,060	7,060
37 LANDFILL	1,126	800	600
40 HUMAN RESOURCES/RECRUITMENT	17,282	18,000	16,750
41 RETAIL RECRUITMENT	0	0	11,500
TOTAL	535,755	446,610	462,060

GENERAL FUND
 MAINTENANCE SUMMARY
 2008 - 2009
 BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
13 ANIMAL CONTROL	78	250	250
14 INFORMATION TECHNOLOGY	283,212	226,000	226,000
16 MUNICIPAL BUILDING	119,372	148,900	103,900
22 STREET	262,396	302,000	302,000
23 SPECIAL PROJECTS	4,722	4,000	4,000
26 PARKS	21,446	20,850	25,350
27 POOLS	3,024	3,000	3,000
32 POLICE	1,871	2,000	2,000
33 FIRE	25,140	63,000	65,000
34 LIBRARY	5,207	0	0
35 HOUSING	5,344	11,510	11,510
37 LANDFILL	2,454	3,600	3,000
40 HUMAN RESOURCES/RECRUITMENT	0	3,000	1,000
41 RETAIL RECRUITMENT	0	0	500
TOTAL	734,265	788,110	747,510

GENERAL FUND
 CONTRACTUAL / SERVICES SUMMARY
 2008 - 2009
 BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
11 LEGISLATIVE	507,704	2,326,682	2,492,100
12 ADMINISTRATION	296,311	280,550	283,550
13 ANIMAL CONTROL	34,395	22,180	23,180
14 INFORMATION TECHNOLOGY	15,341	17,260	17,260
15 LEGAL	301,956	204,500	206,000
16 MUNICIPAL BUILDING	254,839	291,060	291,060
17 MUNICIPAL COURT	32,128	35,300	36,300
20 MUNICIPAL DEVELOPMENT	186,673	142,840	167,840
21 ENGINEERING	70,441	60,980	56,980
22 STREET	345,045	199,600	224,600
23 SPECIAL PROJECTS	171,733	112,000	113,000
25 SANITATION	480,836	474,400	483,000
26 PARKS	119,478	85,310	80,310
27 POOLS	0	400	700
28 STREET LIGHTING	267,464	265,000	270,000
32 POLICE	448,077	285,600	313,600
33 FIRE	101,428	107,375	131,725
34 LIBRARY	34,853	45,413	45,763
35 HOUSING	29,688	27,150	60,723
37 LANDFILL	8,991	10,500	25,300
40 HUMAN RESOURCES/RECRUITMENT	89,614	120,800	104,000
41 RETAIL RECRUITMENT	0	0	34,500
90 DEBT SERVICE	0	0	434,376
TOTAL	3,796,997	5,114,900	5,895,867

GENERAL FUND
CAPITAL SUMMARY
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
11 LEGISLATIVE	430,675	197,500	3,000
16 MUNICIPAL BUILDING	0	13,850	0
21 ENGINEERING	68,658	20,000	27,000
26 PARKS	93,750	55,750	135,000
27 POOLS	29,148	0	0
32 POLICE	138,830	133,500	0
33 FIRE	424,466	187,225	0
34 LIBRARY	23,964	17,920	0
TOTAL	1,209,490	625,745	165,000

Legislative

Mission Statement

The mission of the City Council of the City of Terrell, Texas, is to create pride by serving the community in a proactive manner and to enhance the quality of life through providing the highest level of services in the most efficient manner.

Description

The municipal government provided by the City of Terrell is known as the “Council-Manager” government. All powers of the City are vested in an elective city council, which enact local legislation, adopt budget, determine policies and appoint the city manager. All powers of the city are exercised in the manner prescribed by the City Charter or by ordinance.

The Mayor is elected from the city at large and the voters in their respective districts elect the four (4) district council members. The Mayor Pro Tem and Deputy is a duly elected district council member who is chosen by a majority of the city council at each regular meeting following each municipal election.

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
11 LEGISLATIVE			
Personnel	206	206	206
Operations	529,821	2,336,782	2,502,200
Capital	430,675	197,500	3,000
TOTAL	960,702	2,534,488	2,505,406

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
11 LEGISLATIVE			
Personnel Services			
11-4112			
WORKMENS COMP	206	206	206
SUB-TOTAL	206	206	206
Supplies			
11-4201			
OFFICE SUPPLIES	2,686	1,100	1,100
11-4204			
PRINTING	3,381	4,000	4,000
11-4211			
FOOD & CONCESSION SUPPLIES	4,441	2,000	2,000
11-4212			
ELECTION SUPPLIES	10,476	3,000	3,000
11-4290			
OTHER SUPPLIES	1,133	0	0
SUB-TOTAL	22,117	10,100	10,100
Contractual/Services			
11-4401			
AUDIT	55,255	50,000	50,000
11-4402			
MEMBERSHIP & DUES	11,450	5,350	5,350
11-4403			
ADVERTISING	8,536	750	750
11-4404			
CONSULTANT FEES & SERVICES	400	0	41,000
11-4405			
YOUTH ADVISORY COUNCIL	0	0	4,500
11-4408			
AUTOZONE CHP 380 REBATE	291,116	405,920	450,000
11-4410			
TERRELL CITIZEN UNIVERSITY	0	15,000	10,000
11-4417			
LAND LEASE PAYMENTS	23,463	30,862	30,900
11-4418			
TRAVEL & EDUCATION	25,564	20,000	20,000
11-4419			
TRAINING & PUBLICATIONS	1,820	211	600
11-4490			
OTHER SERVICES	7,768	0	0
11-4491			
1ST TIME HOMEBUYER MATCH FUND	0	0	64,000
11-4492			
KART	0	0	10,000
11-4493			
MANAGEABLE LIFESTYLES INC	0	0	5,000
11-4498			
CONTINGENCY FUND	82,332	71,589	35,000
11-4587			
TERRELL ECONOMIC DEVELOPMENT	0	1,727,000	1,765,000
SUB-TOTAL	507,704	2,326,682	2,492,100
Capital			

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
11-4501			
TIF REINVESTMENT ZONE	2,458	20,000	0
11-4503			
ELECTION EQUIPMENT	8,983	0	0
11-4505			
ACQUISITION OF PROPERTY	411,788	170,000	0
11-4507			
CHRISTMAS DECORATIONS	7,447	7,500	3,000
SUB-TOTAL	430,675	197,500	3,000
DEPARTMENT TOTAL	960,702	2,534,488	2,505,406

Administration

Mission Statement

The Administrative Department's mission is to provide the City Council with the necessary information needed to conduct the affairs of the City, enforcing ordinances and laws of the City and State, review and supervise all department operation, review and update management policies and regulations of the City; and prepare and present the Annual Budget.

Description

The Administration Department is responsible for the administration of all activities of the City, appointment of department heads and employees, and makes recommendations to the City Council on all matters concerning the City.

Manpower Summary

City Manager	1.0
Assistant City Manager	1.0
Executive Secretary	1.0
Administrative Clerk	1.0
VOE Student	1.0
Intern	1.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
12 ADMINISTRATION			
Personnel	490,492	502,114	485,010
Operations	316,462	294,050	296,050
TOTAL	806,954	796,164	781,060

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
12 ADMINISTRATION			
Personnel			
12-4101			
SUPERVISION	270,089	245,863	272,253
12-4102			
CLERICAL	87,964	79,090	81,200
12-4103			
LABOR	0	46,788	0
12-4104			
TEMPORARY	7,551	14,560	16,640
SUB-TOTAL	365,603	386,301	370,093
Personnel Services			
12-4110			
SOCIAL SECURITY	23,825	29,552	28,312
12-4111			
T M R S	60,929	46,951	48,812
12-4112			
WORKMEN'S COMP	1,850	1,850	1,850
12-4114			
GROUP HEALTH & DENTAL INS	38,284	37,460	35,943
SUB-TOTAL	124,889	115,813	114,917
Supplies			
12-4201			
OFFICE SUPPLIES	6,795	8,500	8,500
12-4211			
FOOD & CONCESSION SUPPLIES	13,357	5,000	4,000
SUB-TOTAL	20,151	13,500	12,500
Contractual/Services			
12-4402			
MEMBERSHIP & DUES	5,251	4,600	4,100
12-4411			
COMMUNICATIONS	7,219	8,000	8,000
12-4415			
INSURANCE	158,113	157,000	160,000
12-4418			
TRAVEL & EDUCATION	14,496	14,000	14,000
12-4419			
TRAINING & PUBLICATION	769	1,300	1,800
12-4424			
TAX COLLECTION CONTRACT (R)	77,876	83,000	83,000
12-4450			
EQUIPMENT RENTAL (R)	23,000	12,650	12,650
12-4490			
OTHER SERVICES NOT LISTED	9,586	0	0
SUB-TOTAL	296,311	280,550	283,550
DEPARTMENT TOTAL	806,954	796,164	781,060

Animal Control

Mission Statement

The Animal's Shelter mission is to enforce city ordinances as they pertain to the animals within the city limits of Terrell.

Description

The Animal Shelter is the responsibility of the Police Department. The purpose of the shelter is the protection of animals, enforcement of city ordinances and to ensure animals are licensed and provided with required vaccinations.

Manpower Summary

Administrative Clerk	1.0
Animal Control Officer	2.0

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
13 ANIMAL CONTROL			
Personnel	109,613	134,637	149,063
Operations	40,385	33,480	34,480
TOTAL	149,997	168,117	183,543

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
13 ANIMAL CONTROL			
Personnel			
13-4102			
CLERICAL	27,888	28,036	29,177
13-4103			
LABOR	46,383	60,858	67,873
13-4105			
OVERTIME	1,153	4,000	3,000
SUB-TOTAL	75,424	92,894	100,050
Personnel Services			
13-4110			
SOCIAL SECURITY	5,664	7,030	7,654
13-4111			
T M R S	5,648	11,606	13,817
13-4112			
WORKMEN'S COMP	1,845	1,845	1,845
13-4114			
GROUP HEALTH & DENTAL INS	21,032	21,262	25,697
SUB-TOTAL	34,189	41,743	49,013
Supplies			
13-4201			
OFFICE SUPPLIES	4,784	5,000	6,000
13-4206			
MINOR TOOLS & APPARATUS	402	3,500	3,000
13-4211			
FOOD AND OR CONCESSION SUPPLIES	0	1,500	1,000
13-4221			
UNIFORM PURCHASES	726	1,050	1,050
SUB-TOTAL	5,912	11,050	11,050
Maintenance			
13-4306			
MAINTENANCE TRAPS	78	250	250
SUB-TOTAL	78	250	250
Contractual/Services			
13-4411			
COMMUNICATIONS	4,987	4,000	5,000
13-4418			
TRAVEL & EDUCATION	95	500	1,000
13-4430			
UTILITIES	1,713	2,500	2,000
13-4450			
EQUIPMENT RENTAL(R)	27,600	15,180	15,180
SUB-TOTAL	34,395	22,180	23,180
DEPARTMENT TOTAL	149,997	168,117	183,543

Information Technology

The Information Technology mission is to provide innovative, timely, cost-effective and accessible technology in computing, media and network services to enable city government to effectively meet their goals in servicing the citizens. To accomplish this mission, the Information Technology department works collaboratively with all staff throughout city government to provide technological leadership which emphasizes empowerment of the individual through the use of technology.

Information Technology is entrusted with the fundamental responsibility to provide strategic planning and technical direction in the integration of varied new and existing information technologies, to enrich the overall function of city government, and to provide leadership in the efficient and effective use of a vital city resource - information.

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
14 INFORMATION TECHNOLOGY			
Personnel	58,090	60,792	64,728
Operations	299,014	243,760	243,660
TOTAL	357,104	304,552	308,388

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
14 INFORMATION TECHNOLOGY			
Personnel			
14-4103			
LABOR	40,095	39,080	40,682
14-4105			
OVERTIME	3,354	5,000	5,000
SUB-TOTAL	43,449	44,080	45,682
Personnel Services			
14-4110			
SOCIAL SECURITY	2,953	3,372	3,495
14-4111			
TMRS	4,754	5,567	6,309
14-4112			
WORKERS COMP	0	652	652
14-4114			
GROUP HEALTH & DENTAL	6,934	7,121	8,590
SUB-TOTAL	14,641	16,712	19,046
Supplies			
14-4201			
OFFICE SUPPLIES	461	500	400
SUB-TOTAL	461	500	400
Maintenance			
14-4304			
AUTOMATED EQUIP MAINT GENERAL	258,693	77,000	77,000
14-4305			
AUTOMATED EQUIP MAINT UTILITY	17,942	15,000	15,000
14-4306			
GENERAL FUND SOFTWARE MAINTENANCE	291	98,000	98,000
14-4307			
UTILITY FUND SOFTWARE MAINTENANCE	950	25,000	25,000
14-4308			
EQUIPMENT FUND SOFTWARE MAINTENANCE	0	1,000	1,000
14-4311			
TECHNOLOGY	5,336	10,000	10,000
SUB-TOTAL	283,212	226,000	226,000
Contractual/Services			
14-4404			
CONSULTANT FEES & SERVICES	384	1,500	1,500
14-4411			
COMMUNICATIONS	2,689	2,000	2,000
14-4418			
TRAVEL & EDUCATION	375	1,500	1,500
14-4419			
TRAINING & PUBLICATIONS	45	200	200
14-4440			
CONTRACT LABOR	2,648	7,000	7,000
14-4450			
EQUIPMENT RENTAL (R)	9,200	5,060	5,060
SUB-TOTAL	15,341	17,260	17,260
DEPARTMENT TOTAL	357,104	304,552	308,388

Legal

Mission Statement

The Legal Department's mission is to provide legal services to the City Council, City Manager, and staff. As requested.

Description

The Legal Department provides appropriate legal services to the City Council, City Manager, and staff as requested. The City Attorney in the prosecution of Class C Misdemeanors serves the Municipal Court.

Manpower Summary

City Attorney (Retainer)	1.0
Assistant City Attorney	1.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
15 LEGAL			
Operations	301,956	204,500	206,000
TOTAL	301,956	204,500	206,000

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
15 LEGAL			
Contractual/Services			
15-4404			
CONSULTANT FEES & SERVICES	118,717	98,750	100,000
15-4405			
ATTORNEY FEES	177,615	100,000	100,000
15-4418			
TRAVEL & EDUCATION	489	750	1,000
15-4419			
TRAINING & PUBLICATION	5,135	5,000	5,000
SUB-TOTAL	301,956	204,500	206,000
DEPARTMENT TOTAL	301,956	204,500	206,000

Municipal Building Maintenance

Mission Statement

The Municipal Building Maintenance strives to provide City facilities with the necessary services to maintain a clean and safe atmosphere to work.

Description

The Municipal Building Maintenance Department is responsible for the cleaning and maintaining of the following facilities:

1. Terrell Municipal Library
2. Terrell Municipal Building
3. Terrell Community Service Center
4. Fire Station #2
5. Ben Gill Park Restroom Facilities
6. Breezy Hill Restroom Facilities

Manpower Summary

Building Maintenance Worker	2.0
Building Maintenance (Urban League)	4.0

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
16 MUNICIPAL BUILDING			
Personnel	118,784	117,146	132,667
Operations	433,207	491,260	446,660
Capital	0	13,850	0
TOTAL	551,991	622,256	579,327

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
16 MUNICIPAL BUILDING			
Personnel			
16-4103			
LABOR	59,540	59,390	61,801
16-4104			
TEMPORARY	26,297	24,960	33,280
SUB-TOTAL	85,837	84,350	95,081
Personnel Services			
16-4110			
SOCIAL SECURITY	6,558	6,453	7,274
16-4111			
T M R S	7,681	7,501	8,535
16-4112			
WORKMEN'S COMP	4,667	4,667	4,667
16-4114			
GROUP HEALTH & DENTAL INS	14,042	14,175	17,110
SUB-TOTAL	32,947	32,796	37,586
Supplies			
16-4201			
OFFICE SUPPLIES	9,017	8,000	8,000
16-4206			
MINOR TOOLS & APPARATUS	154	200	200
16-4214			
POSTAGE	48,133	42,000	42,000
16-4220			
UNIFORM RENTAL & LAUNDRY	1,692	1,100	1,500
SUB-TOTAL	58,996	51,300	51,700
Maintenance			
16-4302			
FURNITURE & FIXTURES	3,288	3,900	3,900
16-4320			
BUILDINGS	113,815	135,000	100,000
16-4322			
CARNEGIE BUILDING (R)	2,268	10,000	0
SUB-TOTAL	119,372	148,900	103,900
Contractual/Services			
16-4411			
COMMUNICATIONS	5,185	4,800	4,800
16-4430			
UTILITIES	235,317	276,800	276,800
16-4440			
CONTRACT LABOR	5,137	4,400	4,400
16-4450			
EQUIPMENT RENTAL(R)	9,200	5,060	5,060
SUB-TOTAL	254,839	291,060	291,060
Capital			
16-4508			
REPLACE FENCE AT YMCA BUILDING	0	13,850	0
SUB-TOTAL	0	13,850	0
DEPARTMENT TOTAL	551,991	622,256	579,327

Municipal Court

Mission Statement

The Municipal Court's mission is to provide a service for the handling of all alleged violations of city ordinances and misdemeanor violations and to assist defendants with their rights and duties for a fair and impartial trial.

Description

Responsible for handling all alleged traffic and misdemeanor violations by assisting defendants in obtaining copies of complaints, statutes, or city ordinances and explaining why they were charged with offenses; scheduling cases for hearings; notification to all witnesses, jurors and defendants of court dates and times by summons or subpoena and compiling statistical data for the city as well as the Texas Municipal Judicial Council and State Comptroller.

Manpower Summary

Judge of the Municipal Court	0.5
Administrative Clerk	2.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
17 MUNICIPAL COURT			
Personnel	84,306	83,968	88,216
Operations	35,052	37,500	38,500
TOTAL	119,358	121,468	126,716

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
17 MUNICIPAL COURT			
Personnel			
17-4102			
CLERICAL	58,196	57,492	56,371
17-4105			
OVERTIME	248	0	2,000
SUB-TOTAL	58,444	57,492	58,371
Personnel Services			
17-4110			
SOCIAL SECURITY	4,471	4,551	4,465
17-4111			
T M R S	7,130	7,514	8,061
17-4112			
WORKMEN'S COMP	250	250	250
17-4114			
GROUP HEALTH & DENTAL INS	14,011	14,161	17,069
SUB-TOTAL	25,862	26,476	29,845
Supplies			
17-4201			
OFFICE SUPPLIES	2,568	2,000	2,000
17-4204			
PRINTING	356	200	200
SUB-TOTAL	2,924	2,200	2,200
Contractual/Services			
17-4402			
MEMBERSHIP & DUES	490	200	200
17-4411			
COMMUNICATIONS	4,364	3,000	4,000
17-4418			
TRAVEL & EDUCATION	1,056	2,000	2,000
17-4419			
TRAINING & PUBLICATIONS	151	100	100
17-4440			
CONTRACT LABOR	26,067	30,000	30,000
SUB-TOTAL	32,128	35,300	36,300
DEPARTMENT TOTAL	119,358	121,468	126,716

Municipal Development

Mission Statement

To provide the citizens of Terrell the best possible protection of life, health and property and to help the community continue in its safe and solid growth in housing and industry.

Description

Responsible for plan review for new and renovation of structures, performs field inspections in regards to buildings, plumbing, mechanical, electrical, and signs; provides code enforcement for zoning, nuisance, trash, and junk vehicles. Under direction of City Manager, assists with the coordination of the Planning & Zoning Commission, Zoning Board of Adjustments, Construction Board and Building Standards Commission.

Manpower Summary

Director of Municipal Development	1.0
Building Inspector	3.0
Code Enforcement Officer	2.0
Administrative Clerk	2.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
20 MUNICIPAL DEVELOPMENT			
Personnel	417,597	507,875	498,244
Operations	199,901	150,590	175,840
TOTAL	617,498	658,465	674,084

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
20 MUNICIPAL DEVELOPMENT			
Personnel			
20-4101			
SUPERVISION	112,165	157,266	136,812
20-4102			
CLERICAL	61,291	56,167	58,402
20-4103			
LABOR	124,599	155,292	154,008
20-4105			
OVERTIME	0	1,000	1,000
SUB-TOTAL	298,054	369,725	350,222
Personnel Services			
20-4110			
SOCIAL SECURITY	22,695	28,972	26,792
20-4111			
T M R S	36,074	47,833	48,366
20-4112			
WORKMEN'S COMP	3,660	3,660	3,660
20-4114			
GROUP HEALTH & DENTAL INS	57,114	57,685	69,204
SUB-TOTAL	119,543	138,150	148,022
Supplies			
20-4201			
OFFICE SUPPLIES	4,726	3,000	3,000
20-4204			
PRINTING	844	750	1,000
20-4206			
MINOR TOOLS	340	300	300
20-4220			
UNIFORM RENTAL & LAUNDRY	3,404	3,700	3,700
20-4225			
VEHICLE ALLOWANCE	3,916	0	0
SUB-TOTAL	13,229	7,750	8,000
Contractual/Services			
20-4402			
MEMBERSHIP & DUES	383	1,000	1,000
20-4403			
ADVERTISING	2,123	3,500	3,500
20-4404			
CONSULTANT FEES & SERVICES	0	2,000	2,000
20-4407			
RECORDING	19,315	12,000	12,000
20-4411			
COMMUNICATIONS	8,135	8,100	8,100
20-4418			
TRAVEL & EDUCATION	2,289	5,000	5,000
20-4419			
TRAINING & PUBLICATION	1,335	1,000	1,000
20-4440			
CONTRACT LABOR	96,577	65,000	60,000
20-4442			
CONTRACT BRUSH REMOVAL	0	0	25,000
20-4450			

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
EQUIPMENT RENTAL(R)	36,800	20,240	20,240
20-4480			
STRUCTURES DEMOLITION & CLEAN UP	19,716	25,000	30,000
SUB-TOTAL	186,673	142,840	167,840
DEPARTMENT TOTAL	617,498	658,465	674,084

Engineering

Mission Statement

The Engineering Department's mission is to provide support to the Administration and other departments in engineering, planning and technical matters that lie within the staff's experience and capabilities.

Description

The Engineering Department is responsible for planning, surveying, estimating, mapping, construction drawing, materials and work specification, bidding and contract document preparation, construction inspection, coordination with other agencies/utilities, measurement and payment calculation in support of streets and drainage, water and sewer operations, and capital improvement programming. The department is also responsible for plat and subdivision records maintenance. This department conducts traffic safety review of all motor vehicle accident reports, traffic control device justification studies and plans or layout, traffic counts, records maintenance and makes recommendations to Administration and/or TxDot. Serves as Airport Board/FBO/Staff Liaison, Airport property records and plans maintenance, bi-weekly safety inspection, lights and beacon maintenance, project representative at TxDot/Air; and Floodplain coordinator, development review and permitting, map maintenance and public information.

Manpower Summary

City Engineer	1.0
Technician	3.0

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
21 ENGINEERING			
Personnel	287,067	300,967	335,644
Operations	75,710	64,380	60,380
Capital	68,658	20,000	27,000
TOTAL	431,436	385,347	423,024

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
21 ENGINEERING			
Personnel			
21-4101			
SUPERVISION	96,414	97,888	101,912
21-4103			
LABOR	116,982	127,052	144,223
SUB-TOTAL	213,396	224,940	246,135
Personnel Services			
21-4110			
SOCIAL SECURITY	16,298	17,208	18,829
21-4111			
T M R S	26,672	28,410	33,991
21-4112			
WORKMEN'S COMP	1,550	1,550	1,550
21-4114			
GROUP HEALTH & DENTAL INS	29,152	28,859	35,139
SUB-TOTAL	73,672	76,027	89,509
Supplies			
21-4201			
OFFICE SUPPLIES	4,488	2,900	2,900
21-4206			
MINOR TOOLS & APPARATUS	781	500	500
SUB-TOTAL	5,269	3,400	3,400
Contractual/Services			
21-4402			
MEMBERSHIP & DUES	811	500	500
21-4403			
ADVERTISING	1,976	0	0
21-4404			
CONSULTANT FEES & SERVICES	24,383	33,000	30,000
21-4411			
COMMUNICATIONS	7,730	4,800	4,800
21-4418			
TRAVEL & EDUCATION	6,663	6,000	5,000
21-4419			
TRAINING & PUBLICATION	1,278	1,500	1,500
21-4450			
EQUIPMENT RENTAL(R)	27,600	15,180	15,180
SUB-TOTAL	70,441	60,980	56,980
Capital			
21-4504			
UPDATED AERIAL MAP / NCTCOG	17,532	0	0
21-4505			
UPDATED CONTOUR MAP / NCTCOG	11,677	2,000	27,000
21-4509			
SCANNER	0	18,000	0
21-4511			
WASTEWATER SYS FEASIBILITY STUDY	39,450	0	0
SUB-TOTAL	68,658	20,000	27,000
DEPARTMENT TOTAL	431,436	385,347	423,024

Streets

Mission Statement

To provide maintenance for streets and drainage areas; maintain and install traffic signs and street signs; perform construction jobs as needed and to respond to citizens complaints relative to streets and drainage problems.

Description

Responsible for repair of streets; motorgrading unpaved streets; street sweeping; truck hauling (dirt, sand, gravel, asphalt, equipment); special pickup and public nuisance removal and weed control.

Manpower Summary

Superintendent	1.0
Foreman	1.0
Crew Leader	1.0
Equipment Operator	2.0
Maintenance	4.0
Administrative Secretary	1.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
22 STREET			
Personnel	524,124	561,659	576,963
Operations	717,981	602,100	626,200
TOTAL	1,242,105	1,163,759	1,203,163

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
22 STREET			
Personnel			
22-4101			
SUPERVISION	110,575	110,688	105,123
22-4102			
CLERICAL	35,800	36,784	38,286
22-4103			
LABOR	188,320	213,226	214,205
22-4105			
OVERTIME	23,912	20,000	20,000
SUB-TOTAL	358,607	380,698	377,614
Personnel Services			
22-4110			
SOCIAL SECURITY	26,763	29,123	28,887
22-4111			
T M R S	42,747	48,082	52,149
22-4112			
WORKMEN'S COMP	32,400	32,400	32,400
22-4114			
GROUP HEALTH & DENTAL INS	63,607	71,356	85,913
SUB-TOTAL	165,517	180,961	199,349
Supplies			
22-4201			
OFFICE & MISC SUPPLIES	6,924	4,000	3,000
22-4206			
MINOR TOOLS & APPARATUS	9,288	4,000	4,000
22-4211			
FOOD AND OR CONCESSION SUPPLIES	1,077	500	500
22-4220			
UNIFORM RENTAL & LAUNDRY	5,723	3,000	5,000
22-4223			
PROTECTIVE CLOTHING	3,466	1,900	2,000
22-4240			
CHEMICALS	10,950	10,000	10,000
22-4260			
CONCRETE	414	2,100	2,100
22-4261			
CONCRETE CULVERTS	7,325	4,900	4,900
22-4270			
ROCK	14,241	20,000	18,000
22-4271			
ASPHALT	22,930	23,000	23,000
22-4272			
DIRT	2,840	1,700	1,700
22-4273			
SAND	2,849	2,900	2,900
22-4280			
SIGN MAINTENANCE	22,511	22,500	22,500
SUB-TOTAL	110,539	100,500	99,600
Maintenance			
22-4339			
D/T STREET LIGHT-FIXTURES	1,796	2,000	2,000
22-4340			

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
STREETS/MAINTENANCE/CONTRACTS	260,600	300,000	300,000
SUB-TOTAL	262,396	302,000	302,000
Contractual/Services			
22-4402			
MEMBERSHIP & DUES	413	500	500
22-4403			
ADVERTISING	895	500	500
22-4411			
COMMUNICATIONS	11,931	10,000	10,000
22-4412			
GREEN RIBBON PROGRAM	0	0	25,000
22-4414			
EQUIPMENT RENTAL OTHER	2,176	3,500	3,500
22-4418			
TRAVEL & EDUCATION	1,292	2,500	2,500
22-4419			
TRAINING & PUBLICATION	1,025	1,500	1,500
22-4440			
CONTRACT LABOR	5,314	4,000	4,000
22-4450			
EQUIPMENT RENTAL(R)	322,000	177,100	177,100
SUB-TOTAL	345,045	199,600	224,600
DEPARTMENT TOTAL	1,242,105	1,163,759	1,203,163

Special Projects

Mission Statement

The mission of the Special Projects Crew is to serve the citizens of Terrell in the performance of duties that involve projects that are beyond the scope of designated city crews.

Description

The Special Projects Crew reports directly to the City Manager. The purpose of the Special Project Crew is to perform functions such as emergency utility replacement/repair for water and sewer lines, lot clean-up, litter nuisance calls, overall neighborhood improvements pertaining to streets, sign, culverts, cuts and patching and to assist other city crews in emergency situations.

Manpower Summary

Foreman	1.0
Crew Chief	1.0
Equipment Operator	1.0
Maintenance Worker	2.0
Temporary	3.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
23 SPECIAL PROJECTS			
Personnel	294,871	295,273	305,546
Operations	196,561	133,200	134,200
TOTAL	491,432	428,473	439,746

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
23 SPECIAL PROJECTS			
Personnel			
23-4101			
SUPERVISION	62,942	84,947	87,349
23-4103			
LABOR	117,134	87,558	89,063
23-4104			
TEMPORARY	28,766	34,320	31,200
23-4105			
OVERTIME	6,001	6,000	6,000
SUB-TOTAL	214,842	212,825	213,612
Personnel Services			
23-4110			
SOCIAL SECURITY	15,949	16,821	16,341
23-4111			
TMRS	21,168	22,545	25,191
23-4112			
WORKMEN'S COMP	7,463	7,463	7,463
23-4114			
GROUP HEALTH & DENTAL INS	35,448	35,619	42,939
SUB-TOTAL	80,028	82,448	91,934
Supplies			
23-4201			
OFFICE & MISC SUPPLIES	2,383	2,000	2,000
23-4206			
MINOR TOOLS & APPARATUS	5,667	4,000	4,000
23-4220			
UNIFORM RENTAL & LAUNDRY	3,785	3,000	3,000
23-4223			
PROTECTIVE CLOTHING	2,838	2,200	2,200
23-4240			
CHEMICALS	5,433	6,000	6,000
SUB-TOTAL	20,106	17,200	17,200
Maintenance			
23-4392			
GROUND/RIGHT OF WAY	4,722	4,000	4,000
SUB-TOTAL	4,722	4,000	4,000
Contractual/Services			
23-4402			
MEMBERSHIP & DUES	355	450	450
23-4411			
COMMUNICATIONS	5,889	4,500	5,500
23-4414			
EQUIPMENT RENTAL - OTHER	2,243	3,000	3,000
23-4418			
TRAVEL & EDUCATION	1,043	3,500	3,500
23-4440			
CONTRACT LABOR	1,203	12,000	12,000
23-4450			
EQUIPMENT RENTAL (R)	161,000	88,550	88,550
SUB-TOTAL	171,733	112,000	113,000
DEPARTMENT TOTAL	491,432	428,473	439,746

Sanitation

Mission Statement

The Sanitation Department's mission is to ensure that all refuse applicable to the contract with the refuse contractor is picked up and disposed of in a timely manner.

Description

The Sanitation department is a function of Public Works and is responsible for the collection and disposal of solid waste for residential and commercial customers.

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
25 SANITATION			
Operations	480,836	474,400	483,000
TOTAL	480,836	474,400	483,000

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
25 SANITATION			
Contractual/Services			
25-4492			
CONTRACT FOR REFUSE COLLECTION	406,638	425,000	415,000
25-4493			
CONTAINER SERVICE	60,198	35,000	50,000
25-4495			
KAUFMAN COUNTY SOLID WASTE MANAGEMENT	14,000	14,400	18,000
SUB-TOTAL	480,836	474,400	483,000
DEPARTMENT TOTAL	480,836	474,400	483,000

Parks

Mission Statement

The Park Department's mission is to provide maintenance and operation of park and open space sites. Provide leisure facilities and activities for all residents and visitors to the community.

Description

The Park Department is responsible for the maintenance of five (5) parks (175 acres) including baseball/softball fields, nine (9) soccer fields and one (1) youth football field, mowing city-owned property and assist with building maintenance and special events.

Manpower Summary:

Foreman	1.0
Crew Leader	1.0
Equipment Operator	2.0
Maintenance Worker	2.0
Part Time	1.0
VOE Student	2.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
26 PARKS			
Personnel	352,022	353,500	379,727
Operations	156,299	118,160	119,060
Capital	93,750	55,750	135,000
TOTAL	602,071	527,410	633,787

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
26 PARKS			
Personnel			
26-4101			
SUPERVISION	52,888	52,695	54,854
26-4103			
LABOR	173,437	160,192	165,554
26-4104			
TEMPORARY	12,110	21,840	27,040
26-4105			
OVERTIME	11,722	15,000	15,000
SUB-TOTAL	250,158	249,727	262,448
Personnel Services			
26-4110			
SOCIAL SECURITY	18,858	19,104	20,077
26-4111			
T M R S	27,412	28,782	32,510
26-4112			
WORKMEN'S COMP	13,100	13,100	13,100
26-4114			
GROUP HEALTH & DENTAL INS	42,494	42,787	51,592
SUB-TOTAL	101,865	103,773	117,279
Supplies			
26-4201			
OFFICE SUPPLIES	2,944	2,900	2,900
26-4206			
MINOR TOOLS & APPARATUS	2,881	2,500	2,500
26-4211			
FOOD & CONCESSION SUPPLIES	61	100	100
26-4220			
UNIFORM RENTAL & LAUNDRY	4,098	2,500	3,900
26-4223			
PROTECTIVE CLOTHING	254	1,000	1,000
26-4240			
CHEMICALS	2,449	1,500	1,500
26-4272			
DIRT	1,285	1,000	1,000
26-4273			
SAND	1,402	500	500
SUB-TOTAL	15,374	12,000	13,400
Maintenance			
26-4305			
OUTSIDE FURNITURE & FIXTURES	406	750	750
26-4320			
BUILDINGS	3,208	3,000	2,500
26-4321			
ATHLETIC FIELDS	10,768	10,000	15,000
26-4323			
PARK STRUCTURE MAINTENANCE	5,645	5,200	5,200
26-4391			
TENNIS COURT	1,420	1,900	1,900
SUB-TOTAL	21,446	20,850	25,350
Contractual/Services			
26-4402			

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
MEMBERSHIP & DUES	229	510	510
26-4411			
COMMUNICATIONS	5,735	4,700	4,700
26-4414			
EQUIPMENT RENTAL	1,180	2,500	2,500
26-4418			
TRAVEL & EDUCATION	1,163	490	490
26-4419			
TRAINING & PUBLICATION	274	250	250
26-4450			
EQUIPMENT RENTAL(R)	101,200	55,660	55,660
26-4470			
LANDSCAPE SERVICES	1,837	3,200	3,200
26-4480			
PARK MEMORIALS	254	500	500
26-4495			
SUMMER RECREATION PROGRAMS	7,606	17,500	12,500
SUB-TOTAL	119,478	85,310	80,310
Capital			
26-4501			
PLAYGROUND EQUIP BREEZY HILL PARK	47,863	0	0
26-4502			
LAND IMPROVEMENTS (TSH PROPERTY)	45,887	0	0
26-4504			
STALLINGS PARK IMPROVEMENTS	0	48,000	0
26-4507			
DOWNTOWN PARK	0	250	85,000
26-4508			
BACK FLOW PREVENTERS	0	7,500	0
26-4515			
PARK IMPROVEMENT	0	0	50,000
SUB-TOTAL	93,750	55,750	135,000
DEPARTMENT TOTAL	602,071	527,410	633,787

Swimming Pool

Mission Statement

The Swimming Pool Department's mission is to provide a pleasant aquatic experience for all residents as well as visitors to our community.

Description

The Swimming Pool Department is open for public use and swimming lessons. The personnel maintain the chemical balance in pool, schedule for lifeguards and maintain the equipment necessary to provide a safe environment for citizens. This department coordinates with Red Cross and other groups and programs. During the seasons, the pool is available for private parties.

Manpower Summary

Manager	1.0
Assistant Manager	1.0
Lifeguards	12.0
Maintenance	1.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
27 POOLS			
Personnel	39,455	47,800	58,565
Operations	20,519	22,900	23,200
Capital	29,148	0	0
TOTAL	89,122	70,700	81,765

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
27 POOLS			
Personnel			
27-4101			
SUPERVISION	9,242	8,000	8,000
27-4103			
LABOR	26,007	35,000	45,000
SUB-TOTAL	35,249	43,000	53,000
Personnel Services			
27-4110			
SOCIAL SECURITY	2,697	3,290	4,055
27-4112			
WORKMEN'S COMP	1,510	1,510	1,510
SUB-TOTAL	4,207	4,800	5,565
Supplies			
27-4201			
OFFICE SUPPLIES	688	700	700
27-4206			
MINOR TOOLS & APPARATUS	43	200	200
27-4221			
UNIFORMS PURCHASE	1,025	400	400
27-4240			
CHEMICALS	15,739	18,200	18,200
SUB-TOTAL	17,495	19,500	19,500
Maintenance			
27-4322			
SWIMMING POOL	3,024	3,000	3,000
SUB-TOTAL	3,024	3,000	3,000
Contractual/Services			
27-4411			
COMMUNICATIONS	0	400	700
SUB-TOTAL	0	400	700
Capital			
27-4501			
REBUILD SURGE TANK	29,148	0	0
SUB-TOTAL	29,148	0	0
DEPARTMENT TOTAL	89,122	70,700	81,765

Street Lighting

Mission Statement

The Street Lighting Department's mission is to ensure that all streetlights are functional and provide the proper lighting for the citizens and visitors of Terrell.

Description

The Street Lighting Department is responsible for the public lighting for the City of Terrell.

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
28 STREET LIGHTING			
Operations	267,464	265,000	270,000
TOTAL	267,464	265,000	270,000

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
28 STREET LIGHTING			
Maintenance			
28-4433			
LIGHT & POWER	267,464	265,000	270,000
SUB-TOTAL	267,464	265,000	270,000
DEPARTMENT TOTAL	267,464	265,000	270,000

Terrell Police Service

Mission Statement

Our mission is: **“To build a better community.”**

By partnering with our citizens to solve community problems, we can insure a safe community environment resulting in an improved quality of life for all in our community.

Statement of Quality

The Terrell Police Service is an organization comprised of people of integrity, committed to providing total quality police service to its community in an honest, fair, professional and courteous manner.

We will forge a partnership with the community based on mutual trust, confidence, commitment and communication to maintain and improve the quality of life and promote the safety and welfare of our citizens.

The members of this agency pledge collectively and individually to constantly grow, develop and engage in reassessment to meet the current and future problems and challenges of our community.

The Terrell Police Service exists to meet the City’s objectives for the safety and well-being of its residents. This mission is accomplished through people and knowledge, our most important resources. In the continuing pursuit of total quality, we are guided by the following values:

Vision Statement

The vision of the Terrell Police Service is to be an agency committed to excellence with quality service to the community as a priority. The agency is a leader in the police service profession, with everyone utilizing the philosophy of community oriented policing and problem solving in every task they undertake, striving to partner with the community to work together to improve the overall quality of life that everyone can enjoy.

Every member of the organization is accountable for his or her actions and responsible to the community for all that we do. Decisions are made in consensus based upon the mission, values and policies of the agency, always mindful to do the right thing. The agency values diversity and treats each other and all members of the community with dignity and respect. Members are committed to the prevention of crime and disorder and provide personalized police service tailored to the unique needs of each neighborhood.

Terrell Police Service

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Core Values

In service to our community, we embrace, and with moral courage, advocate these non-negotiable values upon which our policing is based.

- ***Respect***: We value human life, safety and dignity, and commit to treating all human beings with the utmost respect, compassion and concern.
- ***Integrity***: We value ethical conduct, public trust and commit ourselves to the uncompromising drive for personal and professional excellence.
- ***The Law and Constitution***: We value our reverence for safeguarding constitutional guarantees, preserving peace, and protecting life, and commit to maintaining a current knowledge and understanding of the law.
- ***Diversity***: We value diversity, and commit to nurturing a welcoming environment of inclusion, in which we recognize the unique skills, knowledge and abilities and backgrounds of all people as our strength.
- ***Collaboration***: We value teamwork and commit to cooperative goal achievement through active collaboration and partnerships with the community and with one another.
- ***Continuous Innovation***: We value continuous improvement of our service to the community, and commit ourselves to the pursuit of creative thought and innovation, realizing that well-intentioned failure is a valuable learning tool.
- ***Empowerment***: We value the quality of our employees and their ability to do the right thing. We encourage our employees to make decisions based on our vision, mission, values and policies, at the level closest to the problem. We ask our employees:

Terrell Police Service

Is it the right thing for the community?
 Is it the right thing for the Terrell Police Service?
 Is it legal, ethical and moral?
 Is it something you are willing to be accountable for?
 Is it consistent with the agency's vision, mission, values and policies?
 If the answer is YES to all these questions – We tell our employees to “Just Do It!”

- **Problem Solving:** We value the efforts expended in partnering with citizens to identify and impact the true causes of problems in order to solve those problems for the betterment of ourselves, the agency and the community.

Manpower Summary

Chief of Police	1.0
Assistant Chief of Police	0.0
Captain	3.0
Sergeant	5.0
Corporal	5.0
Patrol Officer	25.0
Administrative Secretary	1.0
Community Service Officer	5.0
Dispatcher	10.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
32 POLICE			
Personnel	3,453,578	3,424,449	3,974,356
Operations	564,569	346,100	378,950
Capital	138,830	133,500	0
TOTAL	4,156,977	3,904,049	4,353,306

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
32 POLICE			
Personnel			
32-4101			
SUPERVISION	251,562	316,005	332,201
32-4102			
CLERICAL	315,568	319,169	360,494
32-4103			
LABOR	1,875,852	1,735,421	2,017,919
32-4105			
OVERTIME	82,063	92,360	80,000
32-4106			
STAND BY	921	2,600	5,800
SUB-TOTAL	2,525,966	2,465,555	2,796,414
Personnel Services			
32-4110			
SOCIAL SECURITY	190,286	188,067	214,079
32-4111			
T M R S	309,370	310,495	386,461
32-4112			
WORKMEN'S COMP	67,413	99,300	99,300
32-4114			
GROUP HEALTH & DENTAL INS	360,543	361,032	478,102
SUB-TOTAL	927,612	958,894	1,177,942
Supplies			
32-4201			
OFFICE SUPPLIES	17,709	15,500	15,500
32-4204			
PRINTING	2,984	2,400	2,400
32-4206			
MINOR TOOLS & APPARATUS	2,230	2,000	2,000
32-4211			
FOOD & CONCESSION SUPPLIES	5,001	5,000	5,000
32-4213			
AMMUNITION	12,182	10,000	10,000
32-4221			
UNIFORM PURCHASES	13,274	12,000	18,150
32-4222			
CLOTHING ALLOWANCE	6,125	6,300	6,300
32-4223			
PROTECTIVE CLOTHING	6,405	4,000	4,000
32-4225			
VEHICLE ALLOWANCE	6,000	1,300	0
32-4290			
OTHER SUPPLIES	42,711	0	0
SUB-TOTAL	114,621	58,500	63,350
Maintenance			
32-4301			
OFFICE EQUIPMENT	1,241	1,000	1,000
32-4303			
INSTRUMENTS & APPARATUS	630	1,000	1,000
SUB-TOTAL	1,871	2,000	2,000
Contractual/Services			
32-4402			

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
MEMBERSHIP & DUES	1,561	1,500	1,500
32-4404			
CONSULTANTS FEES & SERVICES	0	0	23,000
32-4411			
COMMUNICATIONS	41,718	40,000	40,000
32-4414			
EQUIPMENT RENTAL - OTHER	997	1,000	1,000
32-4418			
TRAVEL & EDUCATION	20,470	22,000	26,000
32-4419			
TRAINING & PUBLICATION	1,538	2,000	2,000
32-4420			
LAB SERVICES	36,537	10,000	10,000
32-4423			
JAIL LAUNDRY SERVICE	5,732	6,500	6,500
32-4425			
POLICE AUXILIARY FORCE	8,183	15,000	15,000
32-4440			
CONTRACT LABOR	3,631	1,000	1,000
32-4450			
EQUIPMENT RENTAL(R)	322,000	177,100	177,100
32-4458			
CITIZENS POLICE ACADEMY	1,810	2,000	2,500
32-4464			
C & CI BUY MONEY	3,900	7,500	8,000
SUB-TOTAL	448,077	285,600	313,600
Capital			
32-4504			
PORTABLE RADIOS	5,480	0	0
32-4528			
DEBT SERVICE - RMS & CAD SOFTWARE	133,350	133,500	0
SUB-TOTAL	138,830	133,500	0
DEPARTMENT TOTAL	4,156,977	3,904,049	4,353,306

Fire

Mission Statement

The mission of the Terrell Fire Department is to provide a high quality of fire suppression, emergency medical, fire prevention and disaster service to the citizens of Terrell.

Description

To complete our mission, the Terrell Fire Department continually trains on the latest information and tactics to provide our customers with the best possible fire suppression and emergency medical service available. The Terrell Fire Department also offers plan review, annual safety inspections of the businesses in our community and fire prevention education programs.

Manpower Summary

Fire Chief	1.0
Fire Marshal	1.0
Lieutenant	3.0
Driver Engineer	6.0
Fire Fighter	12.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
33 FIRE			
Personnel	1,631,195	1,671,552	1,870,603
Operations	165,783	218,325	244,675
Capital	424,466	75,225	0
TOTAL	2,221,444	1,965,102	2,115,278

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
33 FIRE			
Personnel			
33-4101			
SUPERVISION	277,135	269,679	282,202
33-4103			
LABOR	870,233	898,578	1,001,481
33-4105			
OVERTIME	39,728	45,000	55,000
SUB-TOTAL	1,187,096	1,213,257	1,338,683
Personnel Services			
33-4110			
SOCIAL SECURITY	90,004	93,732	102,562
33-4111			
T M R S	144,549	154,750	185,148
33-4112			
WORKMEN'S COMP	43,150	43,150	43,150
33-4114			
GROUP HEALTH & DENTAL INS	166,397	166,663	201,060
SUB-TOTAL	444,099	458,295	531,920
Supplies			
33-4201			
OFFICE SUPPLIES	5,166	6,000	5,000
33-4204			
PRINTING	194	250	250
33-4206			
MINOR TOOLS & APPARATUS	5,738	8,000	6,000
33-4221			
UNIFORMS PURCHASE	12,264	11,000	11,000
33-4223			
PROTECTIVE CLOTHING	15,304	22,000	25,000
33-4240			
CHEMICALS	550	700	700
SUB-TOTAL	39,216	47,950	47,950
Maintenance			
33-4303			
INSTRUMENTS & APPARATUS	8,689	43,000	45,000
33-4350			
VEHICLE MAINTENANCE	16,451	20,000	20,000
SUB-TOTAL	25,140	63,000	65,000
Contractual/Services			
33-4402			
MEMBERSHIP & DUES	2,523	3,000	3,500
33-4404			
CONSULTANT FEES & SERVICES	0	0	12,000
33-4411			
COMMUNICATIONS	9,768	16,000	23,250
33-4418			
TRAVEL & EDUCATION	8,159	12,000	12,000
33-4419			
TRAINING & PUBLICATIONS	7,908	10,000	13,000
33-4426			
VOLUNTEER FIREMEN-ACTIVE	30,500	36,000	36,000
33-4427			

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
VOLUNTEER FIREMEN-RETIRED	8,071	11,400	13,000
33-4450			
EQUIPMENT RENTAL(R)	34,500	18,975	18,975
SUB-TOTAL	101,428	107,375	131,725
Capital			
33-4507			
RADIO SYSTEM POLICE & FIRE	0	112,000	0
33-4515			
FIRE ENGINE/EQUIPMENT	408,359	75,225	0
33-4521			
PORTABLE RADIOS	16,107	0	0
SUB-TOTAL	424,466	187,225	0
DEPARTMENT TOTAL	2,221,444	2,077,102	2,115,278

Riter C. Hulsey Public Library

Mission Statement

The Riter C. Hulsey Public Library seeks to elevate the quality of life in the City of Terrell and Kaufman County by providing materials, programs, and services that meet the entertainment, educational and informational needs of all members of the community.

Description

The Hulsey Public Library is open 47 hours each week and features 24-hour web access to a catalog of over 60,000 items including books, videos, audiobooks, electronic resources, magazines, newspapers, pamphlets, microforms, historical and genealogical files, and games and puzzles as well as collections of over 1200 downloadable audiobooks and more than 28,000 e-books. In addition to lending materials, the library offers many other specialized services such as preschool story times and other youth activities, research and information services, public access computing, basic adult literacy and English as a second language instruction, genealogy research assistance, services to other target groups such as the elderly and vision-impaired individuals, and equipment for photocopying and producing die cuts.

Functions and Responsibilities

- Assess the needs of our community and determine the role of the library in meeting those needs.
- Provide a neutral and welcoming public environment.
- Select and acquire materials in a variety of formats to meet a variety of needs for a widely diverse population.
- Physically process these materials and create digital bibliographic and item records meeting established professional standards.
- Provide access to the library's digital catalog both in house and over the world wide web.
- Identify and remove items from the collection that have become obsolete or meet other criteria for withdrawal.
- Maintain and protect the collection by employing proper preservation strategies and professional techniques for repair of materials.
- Maximize patron access to the collection by maintaining proper order on the shelves and providing accurate signage.
- Operate an efficient and effective system for registering library patrons and for lending materials to those patrons, including special services such as remote access to patron accounts and reserves for circulating items.

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- Offer free access to online databases of articles and research resources.
- Provide collections of downloadable audiobooks and e-books.
- Provide a wide variety of information in response to requests fielded in person, in writing, by phone and via e-mail.
- Provide information services to other city departments.
- Educate patrons in the use of the library and its resources.
- Provide assistance with genealogical research.
- Offer a variety of programs targeted to varying age groups, including thematic story times for preschoolers, summer reading clubs, literary discussion groups, and topical programs and performances for both children and adults.
- Offer public access computing including standard office applications, educational games, and Internet access.
- Produce topical bibliographies both on demand and for general distribution.
- Coordinate an adult basic literacy tutoring program.
- Provide instruction in English as a second language.
- Operate a “Books on Wheels” program to deliver library materials to customers in residential institutions.
- Conduct instructional tours and class visits for local educational institutions.
- Distribute tax and other forms, pamphlets, and flyers for government agencies and nonprofit organizations.
- Mount thematic and topical displays.
- On a limited basis provide meeting space for local groups.
- Provide equipment for photocopying, die cutting, and other special functions.
- Produce press releases and employ other marketing tools to promote library materials, programs, and services.
- Track and evaluate library usage.

Manpower Summary

Director	1.0
Assistant Director/Youth Services Librarian	1.0
Technician	5.0
Part Time Administrative Assistant	1.0
Part Time Clerk	3.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
34 LIBRARY			
Personnel	439,798	435,783	485,398
Operations	103,516	110,713	111,563
Capital	23,964	17,920	0
TOTAL	567,278	564,416	596,961

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
34 LIBRARY			
Personnel			
34-4101			
SUPERVISION	128,505	130,497	133,692
34-4102			
CLERICAL	159,432	166,441	185,785
34-4104			
TEMPORARY	34,126	25,771	24,960
SUB-TOTAL	322,063	322,709	344,437
Personnel Services			
34-4110			
SOCIAL SECURITY	23,968	24,687	26,349
34-4111			
T M R S	35,444	36,646	44,120
34-4112			
WORKMEN'S COMP	1,510	1,510	1,510
34-4114			
GROUP HEALTH & DENTAL INS	56,813	50,231	68,982
SUB-TOTAL	117,735	113,074	140,961
Supplies			
34-4201			
OFFICE SUPPLIES	3,958	4,500	5,000
34-4214			
POSTAGE	180	300	300
34-4226			
CR-ROM DATABASES LICENSES	3,832	5,000	8,000
34-4227			
AUDIO & VISUAL MATERIALS	18,618	12,500	12,500
34-4229			
BOOKS & PERIODICALS	36,869	43,000	40,000
SUB-TOTAL	63,455	65,300	65,800
Maintenance			
34-4304			
AUTOMATED EQUIPMENT MAINTENANCE	5,207	0	0
SUB-TOTAL	5,207	0	0
Contractual/Services			
34-4402			
MEMBERSHIP & DUES	621	700	700
34-4404			
CONSULTANT FEE & SERVICE	384	7,500	5,000
34-4410			
INTERNET ISP	1,474	0	0
34-4411			
COMMUNICATIONS	8,375	8,500	8,500
34-4414			
EQUIPMENT RENTAL	4,456	5,000	5,000
34-4418			
TRAVEL & EDUCATION	4,882	4,300	7,000
34-4424			
SPECIAL SERVICES	250	2,450	2,600
34-4440			
CONTRACT LABOR	14,412	16,963	16,963

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
SUB-TOTAL	34,853	45,413	45,763
Capital			
34-4501			
DEBT SERVICE - ANTI THEFT SYSTEM	6,791	0	0
34-4502			
DEBT SERVICE - POLARIS SYSTEM	17,173	17,920	0
SUB-TOTAL	23,964	17,920	0
DEPARTMENT TOTAL	567,278	564,416	596,961

Housing

Mission Statement

The Terrell Section 8 Rental Assistance Program seeks to provide improved living conditions for very-low-income families while maintaining their rental payments at an affordable level, promote freedom of housing choice and spatial deconcentration of very low-income and minority families, provide decent, safe and sanitary housing for eligible participants, provide an incentive to private property owners to rent to very low-income families by offering timely assistance payments and provide a comprehensive program designed to help people become self sufficient.

Description

The Section 8 Rental Assistance Program reaches out to families and owners to provide safe and decent housing for low income families by maintaining an eligibility and intake for waiting list and admission, consideration and determination of incomes, briefing and issuance of vouchers; housing quality standards and initial, annual, complaint, and quality control inspections, lease approval/contract execution/negotiations and termination or denial of assistance. Provides a family self-sufficiency program, committee, contract participation and monitoring of status.

Manpower Summary

Director	1.0
Administrative Clerk	3.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
35 HOUSING			
Personnel	240,831	235,034	205,235
Operations	42,513	45,720	79,293
TOTAL	283,344	280,754	284,528

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
35 HOUSING			
Personnel			
35-4101			
SUPERVISION	78,774	77,039	80,190
35-4102			
CLERICAL	92,462	93,771	66,625
SUB-TOTAL	171,235	170,810	146,815
Personnel Services			
35-4110			
SOCIAL SECURITY	12,579	13,067	11,231
35-4111			
T M R S	20,670	21,573	20,275
35-4112			
WORKMEN'S COMP	843	843	843
35-4114			
GROUP HEALTH & DENTAL INS	35,503	28,741	26,071
SUB-TOTAL	69,596	64,224	58,420
Supplies			
35-4201			
OFFICE & MISC SUPPLIES	7,482	7,000	7,000
35-4214			
POSTAGE	0	60	60
SUB-TOTAL	7,482	7,060	7,060
Maintenance			
35-4301			
OFFICE EQUIPMENT	0	2,000	2,000
35-4302			
FURNITURE & FIXTURES	214	2,000	2,000
35-4304			
AUTOMATED EQUIPMENT MAINTENANCE	5,130	7,510	7,510
SUB-TOTAL	5,344	11,510	11,510
Contractual/Services			
35-4401			
AUDIT	3,000	3,000	3,000
35-4402			
MEMBERSHIP & DUES	250	320	320
35-4403			
ADVERTISING	157	350	350
35-4411			
COMMUNICATIONS	5,738	5,800	5,800
35-4418			
TRAVEL & EDUCATION	3,091	6,000	6,000
35-4419			
TRAINING & PUBLICATION	883	825	825
35-4440			
CONTRACT LABOR	468	2,000	20,000
35-4441			
HOUSING INSPECTION	0	0	20,000
35-4450			
EQUIPMENT RENTAL(R)	16,100	8,855	4,428
SUB-TOTAL	29,688	27,150	60,723
DEPARTMENT TOTAL	283,344	280,754	284,528

Landfill

Mission Statement

The Landfill Department's mission is to provide a convenience station for the disposal of items that are not available for curb pickup.

Description

The Landfill Department is open for public use on limited basis. The operation of the landfill was discontinued and a convenience station was created to provide a service to the citizens for disposal of items not being picked up by curbside services.

Manpower Summary

Gate Keeper 1.0

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
37 LANDFILL			
Personnel	8,733	9,049	9,049
Operations	12,571	14,900	28,900
TOTAL	21,304	23,949	37,949

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
37 LANDFILL			
Personnel			
37-4104			
TEMPORARY	7,506	7,800	7,800
SUB-TOTAL	7,506	7,800	7,800
Personnel Services			
37-4110			
SOCIAL SECURITY	574	597	597
37-4112			
WORKMEN'S COMP	652	652	652
SUB-TOTAL	1,226	1,249	1,249
Supplies			
37-4201			
OFFICE & MISC SUPPLIES	524	400	400
37-4211			
FOOD & CONCESSION SUPPLIES	541	300	100
37-4220			
UNIFORM RENTAL & LAUNDRY	61	100	100
SUB-TOTAL	1,126	800	600
Maintenance			
37-4320			
BUILDING / GROUND MAINT	2,454	3,600	3,000
SUB-TOTAL	2,454	3,600	3,000
Contractual/Services			
37-4411			
COMMUNICATIONS	0	500	500
37-4417			
LAND LEASE PAYMENTS	4,780	3,000	4,300
37-4418			
TRAVEL & EDUCATION	60	500	500
37-4460			
RECYCLING	4,151	6,500	20,000
SUB-TOTAL	8,991	10,500	25,300
DEPARTMENT TOTAL	21,304	23,949	37,949

Human Resources

Mission Statement

The Human Resources Department shall provide to every department within the City of Terrell organization qualified personnel capable of performing specialized and general tasks integrated within our organization, with the exclusive purpose of enhancing productivity and providing exemplary customer service to the citizens of Terrell.

Description

The Human Resources Department is responsible for developing and enhancing staff competence through on-the-job training and perpetual professional training; staying abreast of trends in employment matters as they relate to salary and benefits, group benefit programs and employment law.

Manpower Summary

Director	1.0
Administrative Clerk	2.0

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
40 HUMAN RESOURCES/RECRUITMENT			
Personnel	267,199	247,105	279,903
Operations	106,896	141,800	121,750
TOTAL	374,095	388,905	401,653

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
40 HUMAN RESOURCES/RECRUITMENT			
Personnel			
40-4101			
SUPERVISION	89,129	88,786	92,531
40-4102			
CLERICAL	43,502	38,884	57,165
SUB-TOTAL	132,632	127,670	149,696
Personnel Services			
40-4110			
SOCIAL SECURITY	10,146	9,767	11,452
40-4111			
T M R S	13,851	16,125	20,673
40-4112			
WORKMEN'S COMP	490	490	490
40-4114			
GROUP HEALTH & DENTAL INS	21,581	21,553	26,092
40-4119			
INSURANCE-RETIRES	88,500	61,500	61,500
40-4199			
RETIREMENT SICK TIME BENEFITS	0	10,000	10,000
SUB-TOTAL	134,567	119,435	130,207
Supplies			
40-4201			
OFFICE SUPPLIES	6,051	4,000	3,950
40-4204			
PRINTING	31	1,000	1,000
40-4209			
FIRST AID SUPPLIES	3,810	3,000	2,800
40-4211			
FOOD & CONCESSION SUPPLIES	7,389	10,000	9,000
SUB-TOTAL	17,282	18,000	16,750
Maintenance			
40-4301			
OFFICE EQUIPMENT	0	1,500	1,000
40-4304			
AUTOMATED EQUIPMENT MAINTENANCE	0	1,500	0
SUB-TOTAL	0	3,000	1,000
Contractual/Services			
40-4402			
MEMBERSHIP & DUES	705	900	900
40-4403			
ADVERTISING	6,774	14,000	12,000
40-4411			
COMMUNICATIONS	5,329	3,900	5,600
40-4418			
TRAVEL & EDUCATION	5,497	6,500	10,000
40-4419			
TRAINING & PUBLICATION	34,805	30,000	10,000
40-4454			
EMPLOYEE DISABILITY INS.	20,520	45,000	45,000
40-4460			
PHYSICALS & MEDICAL EXPENSE	8,234	12,000	12,000
40-4461			

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
EMPLOYEE ASSISTANCE SERVICES	6,000	6,000	6,000
40-4462			
DRUG TESTING	1,750	2,500	2,500
SUB-TOTAL	89,614	120,800	104,000
DEPARTMENT TOTAL	374,095	388,905	401,653

Retail Recruitment

Mission Statement

The mission of the City of Terrell Marketing Center is to enhance the reputation and perception of the City of Terrell as a whole, and downtown in particular, with the aim of attracting new businesses and foster public understanding of the City of Terrell initiatives.

Description

The Retail Recruitment office is under the supervision of the City Manager's office. The purpose of the Marketing Center is to recruit retail business to locate here in Terrell, Texas. The office also communicates educational, informative, and responsive messages of the Mayor, City Council, and Staff to both internal staff and the public.

Manpower Summary

Retail Recruiter	1.0
Part-Time Administrative Clerk	1.0

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
41 RETAIL RECRUITMENT			
Personnel	0	0	101,490
Operations	0	0	46,500
TOTAL	0	0	147,990

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
41 RETAIL RECRUITMENT			
Personnel			
41-4102			
CLERICAL	0	0	23,703
41-4103			
LABOR	0	0	45,517
SUB-TOTAL	0	0	69,220
Personnel Services			
41-4110			
SOCIAL SECURITY	0	0	5,295
41-4111			
TMRS	0	0	9,559
41-4112			
WORKMEN'S COMP	0	0	250
41-4114			
GROUP HEALTH & DENTAL INS	0	0	17,166
SUB-TOTAL	0	0	32,270
Supplies			
41-4201			
OFFICE SUPPLIES	0	0	500
41-4204			
PRINTING	0	0	10,000
41-4211			
FOOD AND/OR CONCESSION SUPPLIES	0	0	500
41-4214			
POSTAGE	0	0	500
SUB-TOTAL	0	0	11,500
Maintenance			
41-4301			
OFFICE EQUIPMENT	0	0	500
SUB-TOTAL	0	0	500
Contractual/Services			
41-4402			
MEMBERSHIP & DUES	0	0	1,000
41-4403			
ADVERTISING	0	0	4,000
41-4404			
CONSULTANT FEES & SERVICES	0	0	10,000
41-4411			
COMMUNICATIONS	0	0	4,000
41-4417			
LEASE OFFICE SPACE	0	0	12,000
41-4418			
TRAVEL & EDUCATION	0	0	2,000
41-4419			
TRAINING & PUBLICATIONS	0	0	1,000
41-4440			
CONTRACT LABOR	0	0	500
SUB-TOTAL	0	0	34,500
DEPARTMENT TOTAL	0	0	147,990

GENERAL FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
90 DEBT SERVICE			
Contractual/Services			
90-4401			
PRINCIPAL - LAND DEBT SERVICE	0	0	140,428
90-4402			
INTEREST - LAND DEBT SERVICE	0	0	13,882
90-4403			
PRINCIPAL - SOFTWARE POLICE RMS	0	0	124,532
90-4404			
INTEREST - SOFTWARE POLICE RMS	0	0	8,820
90-4405			
PRINCIPAL - FIRE APPRATUS	0	0	66,745
90-4406			
INTEREST - FIRE APPRATUS	0	0	8,482
90-4407			
PROGRAM DEBT SERVICE LIBRARY	0	0	15,679
90-4408			
PRINCIPAL - DEBT SERVICE RADIO EQUIPMENT	0	0	53,873
90-4409			
INTEREST - DEBT SERVICE RADIO EQUIPMENT	0	0	1,935
SUB-TOTAL	0	0	434,376
DEPARTMENT TOTAL	0	0	434,376
GENERAL FUND EXPENSE TOTAL	15,094,468	15,964,274	17,271,050

UTILITY FUND



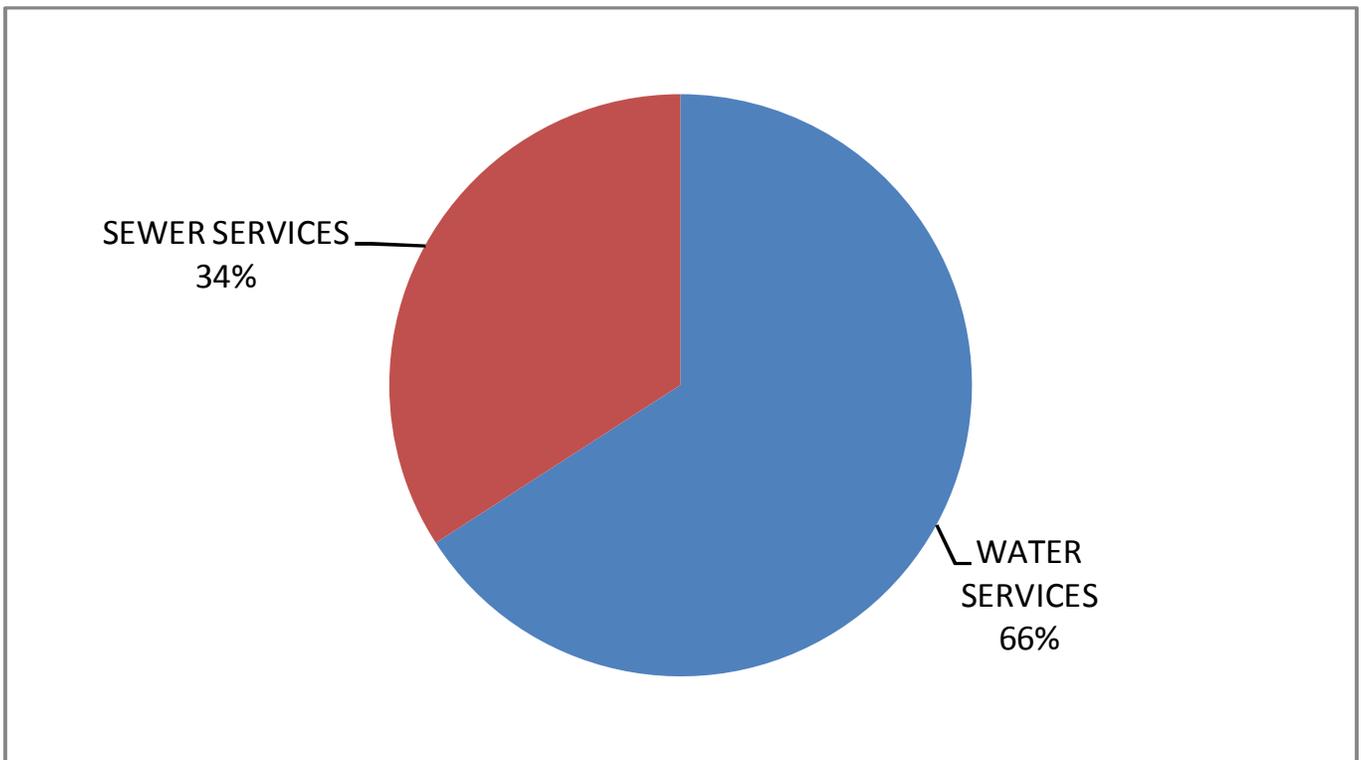
UTILITY FUND
ESTIMATED CASH POSITION
2008 - 2009

Cash in Bank May 31, 2008	\$ 2,263,738
Estimated Revenues FY 2008	\$ 8,389,905
Revenues Collected thru May 31, 2008	\$ 5,272,244
Anticipated Revenue to Sept. 30, 2008	\$ 3,117,661
Sub-Total	\$ 5,381,399
Estimated Expenditures FY 2008	\$ 8,218,932
Y-T-D May 31, 08	\$ 4,946,242
Sub-Total	\$ 3,272,690
Estimated Beginning Cash FY 2009	\$ 2,108,709
Estimated Revenues FY 2009	\$ 9,224,862
Sub-Total	\$ 11,333,571
Proposed Expenditures FY 2009	\$ 8,874,760
Estimated Cash in Bank Sept. 30 2009	\$ 2,458,811

UTILITY FUND
REVENUE SUMMARY
2008 - 2009
BUDGET

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
WATER SERVICES	4,973,895	5,418,405	6,079,827
SEWER SERVICES	3,074,674	2,971,500	3,145,035
	8,048,570	8,389,905	9,224,862

UTILITY FUND
2008 - 2009
BUDGET



UTILITY FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
Fund 020 UTILITY FUND			
REVENUES			
WATER SERVICES			
00-3201			
METERED SALES	4,390,379	4,752,200	5,509,827
00-3202			
PENALTIES	140,535	133,000	130,000
00-3203			
FRANCHISE TAX	228,442	250,000	250,000
00-3204			
NEW SERVICES/WATER TAP	8,356	5,330	6,000
00-3205			
RETURN CHECKS	5,906	6,750	6,000
00-3206			
NON PAYMENT-ADMINISTRATIVE FEE	106,055	115,000	100,000
00-3207			
SERVICE HOOKUPS/MISC CHG	14,049	20,000	20,000
00-3208			
FIRE LINE CHARGE	30,989	22,000	26,000
00-3210			
NON-METERED MISC SALES	1,761	2,000	1,000
00-3212			
MISC SERVICES	9,687	3,500	2,500
00-3215			
BAD DEBT RECOVERY	1,336	1,200	1,000
00-3216			
REFUNDS & RECOVERIES	1,567	74,425	500
00-3219			
BACKFLOW CHARGES	34,834	33,000	27,000
SUB-TOTAL	4,973,895	5,418,405	6,079,827

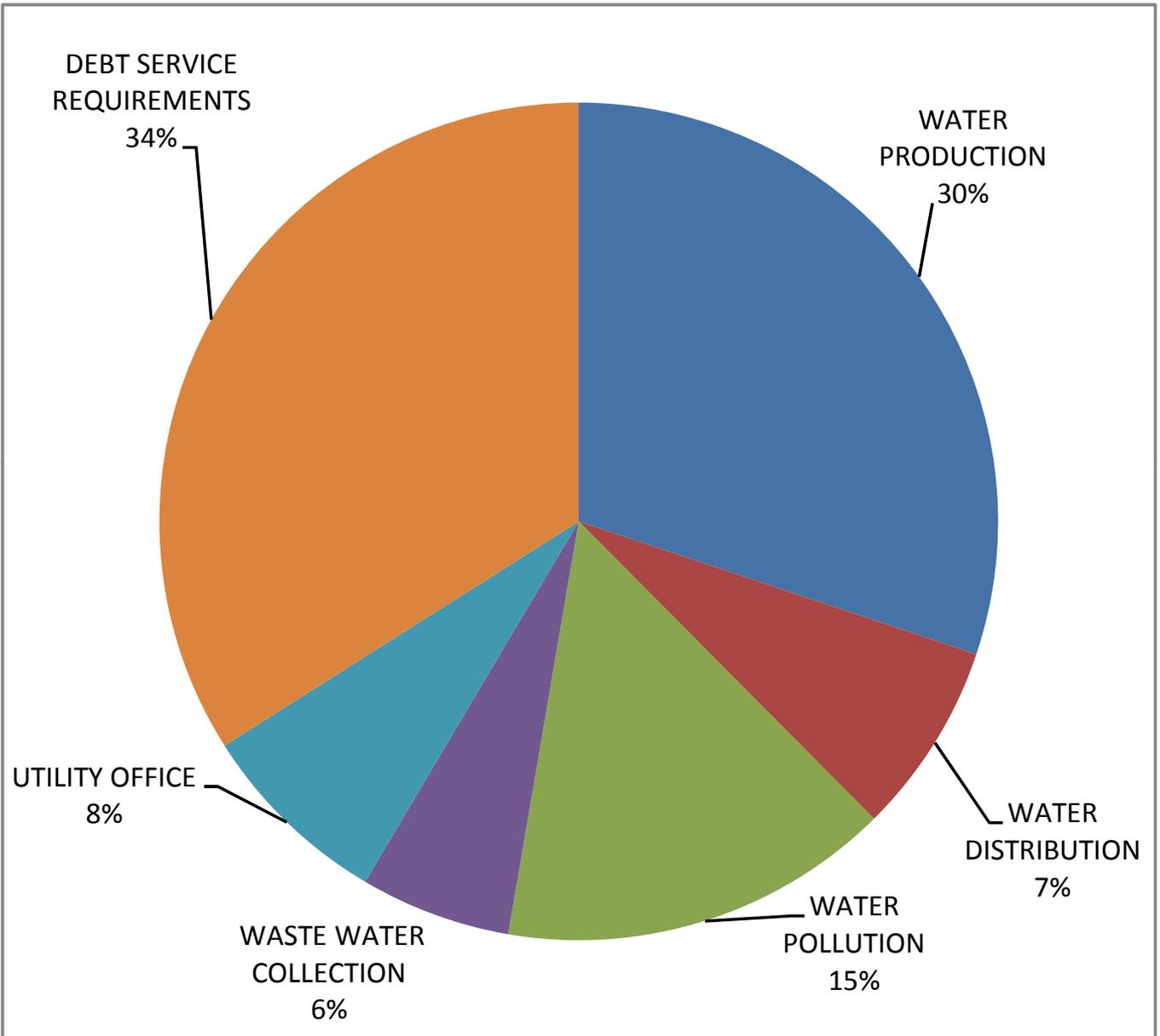
UTILITY FUND
2008-2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
SEWER SERVICES			
00-3301			
SEWER REVENUE	2,944,558	2,900,000	3,099,035
00-3302			
NEW SERVICES/SEWER TAP	280	2,500	1,000
00-3305			
INTEREST	64,998	69,000	45,000
00-3307			
DEVELOPER PARTICIPATION SEWER STUDY	64,838	0	0
SUB-TOTAL	3,074,674	2,971,500	3,145,035
UTILITY FUND REVENUE TOTAL	8,048,570	8,389,905	9,224,862

UTILITY FUND
EXPENSE SUMMARY

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
WATER PRODUCTION	2,488,875	2,538,643	2,674,594
WATER DISTRIBUTION	706,766	739,480	659,437
WATER POLLUTION	799,115	983,724	1,342,490
WASTE WATER COLLECTION	457,349	595,695	516,155
UTILITY OFFICE	570,253	620,281	665,762
DEBT SERVICE REQUIREMENTS	1,150,994	2,741,109	3,016,322
TOTAL	6,173,352	8,218,932	8,874,760

UTILITY FUND EXPENSE



UTILITY FUND
PERSONNEL SUMMARY
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
WATER PRODUCTION	459,813	378,468	393,419
WATER DISTRIBUTION	320,362	354,640	400,047
WATER POLLUTION	331,358	397,984	430,423
WASTE WATER COLLECTION	291,702	340,286	365,025
UTILITY OFFICE	430,465	423,581	450,462
TOTAL	1,833,700	1,894,959	2,039,376

UTILITY FUND
 SUPPLY SUMMARY
 2008 - 2009
 BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
WATER PRODUCTION	184,824	17,700	21,100
WATER DISTRIBUTION	11,361	7,900	7,750
WATER POLLUTION	25,731	22,200	30,500
WASTE WATER COLLECTION	11,370	20,200	14,100
UTILITY OFFICE	29,061	33,700	34,800
TOTAL	262,347	101,700	108,250

UTILITY FUND
 MAINTENANCE SUMMARY
 2008 - 2009
 BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
WATER PRODUCTION	25,142	13,300	13,300
WATER DISTRIBUTION	63,292	28,600	32,600
WATER POLLUTION	54,846	93,300	368,300
WASTE WATER COLLECTION	4,235	89,800	32,000
UTILITY OFFICE	1,176	55,000	75,000
TOTAL	148,690	280,000	521,200

UTILITY FUND
 CONTRACTUAL / SERVICES SUMMARY
 2008 - 2009
 BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
WATER PRODUCTION	1,819,096	2,129,175	2,246,775
WATER DISTRIBUTION	311,751	348,340	219,040
WATER POLLUTION	387,181	459,240	513,267
WASTE WATER COLLECTION	150,043	88,630	105,030
UTILITY OFFICE	109,551	108,000	105,500
DEBT SERVICE REQUIREMENTS	1,150,994	2,741,109	3,016,322
TOTAL	3,928,615	5,874,494	6,205,934

UTILITY FUND
CAPITAL SUMMARY
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
WATER POLLUTION	0	11,000	0
WASTE WATER COLLECTION	0	56,779	0
TOTAL	0	67,779	0

Water Production

Mission Statement

The mission of the Water Production Department is to receive treated water from North Texas Municipal Water District and to deliver a safe drinking water to our customers in the city and to area Water wholesalers for household, industrial, irrigation, and fire protection uses.

Description

Water Production is operated daily to monitor water availability and quality and to meet state and federal requirements.

Manpower Summary

Director	1.0
Chief Operator	1.0
Plant Operator	3.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
WATER PRODUCTION			
Personnel	459,813	378,468	393,419
Operations	2,029,062	2,160,175	2,226,175
TOTAL	2,488,875	2,538,643	2,619,594

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
Fund 020 UTILITY FUND			
WATER PRODUCTION			
Personnel			
51-4101			
SUPERVISION	139,558	140,787	146,467
51-4103			
LABOR	179,409	111,855	115,815
51-4104			
TEMPORARY	6,082	0	0
51-4105			
OVERTIME	8,845	12,000	5,000
51-4106			
STAND BY	6,192	5,800	5,800
SUB-TOTAL	340,085	270,442	273,082
Personnel Services			
51-4110			
SOCIAL SECURITY	25,618	20,383	20,891
51-4111			
T M R S	34,811	33,652	37,713
51-4112			
WORKMENS COMP	15,600	18,150	18,150
51-4114			
GROUP HEALTH & DENTAL INS	43,699	35,841	43,583
SUB-TOTAL	119,728	108,026	120,337
Supplies			
51-4201			
OFFICE & MISC SUPPLIES	2,292	1,300	1,300
51-4206			
MINOR TOOLS & APPARATUS	70	200	300
51-4220			
UNIFORM RENTAL & LAUNDRY	3,705	2,400	2,400
51-4223			
PROTECTIVE CLOTHING	105	300	300
51-4224			
CAUSTIC SODA	18,594	0	0
51-4242			
CHLORINE	22,160	6,000	8,500
51-4244			
POLYMER	118,399	0	0
51-4245			
FLUORIDE	1,702	0	0
51-4247			
AMMONIA	8,533	1,500	1,500
51-4249			
CHEMICALS & RELATED LAB SUPPLIES	9,265	6,000	6,800
SUB-TOTAL	184,824	17,700	21,100
Maintenance			
51-4303			
INSTRUMENTS & APPARATUS	849	7,500	8,000
51-4315			
DAM & PUMP STATION	1,011	500	500
51-4316			
ELEVATED TOWERS	475	1,300	1,500

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
51-4317			
TREATMENT PLANT	20,505	2,500	2,000
51-4319			
GROUND STORAGE TANKS	1,226	1,000	800
51-4370			
MACHINERY MAINTENANCE	1,074	500	500
SUB-TOTAL	25,142	13,300	13,300
Contractual/Services			
51-4402			
MEMBERSHIP & DUES	915	600	600
51-4403			
ADVERTISING	190	600	100
51-4404			
CONSULTANT FEES & SERVICES	13,981	20,000	8,000
51-4409			
ADVALOREM TAX ON EASEMENTS	98	700	1,100
51-4411			
COMMUNICATIONS	8,702	7,500	8,500
51-4413			
NTMWD WATER PURCHASE	1,294,354	1,695,000	1,840,000
51-4414			
EQUIPMENT RENTAL - OTHER	60	100	0
51-4415			
INSURANCE	0	55,000	55,000
51-4418			
TRAVEL & EDUCATION	1,228	1,800	1,800
51-4419			
TRAINING & PUBLICATIONS	0	400	200
51-4420			
COMMERCIAL LAB ANALYSIS	21,364	12,000	14,000
51-4424			
SPECIAL SERVICES	5,129	4,500	4,500
51-4430			
UTILITIES	312,929	250,000	290,000
51-4440			
CONTRACT LABOR	12,223	2,000	1,000
51-4450			
EQUIPMENT RENTAL(R)	34,500	18,975	18,975
51-4466			
SLUDGE MANAGEMENT	30,577	25,000	3,000
51-4491			
WATER CONTRACT - S R A	82,200	0	0
51-4492			
PLANT SHUT DOWN	646	35,000	0
SUB-TOTAL	1,819,096	2,129,175	2,246,775
DEPARTMENT TOTAL	2,488,875	2,538,643	2,674,594

Water Distribution

Mission Statement

The mission of the Water Distribution Department is to upgrade the system and develop and implement preventive maintenance programs, which will enable crews to effectively perform their jobs in a professional manner and ensure the public a continued supply of water with the least amount of service interruptions.

Description

The Water Distribution Department currently has a preventive maintenance program, which includes hydrants, valves distribution lines, and all equipment. This department is responsible for the maintenance and operation of all water meters. All maintenance personnel are currently being trained and certified in all areas involving increased productivity and safety awareness which will result in public satisfaction and economical operating procedures for all maintenance personnel.

Manpower Summary

Crew Leader	1.0
Heavy Equipment Operator	1.0
Maintenance Worker	3.0
Administrative Clerk	1.0
Utility Customer Field Service Provider and Meter Reader	1.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
WATER			
DISTRIBUTION			
Personnel	320,362	354,640	400,047
Operations	386,404	384,840	259,390
TOTAL	706,766	739,480	659,437

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
WATER DISTRIBUTION			
Personnel			
52-4102			
CLERICAL	28,639	28,602	29,759
52-4103			
LABOR	172,080	188,026	213,117
52-4105			
OVERTIME	23,948	23,000	22,000
52-4106			
STAND BY	4,722	5,800	5,800
SUB-TOTAL	229,390	245,428	270,676
Personnel Services			
52-4110			
SOCIAL SECURITY	16,532	18,354	20,707
52-4111			
T M R S	28,066	30,303	37,380
52-4112			
WORKMENS COMP	11,200	11,200	11,200
52-4114			
GROUP HEALTH & DENTAL INS	35,174	49,355	60,084
SUB-TOTAL	90,972	109,212	129,371
Supplies			
52-4201			
OFFICE & MISC. SUPPLIES	2,613	1,700	2,000
52-4204			
PRINTING	361	300	300
52-4206			
MINOR TOOLS & APPARATUS	925	800	500
52-4220			
UNIFORM RENTAL & LAUNDRY	6,047	4,000	4,000
52-4221			
UNIFORMS PURCHASE	638	300	200
52-4223			
PROTECTIVE CLOTHING	660	500	600
52-4240			
CHEMICALS	118	300	150
SUB-TOTAL	11,361	7,900	7,750

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
Maintenance			
52-4301			
OFFICE EQUIPMENT	0	250	250
52-4303			
INSTRUMENTS & APPARATUS	0	150	150
52-4343			
TRANSMISSION MAINTENANCE W&S	57,704	22,000	25,000
52-4344			
WATER MAINS/CTA	958	4,000	5,000
52-4345			
WATER METER MAINTENANCE	4,630	2,000	2,000
52-4370			
MACHINERY	0	200	200
SUB-TOTAL	63,292	28,600	32,600
Contractual/Services			
52-4402			
MEMBERSHIP & DUES	1,637	650	500
52-4411			
COMMUNICATIONS	12,164	8,500	9,500
52-4414			
EQUIPMENT RENTAL - OTHER	751	2,500	2,500
52-4417			
LAND LEASE PAYMENTS	17,558	2,500	2,500
52-4418			
TRAVEL & EDUCATION	2,105	2,500	2,500
52-4419			
TRAINING & PUBLICATION	229	400	200
52-4420			
COMMERCIAL LAB SERVICES	1,290	750	800
52-4440			
CONTRACT LABOR	130,998	210,000	90,000
52-4442			
BACKFLOW SOLUTIONS	62,220	75,000	65,000
52-4450			
EQUIPMENT RENTAL(R)	82,800	45,540	45,540
SUB-TOTAL	311,751	348,340	219,040
DEPARTMENT TOTAL	706,766	739,480	659,437

Water Pollution Control

Mission Statement

The mission of the Wastewater Treatment Plant is and has been to provide service for the City of Terrell in the removal, treatment, and proper disposal of wastewater, both domestic and industrial, by the most cost efficient means possible.

Description

The Wastewater Treatment Plant is operated on a daily basis with a permitted capacity of 4.5 million gallons per day. The current facility, a 2-stage trickling filter plant, treats an average of 2 million gallons per day. Solids are stabilized by anaerobic digesters before final disposal in a landfill.

Accomplishments & Goals

All operators are state certified – two (2) "A" operators and four (4) "C" operators. Our goal is to continue the "beautification" of the Wastewater Treatment Plant.

Manpower Summary

Chief Operator		1.0	
Plant Operator		5.0	
Lab Technician		1.0	
Part Time		1.0	
	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
WATER POLLUTION			
Personnel	331,358	397,984	430,423
Operations	467,757	574,740	912,067
Capital	0	11,000	0
TOTAL	799,115	983,724	1,342,490

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
WATER POLLUTION			
Personnel			
61-4101			
SUPERVISION	32,935	49,135	52,571
61-4103			
LABOR	171,671	208,806	216,464
61-4104			
TEMPORARY	17,880	10,400	16,141
61-4105			
OVERTIME	3,031	4,000	4,000
61-4106			
STAND BY	6,632	5,800	5,800
SUB-TOTAL	232,148	278,141	294,976
Personnel Services			
61-4110			
SOCIAL SECURITY	17,357	21,125	22,566
61-4111			
T M R S	23,675	33,563	38,507
61-4112			
WORKMENS COMP	22,417	22,417	22,417
61-4114			
GROUP HEALTH & DENTAL INS	35,760	42,738	51,957
SUB-TOTAL	99,210	119,843	135,447
Supplies			
61-4201			
OFFICE & MISC. SUPPLIES	2,539	2,100	2,000
61-4206			
MINOR TOOLS & APPARATUS	756	600	600
61-4220			
UNIFORM RENTAL & LAUNDRY	2,987	2,000	2,400
61-4221			
UNIFORMS PURCHASE	100	200	200
61-4223			
PROTECTIVE CLOTHING	434	600	600
61-4241			
CLOTHING-RAIN GEAR	0	200	200
61-4242			
CHLORINE	14,195	9,000	15,500
61-4244			
POLYMER	240	500	0
61-4249			
CHEMICALS & RELATED SUPPLIES	1,215	2,000	2,000
61-4250			
SULFUR DIOXIDE	3,264	5,000	7,000
SUB-TOTAL	25,731	22,200	30,500
Maintenance			
61-4301			
OFFICE EQUIPMENT	249	300	300
61-4303			
INSTRUMENTS & APPARATUS	6,065	8,000	8,000
61-4317			
TREATMENT PLANT	6,572	10,000	10,000
61-4370			
MACHINERY MAINTENANCE	41,960	75,000	350,000

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
SUB-TOTAL	54,846	93,300	368,300
Contractual/Services			
61-4402			
MEMBERSHIP & DUES	445	500	500
61-4403			
ADVERTISING	828	600	600
61-4404			
CONSULTANT FEES & SERVICES	384	500	0
61-4411			
COMMUNICATIONS	5,087	6,500	6,500
61-4414			
EQUIPMENT RENTAL - OTHER	45	200	200
61-4418			
TRAVEL & EDUCATION	2,339	2,800	3,600
61-4419			
TRAINING & PUBLICATIONS	209	400	200
61-4420			
COMMERCIAL LAB SERVICES	19,653	29,000	36,000
61-4424			
SPECIAL SERVICES	22,795	24,000	26,500
61-4430			
UTILITIES	87,044	95,000	105,000
61-4440			
CONTRACT LABOR	3,800	4,500	5,000
61-4450			
EQUIPMENT RENTAL(R)	36,800	20,240	20,240
61-4466			
SLUDGE MANAGEMENT	148,462	190,000	195,000
61-4467			
PRETREATMENT SERVICES	59,290	85,000	113,927
SUB-TOTAL	387,181	459,240	513,267
Capital			
61-4509			
PRETREATMENT SOFTWARE	0	11,000	0
SUB-TOTAL	0	11,000	0
DEPARTMENT TOTAL	799,115	983,724	1,342,490

Wastewater Collection

Mission Statement

The mission of the Wastewater Collection Department is to continue upgrading the system and eventually have a dependable method of transportation for the wastewater collection of Terrell and allow a safer and healthier environment for the public utility maintenance personnel.

Description

The Wastewater Collection Department is responsible for the maintenance of manholes, location and repair of sanitary sewer lines, and lift stations and to conduct smoke testing and video of collection system.

Manpower Summary

Foreman	1.0
Crew Leader	1.0
Equipment Operator	1.0
Maintenance	3.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
WASTE WATER			
COLLECTION			
Personnel	291,702	340,286	365,025
Operations	165,647	198,630	151,130
Capital	0	56,779	0
TOTAL	457,349	595,695	516,155

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
WASTE WATER COLLECTION			
Personnel			
62-4101			
SUPERVISION	54,127	53,463	55,622
62-4103			
LABOR	124,783	163,068	169,424
62-4105			
OVERTIME	20,511	32,000	27,000
62-4106			
STAND BY	3,357	5,800	5,800
SUB-TOTAL	202,778	254,331	257,846
Personnel Services			
62-4110			
SOCIAL SECURITY	14,709	16,023	19,725
62-4111			
T M R S	24,765	27,102	28,662
62-4112			
WORKMENS COMP	7,165	7,165	7,165
62-4114			
GROUP HEALTH & DENTAL INS	42,285	35,665	51,627
SUB-TOTAL	88,924	85,955	107,179
Supplies			
62-4201			
OFFICE & MISC SUPPLIES	2,717	2,400	2,000
62-4204			
PRINTING	147	500	250
62-4206			
MINOR TOOLS & APPARATUS	1,799	10,000	3,000
62-4220			
UNIFORM RENTAL & LAUNDRY	0	2,200	3,200
62-4221			
UNIFORMS PURCHASE	92	400	300
62-4223			
PROTECTIVE CLOTHING	1,944	1,400	1,500
62-4240			
CHEMICALS	4,208	3,000	3,500
62-4260			
CONCRETE	463	300	350
SUB-TOTAL	11,370	20,200	14,100
Maintenance			
62-4343			
TRANSMISSION MAINTENANCE SEWER	1,966	74,800	20,000
62-4370			
SEWER ROOT TREATMENT	0	13,000	10,000
62-4371			
SEWER INSPECTION	2,269	2,000	2,000
SUB-TOTAL	4,235	89,800	32,000
Contractual/Services			
62-4402			
MEMBERSHIP & DUES	400	600	400
62-4411			
COMMUNICATIONS	3,651	4,000	4,000
62-4414			
EQUIPMENT RENTAL - OTHER	2,954	2,000	2,500

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
62-4417			
LAND LEASE PAYMENTS	17,463	2,000	2,500
62-4418			
TRAVEL & EDUCATION	2,463	1,800	2,600
62-4419			
TRAINING & PUBLICATIONS	0	400	200
62-4440			
CONTRACT LABOR	72,513	50,000	65,000
62-4450			
EQUIPMENT RENTAL(R)	50,600	27,830	27,830
SUB-TOTAL	150,043	88,630	105,030
Capital			
62-4512			
SEWER MAIN CAMERA	0	56,779	0
SUB-TOTAL	0	56,779	0
DEPARTMENT TOTAL	457,349	595,695	516,155

Utility

Mission Statement

The City Secretary/Finance Department's mission is to ensure that all city records are adequately preserved; hold all municipal elections; account for all moneys received by the city and prepare the monthly financial report; record and report all financial transactions, assist the preparation of the annual budget and annual audit and prepare special reports for the City Manager and City Council; strive to maintain investments at the highest possible levels; strive to serve customers in an efficient and professional manner; and any other administrative or clerical duties as prescribed by the City Council and/ or the City Manager.

Description

The City Secretary's Office is custodian of official records for the City. The City Secretary is responsible for attending and keeping minutes of Council meetings and maintaining records of all official Council actions. These include, but are not limited to, City codes, ordinances, resolutions and public hearings. The City Secretary is also responsible for conducting all City elections, processing solicitors and public amusement permits and receiving, processing and tracking all claims and lawsuits filed against the City. The Records Management Program is under the direction of the City Secretary. This department is responsible for the implementation and maintenance of the program including records retention schedules, destruction of outdated records, micro-graphics and the operation of the Records Storage Center.

In the capacity of the Finance Director for the City, duties include, but are not limited to: preparing and administering the departmental budget and projecting funds needed for staffing and service delivery. Performing a variety of technical tasks associated with the City's accounts payable/receivable, purchasing, utility billing, and internal auditing functions; ensure quality control; develop and enforce policies and guidelines; review purchase orders; assist the Purchasing Agent as needed. The Finance Director oversees and directs the work of the Municipal Court. The Finance Director supervises and participates in the development and administration of the City budget; direct the forecast of funds needed for staffing equipment, materials, and supplies, monitor and approve expenditures; implement mid-year adjustments, directs the City's cash management program; monitors liquidity and yield; coordinates annual outside audits and assists in publishing final reports; provides to the City Council, City Manager, and other department heads financial statements and

Utility

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reports requested and required by Charter, works with the city external auditors to prepare a comprehensive annual financial report and assists the City Manager by working on any special projects assigned and performs related work as required.

Manpower Summary

City Secretary/Finance Director	1.0
Administrative Secretary	1.0
Accounting Technician	1.0
Billing Clerk	1.0
Administrative Clerk	3.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
UTILITY OFFICE			
Personnel	430,465	423,581	450,462
Operations	139,787	196,700	215,300
TOTAL	570,253	620,281	665,762

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
UTILITY OFFICE			
Personnel			
80-4101			
SUPERVISION	93,610	80,524	83,836
80-4102			
CLERICAL	213,260	214,348	223,067
80-4104			
RECORDS MANAGER	8,706	10,000	10,000
80-4105			
OVERTIME	2,260	6,000	4,000
SUB-TOTAL	317,837	310,872	320,903
Personnel Services			
80-4110			
SOCIAL SECURITY	24,022	23,518	24,439
80-4111			
T M R S	36,755	37,747	42,936
80-4112			
WORKMENS COMP	1,620	1,620	1,620
80-4114			
GROUP HEALTH & DENTAL INS	50,232	49,824	60,564
SUB-TOTAL	112,629	112,709	129,559
Supplies			
80-4201			
OFFICE & MISC. SUPPLIES	16,394	13,000	13,000
80-4204			
PRINTING	1,562	500	1,000
80-4211			
FOOD AND/OR CONCESSION SUPPLIES	826	400	1,000
80-4214			
POSTAGE	10,279	19,800	19,800
SUB-TOTAL	29,061	33,700	34,800
Maintenance			
80-4304			
AUTOMATED EQUIPMENT MAINTENANCE	1,176	55,000	75,000
SUB-TOTAL	1,176	55,000	75,000
Contractual/Services			
80-4401			
AUDIT	39,961	45,000	45,000
80-4402			
MEMBERSHIP & DUES	940	1,000	1,000
80-4404			
CONSULTANT FEES & SERVICES	12,921	10,000	10,000
80-4410			
UTILITY BILLING	8,358	16,500	16,500
80-4411			
COMMUNICATIONS	13,509	15,000	15,000
80-4418			
TRAVEL & EDUCATION	4,298	10,000	8,000
80-4419			
TRAINING & PUBLICATIONS	70	2,500	2,000
80-4440			
CONTRACT LABOR	29,493	8,000	8,000
SUB-TOTAL	109,551	108,000	105,500
DEPARTMENT TOTAL	570,253	620,281	665,762

UTILITY FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
DEBT SERVICE REQUIREMENTS			
Contractual/Services			
90-4490			
UTILITY FRANCHISE 010003201	0	250,000	250,000
90-4495			
TRANSFER INTEREST & SINKING No. 1	445,546	445,543	923,112
90-4496			
NTMWD PAYMENTS	0	792,565	769,710
90-4497			
INTER-GOV TRANSFER 010003831	0	250,000	250,000
90-4498			
TRANSFER INTEREST & SINKING No. 2	551,890	403,001	123,500
90-4499			
TRANSFER UTIL CAP RES 028003301	153,558	600,000	700,000
SUB-TOTAL	1,150,994	2,741,109	3,016,322
DEPARTMENT TOTAL	1,150,994	2,741,109	3,016,322
UTILITY FUND EXPENSE TOTAL	6,173,352	8,218,932	8,874,760

EQUIPMENT REPLACEMENT FUND



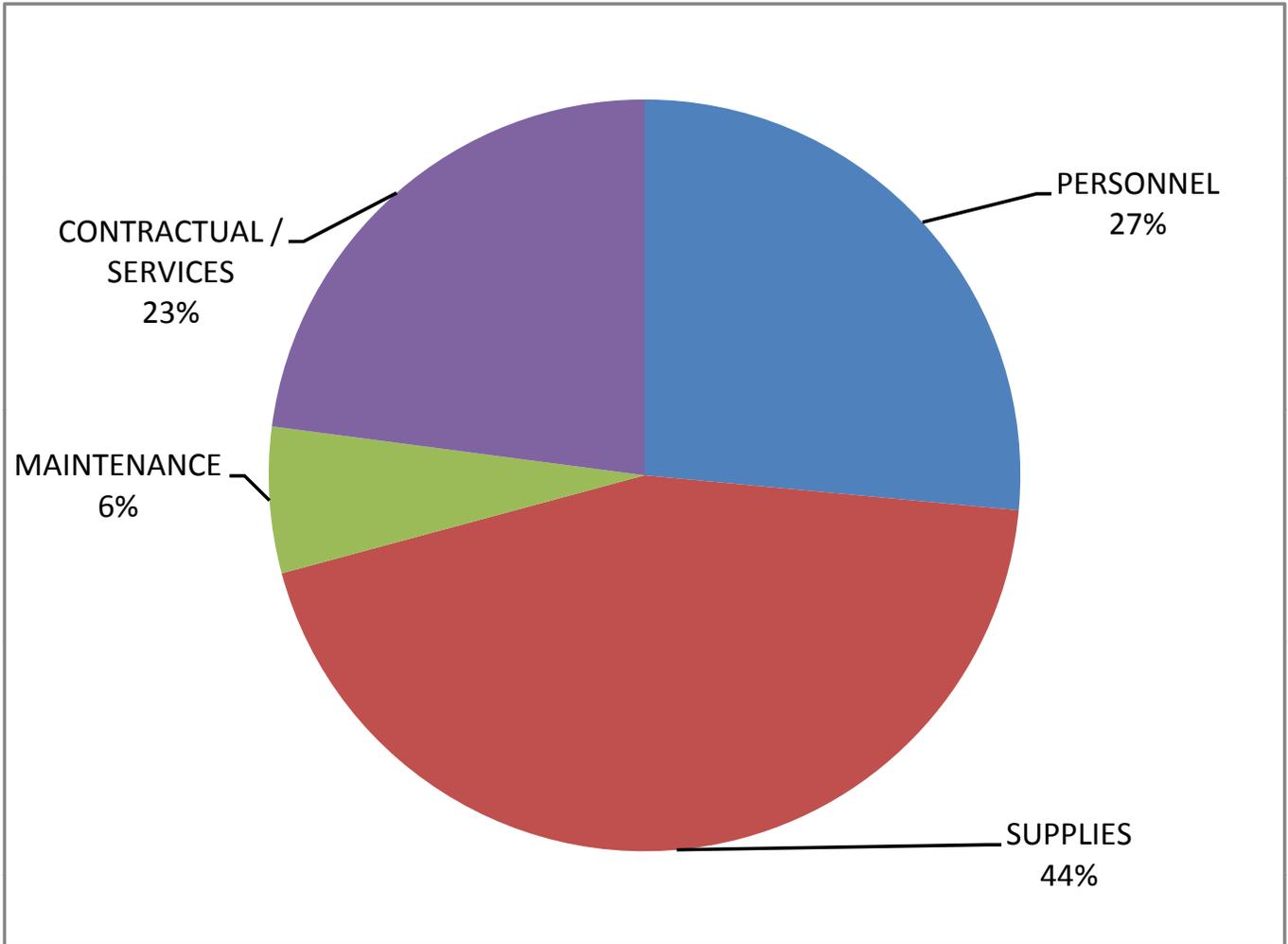
EQUIPMENT REPLACEMENT FUND
ESTIMATED CASH POSITION
2008 - 2009

Cash in Bank May 31, 2008	\$ 874,945
Estimated Revenues FY 2008	\$ 811,987
Revenues Collected thru May 31, 2008	\$ 565,904
Anticipated Revenue to Sept. 30, 2008	\$ 246,083
Sub-Total	\$ 1,121,029
Estimated Expenditures FY 2008	\$ 910,122
Y-T-D May 31, 08	\$ 532,321
Sub-Total	\$ 377,801
Estimated Beginning Cash FY 2009	\$ 743,228
Estimated Revenues FY 2009	\$ 774,795
Sub-Total	\$ 1,518,023
Proposed Expenditures FY 2009	\$ 883,814
Estimated Cash in Bank Sept. 30 2009	\$ 634,209

EQUIPMENT REPLACEMENT FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
025 EQUIPMENT REPLACEMENT FUND			
00-3325			
INSURANCE RECOVERIES	14,011	2,200	10,000
00-3326			
INTEREST INCOME	14,879	16,000	15,000
00-3330			
DISPOSAL OF FIXED ASSETS	0	31,816	5,000
00-3335			
INSURANCE RECOVERIES	0	22,176	5,000
00-3336			
LEASE GENERAL FUND	1,090,200	599,610	599,610
00-3337			
LEASE UTILITY FUND	204,700	112,585	112,585
00-3338			
LEASE EQUIPMENT REPLACEMENT	25,300	27,600	27,600
TOTAL REVENUE	1,349,089	811,987	774,795

EQUIPMENT REPLACEMENT FUND
2008 - 2009
BUDGET



Equipment Replacement

Mission Statement

The mission of the Equipment Replacement Fund is to provide mechanical service for all city vehicles and equipment; provide a base of operation for housing equipment and vehicles and perform a preventative maintenance program so that all equipment and vehicles receive maintenance on a scheduled basis in order to maintain safe and dependable operation.

Description

The Equipment Replacement Department will seek to provide a tentative maintenance program; maintain parts inventory; pickup and delivery of parts; service calls; general shop work; maintenance and inventory of fueling systems, vehicle wash; air conditioning service; brake service and tire service.

Manpower Summary

Foreman	1.0
Mechanic	2.0
Service Attendant	1.0
Part Time	1.0

	2006 - 2007	2007 - 2008	2008 - 2009
	Actual	Estimated	Budget
025 EQUIPMENT REPLACEMENT FUND			
Personnel	175,303	225,483	234,064
Operations	480,307	584,750	649,750
Capital	0	99,889	0
TOTAL	655,610	910,122	883,814

EQUIPMENT REPLACEMENT FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
025 EQUIPMENT REPLACEMENT FUND			
Personnel			
25-4101			
SUPERVISION	50,081	50,268	52,353
25-4103			
LABOR	66,551	97,264	101,432
25-4104			
TEMPORARY	7,554	12,480	8,320
25-4105			
OVERTIME	1,857	6,000	6,000
SUB-TOTAL	126,044	166,012	168,105
Personnel Services			
25-4110			
SOCIAL SECURITY	9,486	12,700	12,858
25-4111			
T M R S	12,857	12,999	13,227
25-4112			
WORKMENS COMP	5,427	5,427	5,427
25-4114			
GROUP HEALTH & DENTAL INS	21,489	28,345	34,447
SUB-TOTAL	49,260	59,471	65,959
Supplies			
25-4201			
OFFICE SUPPLIES	945	1,350	1,350
25-4206			
MINOR TOOLS & APPARATUS	3,029	4,000	4,000
25-4220			
UNIFORM RENTAL & LAUNDRY	5,695	4,000	4,000
25-4221			
UNIFORMS PURCHASE	201	200	200
25-4223			
PROTECTIVE CLOTHING	295	400	400
25-4230			
FUEL FOR EQUIPMENT	186,689	250,000	315,000
25-4231			
OIL, GREASE, ANTI-FREEZE	10,008	15,000	15,000
25-4232			
TIRES & TUBES	14,745	20,000	20,000
25-4233			
BATTERIES	6,259	4,500	4,500
25-4234			
MISCELLANEOUS AUTO PARTS	8,150	12,000	12,000
25-4235			
MISC.HEAVY EQUIPMENT PARTS	3,171	4,000	4,000
25-4236			
MISCELLANEOUS SMALL EQUIP PARTS	1,576	1,200	1,200
25-4239			
MISCELLANEOUS SHOP SUPPLIES	5,708	6,000	6,000
25-4240			
CHEMICALS	2,781	4,000	4,000
SUB-TOTAL	249,251	326,650	391,650
Category 04 Maintenance			
25-4303			
INSTRUMENTS & APPARATUS	3,990	2,000	2,000
25-4350			
VEHICLE MAINTENANCE	23,879	21,500	21,500
25-4351			
HEAVY EQUIP MAINTENANCE	23,034	22,000	22,000
25-4352			
SMALL EQUIP MAINTENANCE	7,871	7,000	7,000

EQUIPMENT REPLACEMENT FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
25-4353			
VEHICLE MAINT. /OUTSIDE FUND	3,330	3,000	3,000
SUB-TOTAL	62,105	55,500	55,500
Category 05 Contractual/Services			
25-4403			
ADVERTISING	2,670	1,000	1,000
25-4411			
COMMUNICATIONS	5,532	3,300	3,300
25-4414			
EQUIPMENT RENTAL - OTHER	0	10,000	10,000
25-4415			
INSURANCE	37,579	40,000	40,000
25-4417			
LAND LEASE PAYMENTS	13,097	13,500	13,500
25-4418			
TRAVEL & EDUCATION	532	1,000	1,000
25-4419			
TRAINING & PUBLICATIONS	0	500	500
25-4430			
UTILITIES	95	12,700	12,700
25-4440			
CONTRACT LABOR	5,437	9,000	9,000
25-4450			
EQUIPMENT RENTAL (R)	25,300	27,600	27,600
25-4451			
VEHICLE REPAIR SERVICES	33,814	38,000	38,000
25-4452			
EQUIPMENT REPAIR SERVICE	43,896	44,000	44,000
25-4453			
SMALL EQUIPMENT REPAIR SERVICE	999	2,000	2,000
SUB-TOTAL	168,951	202,600	202,600
Category 06 Capital			
25-4504			
(D32) PATROL VEHICLES	0	84,889	0
25-4550			
(D23) MOWERS	0	15,000	0
SUB-TOTAL	0	99,889	0
DEPARTMENT TOTAL	655,610	910,122	883,814

AIRPORT FUND



AIRPORT FUND
ESTIMATED CASH POSITION
2008-2009

Cash in Bank May 31, 2008	\$ 792,134
Estimated Revenues FY 2008	\$ 370,269
Revenues Collected thru May 31, 2008	\$ 253,419
Anticipated Revenue to Sept. 30, 2008	\$ 116,850
Sub-Total	\$ 908,985
Estimated Expenditures FY 2008	\$ 516,450
Y-T-D May 31, 08	\$ 284,920
Sub-Total	\$ 231,530
Estimated Beginning Cash FY 2009	\$ 677,455
Estimated Revenues FY 2009	\$ 390,300
Sub-Total	\$ 1,067,755
Proposed Expenditures FY 2009	\$ 150,950
Estimated Cash in Bank Sept. 30 2009	\$ 916,805

AIRPORT FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
014 AIRPORT			
REVENUES			
00-3101			
HANGER REVENUE	183,763	150,000	150,000
00-3201			
LEASE VISTA WALL LEASE	58,934	76,384	90,000
00-3206			
LEASE CITY OF TERRELL	65,485	17,500	17,500
00-3207			
LEASE BFTS	1,200	1,200	1,500
00-3209			
LEASE TERRELL HANGERS INC.	0	3,760	1,500
00-3211			
LEASE TERRELL AVIATION	1,145	7,100	7,100
00-3219			
LEASE FLEX FOAM	0	78,990	77,000
00-3230			
LEASE KART	832	1,200	5,200
00-3326			
INTEREST	31,367	20,000	20,000
00-3328			
OTHER INCOME	5,026	1,395	1,500
00-3329			
TERRELL AVIATION FUEL FLOWAGE	2,259	12,500	4,000
00-3332			
LEASE YARCO AVIATION	0	6,000	12,000
00-3333			
LEASE MADIX	3,000	3,000	3,000
TOTAL REVENUE	353,010	379,029	390,300

AIRPORT FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
014 AIRPORT FUND			
Maintenance			
00-4303	2,988	3,500	3,500
INSTRUMENTS & APPARATUS			
00-4320			
BUILDINGS & GROUNDS	3,291	2,000	3,500
00-4326			
RAMP	0	50,000	50,000
00-4332			
EQUIPMENT MAINTENANCE	3,891	2,500	2,500
SUB-TOTAL	10,170	58,000	59,500
Contractual/Services			
00-4401			
AUDIT	0	4,000	4,000
00-4402			
FLY-IN	0	1,500	1,500
00-4403			
ADVERTISING	0	450	450
00-4415			
INSURANCE	7,002	8,000	8,000
00-4418			
TRAVEL & EDUCATION	2,546	3,000	3,000
00-4424			
SPECIAL SERVICES	20,665	25,000	25,000
00-4430			
UTILITIES	29,432	39,500	39,500
00-4440			
CONTRACT LABOR	16,078	10,000	10,000
SUB-TOTAL	75,722	91,450	91,450
Capital			
00-4506			
RUNWAY EXTENSION	0	367,000	0
SUB-TOTAL	0	367,000	0
AIRPORT FUND EXPENSE TOTAL	85,892	516,450	150,950

TOURISM FUND



TOURISM FUND
ESTIMATED CASH POSITION
2008-2009

Cash in Bank May 31, 2008	\$ 90,653
Estimated Revenues FY 2008	\$ 219,059
Revenues Collected thru May 31, 2008	\$ 157,048
Anticipated Revenue to Sept. 30, 2008	\$ 62,011
Sub-Total	\$ 152,664
Estimated Expenditures FY 2008	\$ 195,600
Y-T-D May 31, 08	\$ 136,335
Sub-Total	\$ 59,265
Estimated Beginning Cash FY 2009	\$ 93,399
Estimated Revenues FY 2009	\$ 221,150
Sub-Total	\$ 314,549
Proposed Expenditures FY 2009	\$ 253,600
Estimated Cash in Bank Sept. 30 2009	\$ 60,949

TOURISM FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
Fund 016 TOURISM			
REVENUES			
00-3201			
BEST INN	16,227	14,000	14,000
00-3202			
CLASSIC INN	27,000	15,000	15,000
00-3203			
DAYS INN	17,081	16,000	16,000
00-3204			
SUPER 8	18,251	20,000	20,000
00-3205			
LAQUINTA INN	44,071	30,000	30,000
00-3206			
JANICE MARIE YATES	64	150	150
00-3207			
HOLIDAY INN EXPRESS	26,872	70,000	70,000
00-3208			
MOTEL 6	19,800	15,000	15,000
00-3210			
TEXAS INN MOTEL	4,671	3,500	3,500
00-3218			
COMFORT INN	42,571	35,000	35,000
00-3306			
INTEREST	2,452	2,500	2,500
TOTAL REVENUE	219,059	221,150	221,150

CAPITAL IMPROVEMENT FUND



CAPITAL IMPROVEMENT FUND
ESTIMATED CASH POSITION
2008 - 2009

Cash in Bank May 31, 2008	\$ 657,255
Estimated Revenues FY 2008	\$ 112,000
Revenues Collected thru May 31, 2008	\$ 111,350
Anticipated Revenue to Sept. 30, 2008	\$ 650
Sub-Total	\$ 657,905
Estimated Expenditures FY 2008	\$ 12,000
Y-T-D May 31, 08	\$ 11,050
Sub-Total	\$ 950
Estimated Beginning Cash FY 2009	\$ 656,955
Estimated Revenues FY 2009	\$ 14,000
Sub-Total	\$ 670,955
Proposed Expenditures FY 2009	\$ -
Estimated Cash in Bank Sept. 30 2009	\$ 670,955

CAPITAL IMPROVEMENT FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
026 CAPITAL IMPROVEMENT FUND			
REVENUES			
00-3220			
INTEREST INCOME	16,238	12,000	12,000
00-3210			
PAVING INCOME	1,595	0	2,000
00-3212			
TEDC REIMBURSEMENT AGREEMENT	100,000	100,000	0
TOTAL REVENUE	117,834	112,000	14,000
EXPENSES			
00-4408			
04-02-B ENGINEERING SERVICES	62,507		
00-4409			
04-02 A ENGINEERING SERVICES	18,880		
TOTAL EXPENSES	81,387	0	0

UTILITY CAPITAL RESERVE FUND



UTILITY CAPITAL RESERVE
ESTIMATED CASH POSITION
2008 - 2009

Cash in Bank May 31, 2008	\$ 868,490
Estimated Revenues FY 2008	\$ 707,175
Revenues Collected thru May 31, 2008	\$ 465,648
Anticipated Revenue to Sept. 30, 2008	\$ 241,527
Sub-Total	\$ 1,110,017
Estimated Expenditures FY 2008	\$ 200,000
Y-T-D May 31, 08	\$ 166,978
Sub-Total	\$ 33,022
Estimated Beginning Cash FY 2009	\$ 1,076,995
Estimated Revenues FY 2009	\$ 717,000
Sub-Total	\$ 1,793,995
Proposed Expenditures FY 2009	\$ 300,000
Estimated Cash in Bank Sept. 30 2009	\$ 1,493,995

CAPITAL RESERVE FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
Fund 028 CAPITAL RESERVE FUND			
REVENUES			
00-3101			
CONTRACT REVENUE BOND	481,011	0	0
00-3306			
INTEREST	11,554	2,100	15,000
00-3701			
SRA REIMBURSEMENT	328,800		
00-3806			
GRANT 726639 (PROJECT 04-07)	245,000	105,075	2,000
00-3301			
TRANSFER UTILITY FUN 020904499	-345,981	600,000	700,000
TOTAL REVENUE	720,384	707,175	717,000
EXPENSES			
28-4401			
WATER TREATMENT PLANT SHUT DOWN	0	0	300,000
28-4408			
04-07 FIRST TIME SEWER	0	156,071	
TOTAL EXPENSES	0	156,071	300,000

IMPACT FEE FUND



IMPACT FEES FUND
ESTIMATED CASH POSITION
2008-2009

Cash in Bank May 31, 2008	\$ 952,816
Estimated Revenues FY 2008	\$ 124,000
Revenues Collected thru May 31, 2008	\$ 105,803
Anticipated Revenue to Sept. 30, 2008	\$ 18,197
Sub-Total	\$ 971,013
Estimated Expenditures FY 2008	\$ 355,860
Y-T-D May 31, 08	\$ 163,290
Sub-Total	\$ 192,570
Estimated Beginning Cash FY 2009	\$ 778,442
Estimated Revenues FY 2009	\$ 134,000
Sub-Total	\$ 912,442
Proposed Expenditures FY 2009	\$ 155,000
Estimated Cash in Bank Sept. 30 2009	\$ 757,442

IMPACT FEES FUND
2008 - 2009
BUDGET

	2006 - 2007 Actual	2007 - 2008 Estimated	2008 - 2009 Budget
027 IMPACT FEES FUND			
REVENUES			
00-3401			
ROADWAY FEES WEST SERVICE AREA	53,773	70,000	60,000
00-3402			
ROADWAY FEES EAST SERVICE AREA	29,179	0	25,000
00-3403			
WATER FEES	46,599	25,000	20,000
00-3404			
SEWER FEES	31,998	10,000	10,000
00-3327			
INTEREST INCOME	36,941	19,000	19,000
TOTAL REVENUE	198,490	124,000	134,000
EXPENSES			
10-4404			
CONSULTANT FEE & SERVICES	6,000	15,000	35,000
10-4405			
07-06 WATER & WASTE WATER CIP UPDATE	4,000	55,000	30,000
10-4406			
WATER & WASTE WATER IMPACT FEE UPDATE	4,548	20,000	40,000
00-4407			
ENGINEERING 2 MIL GL STORAGE TANK	0	265,860	50,000
TOTAL EXPENSES	14,548	355,860	155,000

INTEREST & SINKING No. 1



INTEREST AND SINKING FUND No. 1
 ESTIMATED CASH POSITION
 2008 - 2009

Cash in Bank May 31, 2008	\$ 718,337
Estimated Revenues FY 2008	\$ 2,166,598
Revenues Collected thru May 31, 2008	\$ 1,985,728
Anticipated Revenue to Sept. 30, 2008	\$ 180,870
Sub-Total	\$ 899,207
Estimated Expenditures FY 2008	\$ 2,171,598
Y-T-D May 31, 08	\$ 1,776,681
Sub-Total	\$ 394,917
Estimated Beginning Cash FY 2009	\$ 504,290
Estimated Revenues FY 2009	\$ 2,735,189
Sub-Total	\$ 3,239,479
Proposed Expenditures FY 2009	\$ 2,833,189
Estimated Cash in Bank Sept. 30 2009	\$ 406,290

INTEREST AND SINKING FUND No. 1
2008 - 2009

	SERIES	DUE	PRINCIPAL	INTEREST		TOTAL
Tax and WaterWorks & Sewer	1999	2/15	235,000	75,698	310,698	
System (Limited Pledge)		8/15		70,763	70,763	381,460
Revenue Certificates of Obligation						
Tax and WaterWorks & Sewer	2002	2/15	160,000	68,911	228,911	
System Surplus Revenue		8/15		66,031	66,031	294,943
Certificate of Obligation						
Tax and Airport Surplus Revenue	2003	2/15	60,000	28,045	88,045	
Certificates of Obligation		8/15		26,695	26,695	114,740
General Obligation Refunding	2004	2/15	370,000	32,747	402,747	
Bonds		8/15		28,584	28,584	431,331
Tax and Waterworks and Sewer	2004	2/15	205,000	88,548	293,548	
System Surplus Revenue		8/15		84,089	84,089	377,636
Certificate of Obligation						
Tax and Waterworks and Sewer	2006	2/15		22,747	22,747	
System (Limited Pledge) Revenue		8/15	40,000	22,747	62,747	85,494
Certificate of Obligation						
Tax and Waterworks and Sewer	2007A	2/15	455,000	35,822	490,822	
System (Limited Pledge) Revenue		8/15		26,062	26,062	516,883
Certificate of Obligation						
Tax and Waterworks and Sewer	2007B	2/15	165,000	56,905	221,905	
System (Limited Pledge) Revenue		8/15		51,963	51,963	273,868
Certificate of Obligation						
Certificate of Obligations	2008			356834	356,834	356834
PAYING AGENT FEES						5,000
TOTAL			1,690,000	1,143,189	2,833,189	2,838,189

**I AND S #1
DEBT SCHEDULE PROJECTION 2001 TO 2027**

		01-02	02-03	03-04	04-05	05-06	06-07	07-08
G/O REFUNDING	1988	635,000						
AIRPORT IMPROVEMENTS	1988	36,383						
BAKER STREET C/O	1988	33,403	31,858	5,541	Refunded			
LANDFILL C/O	1993	60,105	63,448	48,778	Refunded			
STREET WATER & WASTEWATER C/O	1999	209,553	374,793	370,133	374,912	374,468	375,038	381,064
STREET WATER & WASTEWATER C/O	2002		578,343	645,060	290,810	289,516	292,866	291,123
AIRPORT IMPROVEMENTS	2003			107,635	113,890	116,790	114,590	117,290
G/O REFUNDING	2004			43,594	460,344	459,644	462,044	454,344
CO 2004 5.5 MIL	2004				577,656	378,245	375,033	376,483
CO 2006 1.5 MIL	2006						515,302	87,094
CO 2007A 2.0 MIL	2007A							459,201
CO 2007B 2.0 MIL	2007B							275,401
TOTAL		974,443	1,048,440	1,220,740	1,817,612	1,618,663	2,134,872	2,441,999
TRANSFER IN UTILITY FUND					442,531	0	445,546	445,543
TRANSFER IN AIRPORT				107,635	113,890	116,790	114,590	0
AMOUNT TO BE PROVIDED BY TAXES		974,443	1,048,440	1,113,105	1,261,191	1,501,873	1,574,736	1,996,456
		08-09	09-10	10-11	11-12	12-13	13-14	14-15
STREET WATER & WASTEWATER C/O	1999	381,460	386,150	385,055	383,328	385,908	387,745	388,750
STREET WATER & WASTEWATER C/O	2002	294,943	293,928	297,380	300,268	297,673	299,528	300,658
AIRPORT IMPROVEMENTS	2003	114,740	116,928	114,003	115,965	112,815	114,740	116,640
G/O REFUNDING	2004	431,331	432,419	432,306	431,194	438,881	371,159	
CO 2004 5.5 MIL	2004	377,636	373,978	376,478	379,498	381,738	383,283	384,228
CO 2006 1.5 MIL	2006	85,494	88,894	87,094	90,294	88,294	91,294	89,094
CO 2007A 2.0 MIL	2007A	516,883	96,158	99,121	96,976	94,831	97,578	95,219
CO 2007B 2.0 MIL	2007B	273,868	273,685	272,903	271,522	274,393	271,514	272,887
PROPOSED 4.9 MIL CO	2008	258,834	452,344	456,303	454,704	462,436	459,499	456,116
TOTAL		2,735,189	2,514,483	2,520,642	2,523,747	2,536,967	2,476,340	2,103,591
TRANSFER IN UTILITY FUND		923,112	927,844	989,690	986,141	995,405	923,273	556,600
AMOUNT TO BE PROVIDED BY TAXES		1,812,077	1,586,639	1,530,952	1,537,606	1,541,562	1,553,067	1,546,991
		15-16	16-17	17-18	18-19	19-20	20-21	21-22
STREET WATER & WASTEWATER C/O	1999	388,750	387,888	386,320	388,930			
STREET WATER & WASTEWATER C/O	2002	306,088	305,850	304,928	308,183	310,541	311,978	312,473
AIRPORT IMPROVEMENTS	2003	118,276	114,706	115,965	116,940	117,600	117,935	117,963
CO 2004 5.5 MIL	2004	384,553	389,143	387,975	391,023	393,323	394,826	395,428
CO 2006 1.5 MIL	2006	86,825	84,556	87,288	84,738	87,188	84,425	86,663
CO 2007A 2.0 MIL	2007A	97,752	95,178	97,497	99,601	96,598	98,488	95,270
CO 2007B 2.0 MIL	2007B	273,361	272,937					
PROPOSED 4.9 MIL CO	2008	462,064	457,343	461,952	275,019	276,766	273,179	274,257
TOTAL		2,117,668	2,107,600	1,841,924	1,664,433	1,282,016	1,280,830	1,282,053
TRANSFER IN UTILITY FUND		554,830	556,806	280,913	282,600	283,813	284,550	279,931
AMOUNT TO BE PROVIDED BY TAXES		1,562,838	1,550,794	1,561,011	1,381,833	998,203	996,280	1,002,122
		22-23	23-24	24-25	25-26	26-27	27-28	
AIRPORT IMPROVEMENTS	2003	117,703						
CO 2004 5.5 MIL	2004	395,018	8,531					
CO 2006 1.5 MIL	2006	88,688	85,500	87,219	88,719			
CO 2007A 2.0 MIL	2007A	96,946	98,406	94,760	96,006	97,038		
PROPOSED 4.9 MIL CO	2008	274,889	275,075	274,814	274,108	277,844	276,022	
TOTAL		973,243	467,513	456,793	458,833	374,882	276,022	
TRANSFER IN UTILITY FUND		279,956	284,388	283,225	281,588	284,356	281,531	
AMOUNT TO BE PROVIDED BY TAXES		693,287	183,125	173,568	177,245	90,526		

Ordinance 1958
 Adopted March 16, 1999

City of Terrell
 Tax and Waterworks and
 Sewer System (Limited Pledge)
 Revenue Certificates of
 Obligation Series 1999

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2000	\$0.00	\$305,015.31	\$305,015.31
2001	\$0.00	\$209,552.50	\$209,552.50
2002	\$0.00	\$209,552.50	\$209,552.50
2003	\$170,000.00	\$204,792.50	\$374,792.50
2004	\$175,000.00	\$195,132.50	\$370,132.50
2005	\$190,000.00	\$184,912.50	\$374,912.50
2006	\$200,000.00	\$174,467.50	\$374,467.50
2007	\$210,000.00	\$165,037.50	\$375,037.50
2008	\$225,000.00	\$156,063.75	\$381,063.75
2009	\$235,000.00	\$146,460.00	\$381,460.00
2010	\$250,000.00	\$136,150.00	\$386,150.00
2011	\$260,000.00	\$125,055.00	\$385,055.00
2012	\$270,000.00	\$113,327.50	\$383,327.50
2013	\$285,000.00	\$100,907.50	\$385,907.50
2014	\$300,000.00	\$87,745.00	\$387,745.00
2015	\$315,000.00	\$73,750.00	\$388,750.00
2016	\$330,000.00	\$58,750.00	\$388,750.00
2017	\$345,000.00	\$42,887.50	\$387,887.50
2018	\$360,000.00	\$26,320.00	\$386,320.00
2019	\$380,000.00	\$8,930.00	\$388,930.00
	\$4,500,000.00	\$2,724,809.06	\$7,224,809.06

Ordinance 2117
 Adopted June 18, 2002

City of Terrell
 Tax and Waterworks and
 Sewer System Surplus
 Revenue Certificate of
 Obligation Series 2002

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2003	\$350,000.00	\$228,342.92	\$578,342.92
2004	\$470,000.00	\$175,060.00	\$645,060.00
2005	\$130,000.00	\$160,810.00	\$290,810.00
2006	\$135,000.00	\$154,516.25	\$289,516.25
2007	\$145,000.00	\$147,866.25	\$292,866.25
2008	\$150,000.00	\$141,122.50	\$291,122.50
2009	\$160,000.00	\$134,942.50	\$294,942.50
2010	\$165,000.00	\$128,927.50	\$293,927.50
2011	\$175,000.00	\$122,380.00	\$297,380.00
2012	\$185,000.00	\$115,267.50	\$300,267.50
2013	\$190,000.00	\$107,672.50	\$297,672.50
2014	\$200,000.00	\$99,527.50	\$299,527.50
2015	\$210,000.00	\$90,657.50	\$300,657.50
2016	\$225,000.00	\$81,087.50	\$306,087.50
2017	\$235,000.00	\$70,850.00	\$305,850.00
2018	\$245,000.00	\$59,927.50	\$304,927.50
2019	\$260,000.00	\$48,182.50	\$308,182.50
2020	\$275,000.00	\$35,541.25	\$310,541.25
2021	\$290,000.00	\$21,977.50	\$311,977.50
2022	\$305,000.00	\$7,472.50	\$312,472.50
	\$4,500,000.00	\$2,132,131.67	\$6,632,131.67

City of Terrell
 Tax and Airport Surplus
 Revenue Certificates of
 Obligation Series 2003

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2004	\$10,000.00	\$97,635.00	\$107,635.00
2005	\$50,000.00	\$63,890.00	\$113,890.00
2006	\$55,000.00	\$61,790.00	\$116,790.00
2007	\$55,000.00	\$59,590.00	\$114,590.00
2008	\$60,000.00	\$57,290.00	\$117,290.00
2009	\$60,000.00	\$54,740.00	\$114,740.00
2010	\$65,000.00	\$51,927.50	\$116,927.50
2011	\$65,000.00	\$49,002.50	\$114,002.50
2012	\$70,000.00	\$45,965.00	\$115,965.00
2013	\$70,000.00	\$42,815.00	\$112,815.00
2014	\$75,000.00	\$39,740.00	\$114,740.00
2015	\$80,000.00	\$36,640.00	\$116,640.00
2016	\$85,000.00	\$33,276.25	\$118,276.25
2017	\$85,000.00	\$29,706.25	\$114,706.25
2018	\$90,000.00	\$25,965.00	\$115,965.00
2019	\$95,000.00	\$21,940.00	\$116,940.00
2020	\$100,000.00	\$17,600.00	\$117,600.00
2021	\$105,000.00	\$12,935.00	\$117,935.00
2022	\$110,000.00	\$7,962.50	\$117,962.50
2023	\$115,000.00	\$2,702.50	\$117,702.50
	\$1,500,000.00	\$813,112.50	\$2,313,112.50

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2004		\$43,593.82	\$43,593.82
2005	\$365,000.00	\$92,043.76	\$457,043.76
2006	\$375,000.00	\$84,643.76	\$459,643.76
2007	\$385,000.00	\$77,043.76	\$462,043.76
2008	\$385,000.00	\$69,343.76	\$454,343.76
2009	\$370,000.00	\$61,331.26	\$431,331.26
2010	\$380,000.00	\$52,418.76	\$432,418.76
2011	\$390,000.00	\$42,306.26	\$432,306.26
2012	\$400,000.00	\$31,193.76	\$431,193.76
2013	\$420,000.00	\$18,881.26	\$438,881.26
2014	\$365,000.00	\$6,159.38	\$371,159.38
	\$3,835,000.00	\$578,959.54	\$4,413,959.54

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2005	\$385,000.00	\$192,655.83	\$577,655.83
2006	\$180,000.00	\$198,245.00	\$378,245.00
2007	\$185,000.00	\$190,032.50	\$375,032.50
2008	\$195,000.00	\$181,482.50	\$376,482.50
2009	\$205,000.00	\$172,636.25	\$377,636.25
2010	\$210,000.00	\$163,977.50	\$373,977.50
2011	\$220,000.00	\$156,477.50	\$376,477.50
2012	\$230,000.00	\$149,497.50	\$379,497.50
2013	\$240,000.00	\$141,737.50	\$381,737.50
2014	\$250,000.00	\$133,282.50	\$383,282.50
2015	\$260,000.00	\$124,227.50	\$384,227.50
2016	\$270,000.00	\$114,552.50	\$384,552.50
2017	\$285,000.00	\$104,142.50	\$389,142.50
2018	\$295,000.00	\$92,975.00	\$387,975.00
2019	\$310,000.00	\$81,022.50	\$391,022.50
2020	\$325,000.00	\$68,322.50	\$393,322.50
2021	\$340,000.00	\$54,852.50	\$394,852.50
2022	\$355,000.00	\$40,427.50	\$395,427.50
2023	\$370,000.00	\$25,017.50	\$395,017.50
2024	\$390,000.00	\$8,531.25	\$398,531.25
	\$5,500,000.00	\$2,394,095.83	\$7,894,095.83

Ordinance 2299
Adopted July 18, 2006

Combination Tax and Waterworks and Sewer System
Surplus (Limited Pledge)
Revenue Certificates of
Obligation Series 2006

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2007	\$445,000.00	\$70,301.57	\$515,301.57
2008	\$40,000.00	\$47,093.76	\$87,093.76
2009	\$40,000.00	\$45,493.76	\$85,493.76
2010	\$45,000.00	\$43,893.76	\$88,893.76
2011	\$45,000.00	\$42,093.76	\$87,093.76
2012	\$50,000.00	\$40,293.76	\$90,293.76
2013	\$50,000.00	\$38,293.76	\$88,293.76
2014	\$55,000.00	\$36,293.76	\$91,293.76
2015	\$55,000.00	\$34,093.76	\$89,093.76
2016	\$55,000.00	\$31,825.00	\$86,825.00
2017	\$55,000.00	\$29,556.26	\$84,556.26
2018	\$60,000.00	\$27,287.50	\$87,287.50
2019	\$60,000.00	\$24,737.50	\$84,737.50
2020	\$65,000.00	\$22,187.50	\$87,187.50
2021	\$65,000.00	\$19,425.00	\$84,425.00
2022	\$70,000.00	\$16,662.50	\$86,662.50
2023	\$75,000.00	\$13,687.50	\$88,687.50
2024	\$75,000.00	\$10,500.00	\$85,500.00
2025	\$80,000.00	\$7,218.76	\$87,218.76
2026	\$85,000.00	\$3,718.76	\$88,718.76
	\$1,570,000.00	\$604,657.93	\$2,174,657.93

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2007A

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2008	\$360,000.00	\$99,201.48	\$459,201.48
2009	\$455,000.00	\$61,883.25	\$516,883.25
2010	\$45,000.00	\$51,158.25	\$96,158.25
2011	\$50,000.00	\$49,120.50	\$99,120.50
2012	\$50,000.00	\$46,975.50	\$96,975.50
2013	\$50,000.00	\$44,830.50	\$94,830.50
2014	\$55,000.00	\$42,578.25	\$97,578.25
2015	\$55,000.00	\$40,218.75	\$95,218.75
2016	\$60,000.00	\$37,752.00	\$97,752.00
2017	\$60,000.00	\$35,178.00	\$95,178.00
2018	\$65,000.00	\$32,496.75	\$97,496.75
2019	\$70,000.00	\$29,601.00	\$99,601.00
2020	\$70,000.00	\$26,598.00	\$96,598.00
2021	\$75,000.00	\$23,487.75	\$98,487.75
2022	\$75,000.00	\$20,270.25	\$95,270.25
2023	\$80,000.00	\$16,945.50	\$96,945.50
2024	\$85,000.00	\$13,406.25	\$98,406.25
2025	\$85,000.00	\$9,759.75	\$94,759.75
2026	\$90,000.00	\$6,006.00	\$96,006.00
2027	\$95,000.00	\$2,037.75	\$97,037.75
	\$2,030,000.00	\$689,505.48	\$2,719,505.48

TAX AND WATERWORKS
 AND SEWER SYSTEM
 (LIMITED PLEDGE)
 REVENUE CERTIFICATES
 OF OBLIGATION
 TAXABLE SERIES 2007B

CERTIFICATES OF OBLIGATION
 SERIES 2007B

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2008	\$130,000.00	\$145,400.59	\$275,400.59
2009	\$165,000.00	\$108,868.25	\$273,868.25
2010	\$175,000.00	\$98,685.25	\$273,685.25
2011	\$185,000.00	\$87,903.25	\$272,903.25
2012	\$195,000.00	\$76,522.25	\$271,522.25
2013	\$210,000.00	\$64,392.50	\$274,392.50
2014	\$220,000.00	\$51,514.00	\$271,514.00
2015	\$235,000.00	\$37,886.75	\$272,886.75
2016	\$250,000.00	\$23,361.00	\$273,361.00
2017	\$265,000.00	\$7,936.75	\$272,936.75
	\$2,030,000.00	\$702,470.59	\$2,732,470.59

INTEREST & SINKING No. 2



INTEREST AND SINKING FUND No. 2
 ESTIMATED CASH POSITION
 2008 - 2009

Cash in Bank May 31, 2008	\$ 150,565
Estimated Revenues FY 2008	\$ 412,001
Revenues Collected thru May 31, 2008	\$ 278,751
Anticipated Revenue to Sept. 30, 2008	\$ 133,250
Sub-Total	\$ 283,815
Estimated Expenditures FY 2008	\$ 403,001
Y-T-D May 31, 08	\$ 331,912
Sub-Total	\$ 71,089
Estimated Beginning Cash FY 2009	\$ 212,726
Estimated Revenues FY 2009	\$ 123,500
Sub-Total	\$ 336,226
Proposed Expenditures FY 2009	\$ 123,500
Estimated Cash in Bank Sept. 30 2009	\$ 212,726

INTEREST AND SINKING FUND No. 2
2008 - 2009

	SERIES	DUE	PRINCIPAL	INTEREST		TOTAL
WaterWorks & Sewer System	1973	1/10	100,000	10,275	110,275	
Revenue Bonds		7/10		8,225	8,225	118,500
PAYING AGENT FEES						5,000
	TOTAL		100,000	18,500	118,500	123,500

City of Terrell
Waterworks Sewer System Revenue Bonds Series 1973

Ordinance
Adopted January 10, 1973

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
1974	\$ -	\$ 20,525.00	\$20,525.00
1975	\$ -	\$ 41,050.00	\$41,050.00
1976	\$ -	\$ 41,050.00	\$41,050.00
1977	\$ -	\$ 41,050.00	\$41,050.00
1978	\$ -	\$ 41,050.00	\$41,050.00
1979	\$ -	\$ 41,050.00	\$41,050.00
1980	\$ -	\$ 41,050.00	\$41,050.00
1981	\$ -	\$ 41,050.00	\$41,050.00
1982	\$ -	\$ 41,050.00	\$41,050.00
1983	\$ -	\$ 41,050.00	\$41,050.00
1984	\$ -	\$ 41,050.00	\$41,050.00
1985	\$ -	\$ 41,050.00	\$41,050.00
1986	\$ -	\$ 41,050.00	\$41,050.00
1987	\$ -	\$ 41,050.00	\$41,050.00
1988	\$ -	\$ 41,050.00	\$41,050.00
1989	\$ -	\$ 41,050.00	\$41,050.00
1990	\$ -	\$ 41,050.00	\$41,050.00
1991	\$ -	\$ 41,050.00	\$41,050.00
1992	\$ -	\$ 41,050.00	\$41,050.00
1993	\$ -	\$ 41,050.00	\$41,050.00
1994	\$ -	\$ 41,050.00	\$41,050.00
1995	\$ -	\$ 41,050.00	\$41,050.00
1996	\$ -	\$ 41,050.00	\$41,050.00
1997	\$ -	\$ 41,050.00	\$41,050.00
1998	\$ -	\$ 41,050.00	\$41,050.00
1999	\$ -	\$ 41,050.00	\$41,050.00
2000	\$ 50,000.00	\$ 40,025.00	\$90,025.00
2001	\$ 50,000.00	\$ 37,975.00	\$87,975.00
2002	\$ 50,000.00	\$ 35,925.00	\$85,925.00
2003	\$ 50,000.00	\$ 33,875.00	\$83,875.00
2004	\$ 50,000.00	\$ 31,825.00	\$81,825.00
2005	\$ 50,000.00	\$ 29,775.00	\$79,775.00
2006	\$ 50,000.00	\$ 27,725.00	\$77,725.00
2007	\$ 50,000.00	\$ 25,675.00	\$75,675.00
2008	\$ 100,000.00	\$ 22,600.00	\$122,600.00
2009	\$ 100,000.00	\$ 18,500.00	\$118,500.00
2010	\$ 100,000.00	\$ 14,400.00	\$114,400.00
2011	\$ 100,000.00	\$ 10,300.00	\$110,300.00
2012	\$ 100,000.00	\$ 6,200.00	\$106,200.00
2013	\$ 100,000.00	\$ 2,075.00	\$102,075.00
	\$ 1,000,000.00	\$ 1,383,650.00	\$ 2,383,650.00

CHART OF ACCOUNTS



**City of Terrell
Chart of Accounts**

<u>PERSONNEL</u>		
Dept	Code	Description
xx	4101	Supervision – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4102	Clerical – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4103	Labor - Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4104	Temporary - Salaries and wages paid to part-time, seasonal, hourly personnel. These employees are non-benefited employees
xx	4105	Overtime - Overtime wages paid in accordance with federal wage and hour laws
xx	4106	Standby-pay - Wages paid to employees who are assigned to "standby" to answer public service calls
xx	4107	Professional - Salaries and wages paid to employees who are on the payroll under contract status
<u>PERSONNEL SERVICES</u>		
xx	4110	Social Security - City's portion of mandatory contribution into the federal social security system
xx	4111	TMRS - City's participation in retirement program, for Council approved, full-time employees
xx	4112	Workmen's Comp - City's cost for providing workmen's compensation insurance for employees
xx	4113	Unemployment Benefits - self explanatory
xx	4114	Group Health & Dental Insurance - City's participation in group hospitalization and dental insurance plan
xx	4116	ICMA Deferred Compensation Plan - International City Manager's Association deferred compensation plan
<u>SUPPLIES</u>		
Dept	Code	Description
xx	4201	Office Supplies - Supplies necessary for general office use, cleaning supplies – soaps, wax, mops, brooms, paper towels, light bulbs, etc., operational supplies – supplies pertaining to organizational mission that are expended upon use, forms & supplies/computer – continuous forms, ribbons, inks, disks, small programs and printer supplies used in the operation of computers

**City of Terrell
Chart of Accounts**

SUPPLIES (continued)		
Dept	Code	Description
xx	4204	Printing – Commercial printing of forms and receipts and other matter for commercial use
xx	4206	Minor Tools & Apparatus – Pliers, wrenches, drill bits, picks, shovels, hand cuffs, small water hoses, axes, and small power tools that do not qualify for capitalization, etc.
xx	4207	K-9 Supplies
xx	4209	Safety Supplies – Supplies that are deposited in the first aid kits in the various departmental locations
xx	4211	Food and/or Concession Supplies – Food purchased for in-house use (i.e. prisoners, council) and items that are for sale in concession facilities
xx	4212	Election supplies – Supplies that are for the use in city officer/city related elections
xx	4213	Ammunition – Ammunition for firearms to be used by the police department
xx	4214	Postage – The purchase of postage for the mailing of all city correspondence
xx	4220	Uniform Rental & Laundry – The cost of uniform rental and laundry for employees and facilities respectively
xx	4221	Uniform Purchase – The purchase of uniforms
xx	4222	Clothing Allowance – Police criminal investigations unit
xx	4223	Protective Clothing – Foul weather gear, clothing required for working near hazardous materials
xx	4227	Computer Applications – CD Rom materials (Library use only)
xx	4228	Audio Visual Materials – Supplies used in the operation of audio and visual equipment
xx	4229	Books & Periodicals – Self Explanatory
xx	4230	Fuel for Equipment – Self Explanatory
xx	4234	Miscellaneous Auto Parts – The purchase of auto parts for inventory purposes

**City of Terrell
Chart of Accounts**

Supplies (continued)		
Dept.	Code	Description
xx	4240	Chemicals - The purchase of chemicals other than those chemicals that are identified specifically
xx	4241	Copper Sulfate – Self explanatory
xx	4242	Chlorine – Self explanatory
xx	4244	Polymer – Self explanatory
xx	4245	Soda Ash - Self explanatory
xx	4246	Lime – Self explanatory
xx	4247	Ammonia –Self explanatory
xx	4248	Caustic Soda - Self explanatory
xx	4249	Chemicals & Related Supplies Lab - The purchase of chemicals and supplies specifically for laboratory purposes
xx	4250	Sulfur Dioxide - Self explanatory
xx	4260	Concrete - Self explanatory
xx	4261	Concrete Culverts - Self explanatory
xx	4269	Other Concrete Products - Self explanatory
xx	4270	Rock - Self explanatory
xx	4271	Asphalt -Self explanatory
xx	4272	Dirt - Self explanatory
xx	4273	Sand - Self explanatory
xx	4280	Street Signs - Self explanatory
xx	4290	Other Supplies - Supplies that cannot be classified in other categories – oil, lubricants & antifreeze, tires & tubes, batteries, miscellaneous heavy equipment parts (purchase of heavy equipment parts for inventory), miscellaneous small equipment parts(purchase of small equipment parts for inventory), miscellaneous shop supplies
xx	4291	League Softball - All expenses related to league softball
xx	4292	Terrell Tennis Association – Supplies
MAINTENANCE		
xx	4301	Office Equipment – Maintenance agreements and other costs related to maintenance of office equipment, typewriters, calculators, etc., and furniture and fixtures (costs to maintain office furniture and fixtures). This does not include computer equipment
xx	4303	Instruments & Apparatus – Cost to maintain instruments and apparatus

**City of Terrell
Chart of Accounts**

<u>MAINTENANCE</u>		
(continued)		
Dept.	Code	Description
xx	4304	Automated Equipment Maintenance - Cost associated with the maintenance of computers, networks, printers, and associated office automation equipment.
xx	4305	Outside Furniture & Fixtures – Cost to maintain outside furniture and fixtures (includes lighting fixtures)
xx	4315	Dam & Pump Station - Cost to maintain the water supply's dams and pump station
xx	4316	Elevated Towers - Cost to maintain the elevated water towers
xx	4317	Treatment Plant - Cost to maintain the waste reproduction and wastewater treatment plants
xx	4319	Ground Water Storage Tanks - Cost to maintain the ground water storage tanks
xx	4320	Buildings - Maintenance and repair of buildings and structures. (does not include park buildings and structures)
xx	4321	Athletic Field Maintenance - Cost of maintenance to football, soccer, and baseball fields (does not include landscape service, hydromulch or sprinkler systems)
xx	4322	Swimming Pool Maintenance – Self Explanatory
xx	4323	Park Structure Maintenance - Maintenance and repair of buildings and structures in parks
xx	4339	Street Lights – Cost to maintain the city-owned street lamps (i.e. downtown nostalgia lighting)
xx	4340	Street Maintenance – Surface repairs, patch and resurfacing, etc.
xx	4341	Storm Sewer and Utility Maintenance - Self explanatory
xx	4342	Sidewalk Maintenance - Cost associated with maintenance of all city-maintained sidewalks
xx	4344	Transmission Maintenance (Water & Sewer Lines) – Common to all
xx	4350	Vehicle Maintenance - Service fees, supplies and parts for the operation of motor vehicles under the control of the central service garage
xx	4351	Heavy Equipment Maintenance - Service fees, supplies and parts for the operation of heavy equipment under the control of the central service garage

**City of Terrell
Chart of Accounts**

<u>MAINTENANCE (continued)</u>		
Dept	Code	Description
xx	4352	Small Equipment Maintenance – Service fees, supplies and parts for the operation of small equipment under the control of the central service garage
xx	4353	Vehicle Maintenance (Outside) – Service fees, supplies and parts for the operation of motor vehicles not under the control of the central service garage
xx	4390	Other Maintenance – Service fees, supplies and parts necessary for the repair of equipment, water pumps, mixers, clarifiers, etc.
xx	4391	Tennis Court Maintenance – Service fees, supplies and parts necessary for the operation of equipment and maintenance of tennis courts
xx	4392	Ground/ROW Maintenance – Cost to maintain those grounds and city maintained right-of-ways that are not identified under landscape
<u>CONTRACTUAL SERVICES</u>		
Dept	Code	Description
xx	4401	Audit Services – Cost for services provided for financial audit service
xx	4402	Membership & Dues – Cost for memberships in professional organizations and subscriptions to professional publications
xx	4403	Advertising – Cost for promoting the City and for publication of legal advertising, notices
xx	4404	Consultant Fees & Services – For professional consultants
xx	4405	Planning Fees & Services – Self explanatory
xx	4406	Automated Services – Charges for contract automated information retrieval services
xx	4407	Recording – Charges for researching property information and filing and recording of liens
xx	4408	Interest – MasterCard
xx	4409	Ad Valorem Tax – Cost for ad valorem taxes not exempted by state law
xx	4411	Communications – Contract cost related to telephone, mobile telephones, internal communications systems (PBX Stations, etc.) portable radios, mobile radios, and base stations
xx	4412	Auto Allowance – Reimbursement for personal vehicle usage for approved, permanent full time positions

CONTRACTURAL SERVICES (continued)		
Dept	Code	Description
xx	4414	Equipment Rental Other – Self explanatory
xx	4415	Insurance – Premium Payments – Cost of insurance coverage for liability/vehicles/equipment; all coverage excluding the employees health/life/dental/disability
xx	4416	Debt Service – Payments of debts incurred by City
xx	4417	Land Lease Payments – The payment for leases on land that are incurred by the City
xx	4418	Travel & Education – All costs associated with attending outside functions, which include the instruction of techniques and methods in specific areas of city operation intended to immediately increase skill and knowledge of employee performance of job. Includes professional meetings, seminars, and conferences where the primary goal is to share general information and to provide travel, tuition and registration fees, lodging, and meals
xx	4419	Training & Publication – Books, publications, films, testing supplies, and other expendable items used for in-service training
xx	4420	Commercial Lab Analysis – Outside lab analysis for water & wastewater
xx	4422	Other Services – Cost for miscellaneous services to the City, not defined in special services, and does not include professional services; film processing
xx	4423	Jail Laundry Service – Cost incurred for laundry service for city jail
xx	4424	Special Services – Professional services
xx	4425	Police Auxiliary – Cost associated with the police auxiliary program
xx	4427	Retired Volunteer Firemen – Costs associated with the retired volunteer firemen benefits
xx	4428	Seized Funds Expenditure – Self explanatory
xx	4430	Utility Services – services for water and special drinking water, natural & propane gas service, light & power service
xx	4434	Light & Power Service Tawakoni Pump Station – Costs associated with the power service for the Tawakoni Pump Station
xx	4440	Contract Labor – Services for personnel and equipment to perform a specific job
xx	4450	Equipment Rental – (reserved) Fees for vehicle rental from central garage
xx	4451	Vehicle Repair Services – Contractual repair of fleet vehicles includes any parts provided by the vendor to make the repair

CONTRACTUAL SERVICES (continued)

Dept.	Code	Description
xx	4452	Equipment Repair Services – Contractual repair to heavy equipment (graders, tractors, etc.) and machinery (jet machines, street sweeper, etc.) includes any parts provided by the vendor to make the repair
xx	4460	Physicals & Medical Expenses – Cost for physical examinations and other medical expenses
xx	4461	Employee Assistance Program – Cost for professional program to assist city employees seeking help in different areas; assist management in people oriented programs
xx	4462	Drug Testing – Cost associated for drug testing programs and actual testing
xx	4464	C & CI – Police Department use only
xx	4466	Sludge Management – Cost associated with the removal of sludge materials from the water production/wastewater treatment plants
xx	4470	Landscape Services – Service required for maintenance of grounds (sprinkler service, plants and shrubs, etc)
xx	4480	Structure Demolition and Clean Up – Cost associated with the demolition and clean-up for properties, includes those properties not owned by city
xx	4490	Other Services Not Listed - emergency repair services, contractual repair to small equipment (lawn care, power equipment, etc. – includes any parts provided by the vendor to make the repair), landscape services (required for maintenance of grounds – sprinkler service, plants and shrubs, etc.)
xx	4491	Teen Court Services – Costs associated with providing teen court program
xx	4492	Contract Refuse Collection – Cost for contract for refuse collection
xx	4493	Refuse Container Service – Cost of services for delivery and pickup of refuse containers (i.e. City Convenience Station)
xx	4494	Annual Spring Cleanup Services – Cost for services provided for city wide cleanup event
xx	4495	Summer Recreation Program – contract recreation service
xx	4496	Turn Around Terrell – Cost for goods and services provided for drug free Terrell program
xx	4497	Sabine River Authority – Contract with the Sabine River Authority for providing water from Lake Tawakoni

CAPITAL OUTLAY

Dept	Code	Description
xx	4500-4550	Accounting codes will be assigned by the Finance Department