

City of Terrell Budget 2007 - 2008

Vision For Tomorrow's



Growth

**ANNUAL BUDGET
OF THE
CITY OF TERRELL**

FISCAL YEAR 2007-2008

CITY COUNCIL

Hal Richards – Mayor

Tommy Spencer
Councilmember
District 2

Ricky Jordan – Mayor Pro tem
District 3

Jack Jones – Deputy Mayor Pro tem
District 4

Don Thurman
Council Member
District 5

ADMINISTRATIVE STAFF

Torry L. Edwards
City Manager

John Rounsavall
Steve Rogers
Francis Groessel

Todd A. Miller
Jim Harper
Rebecca Sullivan
Carol Holland
Debbie Zajac
Jerry Green
Mary Gayle Ramsey

City Secretary
City Engineer/ Public Works
Director of Utilities
Director of Municipal Development
Chief of Police
Fire Chief
Director of Library
Director of Human Resources
Director of Housing
Municipal Court Judge
City Attorney

TABLE OF CONTENTS





**CITY OF TERRELL
FISCAL YEAR
2007-2008
ANNUAL BUDGET**

TABLE OF CONTENTS

<u>TITLE</u>	<u>PAGE</u>
BUDGET MESSAGE	i-iv.
ORDINANCE NO. 2339	1-3
ORDINANCE NO. 2338	4-5
ORGANIZATIONAL CHART	6-8
CONSOLIDATED SUMMARY OF PROJECTIONS	9
TAX RATE	10-12
GENERAL FUND	
Revenue Summary.....	13-18
Expenditure Summary.....	19-26
Legislative Department.....	27-28
Administration Department.....	29-30
Animal Control.....	31-32
Information Technology.....	33-34
Legal Department.....	35-36
Municipal Building Maintenance.....	37-38
Municipal Court.....	39-40
Municipal Development.....	41-42
Engineering Department.....	43-44
Street Department.....	45-47
Special Projects.....	48-49
Sanitation Department.....	50-51
Parks Department.....	52-54
Swimming Pool.....	55-56
Street Lighting.....	57-58
Terrell Police Service	59-63
Fire Department.....	64-66
Library.....	67-70
Section 8 Housing.....	71-72
Landfill.....	73-74
Human Resources.....	75-76

**CITY OF TERRELL
FISCAL YEAR
2007 – 2008
ANNUAL BUDGET**

TABLE OF CONTENTS

<u>TITLE</u>	<u>PAGE</u>
UTILITY FUND	
Revenue Summary.....	77-80
Expenditure Summary.....	81-88
Water Production Department.....	89-91
Water Distribution Department.....	92-94
Water Pollution Control.....	95-97
Wastewater Collection.....	98-100
Special Projects.....	101
Utility Department.....	102-104
Debt Service.....	105
EQUIPMENT REPLACEMENT FUND	
Estimated Cash Position	106
Revenues	107
Expenditures	108-112
AIRPORT FUND	
Revenues	113
Expenditures	114
TOURISM FUND	
Revenues	115
CAPITAL IMPROVEMENT FUND	
Revenues and Expenditures	116
UTILITY CAPITAL RESERVE FUND	
Summary of Revenues and Expenditures	117
IMPACT FEES FUND	
Summary of Revenues and Expenditures	118
DEBT SERVICE REQUIREMENTS	
Interest & Sinking Fund No. 1	119
Interest & Sinking Fund No. 2	120
CHART OF ACCOUNTS	
	121
DEFINITIONS	
	122
	123
	124-133
	134-138
	139-145
	146-148

BUDGET MESSAGE





September 25, 2007

The Honorable Mayor & City Council Members
City of Terrell
Terrell, Texas

Dear Mayor and Members of the City Council:

As required by Article V, Section 5.02 of the Terrell City Charter and the statutes of the State of Texas, the annual budget for fiscal year 2007-2008 is presented for consideration and adoption. We are pleased to present to you a balanced budget for Fiscal Year 2007-2008

The budget is one of the most important documents the City prepares since it identifies the services to be provided and how those services are to be financed.

Staff has been asked to reduce expenditures. This has resulted in cost savings and efficiencies that should keep us in a financially solid position. The response and effort of each department has been excellent. We continue to evaluate the City's operations and explore opportunities to ensure the delivery of services to our citizens is as "cost-effective" as possible. I'm proud of the team effort that went into producing this extremely lean budget. It describes in detail how each City department, division and function will invest the City's resources for the benefit of the community.

FY 2007-2008 Budget Message

Despite a slowing economy in housing starts, we are experiencing growth in re-development, business expansion and increased commercial development. The City continues to move forward on a number of important community projects. Further, the proposed budget has absorbed a 5% increase in health insurance cost. There are no cost of living adjustments incorporated into the departmental budgets. Police and Fire statutorily required increases are included.

The Budget is a plan to address community needs within fiscal constraints. Most importantly, this budget continues to build General Fund Reserves.

Overall objectives of this budget are presented as follows:

- Address City Council Goals.
- Maintain the Existing Tax Rate.
- Promote Citizen Participation in Governance
- Maintain or Improve Basic Service Levels.
- Position the City to Effectively Grow Retail and Commercial Development.

The budget supports the following goals:

- Enhanced Customer Service.
- Technology Improvements to the Web Page.
- Continued Roadway Water Sewer and Drainage improvements
- Cleanup and Maintain “Entry” Right of Ways in the City. Improve the Local Image.
- Fire Hydrant Testing and Maintenance Program.
- Infrastructure Capital Projects
- Economic Development Commercial and Retail.

Terrell Citizens University (TCU) program;

Citizens are a vital part of the democratic process that makes our local government work to provide a quality of life that each resident wants and deserves. The Terrell Citizens University Program will promote a better understanding of local government and to encourage positive participation in the process, to provide informed and professional volunteer leadership to this community.

Terrell Citizens University Goals;

- To improve citizens understanding of city government
- To develop citizen understanding of their role in city government
- To develop pool of knowledgeable potential elected or appointed leaders

FY 2007-2008 Budget Message

General Fund

The budget is based on an estimated tax roll of \$ 956,528,873 the assessed valuation is approximately \$61,986,426 greater than the property valuation for fiscal year 2006-2007. This represents 6.93% increase. The tax rate proposed is \$0.65 per one hundred dollar of value, which is the same rate as last budget year. The proposed breakdown of the tax rate is:

\$0.4701	General Fund Maintenance and Operation
<u>\$0.1799</u>	Debt Service, Interest and Sinking Fund
\$0.6500	as proposed for fiscal year 2007-2008

The 2007-2008 General Fund revenue projection is \$15,465,373. This is an anticipated increase in revenue of approximately \$736,514 over fiscal year 2006-2007. This budget includes increases for court fines Revenue forecasts include projected growth in property taxes and a projected increase in the sales tax as well as a reduction in the various cash balances. The cash balance reductions allow the City to aggressively continue citywide improvements while still maintaining adequate reserve funds in all areas.

The 2007-2008 fiscal year budget includes funding to continue the creation of a Tax Increment Financing Reinvestment zone to assist in the development or redevelopment of economically distressed or blighted areas of the city, where such development or redevelopment would not occur solely through private investment within the reasonably foreseeable future.

Improvements to Stallings Park following the guidelines set out in the Parks Master plan, Adding Backflow Preventer at Ben Gill Park to prevent water system contamination. Replacing the fence at the YMCA / Police training facility, updating the City Mapping system and providing a new scanner for document imaging in Engineering.

Water and Sewer Fund

Utility fund revenues are projected to be \$8,932,551. This budget includes a (1%) One percent rate increase to be implemented in the 2007 – 2008 fiscal year to provide sufficient funds to offset additional debt service requirements. The budget also provides funds needed for One (1) Staff Utility Customer Field Service Provider and Meter Reader. This fulltime employee to assist customers in locating water leaks, promoting water conservation methods, water quality and meter reading. The shut down of the water treatment facility and on going maintenance programs for the water distribution system and waste water collection system will provide needed improvements for the utility distribution system.

FY 2007-2008 Budget Message

Equipment Replacement Fund

The Equipment Replacement Fund revenues are projected to be \$764,795 with the majority of its revenues in the form of user fees from the General Fund in the amount of \$599,610 and from the Utility Fund in the amount of \$112,585. The capital expenditures from this fund include, the purchase of a Mower, and 2 Police Vehicles. The continuation of replacing equipment / vehicles will ensure adequate tools for the maintenance and operation of the city's facilities.

Airport Fund

The Airport fund reflects expenditures of \$ 642,950 which include Non-Primary Entitlement funds that have been received from the FAA through TxDOT Block Grants, Total project cost \$600,000 with the city's contribution to project \$300,000.

Conclusion

The budget, as submitted, reflects the allocation of resources necessary to continue projects and operation at approximately the same level as last year. With direction and input from the City Council, the staff has expended a great deal of time and effort to prepare the program of work for fiscal year 2007-2008. Thanks to the City Council for input, guidance, and support. Thanks to the city staff for assistance in the preparation of this budget.

Sincerely,

Torry L. Edwards
City Manager

ORDINANCES



ORDINANCE NO. 2339

AN ORDINANCE OF THE CITY OF TERRELL, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as required by Article V. of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2007 and ending September 30, 2008; and

WHEREAS, the City Council has received the City Manager’s proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Terrell, Texas; and

WHEREAS, the City Council has conducted the necessary public hearings as required by law;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Terrell, Texas, is as follows:

	REVENUES	EXPENDITURES
General Fund	\$16,443,403	\$15,884,481
Utility Fund	\$10,387,465	\$ 8,251,703
Equipment Replacement Fund	\$ 1,493,381	\$ 890,233
Airport Fund	\$ 1,107,841	\$ 642,950
Tourism Fund	\$ 259,808	\$ 195,600
Capital Improvement Fund	\$ 525,070	\$ - 0
Utility Capital Reserve Fund	\$ 1,270,485	\$ 750,000
Impact Fees Fund	\$ 1,190,765	\$ 417,000
Interest & Sinking No. 1 Debt Service Fund	\$ 2,587,632	\$ 2,171,598
Interest & Sinking No. 2 Debt Service Fund	\$ 573,866	\$ 403,001

and provides a complete financial plan for the fiscal year beginning October 1, 2007 and ending September 30, 2008 as submitted to the City Council by the City Manager, attached hereto as Exhibit "A", and the same is hereby adopted and approved as the budget of the City of Terrell, Texas for the fiscal year beginning October 1, 2007 and ending September 30, 2008.

SECTION 2. That the sum of \$29,356,964 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2006 and ending September 30, 2008.

SECTION 3. That the expenditures during the fiscal year beginning October 1, 2007 and ending September 30, 2008 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Terrell, Texas.

SECTION 4. That all budget amendments and transfers of budgeted appropriations from one account to another account within any classification for the fiscal year 2006-2007 are hereby ratified and the budget Ordinance for fiscal year 2006-2007 heretofore enacted by the City Council be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 5. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

SECTION 6. That all provisions of the Ordinances of the City of Terrell, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed and all other provisions of the Ordinances of the City of Terrell, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 7. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 8. This Ordinance shall take effect from and after its passage as the law and charter in such cases provide.

PASSED AND APPROVED THIS THE 18TH DAY OF SEPTEMBER, 2007.
PASSED AND ADOPTED THIS THE 25TH DAY OF SEPTEMBER, 2007.

HAL RICHARDS, MAYOR

ATTEST:

JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORM:

MARY GAYLE RAMSEY, CITY ATTORNEY

ORDINANCE NO. 2338

AN ORDINANCE OF THE CITY OF TERRELL, TEXAS, FIXING THE TAX RATE OF ALL TAXABLE PROPERTY WITHIN THE CITY OF TERRELL, TEXAS, FOR THE YEAR 2007 AND LEVYING AND ORDERING COLLECTION FOR THE YEAR 2007 AND PROVIDING TO SECURE THE PAYMENT OF TAXES ASSESSED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

SECTION I.

That there be and is hereby levied and ordered collected on each One Hundred Dollar (\$100.00) valuation of all taxable property, both real and personal, and all property of every kind and description subject to taxation within the corporate limits of the City of Terrell, Texas, on January 1, 2007, the sum of \$0.65 based on 100% of the fair market value. Said rate of ad valorem tax is levied for the following purposes and the following amounts:

General Fund	\$0.4701
Interest/Sinking Fund	\$0.1799

SECTION II.

That all taxes collected by the city and districts for which it is collecting taxes, shall be payable on October 1, and if such taxes are not paid in full on or before January 31, of the succeeding year, the following penalties shall be payable: During the month of February, Six (6%) percent of amount of tax, plus 1% for each additional month delinquent, to a maximum of 12% beginning July 1. All delinquent taxes shall bear interest at the rate of one (1%) for each month or portion of month the tax remains delinquent.

SECTION III.

There is hereby on each and every item of taxable property a lien for the purpose of securing the certain payment of taxes assessed against said item of property, and said lien shall continue to exist against any item of property against which a tax is assessed hereunder until such tax, together with all interest, shall be paid.

SECTION IV.

That there be and there is hereby levied and ordered collected an annual occupation tax of fifty (50%) percent of the State occupation tax on each and every occupation subject to an occupation tax under the laws of the State of Texas.

SECTION V.

That this ordinance shall take effect and be in force from and after its passage and adoption.

PASSED AND APPROVED THIS THE 18TH DAY OF SEPTEMBER, 2007.

PASSED AND ADOPTED THIS THE 25TH DAY OF SEPTEMBER, 2007

APPROVED:

HAL RICHARDS, MAYOR

ATTEST:

JOHN ROUNSAVALL, CITY SECRETARY

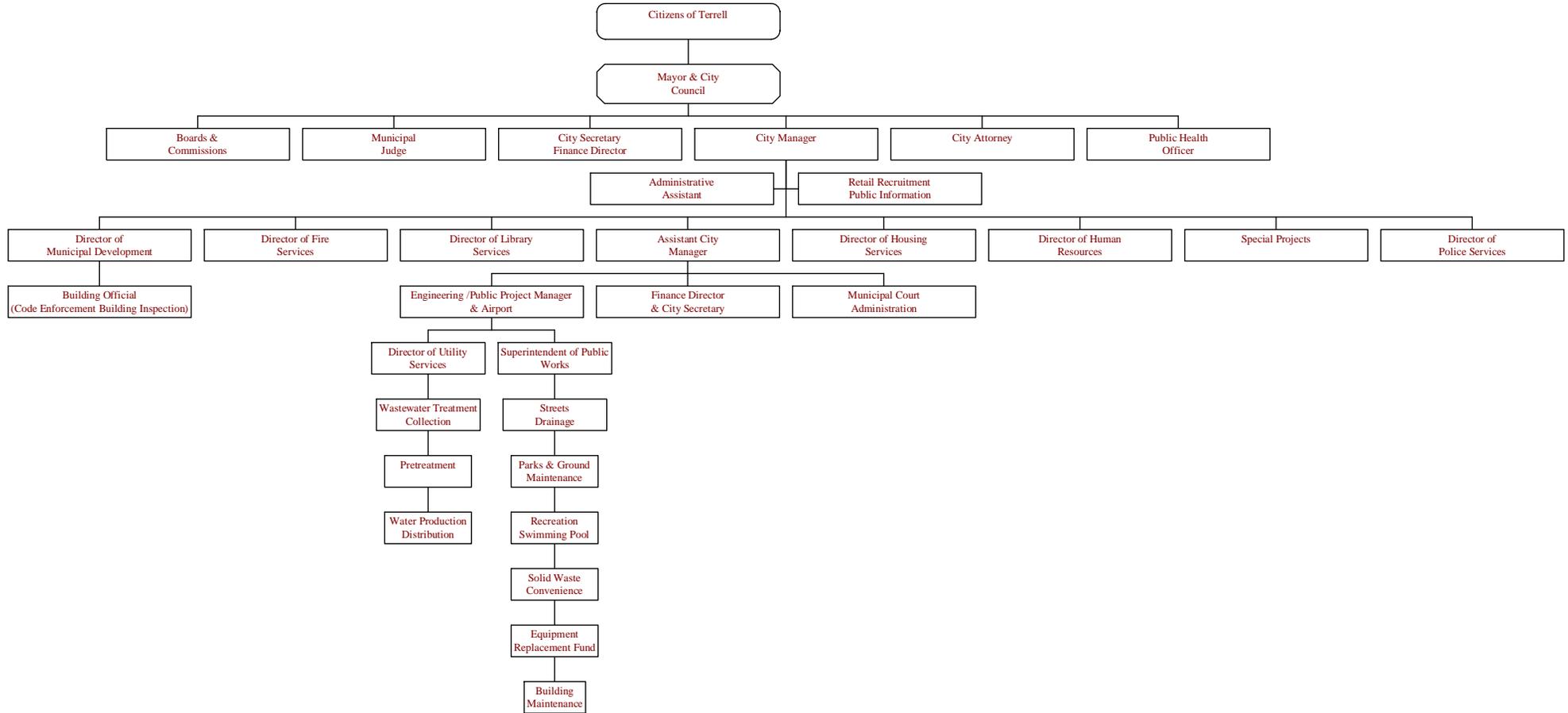
APPROVED AS TO FORM:

MARY GAYLE RAMSEY, CITY ATTORNEY

ORGANIZATIONAL CHART



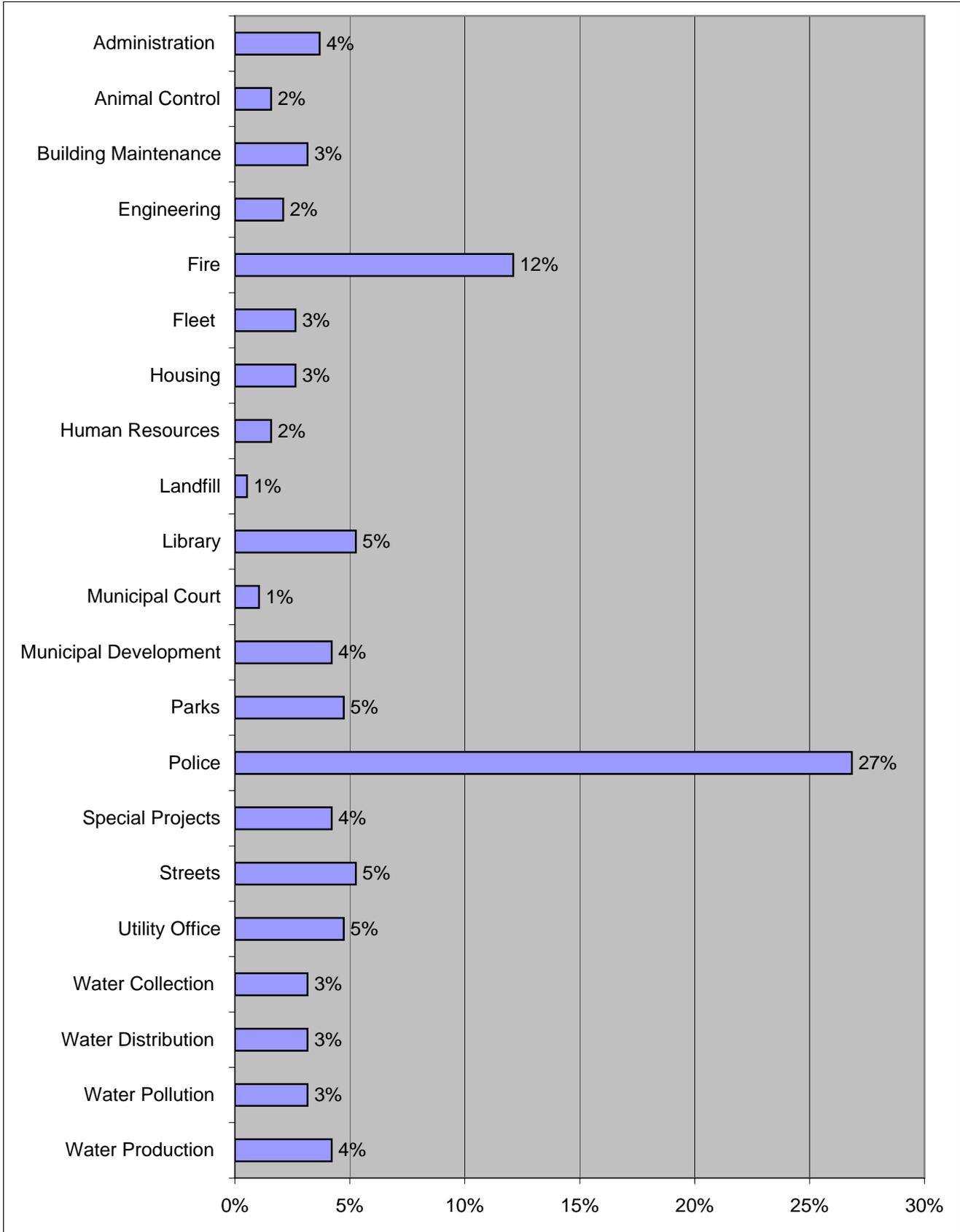
City of Terrell Organizational Chart



CITY OF TERRELL
PERSONNEL
2007 - 2008

Administrative		Street		Fire		Water Distribution	
City Manager	1.0	Superintendent	1.0	Fire Chief	1.0	Crew Leader	1.0
Assistant City Manager	1.0	Foreman	1.0	Fire Marshal	1.0	Equipment Operator	1.0
Executive Secretary	1.0	Crew Leader	1.0	Lieutenant	3.0	Maintenance	3.0
Administrative Clerk	1.0	Equipment Operator	2.0	Driver Engineer	6.0	Administrative Clerk	1.0
Retail Recruiter/PIO	1.0	Maintenance	4.0	Fire Fighter	12.0	Department Total	6.0
VOE Student	1.0	Administrative Secretary	1.0	Department Total	23.0		
Intern	1.0	Department Total	10.0	Volunteer Firefighters	30.0	Water Pollution Control	
Department Total	7.0	Parks				Chief Operator	1.0
		Foreman	1.0	Library		Plant Operator	5.0
Animal control		Crew Leader	1.0	Director	1.0	Part-Time	1.0
Administrative Clerk	1.0	Equipment Operator	2.0	Assistant Director	1.0	Department Total	7.0
Animal Control Officer	2.0	Maintenance	2.0	Youth Services Librarian	1.0		
Department Total	3.0	Part Time	1.0	Internet/Reference Librarian	1.0	WasteWater Collection	
		VOE Student	2.0	Technician	3.0	Foreman	1.0
		Department Total	9.0	Part Time	3.0	Crew Leader	1.0
Municipal Building				Department Total	10.0	Equipment Operator	1.0
Maintenance Person	2.0	Pool				Maintenance	3.0
Urban League	4.0	Manager	1.0	Housing (Section 8)		Department Total	6.0
Department Total	6.0	Assistant Manager	1.0	Director	1.0		
		Lifeguards	12.0	Administrative Clerk	4.0	Special Projects	
Municipal Court		Maintenance	1.0	Department Total	5.0	Foreman	1.0
Judge	0.5					Crew Chief	1.0
Court clerk	2.0	Department Total	15.0	Landfill		Equipment Operator	1.0
Department Total	2.5			Gate Keeper	1.0	Maintenance Worker	2.0
		Police		Department Total	1.0	Temporary	3.0
Municipal Development		Chief of Police	1.0			Department Total	8.0
Director	1.0	Assistant Chief of Police	0.0	Human Resources			
Building Inspector	3.0	Lieutenant	3.0	Director	1.0	Utility	
Code Enforcement	2.0	Sergeant	5.0	Administrative Clerk	2.0	Director	1.0
Administrative Clerk	2.0	Corporal	5.0	Department Total	3.0	Accounting Technician	1.0
Department Total	8.0	Patrol Officer	21.0			Administrative Clerk	3.0
		Administrative Secretary	1.0			Billing Clerk	1.0
Engineering		Community Service Officer	5.0	Water Production		Administrative Secretary	1.0
City Engineer	1.0	Dispatcher	10.0	Director	1.0	IT/Assets & Records	1.0
Technician	3.0	Department Total	51.0	Chief Operator	1.0	Department Total	8.0
Department Total	4.0			Plant Operator	3.0		
				Department Total	5.0	Equipment Replacement	
						Foreman	1.0
						Mechanic	2.0
						Service Attendant	1.0
						Part-Time	1.0
						Department Total	5.0

CITY OF TERRELL
PERSONNEL
ANALYSIS

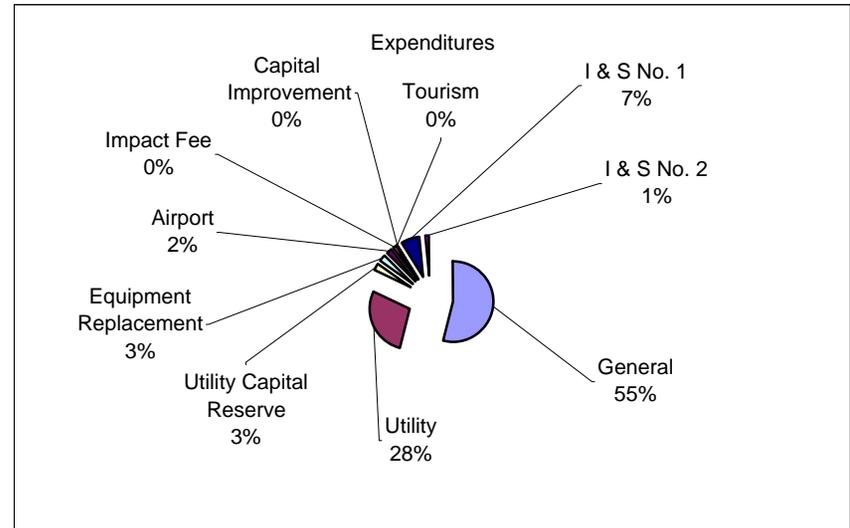
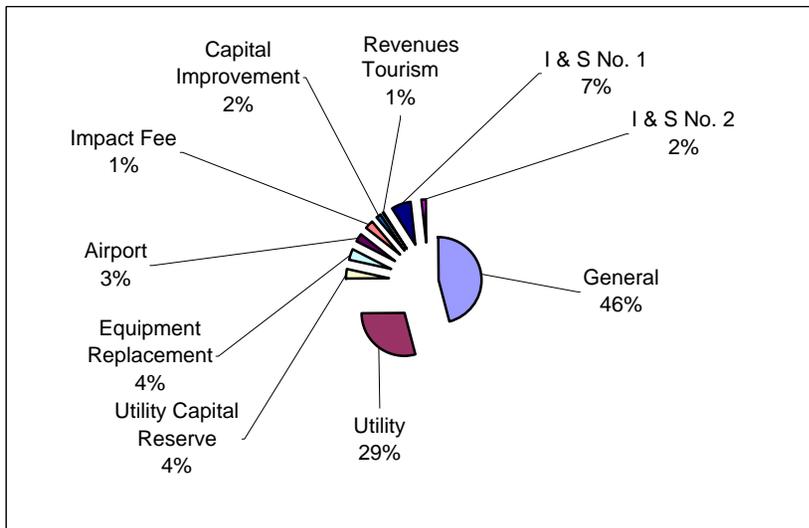


CONSOLIDATED SUMMARY OF PROJECTIONS



2007 - 2008
CONSOLIDATED BUDGET INFORMATION

	General Fund	Utility Fund	Utility Capital Reserve Fund	Equipment Replacement Fund	Airport Fund	Impact Fees Fund	Capital Improvement Fund	Tourism Fund	I & S No. 1 Debt Svc. Fund	I & S No. 2 Debt Svc. Fund
Beginning Fund Balance	893,030	1,454,914	433,745	728,586	805,341	955,765	419,070	43,733	421,034	161,865
Operating Revenues	15,465,373	8,932,551	837,100	764,795	302,500	235,000	106,000	216,075	2,166,598	412,001
Total Revenues	16,358,403	10,387,465	1,270,845	1,493,381	1,107,841	1,190,765	525,070	259,808	2,587,632	573,866
Operating Expenditures	15,829,619	8,251,703	750,000	890,233	642,950	417,860	0	0	2,171,598	403,001
Ending Fund Balance	528,784	2,135,762	520,845	603,148	464,891	772,905	525,070	259,808	416,034	170,865



TAX RATE

This budget will raise more total property taxes than last year's budget by \$402,912.00 or 6.93%, and of that amount \$165,356.00 is tax revenue to be raised from new property added to the tax roll this year.



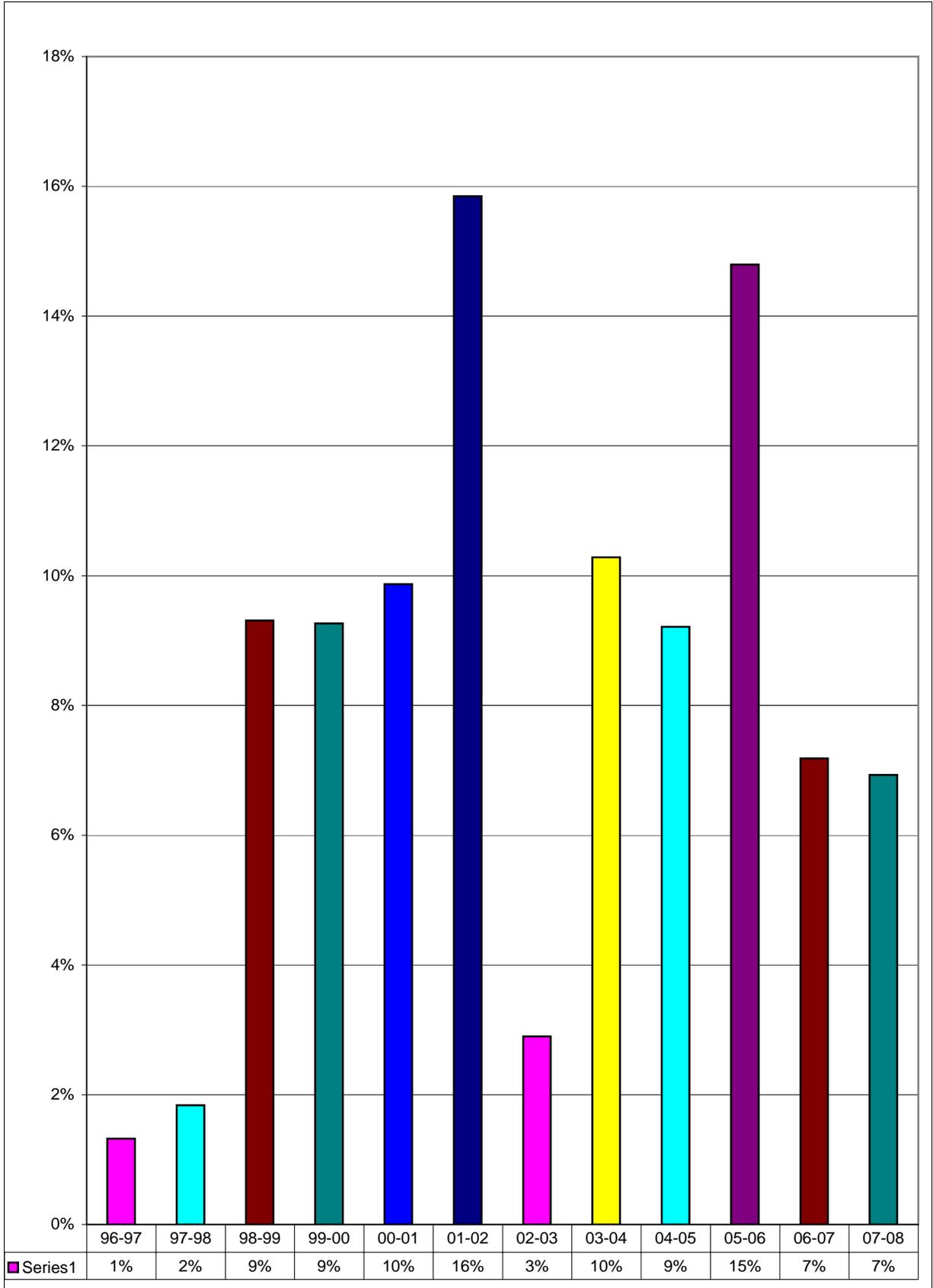
PROPOSED TAX RATE
2007 - 2008

	2007-2008		
TOTAL 2007 ESTIMATED TAXABLE VALUE	956,528,873		
PROPOSED TAX RATE	<u>0.65</u>		
TOTAL TAX REVENUES	6,217,438		
<u>CURRENT TAXES</u>			
0.100 COLLECTION	6,217,438		
<u>TAX RATE PROOF</u>			
M&O	72%	0.4701	4,496,383
I&S	28%	0.1799	1,721,055
		<u>0.6500</u>	<u>6,217,438</u>

CITY OF TERRELL
 ASSESSED VALUATION TAX RATE
 HISTORY

YEAR	ASSESSED VALUATIONS	TAX RATE	TAXES ASSESSED
1993	342,034,057	0.685	2,342,933
1994	350,527,829	0.670	2,348,536
1995	374,000,000	0.670	2,505,800
1996	378,942,206	0.670	2,538,913
1997	385,904,556	0.670	2,585,561
1998	421,820,419	0.670	2,826,197
1999	460,894,975	0.670	3,087,996
2000	506,373,987	0.650	3,291,431
2001	586,621,575	0.650	3,813,040
2002	603,618,789	0.650	3,923,522
2003	665,698,525	0.650	4,327,040
2004	727,025,258	0.650	4,725,664
2005	834,587,541	0.650	5,424,819
2006	894,542,447	0.650	5,814,526
2007 Est	956,528,873	0.650	6,217,438

PERCENT CHANGE IN PROPERTY VALUE



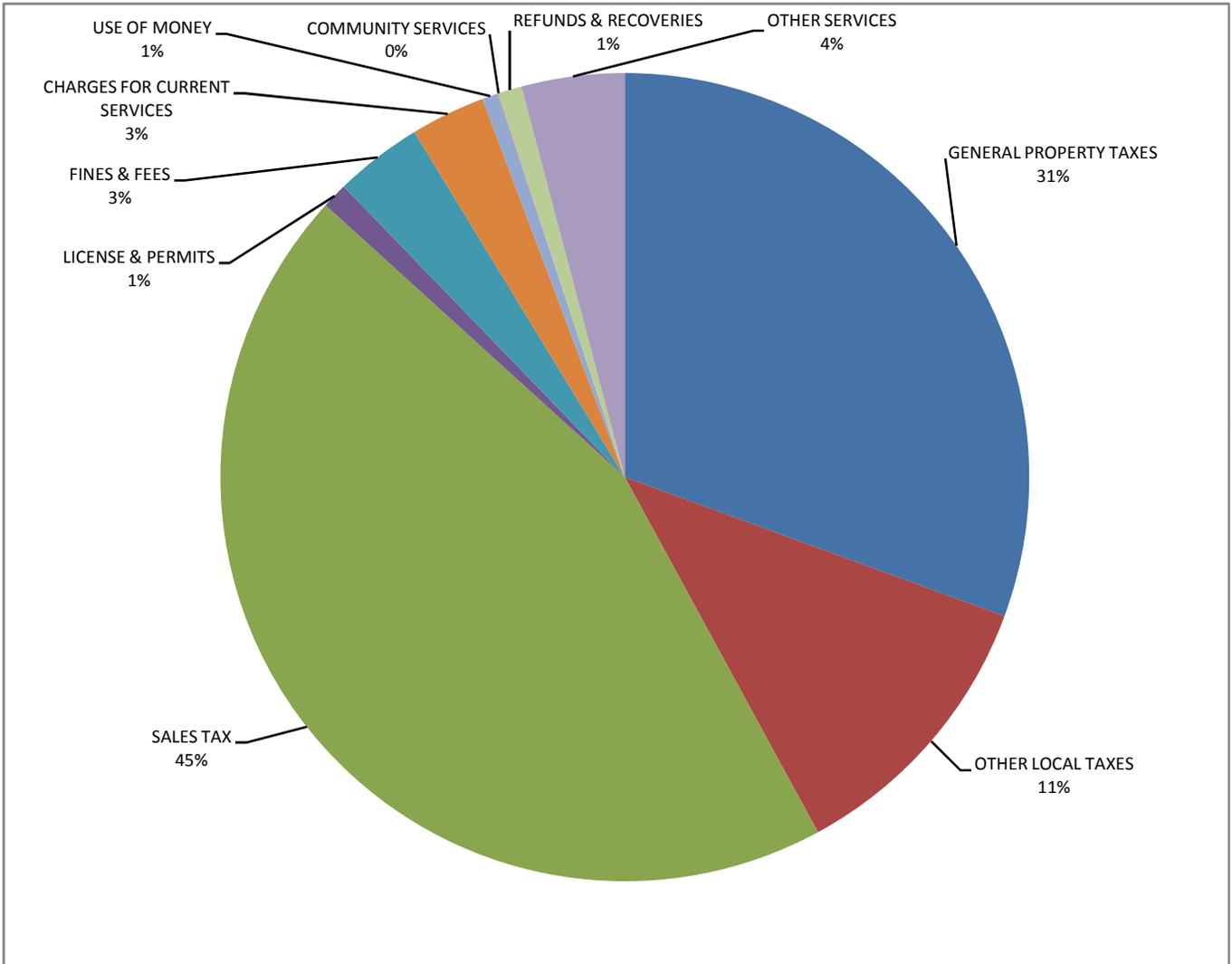
GENERAL FUND



GENERAL FUND
ESTIMATED CASH POSITION
2007-2008

Cash in Bank May 31, 2007	\$ 3,624,747
Estimated Revenues FY 2007	\$ 15,099,741
Revenues Collected thru May 31, 2007	\$ 11,511,163
Anticipated Revenue to Sept. 30, 2007	\$ 3,588,578
Sub-Total	\$ 7,213,325
Estimated Expenditures FY 2007	\$ 17,262,244
Y-T-D May 31, 07	\$ 11,026,949
Sub-Total	\$ 6,235,295
Estimated Beginning Cash FY 2008	\$ 978,030
Estimated Revenues FY 2008	\$ 15,465,373
Sub-Total	\$ 16,443,403
Proposed Expenditures FY 2008	\$ 15,829,619
Estimated Cash in Bank Sept. 30 2008	\$ 613,784

GENERAL FUND
2007-2008
BUDGET



GENERAL FUND
REVENUE SUMMARY
2007-2008
BUDGET

DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
GENERAL FUND			
GENERAL PROPERTY TAXES	3,901,387.16	4,295,354.00	4,731,383.00
OTHER LOCAL TAXES	1,763,904.35	1,754,071.00	1,776,000.00
SALES TAX	6,944,148.13	6,924,000.00	6,908,000.00
LICENSE & PERMITS	200,284.98	158,580.00	158,000.00
FINES & FEES	340,649.59	529,943.00	544,900.00
CHARGES FOR CURRENT SERVICES	502,181.24	431,700.00	461,000.00
USE OF MONEY	87,711.01	106,400.00	100,000.00
COMMUNITY SERVICES	102,760.00	15,570.00	5,550.00
REFUNDS & RECOVERIES	225,986.74	214,126.00	143,000.00
OTHER SERVICES	1,705,573.60	669,997.00	637,540.00
	15,774,586.80	15,099,741.00	15,465,373.00

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
FUND 010	GENERAL FUND			
	REVENUES			
	GENERAL PROPERTY TAXES			
00-3101	TAXES-CURRENT	3,701,446.08	4,065,354.00	4,496,383.00
00-3102	TAXES-DELINQUENT	121,603.87	137,000.00	125,000.00
00-3103	TAXES-PENALTY & INTEREST CURRENT	75,911.04	56,000.00	75,000.00
00-3104	TAXES-PENALTY & INTEREST - DELINQUENT	2,426.17	37,000.00	35,000.00
	SUB-TOTAL	3,901,387.16	4,295,354.00	4,731,383.00
	OTHER LOCAL TAXES			
00-3201	FRANCHISE- UTILITY 020904490	235,000.08	235,000.00	250,000.00
00-3202	FRANCHISE-LONE STAR GAS	261,637.21	248,000.00	262,000.00
00-3203	FRANCHISE-TELEPHONE	122,067.77	133,500.00	130,000.00
00-3204	FRANCHISE-CABLE TV	52,250.31	53,900.00	52,000.00
00-3205	FRANCHISE-TXU ELECTRIC	913,322.03	897,671.00	900,000.00
00-3208	MIXED DRINKS TAX	36,786.27	38,500.00	37,000.00
00-3213	FRANCHISE-IESI	142,840.68	147,500.00	145,000.00
	SUB-TOTAL	1,763,904.35	1,754,071.00	1,776,000.00
	SALES TAX			
00-3207	SALES TAX	3,472,074.08	3,462,000.00	3,454,000.00
00-3211	SALES TAX / TAX REDUCTION	1,736,037.05	1,731,000.00	1,727,000.00
00-3250	SALES TAX ECONOMIC DEVELOPMENT	1,736,037.00	1,731,000.00	1,727,000.00
	SUB-TOTAL	6,944,148.13	6,924,000.00	6,908,000.00
	LICENSE & PERMITS			
00-3301	PERMITS-ALCOHOLIC BEVERAGE	3,670.00	2,300.00	2,500.00
00-3302	PERMITS-AMUSEMENT	4,587.00	3,400.00	3,500.00
00-3303	PERMITS-BUILDING	102,129.00	61,024.00	75,000.00
00-3304	PERMITS-ELECTRICAL	20,926.50	12,000.00	13,000.00
00-3305	PERMITS-PEDDLERS	2,047.30	3,735.00	3,700.00
00-3306	PERMITS-PLUMBING	17,657.00	11,000.00	12,000.00
00-3307	PERMITS-DEMOLITION	1,350.00	17,000.00	1,500.00
00-3308	PERMITS-CERTIFICATE OF OCCUPANCY	3,780.00	4,865.00	4,500.00
00-3309	PERMITS-MECHANICAL	5,301.00	2,900.00	3,000.00
00-3310	LICENSE-ELECTRICAL	282.00	100.00	100.00
00-3311	REGISTRATION FEES	7,680.00	6,700.00	6,500.00
00-3312	PERMITS-ALARM	3,460.00	5,000.00	5,000.00
00-3313	LICENSE-RESTAURANT/FOOD	16,240.00	16,370.00	16,000.00
00-3317	REGISTRATION-DOG	2,684.00	1,390.00	1,200.00
00-3318	FEES-WRECKER	2,975.00	4,150.00	4,200.00
00-3319	PERMITS-SIGN	5,286.01	6,646.00	6,300.00
00-3350	CASH SHORT/OVER	230.17	0.00	0.00
	SUB-TOTAL	200,284.98	158,580.00	158,000.00
	FINES & FEES			
00-3402	FINES-MUNICIPAL COURT	271,873.63	425,860.00	470,500.00
00-3403	OTHER	101.00	150.00	100.00

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
00-3404	FEES-OPEN RECORDS REQUEST	15.00	2,850.00	2,500.00
00-3405	FEES AFTER HOURS INSPECTION	300.00	1,200.00	1,000.00
00-3411	FEES-PAVILION RENTAL	1,350.00	2,700.00	2,500.00
00-3412	FEES-VITAL STATISTICS	23,902.88	33,600.00	32,000.00
00-3413	FEES-SWIMMING POOL GATE	29,360.48	53,000.00	25,000.00
00-3414	FEES-SWIMMING POOL CONCESSION	600.00	350.00	500.00
00-3417	FEES- MAPS & PUBLICATIONS	656.50	600.00	600.00
00-3418	FEES- ZONING & PUBLICATIONS	3,765.00	4,534.00	4,500.00
00-3419	FEES- COPIES	4,947.10	3,000.00	3,500.00
00-3420	FEES- FINGERPRINTS	2,451.00	855.00	1,000.00
00-3421	FEES- ANIMAL SHELTER	1,327.00	1,244.00	1,200.00
	SUB-TOTAL	340,649.59	529,943.00	544,900.00
	CHARGES FOR CURRENT SERVICES			
00-3506	FEES- RESIDENTIAL REFUSE	492,187.17	420,000.00	450,000.00
00-3516	FEES- LANDFILL SITE	9,994.07	11,700.00	11,000.00
	SUB-TOTAL	502,181.24	431,700.00	461,000.00
	USE OF MONEY			
00-3601	INTEREST	87,711.01	106,400.00	100,000.00
	SUB-TOTAL	87,711.01	106,400.00	100,000.00
	COMMUNITY SERVICES			
00-3674	LEASE-KAUFMAN COUNTY HEALTHCARE LLC	100,000.00	10,000.00	0.00
00-3675	HOUSING OFFICE LEASE	0.00	2,550.00	2,550.00
00-3676	LEASE - RENAISSANCE HOSPITAL	0.00	20.00	0.00
00-3678	LEASE	10.00	0.00	0.00
00-3683	LEASE-YMCA	2,750.00	3,000.00	3,000.00
	SUB-TOTAL	102,760.00	15,570.00	5,550.00
	REFUNDS & RECOVERIES			
00-3701	INSURANCE RECOVERIES	13,142.48	28,000.00	10,000.00
00-3702	LIBRARY	14,284.23	14,500.00	14,000.00
00-3703	DEMOLITION	3,919.54	6,500.00	5,000.00
00-3704	SETTLEMENT TXU ELECTRIC DELIVERY	35,769.78	64,426.00	36,000.00
00-3705	MOWING	10,401.54	20,600.00	18,000.00
00-3706	OTHER	32,710.17	80,000.00	60,000.00
00-3712	SALE OF FIXED ASSETS	115,759.00	100.00	0.00
	SUB-TOTAL	225,986.74	214,126.00	143,000.00
	OTHER SERVICES			
00-3800	LEASE-T MOBILE WATER TOWER	38,040.00	0.00	19,500.00
00-3801	TERRELL POLICE DEPARTMENT	3,266.47	3,218.00	3,300.00
00-3802	TERRELL ISD ELECTION CHARGES	0.00	1,924.00	5,000.00
00-3803	KAUFMAN COUNTY/LIBRARY	50,625.00	67,500.00	67,500.00
00-3804	R.O.W. SERV CHRG 020(52)(62)4340	25,000.08	0.00	0.00

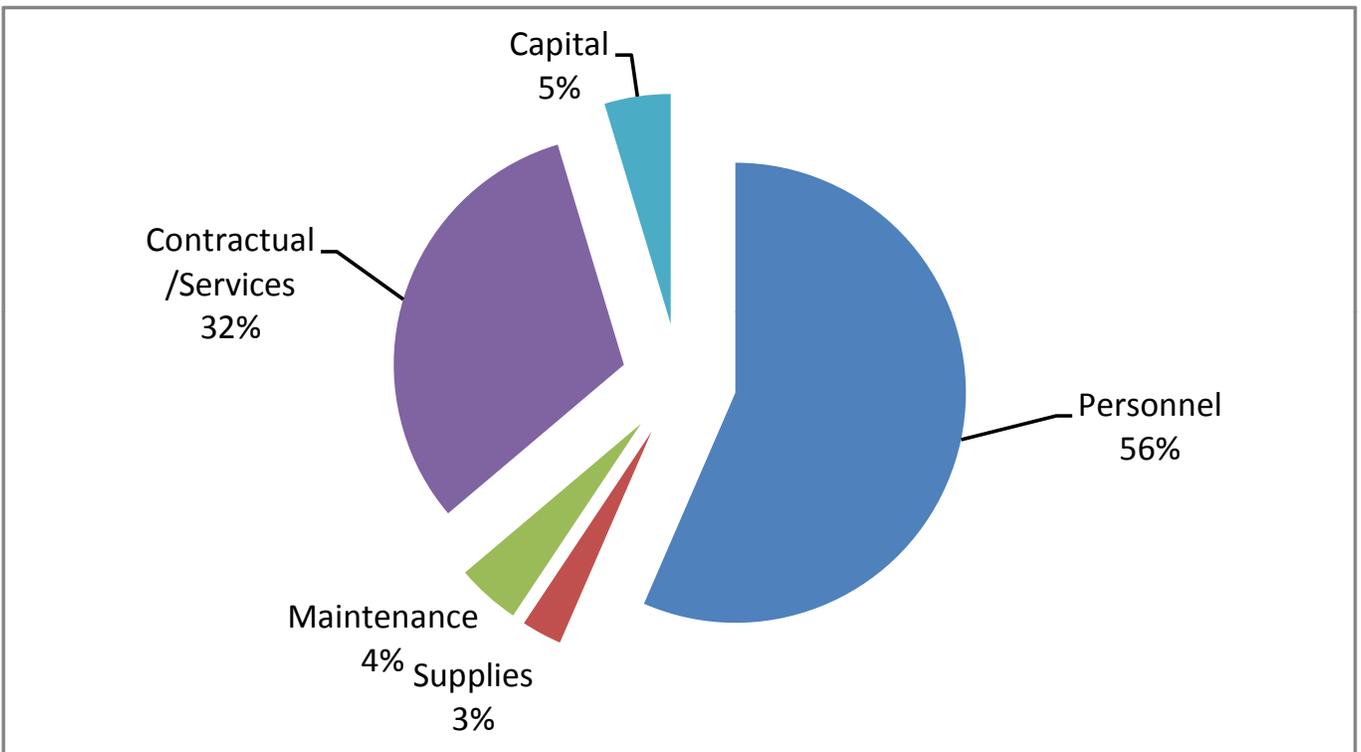
GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
00-3807	LEASE - ETMC	6,160.00	6,720.00	6,720.00
00-3812	HOUSING ADMINISTRATION	258,929.65	323,269.00	280,754.00
00-3814	WAL-MART GRANT/POLICE SERVICES	1,000.00	2,500.00	0.00
00-3816	TANGER GRANT / POLICE SERVICES	0.00	500.00	0.00
00-3817	TANGER GRANT / FIRE DEPARTMENT	500.00	500.00	0.00
00-3818	OTHER	525.00	3,600.00	0.00
00-3831	INTER-GOVERNMENTAL TRANSFER 020904497	275,000.00	250,000.00	250,000.00
00-3835	TEXAS LOAN STAR LIBRARY GRANT	0.00	0.00	4,656.00
00-3836	LEASE-TERRELL HERITAGE SOCIETY	120.00	110.00	110.00
00-3837	WAL-MART GRANT / FIRE DEPARTMENT	0.00	5,000.00	0.00
00-3838	LOAN PROCEEDS TEXAS BANK & TRUST	700,000.00	0.00	0.00
00-3839	LOAN PROCEEDS FIRST STATE BANK	345,979.00	0.00	0.00
00-3842	FIRE DEPARTMENT DONATIONS	0.00	500.00	0.00
00-3889	CREDIT CARD SUSPENSE REVENUES	428.40	0.00	0.00
00-3899	GRANTS/COMPROLLER	0.00	4,656.00	0.00
	SUB-TOTAL	1,705,573.60	669,997.00	637,540.00
	REVENUE TOTAL	15,774,586.80	15,099,741.00	15,465,373.00

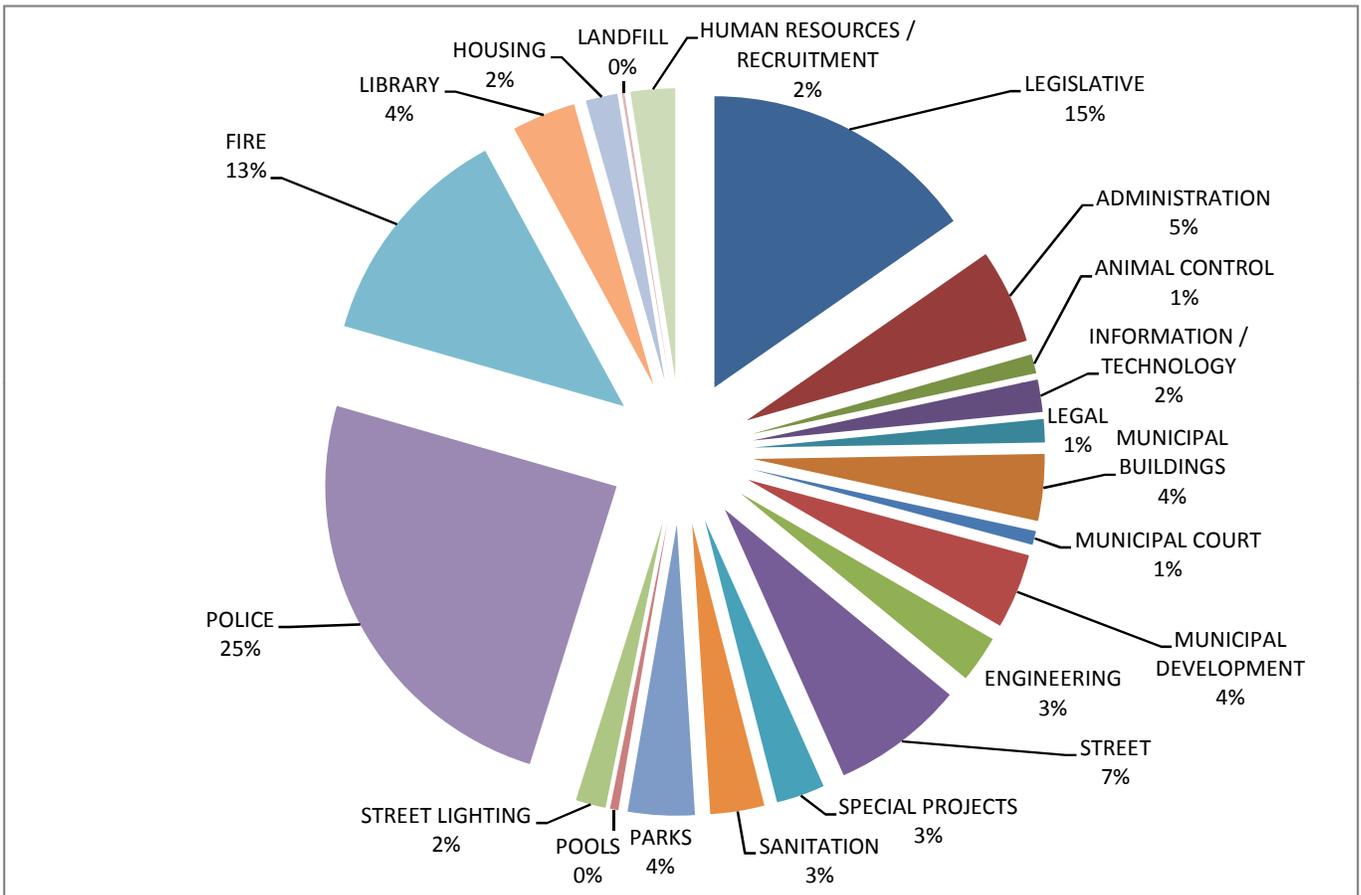
GENERAL FUND
2007-2008
DEPARTMENT EXPENDITURE SUMMARY

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
FUND 010	GENERAL FUND			
11	LEGISLATIVE	1,243,421.53	2,616,706.00	2,431,568.00
12	ADMINISTRATION	672,499.13	798,076.00	794,164.00
13	ANIMAL CONTROL	159,350.77	177,116.00	168,117.00
14	INFORMATION / TECHNOLOGY	0.00	344,849.57	284,552.00
15	LEGAL	299,644.44	203,600.00	204,500.00
16	MUNICIPAL BUILDINGS	567,456.99	618,185.00	586,256.00
17	MUNICIPAL COURT	121,305.95	125,985.00	121,468.00
20	MUNICIPAL DEVELOPMENT	559,638.68	724,909.00	658,465.00
21	ENGINEERING	391,227.24	445,652.00	412,347.00
22	STREET	1,286,516.08	1,298,877.00	1,163,759.00
23	SPECIAL PROJECTS	0.00	485,426.00	428,473.00
25	SANITATION	478,226.65	474,400.00	474,400.00
26	PARKS	549,682.24	635,016.00	669,660.00
27	POOLS	65,753.36	101,000.00	71,000.00
28	STREET LIGHTING	267,713.84	265,000.00	265,000.00
32	POLICE	4,367,882.47	4,225,538.00	3,898,389.00
33	FIRE	1,775,408.24	2,376,529.00	1,999,102.00
34	LIBRARY	541,528.37	586,317.00	559,653.00
35	HOUSING	288,245.83	327,238.00	280,754.00
37	LANDFILL	22,870.17	24,149.00	23,949.00
40	HUMAN RESOURCES / RECRUITMENT	318,174.83	407,675.00	388,905.00
		13,976,546.81	17,262,243.57	15,884,481.00

GENERAL FUND
2007-2008
BUDGET



GENERAL FUND
2007 - 2008
BUDGET



GENERAL FUND
PERSONNEL
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
FUND 010	GENERAL FUND			
11	LEGISLATIVE	0.00	206.00	206.00
12	ADMINISTRATION	427,363.06	475,926.00	502,114.00
13	ANIMAL CONTROL	125,365.45	133,316.00	134,637.00
14	INFORMATION / TECHNOLOGY	0.00	58,318.00	60,792.00
16	MUNICIPAL BUILDINGS	108,673.97	114,085.00	117,146.00
17	MUNICIPAL COURT	79,819.67	85,785.00	83,968.00
20	MUNICIPAL DEVELOPMENT	377,136.53	497,496.00	507,875.00
21	ENGINEERING	256,326.81	303,052.00	300,967.00
22	STREET	529,023.35	536,777.00	561,659.00
23	SPECIAL PROJECTS	0.00	292,326.00	295,273.00
26	PARKS	331,767.08	363,816.00	353,500.00
27	POOLS	40,542.44	47,800.00	47,800.00
32	POLICE	3,326,556.64	3,489,684.00	3,412,089.00
33	FIRE	1,532,916.80	1,686,850.00	1,671,552.00
34	LIBRARY	407,712.51	455,747.00	435,783.00
35	HOUSING	245,501.48	274,156.00	235,034.00
37	LANDFILL	7,896.77	9,049.00	9,049.00
40	HUMAN RESOURCES / RECRUITMENT	205,676.77	291,675.00	247,105.00
		8,002,279.33	9,116,064.00	8,976,549.00

GENERAL FUND
SUPPLIES
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
FUND 010	GENERAL FUND			
11	LEGISLATIVE	19,314.63	17,700.00	8,000.00
12	ADMINISTRATION	10,070.50	31,750.00	11,500.00
13	ANIMAL CONTROL	6,091.23	8,150.00	11,050.00
14	INFORMATION / TECHNOLOGY	0.00	750.00	500.00
16	MUNICIPAL BUILDINGS	56,787.00	51,000.00	51,300.00
17	MUNICIPAL COURT	3,698.89	3,000.00	2,200.00
20	MUNICIPAL DEVELOPMENT	13,784.20	15,963.00	7,750.00
21	ENGINEERING	4,287.79	4,000.00	3,400.00
22	STREET	126,582.12	111,300.00	100,500.00
23	SPECIAL PROJECTS	0.00	16,660.00	17,200.00
26	PARKS	36,049.79	13,400.00	12,000.00
27	POOLS	21,948.51	19,500.00	19,500.00
32	POLICE	72,832.95	72,175.00	64,200.00
33	FIRE	45,398.43	38,800.00	45,950.00
34	LIBRARY	59,837.40	66,956.00	70,000.00
35	HOUSING	8,021.85	7,060.00	7,060.00
37	LANDFILL	887.64	1,000.00	800.00
40	HUMAN RESOURCES / RECRUITMENT	15,851.34	13,200.00	18,000.00
		501,444.27	492,364.00	450,910.00

GENERAL FUND
 MAINTENANCE
 2007-2008
 BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
FUND 010	GENERAL FUND			
12	ADMINISTRATION	3,100.00	0.00	0.00
13	ANIMAL CONTROL	586.82	250.00	250.00
14	INFORMATION / TECHNOLOGY	0.00	255,581.57	206,000.00
16	MUNICIPAL BUILDINGS	141,294.07	117,900.00	112,900.00
17	MUNICIPAL COURT	2,838.48	300.00	0.00
20	MUNICIPAL DEVELOPMENT	6,000.00	750.00	0.00
21	ENGINEERING	6,561.36	500.00	0.00
22	STREET	318,090.15	302,000.00	302,000.00
23	SPECIAL PROJECTS	0.00	4,000.00	4,000.00
26	PARKS	26,015.46	20,050.00	20,850.00
27	POOLS	3,037.40	3,000.00	3,000.00
32	POLICE	76,697.95	2,550.00	2,000.00
33	FIRE	58,570.12	36,500.00	40,000.00
34	LIBRARY	16,157.50	0.00	0.00
35	HOUSING	5,372.62	11,510.00	11,510.00
37	LANDFILL	3,402.70	3,600.00	3,600.00
40	HUMAN RESOURCES / RECRUITMENT	2,831.67	1,500.00	3,000.00
		670,556.30	759,991.57	709,110.00

GENERAL FUND
 CONTRACTUAL / SERVICES
 2007-2008
 BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
FUND 010	GENERAL FUND			
11	LEGISLATIVE	521,520.20	2,167,800.00	2,225,862.00
12	ADMINISTRATION	231,965.57	290,400.00	280,550.00
13	ANIMAL CONTROL	27,307.27	35,400.00	22,180.00
14	INFORMATION / TECHNOLOGY	0.00	30,200.00	17,260.00
15	LEGAL	299,644.44	203,600.00	204,500.00
16	MUNICIPAL BUILDINGS	260,591.12	295,200.00	291,060.00
17	MUNICIPAL COURT	34,948.91	36,900.00	35,300.00
20	MUNICIPAL DEVELOPMENT	162,717.95	165,700.00	142,840.00
21	ENGINEERING	54,051.28	55,500.00	60,980.00
22	STREET	311,620.46	343,800.00	199,600.00
23	SPECIAL PROJECTS	0.00	172,440.00	112,000.00
25	SANITATION	478,226.65	474,400.00	474,400.00
26	PARKS	120,903.42	137,750.00	85,310.00
27	POOLS	225.01	700.00	700.00
28	STREET LIGHTING	267,713.84	265,000.00	265,000.00
32	POLICE	432,869.69	467,000.00	286,600.00
33	FIRE	115,165.04	109,700.00	110,375.00
34	LIBRARY	33,845.66	27,694.00	35,950.00
35	HOUSING	29,349.88	34,512.00	27,150.00
37	LANDFILL	10,683.06	10,500.00	10,500.00
40	HUMAN RESOURCES / RECRUITMENT	93,815.05	101,300.00	120,800.00
		3,487,164.50	5,425,496.00	5,008,917.00

GENERAL FUND
CAPITAL
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
FUND 010	GENERAL FUND			
11	LEGISLATIVE	702,586.70	431,000.00	197,500.00
16	MUNICIPAL BUILDINGS	110.83	40,000.00	13,850.00
20	MUNICIPAL DEVELOPMENT	0.00	45,000.00	0.00
21	ENGINEERING	70,000.00	82,600.00	47,000.00
22	STREET	1,200.00	5,000.00	0.00
26	PARKS	34,946.49	100,000.00	198,000.00
27	POOLS	0.00	30,000.00	0.00
32	POLICE	458,925.24	194,129.00	133,500.00
33	FIRE	23,357.85	504,679.00	131,225.00
34	LIBRARY	23,975.30	35,920.00	17,920.00
		1,315,102.41	1,468,328.00	738,995.00

Legislative

Mission Statement

The mission of the City Council of the City of Terrell, Texas, is to create pride by serving the community in a proactive manner and to enhance the quality of life through providing the highest level of services in the most efficient manner.

Description

The municipal government provided by the City of Terrell is known as the “Council-Manager” government. All powers of the City are vested in an elective city council, which enact local legislation, adopt budget, determine policies and appoint the city manager. All powers of the city are exercised in the manner prescribed by the City Charter or by ordinance.

The Mayor is elected from the city at large and the voters in their respective districts elect the four (4) district council members. The Mayor Pro Tem and Deputy is a duly elected district council member who is chosen by a majority of the city council at each regular meeting following each municipal election.

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
FUND 010	GENERAL FUND			
	LEGISLATIVE			
	PERSONNEL SERVICES			
11-4112	WORKMEN'S COMP	0.00	206.00	206.00
	SUB-TOTAL	0.00	206.00	206.00
	SUPPLIES			
11-4201	OFFICE SUPPLIES	5,114.02	3,700.00	1,000.00
11-4204	PRINTING	6,196.12	4,000.00	2,000.00
11-4211	SUPPLIES	3,636.25	2,000.00	2,000.00
11-4212	ELECTION SUPPLIES	3,431.96	8,000.00	3,000.00
11-4290	OTHER SUPPLIES	936.28	0.00	0.00
	SUB-TOTAL	19,314.63	17,700.00	8,000.00
	CONTRACTUAL / SERVICES			
11-4401	AUDIT	64,335.67	52,500.00	50,000.00
11-4402	MEMBERSHIP & DUES	8,197.00	12,000.00	5,000.00
11-4403	ADVERTISING	5,826.14	4,000.00	3,000.00
11-4404	SERVICES	400.00	0.00	0.00
11-4408	AUTOZONE CHP 380 REBATE	323,481.87	292,000.00	300,000.00
Nov-10	TERRELL CITIZEN UNIVERSITY	0.00	0.00	15,000.00
11-4411	COMMUNICATIONS	514.82	800.00	0.00
11-4417	LAND LEASE PAYMENTS	0.00	25,000.00	30,862.00
11-4418	TRAVEL & EDUCATION	35,776.86	25,000.00	20,000.00
11-4419	TRAINING & PUBLICATIONS	615.00	0.00	0.00
11-4422	OTHER SERVICES	345.50	0.00	0.00
11-4490	OTHER SERVICES	21,273.82	0.00	0.00
11-4498	CONTINGENCY FUND	60,753.52	80,000.00	75,000.00
11-4587	TERRELL ECONOMIC DEVELOPMENT	0.00	1,676,500.00	1,727,000.00
	SUB-TOTAL	521,520.20	2,167,800.00	2,225,862.00
	CAPITAL			
11-4501	TIF REINVESTMENT ZONE	5,992.47	2,500.00	20,000.00
11-4503	ELECTION EQUIPMENT	0.00	9,000.00	0.00
11-4504	MARKET ANALYSIS AND RETAIL RECRUITMENT	53,000.00	0.00	0.00
11-4505	ACQUISITION OF PROPERTY	643,594.23	412,000.00	170,000.00
11-4507	CHRISTMAS DECORATIONS	0.00	7,500.00	7,500.00
	SUB-TOTAL	702,586.70	431,000.00	197,500.00
	DEPARTMENT TOTAL	1,243,421.53	2,616,706.00	2,431,568.00

Administration

Mission Statement

The Administrative Department's mission is to provide the City Council with the necessary information needed to conduct the affairs of the City, enforcing ordinances and laws of the City and State, review and supervise all department operation, review and update management policies and regulations of the City; and prepare and present the Annual Budget.

Description

The Administration Department is responsible for the administration of all activities of the City, appointment of department heads and employees, and makes recommendations to the City Council on all matters concerning the City.

Manpower Summary

City Manager	1.0
Assistant City Manager	1.0
Executive Secretary	1.0
Administrative Clerk	1.0
Retail Recruiter/PIO	1.0
VOE Student	1.0
Intern	1.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	ADMINISTRATION			
	PERSONNEL			
12-4101	SUPERVISION	221,534.14	255,777.00	245,863.00
12-4102	CLERICAL	75,939.67	76,862.00	79,090.00
12-4103	LABOR	0.00	0.00	46,788.00
12-4104	TEMPORARY	8,247.84	10,000.00	14,560.00
	SUB-TOTAL	305,721.65	342,639.00	386,301.00
	PERSONNEL SERVICES			
12-4110	SOCIAL SECURITY	21,275.37	25,000.00	29,552.00
12-4111	T M R S	58,692.18	59,427.00	46,951.00
12-4112	WORKMEN'S COMP	1,540.05	1,860.00	1,850.00
12-4114	GROUP HEALTH & DENTAL INSURANCE	25,133.81	32,000.00	37,460.00
12-4116	ICMA DEFERRED COMP. PLAN	15,000.00	15,000.00	0.00
	SUB-TOTAL	121,641.41	133,287.00	115,813.00
	SUPPLIES			
12-4201	OFFICE SUPPLIES	9,058.88	6,500.00	6,500.00
12-4211	FOOD & CONCESSION	1,006.21	13,250.00	5,000.00
12-4225	VEHICLE ALLOWANCE	0.00	12,000.00	0.00
12-4290	OTHER SUPPLIES	5.41	0.00	0.00
	SUB-TOTAL	10,070.50	31,750.00	11,500.00
	MAINTENANCE			
12-4304	AUTOMATED EQUIPMENT MAINTENANCE	3,100.00	0.00	0.00
	SUB-TOTAL	3,100.00	0.00	0.00
	CONTRACTUAL / SERVICES			
12-4402	MEMBERSHIP & DUES	4,997.61	4,100.00	4,100.00
12-4411	COMMUNICATIONS	6,802.85	7,500.00	8,000.00
12-4415	INSURANCE	92,397.39	157,000.00	157,000.00
12-4418	TRAVEL & EDUCATION	15,746.51	14,000.00	14,000.00
12-4419	TRAINING & PUBLICATION	1,738.13	1,800.00	1,800.00
12-4424	TAX COLLECTION CONTRACT (R)	72,356.58	83,000.00	83,000.00
12-4450	EQUIPMENT RENTAL (R)	37,500.00	23,000.00	12,650.00
12-4490	OTHER SERVICES NOT LISTED	426.50	0.00	0.00
	SUB-TOTAL	231,965.57	290,400.00	280,550.00
	DEPARTMENT TOTAL	672,499.13	798,076.00	794,164.00

Animal Control

Mission Statement

The Animal's Shelter mission is to enforce city ordinances as they pertain to the animals within the city limits of Terrell.

Description

The Animal Shelter is the responsibility of the Police Department. The purpose of the shelter is the protection of animals, enforcement of city ordinances and to ensure animals are licensed and provided with required vaccinations.

Manpower Summary

Administrative Clerk	1.0
Animal Control Officer	2.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	ANIMAL CONTROL			
	PERSONNEL			
13-4102	CLERICAL	26,656.56	28,243.00	28,036.00
13-4103	LABOR	59,175.55	62,119.00	60,858.00
13-4105	OVERTIME	1,826.13	2,000.00	4,000.00
	SUB-TOTAL	87,658.24	92,362.00	92,894.00
	PERSONNEL SERVICES			
13-4110	SOCIAL SECURITY	6,683.03	7,123.00	7,030.00
13-4111	T M R S	10,850.55	11,759.00	11,606.00
13-4112	WORKMEN'S COMP	1,844.70	1,885.00	1,845.00
13-4114	GROUP HEALTH & DENTAL INSURANCE	18,328.93	20,187.00	21,262.00
	SUB-TOTAL	37,707.21	40,954.00	41,743.00
	SUPPLIES			
13-4201	OFFICE SUPPLIES	3,129.54	4,600.00	5,000.00
13-4206	MINOR TOOLS & APPARATUS	1,261.43	550.00	3,500.00
13-4211	FOOD AND OR CONCESSION SUPPLIES'	4.97	1,000.00	2,000.00
13-4220	UNIFORM RENTAL & LAUNDRY	680.00	1,000.00	0.00
13-4221	UNIFORM PURCHASES	17.00	1,000.00	550.00
13-4290	OTHER SUPPLIES	998.29	0.00	0.00
	SUB-TOTAL	6,091.23	8,150.00	11,050.00
	MAINTENANCE			
13-4304	AUTOMATED EQUIP MAINTENANCE	200.00	0.00	0.00
13-4306	MAINTENANCE TRAPS	386.82	250.00	250.00
	SUB-TOTAL	586.82	250.00	250.00
	CONTRACTUAL / SERVICES			
13-4411	COMMUNICATIONS	4,826.14	4,800.00	4,000.00
13-4418	TRAVEL & EDUCATION	230.00	500.00	500.00
13-4430	UTILITIES	2,251.09	2,500.00	2,500.00
13-4450	EQUIPMENT RENTAL(R)	20,000.04	27,600.00	15,180.00
	SUB-TOTAL	27,307.27	35,400.00	22,180.00
	DEPARTMENT TOTAL	159,350.77	177,116.00	168,117.00

Information Technology

Mission Statement

The Information Technology mission is to provide innovative, timely, cost-effective and accessible technology in computing, media and network services to enable city government to effectively meet their goals in servicing the citizens. To accomplish this mission, the Information Technology department works collaboratively with all staff throughout city government to provide technological leadership which emphasizes empowerment of the individual through the use of technology.

Information Technology is entrusted with the fundamental responsibility to provide strategic planning and technical direction in the integration of varied new and existing information technologies, to enrich the overall function of city government, and to provide leadership in the efficient and effective use of a vital city resource - information.

Manpower Summary

IT Staff 1.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION INFORMATION / TECHNOLOGY	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	PERSONNEL			
14-4103	LABOR	0.00	39,404.00	39,080.00
14-4105	OVERTIME	0.00	2,500.00	5,000.00
	SUB-TOTAL	0.00	41,904.00	44,080.00
	PERSONNEL SERVICES			
14-4110	SOCIAL SECURITY	0.00	3,397.00	3,372.00
14-4111	TMRS	0.00	5,608.00	5,567.00
14-4112	WORKERS COMP	0.00	652.00	652.00
14-4114	GROUP HEALTH & DENTAL	0.00	6,757.00	7,121.00
	SUB-TOTAL	0.00	16,414.00	16,712.00
	SUPPLIES			
14-4201	OFFICE SUPPLIES	0.00	750.00	500.00
	SUB-TOTAL	0.00	750.00	500.00
	MAINTENANCE			
14-4304	AUTOMATED EQUIP MAINTENANCE GENERAL	0.00	193,000.00	40,000.00
14-4305	AUTOMATED EQUIP MAINTENANCE UTILITY	0.00	54,750.00	15,000.00
14-4306	GENERAL FUND SOFTWARE MAINTENANCE	0.00	0.00	115,000.00
14-4307	UTILITY FUND SOFTWARE MAINTENANCE	0.00	0.00	25,000.00
14-4308	EQUIPMENT FUND SOFTWARE MAINTENANCE	0.00	0.00	1,000.00
14-4311	TECHNOLOGY	0.00	7,831.57	10,000.00
	SUB-TOTAL	0.00	255,581.57	206,000.00
	CONTRACTUAL / SERVICES			
14-4404	CONSULTANT FEES & SERVICES	0.00	1,500.00	1,500.00
14-4411	COMMUNICATIONS	0.00	1,000.00	2,000.00
14-4418	TRAVEL & EDUCATION	0.00	3,000.00	1,500.00
14-4419	TRAINING & PUBLICATIONS	0.00	500.00	200.00
14-4440	CONTRACT LABOR	0.00	15,000.00	7,000.00
14-4450	EQUIPMENT RENTAL (R)	0.00	9,200.00	5,060.00
	SUB-TOTAL	0.00	30,200.00	17,260.00
	DEPARTMENT TOTAL	0.00	344,849.57	284,552.00

Legal

Mission Statement

The Legal Department's mission is to provide legal services to the City Council, City Manager, and staff. As requested.

Description

The Legal Department provides appropriate legal services to the City Council, City Manager, and staff as requested. The City Attorney in the prosecution of Class C Misdemeanors serves the Municipal Court.

Manpower Summary

City Attorney (Retainer)	1.0
Assistant City Attorney	1.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	LEGAL			
	CONTRACTUAL / SERVICES			
15-4404	CONSULTANT FEES & SERVICES	64,091.37	100,000.00	100,000.00
15-4405	ATTORNEY FEES	195,962.89	100,000.00	100,000.00
15-4418	TRAVEL & EDUCATION	402.81	500.00	500.00
15-4419	TRAINING & PUBLICATION	5,404.75	3,100.00	4,000.00
15-4460	OTHER SERVICES	13,288.97	0.00	0.00
15-4490	OTHER SERVICES	20,493.65	0.00	0.00
	SUB-TOTAL	299,644.44	203,600.00	204,500.00
	DEPARTMENT TOTAL	299,644.44	203,600.00	204,500.00

Municipal Building Maintenance

Mission Statement

The Municipal Building Maintenance strives to provide City facilities with the necessary services to maintain a clean and safe atmosphere to work.

Description

The Municipal Building Maintenance Department is responsible for the cleaning and maintaining of the following facilities:

1. Terrell Municipal Library
2. Terrell Municipal Building
3. Terrell Community Service Center
4. Fire Station #2
5. Ben Gill Park Restroom Facilities
6. Breezy Hill Restroom Facilities

Manpower Summary

Building Maintenance Worker	2.0
Building Maintenance (Urban League)	4.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	MUNICIPAL BUILDINGS			
	PERSONNEL			
16-4103	LABOR	56,991.84	60,601.00	59,390.00
16-4104	TEMPORARY	21,482.84	21,424.00	24,960.00
16-4105	OVERTIME	293.66	0.00	0.00
	SUB-TOTAL	78,768.34	82,025.00	84,350.00
	PERSONNEL SERVICES			
16-4110	SOCIAL SECURITY	6,025.75	6,275.00	6,453.00
16-4111	T M R S	7,091.58	7,654.00	7,501.00
16-4112	WORKMEN'S COMP	4,664.44	4,667.00	4,667.00
16-4114	GROUP HEALTH & DENTAL INSURANCE	12,123.86	13,464.00	14,175.00
	SUB-TOTAL	29,905.63	32,060.00	32,796.00
	SUPPLIES			
16-4201	OFFICE SUPPLIES	8,003.07	7,800.00	8,000.00
16-4206	MINOR TOOLS & APPARATUS	62.00	100.00	200.00
16-4214	POSTAGE	47,550.16	42,000.00	42,000.00
16-4220	UNIFORM RENTAL & LAUNDRY	1,037.77	1,100.00	1,100.00
16-4290	OTHER SUPPLIES	134.00	0.00	0.00
	SUB-TOTAL	56,787.00	51,000.00	51,300.00
	MAINTENANCE			
16-4302	FURNITURE & FIXTURES	4,499.36	2,900.00	2,900.00
16-4320	BUILDINGS	128,654.71	100,000.00	100,000.00
16-4322	CARNEGIE BUILDING (R)	8,140.00	15,000.00	10,000.00
	SUB-TOTAL	141,294.07	117,900.00	112,900.00
	CONTRACTUAL / SERVICES			
16-4411	COMMUNICATIONS	5,181.12	4,800.00	4,800.00
16-4430	UTILITIES	239,246.67	276,800.00	276,800.00
16-4440	CONTRACT LABOR	6,163.25	4,400.00	4,400.00
16-4450	EQUIPMENT RENTAL(R)	10,000.08	9,200.00	5,060.00
	SUB-TOTAL	260,591.12	295,200.00	291,060.00
	CAPITAL			
16-4502	REPLACE GENERATORS CITY HALL/STATION 2	110.83	0.00	0.00
16-4507	REPLACE CARPET IN LIBRARY	0.00	40,000.00	0.00
16-4508	REPLACE FENCE AT YMCA BUILDING	0.00	0.00	13,850.00
	SUB-TOTAL	110.83	40,000.00	13,850.00
	DEPARTMENT TOTAL	567,456.99	618,185.00	586,256.00

Municipal Court

Mission Statement

The Municipal Court's mission is to provide a service for the handling of all alleged violations of city ordinances and misdemeanor violations and to assist defendants with their rights and duties for a fair and impartial trial.

Description

Responsible for handling all alleged traffic and misdemeanor violations by assisting defendants in obtaining copies of complaints, statutes, or city ordinances and explaining why they were charged with offenses; scheduling cases for hearings; notification to all witnesses, jurors and defendants of court dates and times by summons or subpoena and compiling statistical data for the city as well as the Texas Municipal Judicial Council and State Comptroller.

Manpower Summary

Judge of the Municipal Court	0.5
Administrative Clerk	2.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	MUNICIPAL COURT			
	PERSONNEL			
17-4102	CLERICAL	55,439.66	57,933.00	57,492.00
17-4105	OVERTIME	644.40	2,000.00	0.00
	SUB-TOTAL	56,084.06	59,933.00	57,492.00
	PERSONNEL SERVICES			
17-4110	SOCIAL SECURITY	4,290.42	4,585.00	4,551.00
17-4111	T M R S	6,943.38	7,569.00	7,514.00
17-4112	WORKMEN'S COMP	248.36	250.00	250.00
17-4114	GROUP HEALTH & DENTAL INSURANCE	12,253.45	13,448.00	14,161.00
	SUB-TOTAL	23,735.61	25,852.00	26,476.00
	SUPPLIES			
17-4201	OFFICE SUPPLIES	3,076.73	2,500.00	2,000.00
17-4204	PRINTING	486.16	500.00	200.00
17-4290	OTHER SUPPLIES	136.00	0.00	0.00
	SUB-TOTAL	3,698.89	3,000.00	2,200.00
	MAINTENANCE			
17-4301	OFFICE EQUIPMENT	238.48	300.00	0.00
17-4304	AUTOMATED EQUIPMENT MAINTENANCE	2,600.00	0.00	0.00
	SUB-TOTAL	2,838.48	300.00	0.00
	CONTRACTUAL / SERVICES			
17-4402	MEMBERSHIP & DUES	240.00	400.00	200.00
17-4411	COMMUNICATIONS	4,356.95	4,300.00	3,000.00
17-4418	TRAVEL & EDUCATION	1,741.92	2,000.00	2,000.00
17-4419	TRAINING & PUBLICATIONS	0.00	200.00	100.00
17-4440	CONTRACT LABOR	28,000.08	30,000.00	30,000.00
17-4490	OTHER SERVICES	609.96	0.00	0.00
	SUB-TOTAL	34,948.91	36,900.00	35,300.00
	DEPARTMENT TOTAL	121,305.95	125,985.00	121,468.00

Municipal Development

Mission Statement

To provide the citizens of Terrell the best possible protection of life, health and property and to help the community continue in its safe and solid growth in housing and industry.

Description

Responsible for plan review for new and renovation of structures, performs field inspections in regards to buildings, plumbing, mechanical, electrical, and signs; provides code enforcement for zoning, nuisance, trash, and junk vehicles. Under direction of City Manager, assists with the coordination of the Planning & Zoning Commission, Zoning Board of Adjustments, Construction Board and Building Standards Commission.

Manpower Summary

Director of Municipal Development	1.0
Building Inspector	3.0
Code Enforcement Officer	2.0
Administrative Clerk	2.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	MUNICIPAL DEVELOPMENT			
	PERSONNEL			
20-4101	SUPERVISION	133,115.46	147,481.00	157,266.00
20-4102	CLERICAL	52,449.90	56,439.00	56,167.00
20-4103	LABOR	90,837.07	155,493.00	155,292.00
20-4105	OVERTIME	541.24	5,000.00	1,000.00
	SUB-TOTAL	276,943.67	364,413.00	369,725.00
	PERSONNEL SERVICES			
20-4110	SOCIAL SECURITY	20,306.14	28,228.00	28,972.00
20-4111	T M R S	34,012.93	46,604.00	47,833.00
20-4112	WORKMEN'S COMP	3,158.70	3,697.00	3,660.00
20-4114	GROUP HEALTH & DENTAL INSURANCE	42,715.09	54,554.00	57,685.00
	SUB-TOTAL	100,192.86	133,083.00	138,150.00
	SUPPLIES			
20-4201	OFFICE SUPPLIES	4,281.30	5,400.00	3,000.00
20-4204	PRINTING	1,466.23	750.00	750.00
20-4206	MINOR TOOLS	0.00	400.00	300.00
20-4220	UNIFORM RENTAL & LAUNDRY	3,108.11	3,400.00	3,700.00
20-4225	VEHICLE ALLOWANCE	4,928.56	6,013.00	0.00
	SUB-TOTAL	13,784.20	15,963.00	7,750.00
	MAINTENANCE			
20-4301	OFFICE EQUIPMENT	0.00	750.00	0.00
20-4304	AUTOMATED EQUIPMENT MAINTENANCE	6,000.00	0.00	0.00
	SUB-TOTAL	6,000.00	750.00	0.00
	CONTRACTUAL / SERVICES			
20-4402	MEMBERSHIP & DUES	1,028.00	1,000.00	1,000.00
20-4403	ADVERTISING	2,743.82	4,000.00	3,500.00
20-4404	CONSULTANT FEES & SERVICES	4,995.00	3,500.00	2,000.00
20-4407	RECORDING	11,120.76	12,000.00	12,000.00
20-4411	COMMUNICATIONS	7,789.97	8,000.00	8,100.00
20-4418	TRAVEL & EDUCATION	4,148.61	6,000.00	5,000.00
20-4419	TRAINING & PUBLICATION	960.78	1,400.00	1,000.00
20-4440	CONTRACT LABOR	83,275.00	65,000.00	65,000.00
20-4450	EQUIPMENT RENTAL(R)	40,000.08	36,800.00	20,240.00
20-4480	STRUCTURES DEMOLITION & CLEAN UP	6,219.97	28,000.00	25,000.00
20-4490	OTHER SERVICES	435.96	0.00	0.00
	SUB-TOTAL	162,717.95	165,700.00	142,840.00
	CAPITAL			
20-4501	SOFTWARE PLANNING, INSPECTION AND CODE ENFORCEMENT, REVIEW	0.00	45,000.00	0.00
	SUB-TOTAL	0.00	45,000.00	0.00
	DEPARTMENT TOTAL	559,638.68	724,909.00	658,465.00

Engineering

Mission Statement

The Engineering Department's mission is to provide support to the Administration and other departments in engineering, planning and technical matters that lie within the staff's experience and capabilities.

Description

The Engineering Department is responsible for planning, surveying, estimating, mapping, construction drawing, materials and work specification, bidding and contract document preparation, construction inspection, coordination with other agencies/utilities, measurement and payment calculation in support of streets and drainage, water and sewer operations, and capital improvement programming. The department is also responsible for plat and subdivision records maintenance. This department conducts traffic safety review of all motor vehicle accident reports, traffic control device justification studies and plans or layout, traffic counts, records maintenance and makes recommendations to Administration and/or TxDot. Serves as Airport Board/FBO/Staff Liaison, Airport property records and plans maintenance, bi-weekly safety inspection, lights and beacon maintenance, project representative at TxDot/Air; and Floodplain coordinator, development review and permitting, map maintenance and public information.

Manpower Summary

City Engineer	1.0
Technician	3.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	ENGINEERING			
	PERSONNEL			
21-4101	SUPERVISION	87,752.13	97,840.00	97,888.00
21-4103	LABOR	102,827.37	130,114.00	127,052.00
	SUB-TOTAL	190,579.50	227,954.00	224,940.00
	PERSONNEL SERVICES			
21-4110	SOCIAL SECURITY	14,626.49	17,343.00	17,208.00
21-4111	T M R S	24,825.96	28,634.00	28,410.00
21-4112	WORKMEN'S COMP	1,549.51	1,561.00	1,550.00
21-4114	GROUP HEALTH & DENTAL INSURANCE	24,745.35	27,560.00	28,859.00
	SUB-TOTAL	65,747.31	75,098.00	76,027.00
	SUPPLIES			
21-4201	OFFICE SUPPLIES	2,646.31	3,000.00	2,900.00
21-4203	OPERATIONAL SUPPLIES	421.37	0.00	0.00
21-4206	MINOR TOOLS & APPARATUS	1,220.11	1,000.00	500.00
	SUB-TOTAL	4,287.79	4,000.00	3,400.00
	MAINTENANCE			
21-4301	OFFICE EQUIPMENT	0.00	500.00	0.00
21-4304	AUTOMATED EQUIP. MAINTENANCE	6,413.55	0.00	0.00
21-4390	OTHER MAINTENANCE	147.81	0.00	0.00
	SUB-TOTAL	6,561.36	500.00	0.00
	CONTRACTUAL / SERVICES			
21-4402	MEMBERSHIP & DUES	615.75	500.00	500.00
21-4404	CONSULTANT FEES & SERVICES	2,999.50	15,000.00	33,000.00
21-4407	RECORDING	23.00	0.00	0.00
21-4411	COMMUNICATIONS	7,809.59	4,800.00	4,800.00
21-4414	EQUIPMENT RENTAL OTHER	243.91	0.00	0.00
21-4418	TRAVEL & EDUCATION	7,152.29	6,500.00	6,000.00
21-4419	TRAINING & PUBLICATION	2,200.50	1,100.00	1,500.00
21-4450	EQUIPMENT RENTAL(R)	30,000.00	27,600.00	15,180.00
21-4490	OTHER SERVICES	3,006.74	0.00	0.00
	SUB-TOTAL	54,051.28	55,500.00	60,980.00
	CAPITAL			
21-4504	UPDATED AERIAL MAP / NCTCOG	0.00	10,000.00	0.00
21-4505	UPDATED CONTOUR MAP / FEMA	0.00	20,000.00	29,000.00
21-4507	PAVEMENT EVALUATION STUDY	70,000.00	0.00	0.00
21-4509	SCANNER	0.00	0.00	18,000.00
21-4511	WASTEWATER SYS FEASIBILITY STUDY	0.00	52,600.00	0.00
	SUB-TOTAL	70,000.00	82,600.00	47,000.00
	DEPARTMENT TOTAL	391,227.24	445,652.00	412,347.00

Streets

Mission Statement

To provide maintenance for streets and drainage areas; maintain and install traffic signs and street signs; perform construction jobs as needed and to respond to citizens complaints relative to streets and drainage problems.

Description

Responsible for repair of streets; motorgrading unpaved streets; street sweeping; truck hauling (dirt, sand, gravel, asphalt, equipment); special pickup and public nuisance removal and weed control.

Manpower Summary

Superintendent	1.0
Foreman	1.0
Crew Leader	1.0
Equipment Operator	2.0
Maintenance	4.0
Administrative Secretary	1.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	STREET			
	PERSONNEL			
22-4101	SUPERVISION	107,414.68	105,336.00	110,688.00
22-4102	CLERICAL	33,760.32	35,280.00	36,784.00
22-4103	LABOR	161,873.34	200,112.00	213,226.00
22-4104	TEMPORARY	24,433.26	0.00	0.00
22-4105	OVERTIME	32,585.68	20,000.00	20,000.00
	SUB-TOTAL	360,067.28	360,728.00	380,698.00
	PERSONNEL SERVICES			
22-4110	SOCIAL SECURITY	26,718.57	27,528.00	29,123.00
22-4111	T M R S	41,261.82	45,449.00	48,082.00
22-4112	WORKMEN'S COMP	39,999.70	35,533.00	32,400.00
22-4114	GROUP HEALTH & DENTAL INSURANCE	60,975.98	67,539.00	71,356.00
	SUB-TOTAL	168,956.07	176,049.00	180,961.00
	SUPPLIES			
22-4201	OFFICE & MISC SUPPLIES	4,154.17	6,000.00	4,000.00
22-4206	MINOR TOOLS & APPARATUS	5,839.58	4,000.00	4,000.00
22-4211	FOOD AND OR CONCESSION SUPPLIES'	607.14	500.00	500.00
22-4220	UNIFORM RENTAL & LAUNDRY	4,816.54	3,000.00	3,000.00
22-4221	UNIFORMS PURCHASE	42.93	0.00	0.00
22-4223	PROTECTIVE CLOTHING	2,387.34	1,700.00	1,900.00
22-4240	CHEMICALS	18,795.44	10,000.00	10,000.00
22-4260	CONCRETE	4,894.41	2,100.00	2,100.00
22-4261	CONCRETE CULVERTS	5,116.00	4,900.00	4,900.00
22-4270	ROCK	15,482.29	29,000.00	20,000.00
22-4271	ASPHALT	27,725.30	23,000.00	23,000.00
22-4272	DIRT	825.00	1,700.00	1,700.00
22-4273	SAND	6,197.64	2,900.00	2,900.00
22-4280	SIGN MAINTENANCE	27,696.99	22,500.00	22,500.00
22-4290	OTHER SUPPLIES	2,001.35	0.00	0.00
	SUB-TOTAL	126,582.12	111,300.00	100,500.00

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	MAINTENANCE			
22-4304	AUTOMATED EQUIPMENT MAINTENANCE	5,000.00	0.00	0.00
22-4339	D/T STREET LIGHT- FIXTURES	1,358.65	2,000.00	2,000.00
22-4340	STREETS/MAINTENANCE/CO NTRACTS	310,320.02	300,000.00	300,000.00
22-4390	MISCELLANEOUS MAINTENANCE	1,411.48	0.00	0.00
	SUB-TOTAL	318,090.15	302,000.00	302,000.00
	CONTRACTUAL / SERVICES			
22-4402	MEMBERSHIP & DUES	200.00	500.00	500.00
22-4403	ADVERTISING	1,494.64	500.00	500.00
22-4411	COMMUNICATIONS	10,968.70	9,300.00	10,000.00
22-4414	EQUIPMENT RENTAL OTHER	5,472.29	2,500.00	3,500.00
22-4418	TRAVEL & EDUCATION	3,165.84	2,500.00	2,500.00
22-4419	TRAINING & PUBLICATION	1,716.52	1,500.00	1,500.00
22-4440	CONTRACT LABOR	8,283.00	5,000.00	4,000.00
22-4450	EQUIPMENT RENTAL(R)	275,000.04	322,000.00	177,100.00
22-4490	OTHER SERVICES NOT LISTED	5,319.43	0.00	0.00
	SUB-TOTAL	311,620.46	343,800.00	199,600.00
	CAPITAL			
22-4503	SUPPORT (PMS) MANAGEMENT SYSTEM	1,200.00	5,000.00	0.00
	SUB-TOTAL	1,200.00	5,000.00	0.00
	DEPARTMENT TOTAL	1,286,516.08	1,298,877.00	1,163,759.00

Special Projects

Mission Statement

The mission of the Special Projects Crew is to serve the citizens of Terrell in the performance of duties that involve projects that are beyond the scope of designated city crews.

Description

The Special Projects Crew reports directly to the City Manager. The purpose of the Special Project Crew is to perform functions such as emergency utility replacement/repair for water and sewer lines, lot clean-up, litter nuisance calls, overall neighborhood improvements pertaining to streets, sign, culverts, cuts and patching and to assist other city crews in emergency situations.

Manpower Summary

Foreman	1.0
Crew Chief	1.0
Equipment Operator	1.0
Maintenance Worker	2.0
Temporary	3.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	SPECIAL PROJECTS			
	PERSONNEL			
23-4101	SUPERVISION	0.00	48,153.00	84,947.00
23-4103	LABOR	0.00	126,436.00	87,558.00
23-4104	TEMPORARY	0.00	31,200.00	34,320.00
23-4105	OVERTIME	0.00	6,000.00	6,000.00
	SUB-TOTAL	0.00	211,789.00	212,825.00
	PERSONNEL SERVICES			
23-4110	SOCIAL SECURITY	0.00	16,202.00	16,821.00
23-4111	TMRS	0.00	22,808.00	22,545.00
23-4112	WORKMEN'S COMP	0.00	7,726.00	7,463.00
23-4114	GROUP HEALTH & DENTAL INSURANCE	0.00	33,801.00	35,619.00
	SUB-TOTAL	0.00	80,537.00	82,448.00
	SUPPLIES			
23-4201	OFFICE & MISC SUPPLIES	0.00	2,000.00	2,000.00
23-4206	MINOR TOOLS & APPARATUS	0.00	4,000.00	4,000.00
23-4220	UNIFORM RENTAL & LAUNDRY	0.00	3,000.00	3,000.00
23-4223	PROTECTIVE CLOTHING	0.00	2,160.00	2,200.00
23-4240	CHEMICALS	0.00	5,500.00	6,000.00
	SUB-TOTAL	0.00	16,660.00	17,200.00
	MAINTENANCE			
23-4392	GROUND/RIGHT OF WAY	0.00	4,000.00	4,000.00
		0.00	4,000.00	4,000.00
	CONTRACTUAL / SERVICES			
23-4402	MEMBERSHIP & DUES	0.00	400.00	450.00
23-4411	COMMUNICATIONS	0.00	4,200.00	4,500.00
23-4414	EQUIPMENT RENTAL - OTHER	0.00	3,033.99	3,000.00
23-4418	TRAVEL & EDUCATION	0.00	3,500.00	3,500.00
23-4440	CONTRACT LABOR	0.00	306.01	12,000.00
23-4450	EQUIPMENT RENTAL (R)	0.00	161,000.00	88,550.00
	SUB-TOTAL	0.00	172,440.00	112,000.00
	DEPARTMENT TOTAL	0.00	485,426.00	428,473.00

Sanitation

Mission Statement

The Sanitation Department's mission is to ensure that all refuse applicable to the contract with the refuse contractor is picked up and disposed of in a timely manner.

Description

The Sanitation department is a function of Public Works and is responsible for the collection and disposal of solid waste for residential and commercial customers.

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	SANITATION			
25-4492	CONTRACT FOR REFUSE COLLECTION	412,396.95	425,000.00	425,000.00
25-4493	CONTAINER SERVICE	51,829.70	35,000.00	35,000.00
25-4495	KAUFMAN COUNTY SOLID WASTE MANAGEMENT	14,000.00	14,400.00	14,400.00
	SUB-TOTAL	478,226.65	474,400.00	474,400.00
	DEPARTMENT TOTAL	478,226.65	474,400.00	474,400.00

Parks

Mission Statement

The Park Department's mission is to provide maintenance and operation of park and open space sites. Provide leisure facilities and activities for all residents and visitors to the community.

Description

The Park Department is responsible for the maintenance of five (5) parks (175 acres) including baseball/softball fields, nine (9) soccer fields and one (1) youth football field, mowing city-owned property and assist with building maintenance and special events.

Manpower Summary:

Foreman	1.0
Crew Leader	1.0
Equipment Operator	2.0
Maintenance Worker	2.0
Part Time	1.0
VOE Student	2.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	PARKS			
	PERSONNEL			
26-4101	SUPERVISION	50,813.75	53,141.00	52,695.00
26-4103	LABOR	164,336.20	162,333.00	160,192.00
26-4104	TEMPORARY	6,750.00	30,160.00	21,840.00
26-4105	OVERTIME	15,360.84	15,000.00	15,000.00
	SUB-TOTAL	237,260.79	260,634.00	249,727.00
	PERSONNEL SERVICES			
26-4110	SOCIAL SECURITY	17,813.27	19,704.00	19,104.00
26-4111	T M R S	26,841.74	29,109.00	28,782.00
26-4112	WORKMEN'S COMP	13,058.20	13,775.00	13,100.00
26-4114	GROUP HEALTH & DENTAL INSURANCE	36,793.08	40,594.00	42,787.00
	SUB-TOTAL	94,506.29	103,182.00	103,773.00
	SUPPLIES			
26-4201	OFFICE SUPPLIES	2,724.59	2,900.00	2,900.00
26-4206	MINOR TOOLS & APPARATUS	2,246.91	2,300.00	2,500.00
26-4211	FOOD & CONCESSION SUPPLIES	60.19	250.00	100.00
26-4220	UNIFORM RENTAL & LAUNDRY	3,719.15	2,500.00	2,500.00
26-4221	UNIFORMS PURCHASE	95.00	400.00	0.00
26-4223	PROTECTIVE CLOTHING	1,664.97	400.00	1,000.00
26-4240	CHEMICALS	24,564.72	1,650.00	1,500.00
26-4272	DIRT	200.00	1,500.00	1,000.00
26-4273	SAND	0.00	1,500.00	500.00
26-4290	OTHER SUPPLIES	774.26	0.00	0.00
	SUB-TOTAL	36,049.79	13,400.00	12,000.00
	MAINTENANCE			
26-4303	INSTRUMENTS & APPARATUS	23.47	0.00	0.00
26-4305	OUTSIDE FURNITURE & FIXTURES	741.56	750.00	750.00
26-4320	BUILDINGS	3,327.14	2,900.00	3,000.00
26-4321	ATHLETIC FIELDS	13,840.28	9,300.00	10,000.00
26-4323	PARK STRUCTURE MAINTENANCE	4,076.86	5,200.00	5,200.00
26-4351	OTHER MAINTENANCE	232.85	0.00	0.00
26-4391	TENNIS COURT	3,773.30	1,900.00	1,900.00
	SUB-TOTAL	26,015.46	20,050.00	20,850.00

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	CONTRACTUAL / SERVICES			
26-4402	MEMBERSHIP & DUES	870.00	900.00	0.00
26-4411	COMMUNICATIONS	6,890.75	4,700.00	4,700.00
26-4414	EQUIPMENT RENTAL	2,555.98	2,000.00	2,500.00
26-4418	TRAVEL & EDUCATION	963.54	1,500.00	1,000.00
26-4419	TRAINING & PUBLICATION	386.25	250.00	250.00
26-4450	EQUIPMENT RENTAL(R)	100,000.08	101,200.00	55,660.00
26-4470	LANDSCAPE SERVICES	3,634.65	3,200.00	3,200.00
26-4480	PARK MEMORIALS	345.00	500.00	500.00
26-4490	OTHER SERVICES NOT LISTED	820.00	0.00	0.00
26-4495	SUMMER RECREATION PROGRAMS	4,437.17	23,500.00	17,500.00
	SUB-TOTAL	120,903.42	137,750.00	85,310.00
	CAPITAL			
26-4501	PLAYGROUND EQUIP BREEZY HILL PARK	0.00	50,000.00	0.00
26-4502	LAND IMPROVEMENTS (TSH PROPERTY)	0.00	50,000.00	50,000.00
26-4504	STALLINGS PARK IMPROVEMENTS	0.00	0.00	48,000.00
26-4506	PARK/RECREATION & OPEN SPACE MASTER PLAN	45.00	0.00	0.00
26-4507	DOWNTOWN PARK	0.00	0.00	85,000.00
26-4508	BACK FLOW PREVENTERS	0.00	0.00	15,000.00
26-4540	PLAYGROUND & PICNIC EQUIP	34,901.49	0.00	0.00
	SUB-TOTAL	34,946.49	100,000.00	198,000.00
	DEPARTMENT TOTAL	549,682.24	635,016.00	669,660.00

Swimming Pool

Mission Statement

The Swimming Pool Department's mission is to provide a pleasant aquatic experience for all residents as well as visitors to our community.

Description

The Swimming Pool Department is open for public use and swimming lessons. The personnel maintain the chemical balance in pool, schedule for lifeguards and maintain the equipment necessary to provide a safe environment for citizens. This department coordinates with Red Cross and other groups and programs. During the seasons, the pool is available for private parties.

Manpower Summary

Manager	1.0
Assistant Manager	1.0
Lifeguards	12.0
Maintenance	1.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	POOLS			
	PERSONNEL			
27-4101	SUPERVISION	0.00	8,000.00	8,000.00
27-4103	LABOR	36,116.20	35,000.00	35,000.00
27-4105	OVERTIME	616.21	0.00	0.00
	SUB-TOTAL	36,732.41	43,000.00	43,000.00
	PERSONNEL SERVICES			
27-4110	SOCIAL SECURITY	2,810.03	3,290.00	3,290.00
27-4112	WORKMEN'S COMP	1,000.00	1,510.00	1,510.00
	SUB-TOTAL	3,810.03	4,800.00	4,800.00
	SUPPLIES			
27-4201	OFFICE SUPPLIES	438.53	700.00	700.00
	MINOR TOOLS & APPARATUS			
27-4206	APPARATUS	478.29	200.00	200.00
27-4221	UNIFORMS PURCHASE	472.04	400.00	400.00
27-4240	CHEMICALS	19,582.98	18,200.00	18,200.00
27-4290	OTHER SUPPLIES	976.67	0.00	0.00
	SUB-TOTAL	21,948.51	19,500.00	19,500.00
	MAINTENANCE			
27-4322	SWIMMING POOL	2,378.85	3,000.00	3,000.00
27-4390	OTHER MAINTENANCE	658.55	0.00	0.00
	SUB-TOTAL	3,037.40	3,000.00	3,000.00
	CONTRACTUAL / SERVICES			
27-4411	COMMUNICATIONS	225.01	700.00	700.00
	SUB-TOTAL	225.01	700.00	700.00
	CAPITAL			
27-4501	REBUILD SURGE TANK	0.00	30,000.00	0.00
	SUB-TOTAL	0.00	30,000.00	0.00
	DEPARTMENT TOTAL	65,753.36	101,000.00	71,000.00

Street Lighting

Mission Statement

The Street Lighting Department's mission is to ensure that all streetlights are functional and provide the proper lighting for the citizens and visitors of Terrell.

Description

The Street Lighting Department is responsible for the public lighting for the City of Terrell.

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	STREET LIGHTING			
	CONTRACTUAL / SERVICES			
28-4433	LIGHT & POWER	267,713.84	265,000.00	265,000.00
	SUB-TOTAL	267,713.84	265,000.00	265,000.00
	DEPARTMENT TOTAL	267,713.84	265,000.00	265,000.00

Terrell Police Service

Mission Statement

Our mission is: **“To build a better community.”**

By partnering with our citizens to solve community problems, we can insure a safe community environment resulting in an improved quality of life for all in our community.

Statement of Quality

The Terrell Police Service is an organization comprised of people of integrity, committed to providing total quality police service to its community in an honest, fair, professional and courteous manner.

We will forge a partnership with the community based on mutual trust, confidence, commitment and communication to maintain and improve the quality of life and promote the safety and welfare of our citizens.

The members of this agency pledge collectively and individually to constantly grow, develop and engage in reassessment to meet the current and future problems and challenges of our community.

The Terrell Police Service exists to meet the City’s objectives for the safety and well-being of its residents. This mission is accomplished through people and knowledge, our most important resources. In the continuing pursuit of total quality, we are guided by the following values:

Vision Statement

The vision of the Terrell Police Service is to be an agency committed to excellence with quality service to the community as a priority. The agency is a leader in the police service profession, with everyone utilizing the philosophy of community oriented policing and problem solving in every task they undertake, striving to partner with the community to work together to improve the overall quality of life that everyone can enjoy.

Every member of the organization is accountable for his or her actions and responsible to the community for all that we do. Decisions are made in consensus based upon the mission, values and policies of the agency, always mindful to do the right thing. The agency values diversity and treats each other and all members of the community with dignity and respect. Members are committed to the prevention of crime and disorder and provide personalized police service tailored to the unique needs of each neighborhood.

Terrell Police Service

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Core Values

In service to our community, we embrace, and with moral courage, advocate these non-negotiable values upon which our policing is based.

- **Respect:** We value human life, safety and dignity, and commit to treating all human beings with the utmost respect, compassion and concern.
- **Integrity:** We value ethical conduct, public trust and commit ourselves to the uncompromising drive for personal and professional excellence.
- **The Law and Constitution:** We value our reverence for safeguarding constitutional guarantees, preserving peace, and protecting life, and commit to maintaining a current knowledge and understanding of the law.
- **Diversity:** We value diversity, and commit to nurturing a welcoming environment of inclusion, in which we recognize the unique skills, knowledge and abilities and backgrounds of all people as our strength.
- **Collaboration:** We value teamwork and commit to cooperative goal achievement through active collaboration and partnerships with the community and with one another.
- **Continuous Innovation:** We value continuous improvement of our service to the community, and commit ourselves to the pursuit of creative thought and innovation, realizing that well-intentioned failure is a valuable learning tool.
- **Empowerment:** We value the quality of our employees and their ability to do the right thing. We encourage our employees to make decisions based on our vision, mission, values and policies, at the level closest to the problem. We ask our employees:

Terrell Police Service

Is it the right thing for the community?

Is it the right thing for the Terrell Police Service?

Is it legal, ethical and moral?

Is it something you are willing to be accountable for?

Is it consistent with the agency's vision, mission, values and policies?

If the answer is YES to all these questions – We tell our employees to “Just Do It!”

- ***Problem Solving:*** We value the efforts expended in partnering with citizens to identify and impact the true causes of problems in order to solve those problems for the betterment of ourselves, the agency and the community.

Manpower Summary

Chief of Police	1.0
Assistant Chief of Police	0.0
Lieutenant	3.0
Sergeant	5.0
Corporal	5.0
Patrol Officer	21.0
Administrative Secretary	1.0
Community Service Officer	5.0
Dispatcher	10.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	POLICE			
	PERSONNEL			
32-4101	SUPERVISION	210,777.02	307,771.00	316,005.00
32-4102	CLERICAL	330,216.71	348,166.00	319,169.00
32-4103	LABOR	1,756,110.34	1,787,971.00	1,735,421.00
32-4105	OVERTIME	123,844.05	80,000.00	80,000.00
32-4106	STAND BY	6,400.00	5,800.00	2,600.00
	SUB-TOTAL	2,427,348.12	2,529,708.00	2,453,195.00
	PERSONNEL SERVICES			
32-4110	SOCIAL SECURITY	180,616.76	191,677.00	188,067.00
32-4111	T M R S	301,898.58	316,454.00	310,495.00
32-4112	WORKMEN'S COMP	99,211.55	103,282.00	99,300.00
32-4114	GROUP HEALTH & DENTAL INSURANCE	317,481.63	348,563.00	361,032.00
	SUB-TOTAL	899,208.52	959,976.00	958,894.00
	SUPPLIES			
32-4201	OFFICE SUPPLIES	15,400.22	15,500.00	15,500.00
32-4204	PRINTING	1,544.30	2,400.00	2,400.00
32-4206	MINOR TOOLS & APPARATUS	0.00	2,000.00	2,000.00
32-4211	FOOD & CONCESSION SUPPLIES	5,453.71	5,500.00	5,000.00
32-4213	AMMUNITION	10,579.90	13,000.00	10,000.00
32-4220	UNIFORM RENTAL & LAUNDRY	6,720.14	3,500.00	0.00
32-4221	UNIFORM PURCHASES	16,169.74	12,000.00	12,000.00
32-4222	CLOTHING ALLOWANCE	5,315.63	6,300.00	6,300.00
32-4223	PROTECTIVE CLOTHING	1,353.75	5,000.00	4,000.00
32-4225	VEHICLE ALLOWANCE	6,155.25	6,975.00	7,000.00
32-4290	OTHER SUPPLIES	4,140.31	0.00	0.00
	SUB-TOTAL	72,832.95	72,175.00	64,200.00
	MAINTENANCE			
32-4301	OFFICE EQUIPMENT	800.84	1,000.00	1,000.00
32-4303	INSTRUMENTS & APPARATUS	37.48	1,550.00	1,000.00
32-4304	AUTOMATED EQUIP MAINTENANCE	73,733.13	0.00	0.00
32-4390	OTHER MAINTENANCE	2,126.50	0.00	0.00
	SUB-TOTAL	76,697.95	2,550.00	2,000.00

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	CONTRACTUAL / SERVICES			
32-4402	MEMBERSHIP & DUES	2,184.00	1,500.00	1,500.00
32-4403	ADVERTISING	228.48	0.00	0.00
32-4411	COMMUNICATIONS	26,740.30	45,000.00	40,000.00
32-4414	EQUIPMENT RENTAL - OTHER	70.95	1,000.00	1,000.00
32-4418	TRAVEL & EDUCATION	22,288.56	25,000.00	22,000.00
32-4419	TRAINING & PUBLICATION	909.95	1,000.00	2,000.00
32-4420	LAB SERVICES	0.00	35,000.00	10,000.00
32-4423	JAIL LAUNDRY SERVICE	4,569.58	6,000.00	6,500.00
32-4425	POLICE AUXILIARY FORCE	5,361.59	15,000.00	15,000.00
32-4440	CONTRACT LABOR	2,629.03	5,000.00	1,000.00
32-4450	EQUIPMENT RENTAL(R)	350,000.04	322,000.00	177,100.00
32-4458	CITIZENS POLICE ACADEMY	2,088.36	3,000.00	3,000.00
32-4464	C & CI BUY MONEY	6,759.90	7,500.00	7,500.00
32-4490	OTHER SERVICES NOT LISTED	9,038.95	0.00	0.00
	SUB-TOTAL	432,869.69	467,000.00	286,600.00
	CAPITAL			
32-4504	PORTABLE RADIOS	5,071.40	5,500.00	0.00
32-4505	WAL-MART GRANT	0.00	2,500.00	0.00
32-4518	TANGER GRANT	0.00	500.00	0.00
32-4519	VEHICLE VIDEO CAMERAS	99,539.00	0.00	0.00
32-4528	DEBT SERVICE - RMS & CAD SOFTWARE	354,314.84	185,629.00	133,500.00
	SUB-TOTAL	458,925.24	194,129.00	133,500.00
	DEPARTMENT TOTAL	4,367,882.47	4,225,538.00	3,898,389.00

Fire

Mission Statement

The mission of the Terrell Fire Department is to provide a high quality of fire suppression, emergency medical, fire prevention and disaster service to the citizens of Terrell.

Description

To complete our mission, the Terrell Fire Department continually trains on the latest information and tactics to provide our customers with the best possible fire suppression and emergency medical service available. The Terrell Fire Department also offers plan review, annual safety inspections of the businesses in our community and fire prevention education programs.

Manpower Summary

Fire Chief	1.0
Fire Marshal	1.0
Lieutenant	3.0
Driver Engineer	6.0
Fire Fighter	12.0
Volunteer Fire Fighter	30.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	FIRE			
	PERSONNEL			
33-4101	SUPERVISION	330,101.87	329,276.00	269,679.00
33-4103	LABOR	736,695.34	857,828.00	898,578.00
33-4105	OVERTIME	72,157.53	45,000.00	45,000.00
	SUB-TOTAL	1,138,954.74	1,232,104.00	1,213,257.00
	PERSONNEL SERVICES			
33-4110	SOCIAL SECURITY	84,581.02	95,174.00	93,732.00
33-4111	T M R S	139,227.75	157,130.00	154,750.00
33-4112	WORKMEN'S COMP	29,770.19	44,660.00	43,150.00
33-4114	GROUP HEALTH & DENTAL INSURANCE	140,383.10	157,782.00	166,663.00
	SUB-TOTAL	393,962.06	454,746.00	458,295.00
	SUPPLIES			
33-4201	OFFICE SUPPLIES	6,105.05	4,600.00	6,000.00
33-4204	PRINTING	137.05	250.00	250.00
33-4206	MINOR TOOLS & APPARATUS	5,924.14	8,000.00	8,000.00
33-4221	UNIFORMS PURCHASE	11,517.99	11,000.00	11,000.00
33-4223	PROTECTIVE CLOTHING	21,112.10	14,250.00	20,000.00
33-4240	CHEMICALS	544.60	700.00	700.00
33-4290	OTHER SUPPLIES	57.50	0.00	0.00
	SUB-TOTAL	45,398.43	38,800.00	45,950.00
	MAINTENANCE			
33-4301	OFFICE EQUIPMENT	2,432.82	2,000.00	0.00
33-4303	INSTRUMENTS & APPARATUS	19,136.52	9,500.00	15,000.00
33-4304	AUTOMATED EQUIP MAINTENANCE	8,315.15	0.00	0.00
33-4350	VEHICLE MAINTENANCE	28,685.63	25,000.00	25,000.00
	SUB-TOTAL	58,570.12	36,500.00	40,000.00
	CONTRACTUAL / SERVICES			
33-4402	MEMBERSHIP & DUES	2,656.30	2,600.00	3,000.00
33-4404	CONSULTANT FEES & SERVICES	9,300.00	0.00	0.00
33-4411	COMMUNICATIONS	10,094.88	12,000.00	16,000.00
33-4418	TRAVEL & EDUCATION	9,868.14	7,000.00	12,000.00
33-4419	TRAINING & PUBLICATIONS	5,950.15	8,000.00	13,000.00
33-4426	VOLUNTEER FIREMEN- ACTIVE	31,300.00	36,000.00	36,000.00
33-4427	VOLUNTEER FIREMEN- RETIRED	8,050.00	9,600.00	11,400.00
33-4435	LAUNDRY	4.00	0.00	0.00
33-4450	EQUIPMENT RENTAL(R)	37,500.00	34,500.00	18,975.00
33-4490	OTHER SERVICES	441.57	0.00	0.00
	SUB-TOTAL	115,165.04	109,700.00	110,375.00

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	CAPITAL			
33-4504	RESCUE TOOLS	4,880.00	0.00	0.00
33-4507	RADIO SYSTEM POLICE & FIRE	0.00	62,500.00	56,000.00
33-4510	GRANT FUNDS	0.00	3,000.00	0.00
33-4515	FIRE ENGINE/EQUIPMENT	20,477.85	420,479.00	75,225.00
33-4518	TANGER GRANT FUNDS	500.00	0.00	0.00
33-4521	PORTABLE RADIOS	0.00	16,200.00	0.00
33-4522	WAL-MART GRANT	-2,500.00	2,500.00	0.00
	SUB-TOTAL	23,357.85	504,679.00	131,225.00
	DEPARTMENT TOTAL	1,775,408.24	2,376,529.00	1,999,102.00

Terrell Public Library

Mission Statement

The Terrell Public Library seeks to elevate the quality of life in the City of Terrell and Kaufman County by providing materials, programs, and services that meet the entertainment, educational and informational needs of all members of the community.

Description

The Terrell Public Library is open 47 hours each week and features 24-hour web access to a catalog of over 60,000 items including books, videos, audio books, electronic resources, magazines, newspapers, pamphlets, microforms, historical and genealogical files, and games and puzzles. In addition to lending materials, the library offers many other specialized services such as preschool story times and other youth activities, research and information services, public access computing, basic adult literacy and English as a second language instruction, genealogy research assistance, services to other target groups such as the elderly and vision-impaired individuals, and equipment for photocopying and producing die cuts.

Functions and Responsibilities

- Assess the needs of our community and determine the role of the library in meeting those needs.
- Provide a neutral and welcoming public environment.
- Select and acquire materials in a variety of formats to meet a variety of needs for a widely diverse population.
- Physically process these materials and create digital bibliographic and item records meeting established professional standards.
- Identify and remove items from the collection that have become obsolete or meet other criteria for withdrawal.
- Maintain and protect the collection by employing proper preservation strategies and professional techniques for repair of materials.
- Maximize patron access to the collection by maintaining proper order on the shelves and providing accurate signage.
- Operate an efficient and effective system for registering library patrons and for lending materials to those patrons, including special services such as remote access to patron accounts and reserves for circulating items.
- Provide a wide variety of information in response to requests fielded in person, in writing, by phone and via e-mail.

Con't.

- Provide information services to other city departments.
- Educate patrons in the use of the library and its resources.
- Provide assistance with genealogical research.
- Offer a variety of programs targeted to varying age groups, including thematic story times for preschoolers, summer reading clubs, literary discussion groups, and topical programs and performances for both children and adults.
- Offer public access computing including standard office applications, educational games, and Internet access.
- Produce topical bibliographies both on demand and for general distribution.
- Coordinate an adult basic literacy tutoring program.
- Provide instruction in English as a second language.
- Conduct instructional tours and class visits for local educational institutions.
- Distribute tax forms and other forms, pamphlets, and flyers for government agencies and nonprofit organizations.
- Mount thematic and topical displays.
- On a limited basis provide meeting space for local groups.
- Provide equipment for photocopying, die cutting, and other special functions.
- Produce press releases and employ other marketing tools to promote library materials, programs, and services.
- Track and evaluate library usage.

Manpower Summary

Director	1.0
Assistant Director of Library	1.0
Youth Services Librarian	1.0
Internet / Reference Librarian	1.0
Technician	3.0
Part Time	3.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	LIBRARY			
	PERSONNEL			
34-4101	SUPERVISION	123,675.81	127,990.00	130,497.00
34-4102	CLERICAL	157,959.04	160,466.00	166,441.00
34-4104	TEMPORARY	27,465.38	45,951.00	25,771.00
	SUB-TOTAL	309,100.23	334,407.00	322,709.00
	PERSONNEL SERVICES			
34-4110	SOCIAL SECURITY	22,667.56	25,914.00	24,687.00
34-4111	T M R S	31,682.92	39,632.00	36,646.00
34-4112	WORKMEN'S COMP	1,508.38	1,510.00	1,510.00
34-4114	GROUP HEALTH & DENTAL INSURANCE	42,753.42	54,284.00	50,231.00
	SUB-TOTAL	98,612.28	121,340.00	113,074.00
	SUPPLIES			
34-4201	OFFICE SUPPLIES	4,225.71	4,500.00	4,500.00
34-4211	FOOD & CONCESSION SUPPLIES	65.07	0.00	0.00
34-4214	POSTAGE	193.22	300.00	300.00
34-4226	CR-ROM DATABASES LICENSES	8,606.64	5,000.00	5,000.00
34-4227	AUDIO & VISUAL MATERIALS	7,869.03	12,500.00	12,500.00
34-4229	BOOKS & PERIODICALS	43,592.88	40,000.00	43,000.00
34-4290	OTHER SUPPLIES	145.85	0.00	0.00
34-4291	LOAN STAR GRANT 2004	-4,861.00	4,656.00	4,700.00
	SUB-TOTAL	59,837.40	66,956.00	70,000.00
	MAINTENANCE			
34-4304	AUTOMATED EQUIPMENT MAINTENANCE	16,157.50	0.00	0.00
	SUB-TOTAL	16,157.50	0.00	0.00
	CONTRACTUAL / SERVICES			
34-4402	MEMBERSHIP & DUES	591.19	700.00	700.00
34-4404	CONSULTANT FEE & SERVICE	0.00	1,500.00	7,500.00
34-4410	INTERNET ISP	395.00	1,500.00	0.00
34-4411	COMMUNICATIONS	8,969.14	6,300.00	8,500.00
34-4414	EQUIPMENT RENTAL	5,001.55	5,000.00	5,000.00
34-4418	TRAVEL & EDUCATION	3,496.28	4,300.00	4,300.00
34-4424	SPECIAL SERVICES	4,900.00	2,400.00	2,450.00
34-4440	CONTRACT LABOR	10,492.50	5,844.00	7,500.00
34-4444	BINDING	0.00	150.00	0.00
	SUB-TOTAL	33,845.66	27,694.00	35,950.00

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	CAPITAL			
34-4501	DEBT SERVICE - ANTI THEFT SYSTEM	7,056.00	6,800.00	0.00
34-4502	DEBT SERVICE - POLARIS SYSTEM	16,919.30	17,920.00	17,920.00
34-4503	SMART ACCESS SYSTEM	0.00	11,200.00	0.00
	SUB-TOTAL	23,975.30	35,920.00	17,920.00
	DEPARTMENT TOTAL	541,528.37	586,317.00	559,653.00

Housing

Mission Statement

The Terrell Section 8 Rental Assistance Program seeks to provide improved living conditions for very-low-income families while maintaining their rental payments at an affordable level, promote freedom of housing choice and spatial deconcentration of very low-income and minority families, provide decent, safe and sanitary housing for eligible participants, provide an incentive to private property owners to rent to very low-income families by offering timely assistance payments and provide a comprehensive program designed to help people become self sufficient.

Description

The Section 8 Rental Assistance Program reaches out to families and owners to provide safe and decent housing for low income families by maintaining an eligibility and intake for waiting list and admission, consideration and determination of incomes, briefing and issuance of vouchers; housing quality standards and initial, annual, complaint, and quality control inspections, lease approval/contract execution/negotiations and termination or denial of assistance. Provides a family self-sufficiency program, committee, contract participation and monitoring of status.

Manpower Summary

Director	1.0
Administrative Clerk	4.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	HOUSING			
	PERSONNEL			
35-4101	SUPERVISION	68,674.14	76,943.00	77,039.00
35-4102	CLERICAL	109,626.39	122,448.00	93,771.00
	SUB-TOTAL	178,300.53	199,391.00	170,810.00
	PERSONNEL SERVICES			
35-4110	SOCIAL SECURITY	13,288.20	15,086.00	13,067.00
35-4111	T M R S	22,295.49	24,907.00	21,573.00
35-4112	WORKMEN'S COMP	1,000.00	843.00	843.00
35-4114	GROUP HEALTH & DENTAL INSURANCE	30,617.26	33,929.00	28,741.00
	SUB-TOTAL	67,200.95	74,765.00	64,224.00
	SUPPLIES			
35-4201	OFFICE & MISC SUPPLIES	8,021.85	7,000.00	7,000.00
35-4214	POSTAGE	0.00	60.00	60.00
	SUB-TOTAL	8,021.85	7,060.00	7,060.00
	MAINTENANCE			
35-4301	OFFICE EQUIPMENT	599.13	2,000.00	2,000.00
35-4302	FURNITURE & FIXTURES	288.49	2,000.00	2,000.00
35-4304	AUTOMATED EQUIPMENT MAINTENANCE	4,485.00	7,510.00	7,510.00
	SUB-TOTAL	5,372.62	11,510.00	11,510.00
	CONTRACTUAL / SERVICES			
35-4401	AUDIT	3,000.00	3,000.00	3,000.00
35-4402	MEMBERSHIP & DUES	220.00	320.00	320.00
35-4403	ADVERTISING	401.36	350.00	350.00
35-4411	COMMUNICATIONS	5,671.92	5,800.00	5,800.00
35-4418	TRAVEL & EDUCATION	1,471.88	6,000.00	6,000.00
35-4419	TRAINING & PUBLICATION	1,084.64	942.00	825.00
35-4440	CONTRACT LABOR	0.00	2,000.00	2,000.00
35-4450	EQUIPMENT RENTAL(R)	17,500.08	16,100.00	8,855.00
	SUB-TOTAL	29,349.88	34,512.00	27,150.00
	DEPARTMENT TOTAL	288,245.83	327,238.00	280,754.00

Landfill

Mission Statement

The Landfill Department's mission is to provide a convenience station for the disposal of items that are not available for curbside pickup.

Description

The Landfill Department is open for public use on limited basis. The operation of the landfill was discontinued and a convenience station was created to provide a service to the citizens for disposal of items not being picked up by curbside services.

Manpower Summary

Gate Keeper

1.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	LANDFILL			
	PERSONNEL			
37-4104	TEMPORARY	6,730.28	7,800.00	7,800.00
	SUB-TOTAL	6,730.28	7,800.00	7,800.00
	PERSONNEL SERVICES			
37-4110	SOCIAL SECURITY	514.87	597.00	597.00
37-4112	WORKMEN'S COMP	651.62	652.00	652.00
	SUB-TOTAL	1,166.49	1,249.00	1,249.00
	SUPPLIES			
37-4201	OFFICE & MISC SUPPLIES	430.53	400.00	400.00
37-4204	PRINTING	0.00	200.00	0.00
37-4211	FOOD & CONCESSION SUPPLIES	457.11	300.00	300.00
37-4220	UNIFORM RENTAL & LAUNDRY	0.00	100.00	100.00
	SUB-TOTAL	887.64	1,000.00	800.00
	MAINTENANCE			
37-4320	BUILDING / GROUND MAINTENANCE	3,402.70	3,600.00	3,600.00
	SUB-TOTAL	3,402.70	3,600.00	3,600.00
	CONTRACTUAL / SERVICES			
37-4411	COMMUNICATIONS	0.00	500.00	500.00
37-4417	LAND LEASE PAYMENTS	5,480.00	3,000.00	3,000.00
37-4418	TRAVEL & EDUCATION	366.34	500.00	500.00
37-4460	RECYCLING	0.00	6,500.00	6,500.00
37-4490	OTHER	4,836.72	0.00	0.00
	SUB-TOTAL	10,683.06	10,500.00	10,500.00
	DEPARTMENT TOTAL	22,870.17	24,149.00	23,949.00

Human Resources

Mission Statement

The Human Resources Department shall provide to every department within the City of Terrell organization qualified personnel capable of performing specialized and general tasks integrated within our organization, with the exclusive purpose of enhancing productivity and providing exemplary customer service to the citizens of Terrell.

Description

The Human Resources Department is responsible for developing and enhancing staff competence through on-the-job training and perpetual professional training; staying abreast of trends in employment matters as they relate to salary and benefits, group benefit programs and employment law.

Manpower Summary

Director	1.0
Administrative Clerk	2.0

GENERAL FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007-2008 BUDGET
	HUMAN RESOURCES / RECRUITMENT			
	PERSONNEL			
40-4101	SUPERVISION	81,752.21	89,420.00	88,786.00
40-4102	CLERICAL	36,724.95	41,317.00	38,884.00
	SUB-TOTAL	118,477.16	130,737.00	127,670.00
	PERSONNEL SERVICES			
40-4110	SOCIAL SECURITY	9,090.50	10,001.00	9,767.00
40-4111	T M R S	13,528.66	16,512.00	16,125.00
40-4112	WORKMEN'S COMP	490.00	490.00	490.00
40-4114	GROUP HEALTH & DENTAL INSURANCE	12,323.13	20,435.00	21,553.00
40-4119	INSURANCE-RETIREES	51,767.32	103,500.00	61,500.00
40-4199	RETIREMENT SICK TIME BENEFITS	0.00	10,000.00	10,000.00
	SUB-TOTAL	87,199.61	160,938.00	119,435.00
	SUPPLIES			
40-4201	OFFICE SUPPLIES	5,848.75	4,000.00	4,000.00
40-4204	PRINTING	20.03	700.00	1,000.00
40-4209	FIRST AID SUPPLIES	3,751.10	3,000.00	3,000.00
40-4211	FOOD & CONCESSION SUPPLIES	6,231.46	5,500.00	10,000.00
	SUB-TOTAL	15,851.34	13,200.00	18,000.00
	MAINTENANCE			
40-4301	OFFICE EQUIPMENT	1,331.67	1,500.00	1,500.00
40-4304	AUTOMATED EQUIPMENT MAINTENANCE	1,500.00	0.00	1,500.00
	SUB-TOTAL	2,831.67	1,500.00	3,000.00
	CONTRACTUAL / SERVICES			
40-4402	MEMBERSHIP & DUES	890.00	800.00	900.00
40-4403	ADVERTISING	6,314.56	9,500.00	14,000.00
40-4411	COMMUNICATIONS	5,575.85	5,000.00	3,900.00
40-4418	TRAVEL & EDUCATION	2,621.00	6,500.00	6,500.00
40-4419	TRAINING & PUBLICATION	23,276.13	23,000.00	30,000.00
40-4454	EMPLOYEE DISABILITY INSURANCE.	31,017.80	35,000.00	45,000.00
40-4460	PHYSICALS & MEDICAL EXPENSE	16,034.71	12,000.00	12,000.00
40-4461	EMPLOYEE ASSISTANCE SERVICES	6,000.00	7,000.00	6,000.00
40-4462	DRUG TESTING	2,085.00	2,500.00	2,500.00
	SUB-TOTAL	93,815.05	101,300.00	120,800.00
	DEPARTMENT TOTAL	318,174.83	407,675.00	388,905.00
	TOTAL EXPENSES	13,976,546.81	17,262,243.57	15,884,481.00

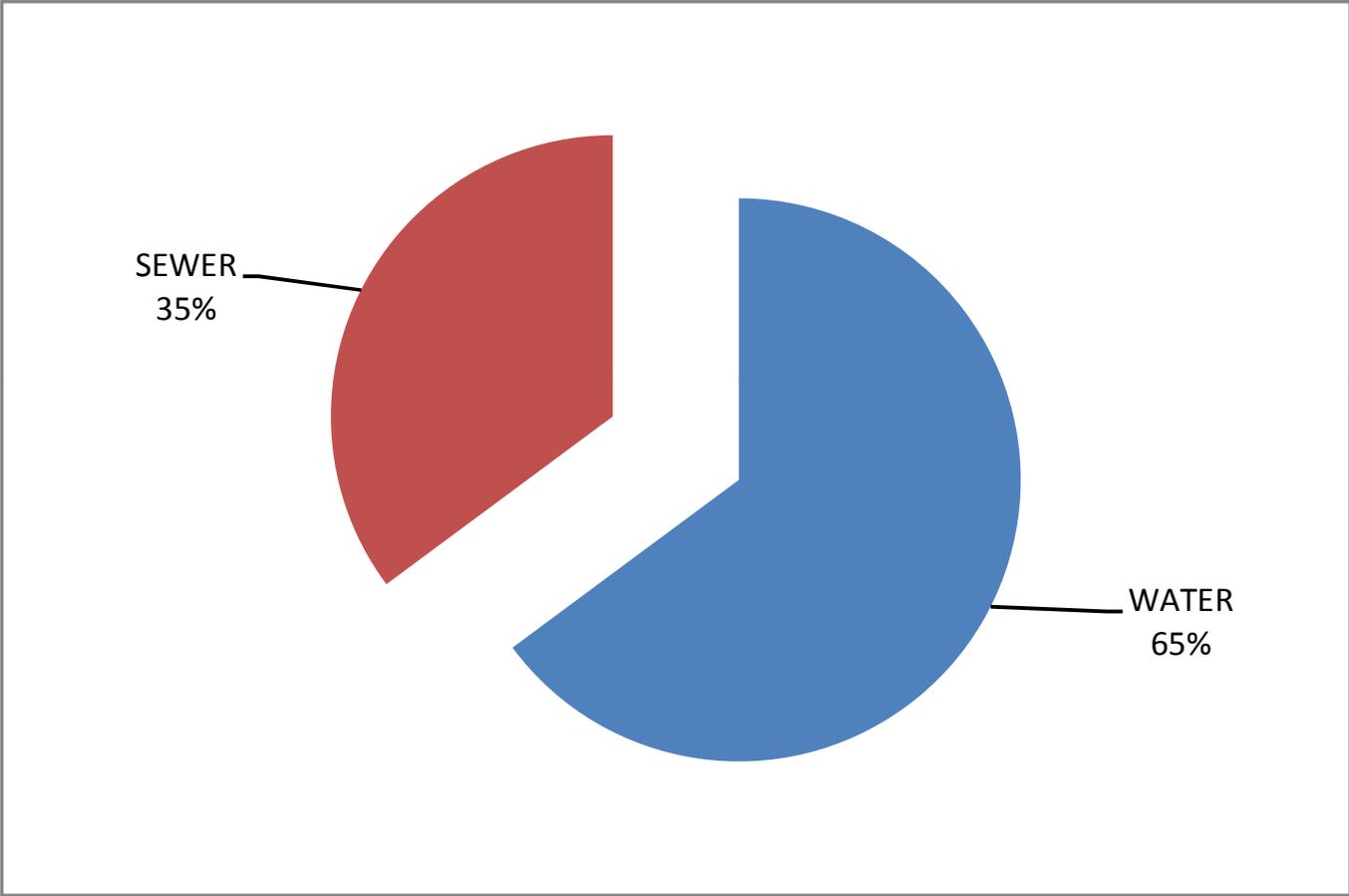
UTILITY FUND



UTILITY FUND
ESTIMATED CASH POSITION
2007 - 2008

Cash in Bank May 31, 2007	\$ 1,936,595
Estimated Revenues FY 2007	\$ 7,726,533
Revenues Collected thru May 31, 2007	\$ 5,098,621
Anticipated Revenue to Sept. 30, 2007	\$ 2,627,912
Sub-Total	\$ 4,564,507
Estimated Expenditures FY 2007	\$ 7,613,510
Y-T-D May 31, 07	\$ 4,503,917
Sub-Total	\$ 3,109,593
Estimated Beginning Cash FY 2008	\$ 1,454,914
Estimated Revenues FY 2008	\$ 8,932,551
Sub-Total	\$ 10,387,465
Proposed Expenditures FY 2008	\$ 8,251,703
Estimated Cash in Bank Sept. 30 2008	\$ 2,135,762

UTILITY FUND
2007-2008
BUDGET



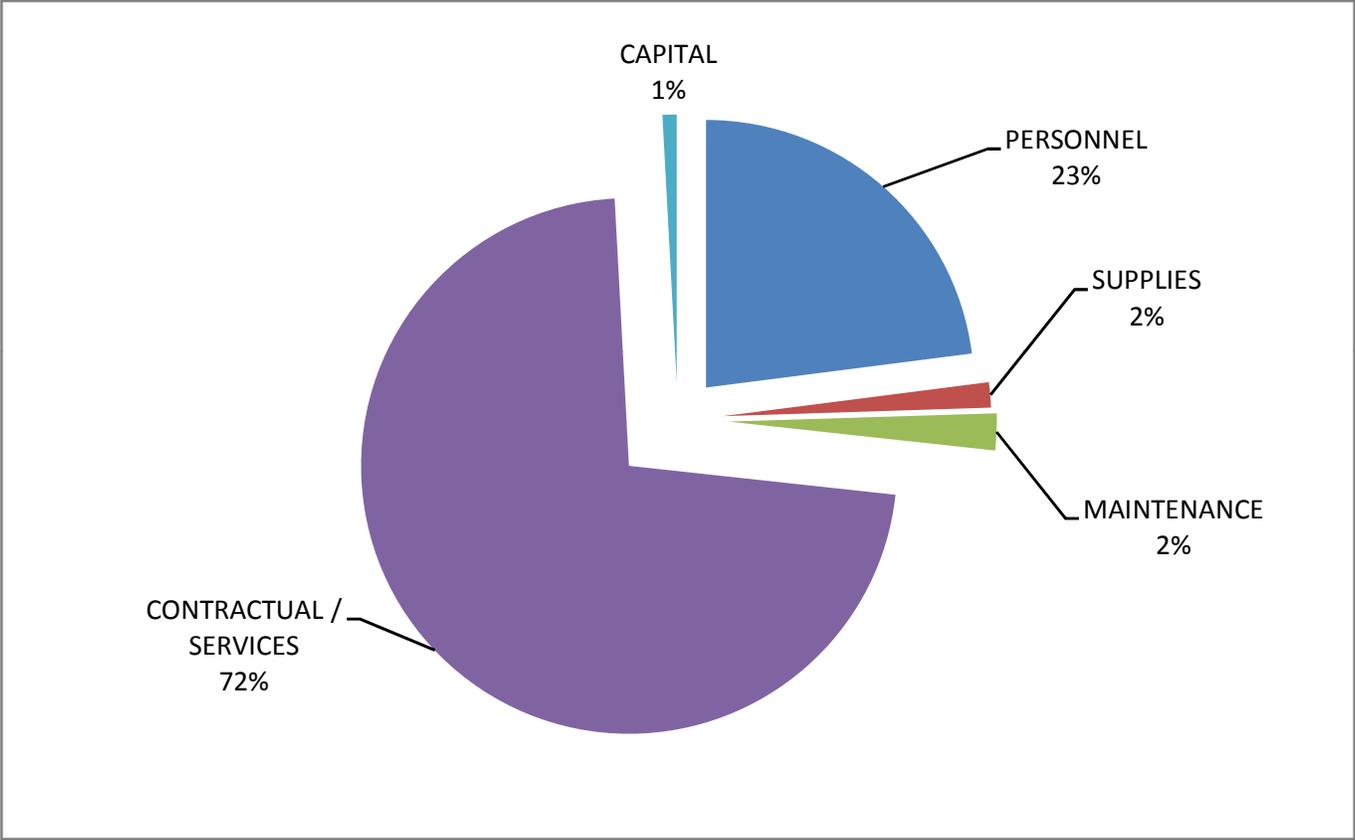
UTILITY FUND
REVENUE SUMMARY
2007-2008
BUDGET

DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
UTILITY FUND			
WATER	4,539,201.37	4,853,141.00	5,792,516.00
SEWER	3,013,148.46	2,873,392.00	3,140,035.00
	7,552,349.83	7,726,533.00	8,932,551.00

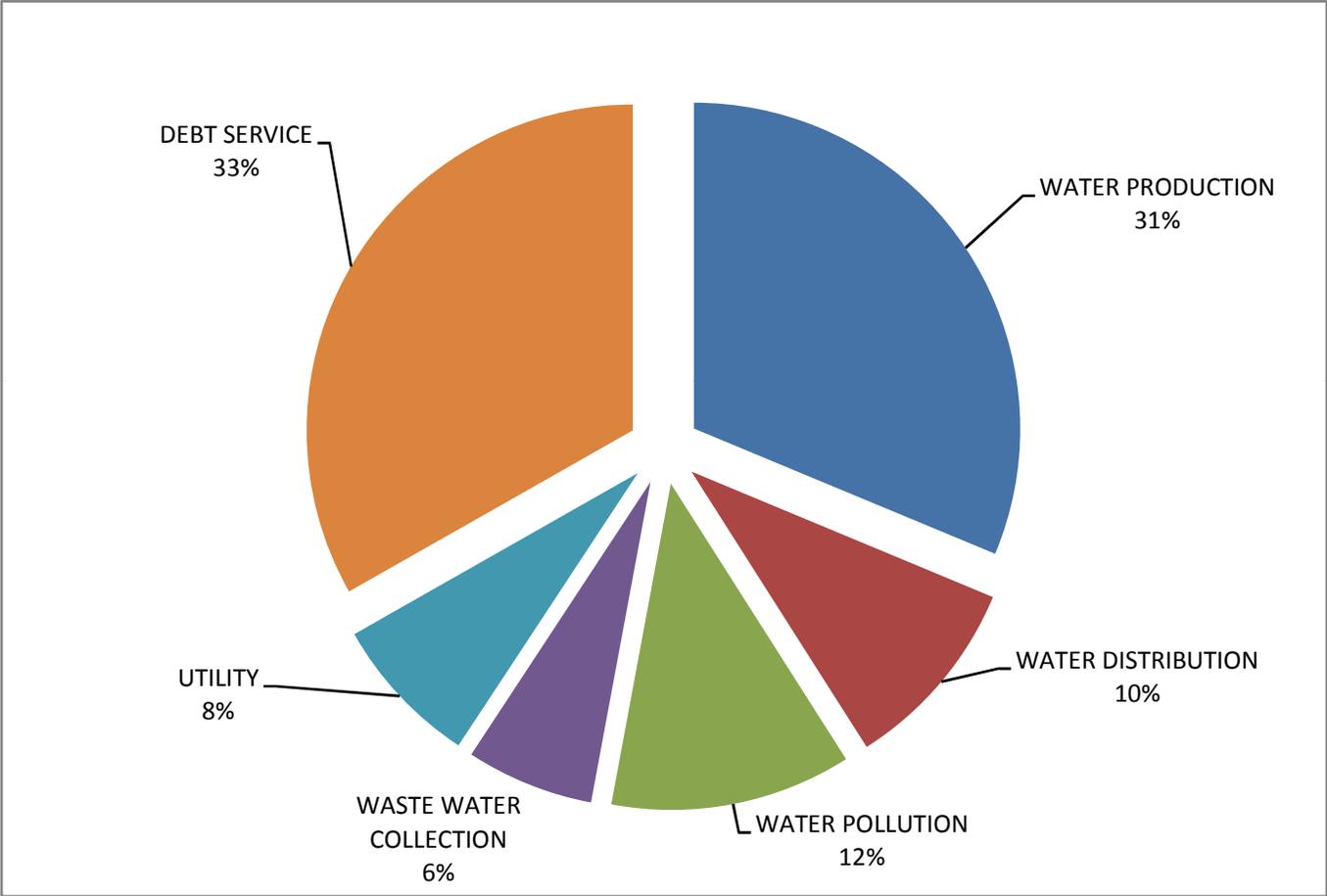
UTILITY FUND
2007 - 2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
FUND 020	UTILITY FUND			
	REVENUES			
	WATER			
00-3201	METERED SALES	4,318,463.91	4,331,206.00	5,258,816.00
00-3202	PENALTIES	141,660.21	154,000.00	125,000.00
00-3203	FRANCHISE TAX	0.00	202,460.00	250,000.00
00-3204	NEW SERVICES AND WATER TAP	19,648.30	9,900.00	10,000.00
00-3205	MISCELLANEOUS CHARGES RETURN CHECKS	5,540.00	5,000.00	5,000.00
00-3206	MISCELLANEOUS CHARGES NON PAYMENT-CUT OFF FEES	31,680.00	75,700.00	75,000.00
00-3207	MISCELLANEOUS CHARGES SERVICE HOOKUPS	4,470.00	8,500.00	8,500.00
00-3208	FIRE LINE CHARGES	9,463.24	26,400.00	26,400.00
00-3210	MISCELLANEOUS CHARGES NON- METERED SALES	70.00	2,000.00	2,000.00
00-3212	MISCELLANEOUS SERVICES	3,712.62	8,100.00	3,500.00
00-3215	BAD DEBT RECOVERY	1,378.20	1,275.00	1,200.00
00-3216	REFUNDS AND RECOVERIES	50.00	1,600.00	100.00
00-3219	BACKFLOW PREVENTION CHARGES	3,064.89	27,000.00	27,000.00
	SUB-TOTAL	4,539,201.37	4,853,141.00	5,792,516.00
	SEWER			
00-3301	SEWER REVENUE	2,962,737.01	2,759,479.00	3,099,035.00
00-3302	NEW SERVICES/SEWER TAP	4,000.00	1,075.00	1,000.00
00-3305	INTEREST	44,969.63	48,000.00	40,000.00
00-3307	DEVELOPER PARTICIPATION SEWER STUDY	0.00	64,838.00	0.00
00-3350	CASH OVER/SHORT	1,441.82	0.00	0.00
	SUB-TOTAL	3,013,148.46	2,873,392.00	3,140,035.00
	REVENUE TOTAL	7,552,349.83	7,726,533.00	8,932,551.00

UTILITY FUND
2007-2008
BUDGET



UTILITY FUND
2007-2008
BUDGET



UTILITY FUND
2007-2008
DEPARTMENT EXPENDITURE SUMMARY

DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
UTILITY FUND			
WATER PRODUCTION	1,277,692.54	2,488,481.00	2,580,943.00
WATER DISTRIBUTION	616,729.93	874,459.59	801,130.00
WATER POLLUTION	753,747.94	834,331.00	984,924.00
WASTE WATER COLLECTION	480,647.30	710,213.60	523,316.00
SPECIAL PROJECTS (Moved to General Fund)	450,071.27	0.00	0.00
UTILITY	1,968,483.95	576,690.00	620,281.00
DEBT SERVICE	-284,940.92	2,129,335.00	2,741,109.00
	5,262,432.01	7,613,510.19	8,251,703.00

UTILITY FUND
PERSONNEL
2007-2008
BUDGET

DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
UTILITY FUND			
WATER PRODUCTION	541,259.28	458,381.00	378,468.00
WATER DISTRIBUTION	337,838.36	347,997.00	354,640.00
WATER POLLUTION	314,818.14	351,731.00	397,984.00
WASTE WATER COLLECTION	342,721.85	340,123.00	340,286.00
SPECIAL PROJECTS (Moved to General Fund)	271,534.96	0.00	0.00
UTILITY	464,432.08	416,990.00	423,581.00
	2,272,604.67	1,915,222.00	1,894,959.00

UTILITY FUND
SUPPLIES
2007-2008
BUDGET

DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
UTILITY FUND			
WATER PRODUCTION	262,411.26	151,580.00	41,400.00
WATER DISTRIBUTION	9,453.44	9,300.00	7,500.00
WATER POLLUTION	24,566.79	27,200.00	29,900.00
WASTE WATER COLLECTION	9,709.23	11,600.00	13,400.00
SPECIAL PROJECTS (Moved to General Fund)	22,207.04	0.00	0.00
UTILITY	31,849.86	25,950.00	33,700.00
	360,197.62	225,630.00	125,900.00

UTILITY FUND
 MAINTENANCE
 2007-2008
 BUDGET

DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
UTILITY FUND			
WATER PRODUCTION	46,528.61	15,000.00	9,500.00
WATER DISTRIBUTION	118,214.39	39,800.00	32,600.00
WATER POLLUTION	94,753.03	38,200.00	62,300.00
WASTE WATER COLLECTION	24,170.57	5,200.00	23,500.00
SPECIAL PROJECTS (Moved to General Fund)	2,643.91	0.00	0.00
UTILITY	122,511.63	54,750.00	55,000.00
	408,822.14	152,950.00	182,900.00

UTILITY FUND
 CONTRACTUAL / SERVICES
 2007-2008
 BUDGET

DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
UTILITY FUND			
WATER PRODUCTION	427,493.39	1,863,520.00	2,151,575.00
WATER DISTRIBUTION	151,223.74	477,362.59	406,390.00
WATER POLLUTION	319,609.98	417,200.00	479,740.00
WASTE WATER COLLECTION	104,045.65	128,562.60	90,130.00
SPECIAL PROJECTS (Moved to General Fund)	153,685.36	0.00	0.00
UTILITY	1,349,690.38	79,000.00	108,000.00
DEBT SERVICE	-284,940.92	2,129,335.00	2,741,109.00
	2,220,807.58	5,094,980.19	5,976,944.00

UTILITY FUND
CAPITAL
2007-2008
BUDGET

DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
UTILITY FUND			
WATER POLLUTION	0.00	0.00	15,000.00
WASTE WATER COLLECTION	0.00	224,728.00	56,000.00
	0.00	224,728.00	71,000.00

Water Production

Mission Statement

The mission of the Water Production Department is to supply a quality water for household, industrial and fire fighting use at a reasonable rate, and to continue seeing a more cost effective method of producing and distributing portable water.

Description

The Water Treatment Plant is operated twenty-four (24) hours and must be monitored close to ensure that quality water is produced at all times to meet state and federal water quality requirements.

Manpower Summary

Director	1.0
Chief Operator	1.0
Chief Maintenance	1.0
Lab Technician	1.0
Plant Operator	4.0

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
FUND 020	UTILITY FUND			
	WATER PRODUCTION			
	PERSONNEL			
51-4101	SUPERVISION	130,805.15	140,691.00	140,787.00
51-4103	LABOR	218,244.81	131,472.00	111,855.00
51-4104	TEMPORARY	16,180.65	53,664.00	0.00
51-4105	OVERTIME	26,862.19	8,000.00	12,000.00
51-4106	STAND BY	6,450.75	5,800.00	5,800.00
	SUB-TOTAL	398,543.55	339,627.00	270,442.00
	PERSONNEL SERVICES			
51-4110	SOCIAL SECURITY	29,929.26	25,981.00	20,383.00
51-4111	T M R S	45,512.50	41,770.00	33,652.00
51-4112	WORKMEN'S COMP	18,146.97	16,048.00	18,150.00
51-4114	GROUP HEALTH & DENTAL INS	49,127.00	34,955.00	35,841.00
	SUB-TOTAL	142,715.73	118,754.00	108,026.00
	SUPPLIES			
51-4201	OFFICE & MISC SUPPLIES	3,236.97	2,000.00	1,300.00
51-4206	MINOR TOOLS & APPARATUS	113.59	0.00	400.00
51-4220	UNIFORM RENTAL & LAUNDRY	3,175.76	3,000.00	2,400.00
51-4221	UNIFORMS PURCHASE	182.00	0.00	0.00
51-4223	PROTECTIVE CLOTHING	531.83	200.00	300.00
51-4224	CAUSTIC SODA	52,109.81	19,300.00	2,500.00
51-4240	CHEMICALS	622.50	0.00	0.00
51-4242	CHLORINE	30,367.28	13,800.00	22,000.00
51-4244	POLYMER	150,304.20	100,000.00	6,000.00
51-4245	FLUORIDE	5,180.00	2,000.00	0.00
51-4247	AMMONIA	6,675.00	5,280.00	3,000.00
51-4249	CHEMICALS & RELATED LAB SUPPLIES	8,448.24	6,000.00	3,500.00
51-4290	OTHER SUPPLIES	1,464.08	0.00	0.00
	SUB-TOTAL	262,411.26	151,580.00	41,400.00
	MAINTENANCE			
51-4303	INSTRUMENTS & APPARATUS	12,956.83	2,500.00	4,500.00
51-4304	AUTOMATED EQUIPMENT MAINTENANCE	3,579.94	0.00	0.00
51-4315	DAM & PUMP STATION	3,803.77	500.00	500.00
51-4316	ELEVATED TOWERS	6,038.55	1,500.00	1,500.00
51-4317	TREATMENT PLANT	5,193.63	8,500.00	1,500.00
51-4319	GROUND STORAGE TANKS	777.00	1,000.00	1,000.00
51-4370	MACHINERY MAINTENANCE	6,158.34	1,000.00	500.00
51-4390	OTHER MAINTENANCE	7,728.25	0.00	0.00
51-4392	GROUNDS/R.O.W.MAINTENAN CE	292.30	0.00	0.00
	SUB-TOTAL	46,528.61	15,000.00	9,500.00

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	CONTRACTUAL / SERVICES			
51-4402	MEMBERSHIP & DUES	1,310.00	700.00	600.00
51-4403	ADVERTISING	599.76	500.00	600.00
51-4404	CONSULTANT FEES & SERVICES	1,667.00	5,000.00	25,000.00
51-4409	ADVALOREM TAX ON EASEMENTS	1,050.34	1,200.00	1,100.00
51-4411	COMMUNICATIONS	7,693.49	8,000.00	7,000.00
51-4413	NTMWD WATER PURCHASE	-19,200.00	1,200,000.00	1,695,000.00
51-4414	EQUIPMENT RENTAL - OTHER	60.00	300.00	100.00
51-4415	INSURANCE	0.00	55,000.00	55,000.00
51-4418	TRAVEL & EDUCATION	2,471.92	1,500.00	1,800.00
51-4419	TRAINING & PUBLICATIONS	325.50	200.00	400.00
51-4420	COMMERCIAL LAB ANALYSIS	9,407.40	17,000.00	12,000.00
51-4424	SPECIAL SERVICES	3,708.21	5,000.00	5,000.00
51-4430	UTILITIES	0.00	390,000.00	250,000.00
51-4440	CONTRACT LABOR	15,821.00	15,000.00	4,000.00
51-4450	EQUIPMENT RENTAL(R)	34,375.00	34,500.00	18,975.00
51-4466	SLUDGE MANAGEMENT	38,967.81	31,000.00	25,000.00
51-4490	OTHER SERVICES NOT LISTED	435.96	0.00	0.00
51-4491	WATER CONTRACT - S R A	328,800.00	82,200.00	0.00
51-4492	PLANT SHUT DOWN	0.00	16,420.00	50,000.00
	SUB-TOTAL	427,493.39	1,863,520.00	2,151,575.00
	DEPARTMENT TOTAL	1,277,692.54	2,488,481.00	2,580,943.00

Water Distribution

Mission Statement

The mission of the Water Distribution Department is to upgrade the system and develop and implement preventive maintenance programs, which will enable crews to effectively perform their jobs in a professional manner and ensure the public a continued supply of water with the least amount of service interruptions.

Description

The Water Distribution Department currently has a preventive maintenance program, which includes hydrants, valves distribution lines, and all equipment. This department is responsible for the maintenance and operation of all water meters. All maintenance personnel are currently being trained and certified in all areas involving increased productivity and safety awareness which will result in public satisfaction and economical operating procedures for all maintenance personnel.

Manpower Summary

Crew Leader	1.0
Heavy Equipment Operator	1.0
Maintenance Worker	3.0
Administrative Clerk	1.0

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	WATER DISTRIBUTION			
	PERSONNEL			
52-4102	CLERICAL	27,159.70	28,506.00	28,602.00
52-4103	LABOR	180,714.60	189,000.00	188,026.00
52-4105	OVERTIME	28,871.06	17,500.00	23,000.00
52-4106	STAND BY	5,551.88	5,800.00	5,800.00
	SUB-TOTAL	242,297.24	240,806.00	245,428.00
	PERSONNEL SERVICES			
52-4110	SOCIAL SECURITY	17,561.18	18,422.00	18,354.00
52-4111	T M R S	30,004.01	30,414.00	30,303.00
52-4112	WORKMEN'S COMP	11,219.80	11,200.00	11,200.00
52-4114	GROUP HEALTH & DENTAL INS	36,756.13	47,155.00	49,355.00
	SUB-TOTAL	95,541.12	107,191.00	109,212.00
	SUPPLIES			
52-4201	OFFICE & MISC. SUPPLIES	1,389.38	2,500.00	1,700.00
52-4204	PRINTING	0.00	0.00	300.00
52-4206	MINOR TOOLS & APPARATUS	1,293.21	850.00	800.00
52-4220	UNIFORM RENTAL & LAUNDRY	5,369.72	5,000.00	3,600.00
52-4221	UNIFORMS PURCHASE	362.00	400.00	300.00
52-4223	PROTECTIVE CLOTHING	975.13	550.00	500.00
52-4240	CHEMICALS	0.00	0.00	300.00
52-4290	OTHER SUPPLIES	64.00	0.00	0.00
	SUB-TOTAL	9,453.44	9,300.00	7,500.00
	MAINTENANCE			
52-4301	OFFICE EQUIPMENT	453.55	0.00	250.00
52-4303	INSTRUMENTS & APPARATUS	0.00	0.00	150.00
52-4304	AUTOMATED EQUIPMENT MAINTENANCE	1,250.00	0.00	0.00
52-4340	R.O.W. MAINTENANCE. TRANSMISSION 010003804	12,500.04	0.00	0.00
52-4343	TRANSMISSION MAINTENANCE WATER AND SEWER	91,446.50	30,000.00	25,000.00
52-4344	WATER MAINS/CTA	3,209.66	4,000.00	5,000.00
52-4345	WATER METER MAINTENANCE	9,288.64	5,300.00	2,000.00
52-4370	MACHINERY	0.00	500.00	200.00
52-4390	OTHER MAINTENANCE	66.00	0.00	0.00
	SUB-TOTAL	118,214.39	39,800.00	32,600.00

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	CONTRACTUAL / SERVICES			
52-4402	MEMBERSHIP & DUES	767.00	700.00	650.00
52-4411	COMMUNICATIONS	8,335.11	8,400.00	9,500.00
52-4414	EQUIPMENT RENTAL - OTHER	2,603.46	600.00	3,000.00
52-4417	LAND LEASE PAYMENTS	95.00	20,562.59	2,500.00
52-4418	TRAVEL & EDUCATION	3,351.41	2,000.00	2,500.00
52-4419	TRAINING & PUBLICATION	679.00	200.00	600.00
52-4420	COMMERCIAL LAB SERVICES	3,525.00	1,500.00	1,500.00
52-4440	CONTRACT LABOR	41,021.80	265,000.00	245,000.00
52-4442	BACKFLOW SOLUTIONS	0.00	95,600.00	95,600.00
52-4450	EQUIPMENT RENTAL(R)	90,410.00	82,800.00	45,540.00
52-4490	OTHER SERVICES NOT LISTED	435.96	0.00	0.00
	SUB-TOTAL	151,223.74	477,362.59	406,390.00
	DEPARTMENT TOTAL	616,729.93	874,459.59	801,130.00

Water Pollution Control

Mission Statement

The mission of the Wastewater Treatment Plant is and has been to provide service for the City of Terrell in the removal, treatment, and proper disposal of wastewater, both domestic and industrial, by the most cost efficient means possible.

Description

The Wastewater Treatment Plant is operated on a daily basis with a permitted capacity of 4.5 million gallons per day. The current facility, a 2-stage trickling filter plant, treats an average of 2 million gallons per day. Solids are stabilized by anaerobic digesters before final disposal in a landfill.

Accomplishments & Goals

All operators are state certified – two (2) "A" operators and four (4) "C" operators. Our goal is to continue the "beautification" of the Wastewater Treatment Plant.

Manpower Summary

Chief Operator	1.0
Plant Operator	4.0
Lab Technician	1.0

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	WATER POLLUTION			
	PERSONNEL			
61-4101	SUPERVISION	50,523.75	53,903.00	49,135.00
61-4103	LABOR	165,712.51	160,615.00	208,806.00
61-4104	TEMPORARY	7,030.64	26,031.00	10,400.00
61-4105	OVERTIME	2,098.80	2,000.00	4,000.00
61-4106	STAND BY	5,146.42	5,800.00	5,800.00
	SUB-TOTAL	230,512.12	248,349.00	278,141.00
	PERSONNEL SERVICES			
61-4110	SOCIAL SECURITY	16,690.27	18,848.00	21,125.00
61-4111	T M R S	25,935.71	28,079.00	33,563.00
61-4112	WORKMEN'S COMP	11,103.00	22,417.00	22,417.00
61-4114	GROUP HEALTH & DENTAL INS	30,577.04	34,038.00	42,738.00
	SUB-TOTAL	84,306.02	103,382.00	119,843.00
	SUPPLIES			
61-4201	OFFICE & MISC. SUPPLIES	1,658.63	2,000.00	2,300.00
61-4206	MINOR TOOLS & APPARATUS	1,420.95	800.00	600.00
61-4220	UNIFORM RENTAL & LAUNDRY	2,476.28	1,900.00	2,000.00
61-4221	UNIFORMS PURCHASE	182.00	100.00	200.00
61-4223	PROTECTIVE CLOTHING	539.43	600.00	600.00
61-4241	CLOTHING-RAIN GEAR	126.26	200.00	200.00
61-4242	CHLORINE	13,992.03	15,000.00	16,500.00
61-4244	POLYMER	135.65	300.00	500.00
61-4249	CHEMICALS & RELATED SUPPLIES	2,129.44	1,300.00	2,000.00
61-4250	SULFUR DIOXIDE	1,521.68	5,000.00	5,000.00
61-4290	OTHER SUPPLIES	384.44	0.00	0.00
	SUB-TOTAL	24,566.79	27,200.00	29,900.00
	MAINTENANCE			
61-4301	OFFICE EQUIPMENT	360.71	200.00	300.00
61-4303	INSTRUMENTS & APPARATUS	6,913.43	4,000.00	6,000.00
61-4304	AUTOMATED EQUIPMENT MAINTENANCE	1,300.00	0.00	0.00
61-4317	TREATMENT PLANT	8,079.70	5,500.00	9,000.00
61-4370	MACHINERY MAINTENANCE	73,667.73	28,500.00	47,000.00
61-4390	OTHER MAINTENANCE	4,431.46	0.00	0.00
	SUB-TOTAL	94,753.03	38,200.00	62,300.00

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	CONTRACTUAL / SERVICES			
61-4402	MEMBERSHIP & DUES	250.00	350.00	500.00
61-4403	ADVERTISING	479.00	300.00	600.00
61-4404	CONSULTANT FEES & SERVICES	0.00	500.00	500.00
61-4411	COMMUNICATIONS	5,887.34	5,000.00	6,500.00
61-4414	EQUIPMENT RENTAL - OTHER	123.25	400.00	200.00
61-4418	TRAVEL & EDUCATION	4,000.75	2,550.00	2,800.00
61-4419	TRAINING & PUBLICATIONS	263.21	300.00	400.00
61-4420	COMMERCIAL LAB SERVICES	26,064.52	20,000.00	31,000.00
61-4424	SPECIAL SERVICES	26,539.75	23,000.00	26,500.00
61-4430	UTILITIES	0.00	115,000.00	125,000.00
61-4440	CONTRACT LABOR	4,039.03	3,000.00	4,500.00
61-4450	EQUIPMENT RENTAL(R)	43,125.08	36,800.00	20,240.00
61-4466	SLUDGE MANAGEMENT	148,468.09	160,000.00	195,000.00
61-4467	PRETREATMENT SERVICES	59,934.00	50,000.00	66,000.00
61-4490	OTHER SERVICES NOT LISTED	435.96	0.00	0.00
	SUB-TOTAL	319,609.98	417,200.00	479,740.00
	CAPITAL			
61-4509	PRETREATMENT SOFTWARE	0.00	0.00	15,000.00
	SUB-TOTAL	0.00	0.00	15,000.00
	DEPARTMENT TOTAL	753,747.94	834,331.00	984,924.00

Wastewater Collection

Mission Statement

The mission of the Wastewater Collection Department is to continue upgrading the system and eventually have a dependable method of transportation for the wastewater collection of Terrell and allow a safer and healthier environment for the public utility maintenance personnel.

Description

The Wastewater Collection Department is responsible for the maintenance of manholes, location and repair of sanitary sewer lines, and lift stations and to conduct smoke testing and video of collection system.

Manpower Summary

Foreman	1.0
Crew Leader	1.0
Equipment Operator	1.0
Maintenance	3.0

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	WASTE WATER COLLECTION			
	PERSONNEL			
62-4101	SUPERVISION	52,376.13	53,957.00	53,463.00
62-4103	LABOR	152,591.47	161,716.00	163,068.00
62-4105	OVERTIME	36,543.74	25,000.00	32,000.00
62-4106	STAND BY	3,578.57	5,800.00	5,800.00
	SUB-TOTAL	245,089.91	246,473.00	254,331.00
	PERSONNEL SERVICES			
62-4110	SOCIAL SECURITY	17,548.26	18,817.00	16,023.00
62-4111	T M R S	29,385.16	27,077.00	27,102.00
62-4112	WORKMEN'S COMP	11,765.00	7,165.00	7,165.00
62-4114	GROUP HEALTH & DENTAL INS	38,933.52	40,591.00	35,665.00
	SUB-TOTAL	97,631.94	93,650.00	85,955.00
	SUPPLIES			
62-4201	OFFICE & MISC SUPPLIES	2,177.86	2,350.00	2,400.00
62-4204	PRINTING	0.00	0.00	500.00
62-4206	MINOR TOOLS & APPARATUS	1,608.07	1,800.00	2,000.00
62-4220	UNIFORM RENTAL & LAUNDRY	0.00	0.00	3,200.00
62-4221	UNIFORMS PURCHASE	0.00	0.00	400.00
62-4223	PROTECTIVE CLOTHING	2,267.33	2,200.00	1,600.00
62-4240	CHEMICALS	3,228.93	5,000.00	3,000.00
62-4260	CONCRETE	368.57	250.00	300.00
62-4290	OTHER SUPPLIES	58.47	0.00	0.00
	SUB-TOTAL	9,709.23	11,600.00	13,400.00
	MAINTENANCE			
62-4304	AUTOMATED EQUIPMENT MAINTENANCE	1,200.00	0.00	0.00
62-4340	R.O.W. MAINTENANCE. TRANSMISSION 010003804	12,500.04	0.00	0.00
62-4343	TRANSMISSION MAINTENANCE SEWER	5,813.03	2,500.00	3,500.00
62-4370	SEWER ROOT TREATMENT	0.00	0.00	15,000.00
62-4371	SEWER INSPECTION	4,591.50	2,700.00	5,000.00
62-4390	OTHER MAINTENANCE	66.00	0.00	0.00
	SUB-TOTAL	24,170.57	5,200.00	23,500.00

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	CONTRACTUAL / SERVICES			
62-4402	MEMBERSHIP & DUES	801.00	400.00	600.00
62-4411	COMMUNICATIONS	4,321.03	4,500.00	4,500.00
62-4414	EQUIPMENT RENTAL - OTHER	3,849.09	1,400.00	2,500.00
62-4417	LAND LEASE PAYMENTS	0.00	19,962.60	2,500.00
62-4418	TRAVEL & EDUCATION	1,721.76	1,700.00	1,800.00
62-4419	TRAINING & PUBLICATIONS	0.00	0.00	400.00
62-4440	CONTRACT LABOR	37,905.48	50,000.00	50,000.00
62-4450	EQUIPMENT RENTAL(R)	55,000.08	50,600.00	27,830.00
62-4490	OTHER SERVICES NOT LISTED	447.21	0.00	0.00
	SUB-TOTAL	104,045.65	128,562.60	90,130.00
	CAPITAL			
62-4508	JUNE STREET SEWER	0.00	100,000.00	0.00
62-4509	ADELAIDE STREET SEWER	0.00	124,728.00	0.00
62-4512	SEWER MAIN CAMERA	0.00	0.00	56,000.00
	SUB-TOTAL	0.00	224,728.00	56,000.00
	DEPARTMENT TOTAL	480,647.30	710,213.60	523,316.00

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	SPECIAL PROJECTS (Moved to General Fund)			
	PERSONNEL			
64-4101	SUPERVISION	46,976.25	0.00	0.00
64-4103	LABOR	113,875.03	0.00	0.00
64-4104	TEMPORARY	27,367.41	0.00	0.00
64-4105	OVERTIME	11,098.67	0.00	0.00
	SUB-TOTAL	199,317.36	0.00	0.00
	PERSONNEL SERVICES			
64-4110	SOCIAL SECURITY	14,430.63	0.00	0.00
64-4111	TMRS	21,108.57	0.00	0.00
64-4112	WORKERS COMP	7,462.89	0.00	0.00
64-4114	GROUP HEALTH & DENTAL INSURANCE	29,215.51	0.00	0.00
	SUB-TOTAL	72,217.60	0.00	0.00
	SUPPLIES			
64-4201	OFFICE & MISC SUPPLIES	1,925.42	0.00	0.00
64-4206	MINOR TOOLS & APPARATUS	7,251.51	0.00	0.00
64-4220	UNIFORM RENTAL & LAUNDRY	2,853.78	0.00	0.00
64-4223	PROTECTIVE CLOTHING	2,323.09	0.00	0.00
64-4240	CHEMICALS	5,211.01	0.00	0.00
64-4290	OTHER SUPPLIES	2,642.23	0.00	0.00
	SUB-TOTAL	22,207.04	0.00	0.00
	MAINTENANCE			
64-4390	OTHER MAINTENANCE	877.78	0.00	0.00
64-4392	GROUND/RIGHT OF WAY	1,766.13	0.00	0.00
	SUB-TOTAL	2,643.91	0.00	0.00
	CONTRACTUAL / SERVICES			
64-4402	MEMBERSHIP & DUES	200.00	0.00	0.00
64-4411	COMMUNICATIONS	5,537.79	0.00	0.00
64-4414	EQUIPMENT RENTAL - OTHER	2,103.23	0.00	0.00
64-4418	TRAVEL & EDUCATION	3,113.99	0.00	0.00
64-4440	CONTRACT LABOR	180.00	0.00	0.00
64-4450	EQUIPMENT RENTAL	141,014.87	0.00	0.00
64-4490	OTHER SERVICES - NOT LISTED	1,535.48	0.00	0.00
	SUB-TOTAL	153,685.36	0.00	0.00
	DEPARTMENT TOTAL	450,071.27	0.00	0.00

Utility

Mission Statement

The City Secretary/Finance Department's mission is to ensure that all city records are adequately preserved; hold all municipal elections; account for all moneys received by the city and prepare the monthly financial report; record and report all financial transactions, assist the preparation of the annual budget and annual audit and prepare special reports for the City Manager and City Council; strive to maintain investments at the highest possible levels; strive to serve customers in an efficient and professional manner; and any other administrative or clerical duties as prescribed by the City Council and/ or the City Manager.

Description

The City Secretary's Office is custodian of official records for the City. The City Secretary is responsible for attending and keeping minutes of Council meetings and maintaining records of all official Council actions. These include, but are not limited to, City codes, ordinances, resolutions and public hearings. The City Secretary is also responsible for conducting all City elections, processing solicitors and public amusement permits and receiving, processing and tracking all claims and lawsuits filed against the City. The Records Management Program is under the direction of the City Secretary. This department is responsible for the implementation and maintenance of the program including records retention schedules, destruction of outdated records, micro-graphics and the operation of the Records Storage Center.

In the capacity of the Finance Director for the City, duties include, but are not limited to: preparing and administering the departmental budget and projecting funds needed for staffing and service delivery. Performing a variety of technical tasks associated with the City's accounts payable/receivable, purchasing, utility billing, and internal auditing functions; ensure quality control; develop and enforce policies and guidelines; review purchase orders; assist the Purchasing Agent as needed. The Finance Director oversees and directs the work of the Municipal Court. The Finance Director supervises and participates in the development and administration of the City budget; direct the forecast of funds needed for staffing equipment, materials, and supplies, monitor and approve expenditures; implement mid-year adjustments, directs the City's cash management program; monitors liquidity and yield; coordinates annual outside audits and assists in publishing final reports; provides to the City Council, City Manager, and other department heads financial statements and

Utility

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reports requested and required by Charter, works with the city external auditors to prepare a comprehensive annual financial report and assists the City Manager by working on any special projects assigned and performs related work as required.

Manpower Summary

City Secretary/Finance Director	1.0
IT/Assets & Records	1.0
Administrative Secretary	1.0
Accounting Technician	1.0
Billing Clerk	1.0
Administrative Clerk	3.0

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	UTILITY			
	PERSONNEL			
80-4101	SUPERVISION	86,987.17	80,524.00	80,524.00
80-4102	CLERICAL	203,360.75	214,012.00	214,348.00
80-4103	LABOR	37,774.99	0.00	0.00
80-4104	RECORDS MANAGER	10,000.00	10,000.00	10,000.00
80-4105	OVERTIME	4,121.45	2,000.00	6,000.00
	SUB-TOTAL	342,244.36	306,536.00	310,872.00
	PERSONNEL SERVICES			
80-4110	SOCIAL SECURITY	25,400.01	23,493.00	23,518.00
80-4111	T M R S	39,867.04	37,705.00	37,747.00
80-4112	WORKMEN'S COMP	2,752.67	1,639.00	1,620.00
80-4114	GROUP HEALTH & DENTAL INS	54,168.00	47,617.00	49,824.00
	SUB-TOTAL	122,187.72	110,454.00	112,709.00
	SUPPLIES			
80-4201	OFFICE & MISC. SUPPLIES	19,486.35	13,000.00	13,000.00
80-4203	OPERATIONAL SUPPLIES	530.92	0.00	0.00
80-4204	PRINTING	612.31	500.00	500.00
80-4211	FOOD AND/OR CONCESSION SUPPLIES	341.09	450.00	400.00
80-4214	POSTAGE	10,432.94	12,000.00	19,800.00
80-4290	OTHER SUPPLIES	446.25	0.00	0.00
	SUB-TOTAL	31,849.86	25,950.00	33,700.00
	MAINTENANCE			
80-4304	AUTOMATED EQUIPMENT MAINTENANCE	33,715.56	54,750.00	55,000.00
80-4311	TECHNOLOGY	88,796.07	0.00	0.00
	SUB-TOTAL	122,511.63	54,750.00	55,000.00
	CONTRACTUAL / SERVICES			
80-4401	AUDIT	34,633.53	40,000.00	45,000.00
80-4402	MEMBERSHIP & DUES	840.00	500.00	1,000.00
80-4404	CONSULTANT FEES & SERVICES	160,989.79	3,000.00	10,000.00
80-4406	LEGAL SERVICES	-4,887.57	0.00	0.00
80-4410	UTILITY BILLING	0.00	0.00	16,500.00
80-4411	COMMUNICATIONS	12,867.99	13,000.00	15,000.00
80-4415	INSURANCE	50,963.46	0.00	0.00
80-4417	R.O.W. LEASE TRNS 010003201	235,000.08	0.00	0.00
80-4418	TRAVEL & EDUCATION	19,736.32	2,000.00	10,000.00
80-4419	TRAINING & PUBLICATIONS	4,051.19	500.00	2,500.00
80-4430	UTILITIES	664,927.60	0.00	0.00
80-4440	CONTRACT LABOR	163,437.18	20,000.00	8,000.00
80-4490	OTHER SERVICES NOT LISTED	7,130.81	0.00	0.00
	SUB-TOTAL	1,349,690.38	79,000.00	108,000.00
	DEPARTMENT TOTAL	1,968,483.95	576,690.00	620,281.00

UTILITY FUND
2007-2008
BUDGET

	DESCRIPTION	2005 - 2006 ACTUAL	2006 - 2007 ESTIMATED	2007 - 2008 BUDGET
	DEBT SERVICE			
	CONTRACTUAL / SERVICES			
	UTILITY FRANCHISE			
90-4490	010003201	0.00	202,460.00	250,000.00
90-4495	TRANSFER TO I & S NO1	0.00	445,546.00	445,543.00
	NTMWD TRANSMISSION			
90-4496	FACILITIES	0.00	615,015.00	792,565.00
90-4497	INTER-GOV TRNS 010003831	275,000.00	250,000.00	250,000.00
90-4498	TRANSFER TO I&S NO2	-30,896.07	116,314.00	403,001.00
90-4499	UCR TRANSFER 028003301	-559,542.35	500,000.00	600,000.00
90-4699	INTEREST EXPENSE	30,497.50	0.00	0.00
	SUB-TOTAL	-284,940.92	2,129,335.00	2,741,109.00
	DEPARTMENT TOTAL	-284,940.92	2,129,335.00	2,741,109.00
	TOTAL EXPENSES	5,262,432.01	7,613,510.19	8,251,703.00

EQUIPMENT REPLACEMENT FUND



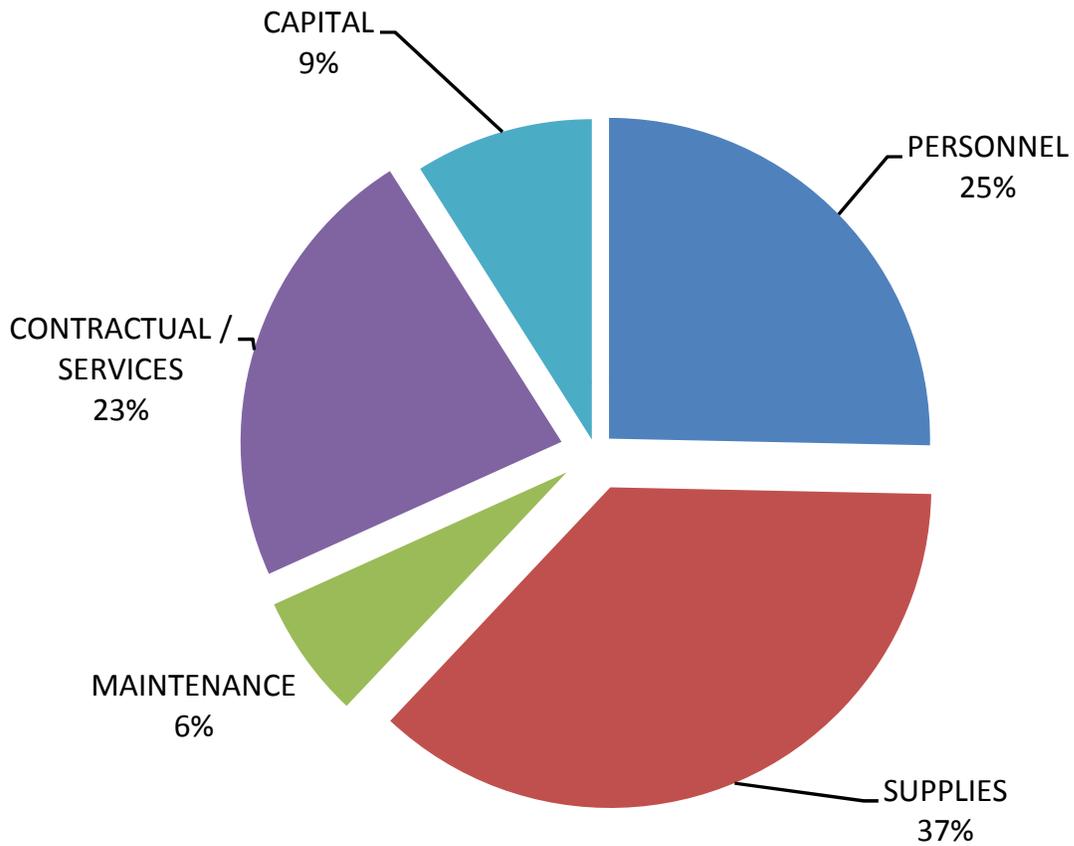
EQUIPMENT REPLACEMENT FUND
ESTIMATED CASH POSITION
2007 - 2008

Cash in Bank May 31, 2007	\$ 407,348
Estimated Revenues FY 2007	\$ 1,342,500
Revenues Collected thru May 31, 2007	\$ 682,676
Anticipated Revenue to Sept. 30, 2007	\$ 659,824
Sub-Total	\$ 1,067,171
Estimated Expenditures FY 2007	\$ 1,163,232
Y-T-D May 31, 07	\$ 824,647
Sub-Total	\$ 338,585
Estimated Beginning Cash FY 2008	\$ 728,586
Estimated Revenues FY 2008	\$ 764,795
Sub-Total	\$ 1,493,381
Proposed Expenditures FY 2008	\$ 890,233
Estimated Cash in Bank Sept. 30 2008	\$ 603,148

EQUIPMENT REPLACEMENT FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
FUND 025	EQUIPMENT REPLACEMENT FUND			
	REVENUES			
00-3325	INSURANCE RECOVERIES	16,365.39	15,000.00	10,000.00
00-3326	INTEREST INCOME	6,603.51	5,000.00	5,000.00
00-3330	DISPOSAL OF FIXED ASSETS	0.00	0.00	5,000.00
00-3335	INSURANCE RECOVERIES	0.00	0.00	5,000.00
00-3336	LEASE GENERAL FUND	917,500.44	1,090,200.00	599,610.00
00-3337	LEASE UTILITY FUND	362,500.35	204,700.00	112,585.00
00-3338	LEASE EQUIPMENT REPLACEMENT	30,000.00	27,600.00	27,600.00
	SUB-TOTAL	1,332,969.69	1,342,500.00	764,795.00
	REVENUE TOTAL			

EQUIPMENT REPLACEMENT FUND
2007-2008
BUDGET



Equipment Replacement

Mission Statement

The mission of the Equipment Replacement Fund is to provide mechanical service for all city vehicles and equipment; provide a base of operation for housing equipment and vehicles and perform a preventative maintenance program so that all equipment and vehicles receive maintenance on a scheduled basis in order to maintain safe and dependable operation.

Description

The Equipment Replacement Department will seek to provide a tentative maintenance program; maintain parts inventory; pickup and delivery of parts; service calls; general shop work; maintenance and inventory of fueling systems, vehicle wash; air conditioning service; brake service and tire service.

Manpower Summary

Foreman	1.0
Mechanic	2.0
Service Attendant	1.0
Part Time	1.0

EQUIPMENT REPLACEMENT FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
	EQUIPMENT REPLACEMENT FUND			
	EXPENSES			
	PERSONNEL			
25-4101	SUPERVISION	47,423.80	50,651.00	50,268.00
25-4103	LABOR	79,387.35	122,461.00	97,264.00
25-4104	TEMPORARY	0.00	0.00	12,480.00
25-4105	OVERTIME	2,278.79	6,000.00	6,000.00
	SUB-TOTAL	129,089.94	179,112.00	166,012.00
	PERSONNEL SERVICES			
25-4110	SOCIAL SECURITY	9,706.36	10,305.00	12,700.00
25-4111	T M R S	15,187.08	10,603.00	12,999.00
25-4112	WORKMEN'S COMP	5,424.20	5,427.00	5,427.00
25-4114	GROUP HEALTH & DENTAL INSURANCE	24,378.12	20,385.00	28,345.00
	SUB-TOTAL	54,695.76	46,720.00	59,471.00
	SUPPLIES			
25-4201	OFFICE & MISCELLANEOUS	1,198.86	1,350.00	1,350.00
25-4206	MINOR TOOLS & APPARATUS	4,268.48	3,500.00	4,000.00
25-4220	UNIFORM RENTAL & LAUNDRY	4,199.62	4,000.00	4,000.00
25-4221	UNIFORMS PURCHASE	427.89	0.00	200.00
25-4223	PROTECTIVE CLOTHING	259.08	300.00	400.00
25-4230	FUEL FOR EQUIPMENT	209,772.56	200,000.00	250,000.00
25-4231	OIL,ANTI-FREEZE,GREASE	9,989.92	11,600.00	15,000.00
25-4232	TIRES & TUBES	17,448.00	13,500.00	20,000.00
25-4233	BATTERIES	4,143.42	5,000.00	4,500.00
25-4234	MISCELLANEOUS AUTO PARTS	13,848.14	10,000.00	12,000.00
25-4235	MISCELLANEOUS HEAVY EQUIPMENT PARTS	4,171.59	2,000.00	4,000.00
25-4236	MISCELLANEOUS SMALL EQUIPMENT PARTS	1,153.15	800.00	1,200.00
25-4239	MISCELLANEOUS SHOP SUPPLIES	8,556.92	6,000.00	6,000.00
25-4240	CHEMICALS	5,079.97	4,300.00	4,000.00
25-4290	OTHER SUPPLIES	41.50	0.00	0.00
	SUB-TOTAL	284,559.10	262,350.00	326,650.00

EQUIPMENT REPLACEMENT FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
	MAINTENANCE			
25-4301	OFFICE EQUIPMENT	37.10	0.00	0.00
25-4303	INSTRUMENTS & APPARATUS	932.62	1,500.00	2,000.00
25-4350	VEHICLE MAINTENANCE	22,512.70	21,500.00	21,500.00
25-4351	HEAVY EQUIPMENT MAINTENANCE	32,528.93	22,000.00	22,000.00
25-4352	SMALL EQUIPMENT MAINTENANCE	9,662.48	7,000.00	7,000.00
25-4353	VEHICLE MAINTENANCE /OUTSIDE FUND	2,688.90	3,000.00	3,000.00
	SUB-TOTAL	68,362.73	55,000.00	55,500.00
	CONTRACTUAL / SERVICES			
25-4403	ADVERTISING	1,513.68	3,000.00	1,000.00
25-4411	COMMUNICATIONS	6,778.51	3,400.00	3,300.00
25-4414	EQUIPMENT RENTAL - OTHER	0.00	0.00	10,000.00
25-4415	INSURANCE	23,619.00	40,000.00	40,000.00
25-4417	LAND LEASE PAYMENTS	0.00	13,100.00	13,500.00
25-4418	TRAVEL & EDUCATION	487.20	500.00	1,000.00
25-4419	TRAINING & PUBLICATIONS	150.00	50.00	500.00
25-4430	UTILITIES	0.00	12,700.00	12,700.00
25-4440	CONTRACT LABOR	718.50	4,000.00	9,000.00
25-4450	EQUIPMENT RENTAL (R)	30,000.00	27,600.00	27,600.00
25-4451	VEHICLE REPAIR SERVICES	26,377.86	32,000.00	38,000.00
25-4452	EQUIPMENT REPAIR SERVICE	44,129.97	44,000.00	44,000.00
25-4453	SMALL EQUIPMENT REPAIR SERVICE	2,895.98	2,000.00	2,000.00
	SUB-TOTAL	136,670.70	182,350.00	202,600.00
	CAPITAL			
25-4504	(D32) PATROL VEHICLES	0.00	60,000.00	65,000.00
25-4505	D22 VIBRATORY RAMMER	0.00	29,000.00	0.00
25-4506	(D22) USED HAUL TRAILER	0.00	30,000.00	0.00
25-4511	(D26) MOWER	0.00	15,000.00	0.00
25-4529	D21 PICKUP TRUCK	0.00	22,700.00	0.00
25-4541	(D32) STAFF VEHICLE	0.00	21,500.00	0.00
25-4542	(D32) CRIMINAL INVESTIGATION VEHICLE	0.00	21,500.00	0.00
25-4550	(D23) MOWERS	0.00	29,000.00	15,000.00
	SUB-TOTAL	0.00	228,700.00	80,000.00
	DEPARTMENT TOTAL	673,378.23	954,232.00	890,233.00

EQUIPMENT REPLACEMENT FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
	DEBT SERVICE			
	CONTRACTUAL / SERVICES			
90-4408	JET TRUCK (11-04 THRU 11-08	0.00	95,000.00	0.00
90-4409	STREET SWEEPER (11-04 THRU 11-08)	0.00	89,000.00	0.00
90-4410	TRACTOR (11-04 THRU 11-06)	0.00	15,000.00	0.00
90-4411	VACUUM TRAILER (11-04 THRU 11-06	0.00	10,000.00	0.00
	SUB-TOTAL	0.00	209,000.00	0.00
	DEPARTMENT TOTAL	0.00	209,000.00	0.00
	TOTAL EXPENSES	673,378.23	1,163,232.00	890,233.00

AIRPORT FUND



AIRPORT FUND
ESTIMATED CASH POSITION
2007-2008

Cash in Bank May 31, 2007	\$ 859,107
Estimated Revenues FY 2007	\$ 296,581
Revenues Collected thru May 31, 2007	\$ 198,039
Anticipated Revenue to Sept. 30, 2007	\$ 98,542
Sub-Total	\$ 957,648
Estimated Expenditures FY 2007	\$ 282,540
Y-T-D May 31, 07	\$ 130,233
Sub-Total	\$ 152,307
Estimated Beginning Cash FY 2008	\$ 805,341
Estimated Revenues FY 2008	\$ 302,500
Sub-Total	\$ 1,107,841
Proposed Expenditures FY 2008	\$ 642,950
Estimated Cash in Bank Sept. 30 2008	\$ 464,891

AIRPORT FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
FUND 014	AIRPORT FUND			
	REVENUES			
	OTHER SERVICES			
00-3327	MISCELLANEOUS SALES	50.00	1,000.00	0.00
00-3328	OTHER INCOME	3,197.28	0.00	0.00
00-3329	TERRELL AVIATION INC FUEL FLOWAGE	0.00	4,000.00	4,000.00
00-3702	ACCESS CARD CHARGES	-50.00	150.00	0.00
	SUB-TOTAL	3,197.28	5,150.00	4,000.00
	USE OF MONEY			
00-3326	INTEREST INCOME	18,427.34	8,000.00	10,000.00
	SUB-TOTAL	18,427.34	8,000.00	10,000.00
	LEASE			
00-3101	LEASE - HANGER	90,825.00	113,746.00	120,000.00
00-3201	LEASE - VISTAWALL (31-DEC-06)	27,289.58	30,000.00	65,000.00
00-3206	LEASE - CITY OF TERRELL	0.00	65,485.00	17,500.00
00-3207	LEASE - BFTS (31-AUG-06)	1,200.00	1,200.00	1,200.00
00-3211	LEASE - TERRELL AVIATION (15-OCT-09)	0.00	7,100.00	7,100.00
00-3212	LEASE - ASC (31-JAN-06)	28,384.98	60,000.00	0.00
00-3215	LEASE - POWERFLOW (30-JUN-27)	0.00	2,200.00	0.00
00-3219	LEASE - FLEX FOAM (1-MAY-11)	0.00	0.00	72,000.00
00-3230	LEASE - KART (31-JAN-18)	652.30	700.00	700.00
00-3332	LEASE - YARCO AVIATION	0.00	0.00	2,000.00
00-3333	LEASE - MADIX (31-AUG-26)	9,000.00	3,000.00	3,000.00
	SUB-TOTAL	157,351.86	283,431.00	288,500.00
	REVENUE TOTAL	178,976.48	296,581.00	302,500.00

AIRPORT FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
	AIRPORT FUND			
	EXPENSE			
	MAINTENANCE			
00-4303	INSTRUMENTS & APPARATUS	2,733.73	3,500.00	3,500.00
00-4320	BUILDINGS & GROUNDS	2,116.59	3,500.00	3,500.00
00-4326	RAMP	0.00	20,000.00	175,000.00
00-4332	EQUIPMENT MAINTENANCE	1,122.47	2,500.00	2,500.00
00-4390	OTHER MAINTENANCE	420.00	0.00	0.00
	SUB-TOTAL	6,392.79	29,500.00	184,500.00
	CONTRACTUAL / SERVICES			
00-4401	AUDIT	3,303.78	3,500.00	4,000.00
00-4402	FLY - IN	1,566.98	0.00	1,500.00
00-4403	ADVERTISING	0.00	450.00	450.00
00-4415	INSURANCE	9,081.73	8,000.00	8,000.00
00-4418	TRAVEL & EDUCATION	1,706.27	2,000.00	3,000.00
00-4424	SPECIAL SERVICES	15,569.50	25,000.00	25,000.00
00-4430	UTILITIES	36,030.45	39,500.00	39,500.00
00-4440	CONTRACT LABOR	1,823.23	10,000.00	10,000.00
00-4506	RUNWAY EXTENSION	0.00	50,000.00	367,000.00
	SUB-TOTAL	69,081.94	138,450.00	458,450.00
	DEPARTMENT TOTAL	75,474.73	167,950.00	642,950.00
	DEBT SERVICE			
90-4401	TRANSFERS - C.O. 2003	0.00	114,590.00	0.00
	SUB-TOTAL	0.00	114,590.00	0.00
	DEPARTMENT TOTAL	0.00	114,590.00	0.00
	TOTAL EXPENSE	75,474.73	282,540.00	642,950.00

TOURISM FUND



TOURISM FUND
ESTIMATED CASH POSITION
2007-2008

Cash in Bank May 31, 07	\$ 43,924
Anticipated Revenue to Sept. 30, 2007	\$ 65,885
Sub-Total	\$ 109,810
Estimated Expenditures FY 2007	\$ 198,195
Y-T-D May 31, 07	\$ 132,118
Sub-Total	\$ 66,077
Estimated Beginning Cash FY 2008	\$ 43,733
Estimated Revenues FY 2008	\$ 216,075
Sub-Total	\$ 259,808
Proposed Expenditures FY 2008	\$ 195,600
Estimated Cash in Bank Sept. 30 2008	\$ 64,208

TOURISM FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
FUND 016	TOURISM FUND			
	REVENUES			
00-3201	AMERICA'S BEST VALUE INN	17,297.82	14,000.00	14,000.00
00-3202	BEST WESTERN COUNTRY INN	26,815.63	20,000.00	20,000.00
00-3203	DAYS INN	16,780.09	16,000.00	16,000.00
00-3204	SUPER 8	22,009.83	20,000.00	20,000.00
00-3205	LA QUINTA INN	49,405.38	40,000.00	40,000.00
00-3206	JANICE MARIE YATES	51.14	75.00	75.00
00-3207	HOLIDAY INN EXPRESS	0.00	14,000.00	42,000.00
00-3208	MOTEL 6	16,648.82	18,000.00	18,000.00
00-3210	TEXAS INN	3,731.66	4,000.00	4,000.00
00-3218	COMFORT INN	44,691.35	40,000.00	40,000.00
00-3306	INTEREST INCOME	1,205.71	2,000.00	2,000.00
	REVENUE TOTAL	198,637.43	188,075.00	216,075.00

CAPITAL IMPROVEMENT FUND



CAPITAL IMPROVEMENT FUND
ESTIMATED CASH POSITION
2007 - 2008

Cash in Bank May 31, 07	\$ 477,649
Anticipated Revenue to Sept. 30, 2007	\$ 1,146
Sub-Total	\$ 478,794
Estimated Expenditures FY 2007	\$ 205,000
Y-T-D May 31, 07	\$ 145,276
Sub-Total	\$ 59,724
Estimated Beginning Cash FY 2008	\$ 419,070
Estimated Revenues FY 2008	\$ 106,000
Sub-Total	\$ 525,070
Estimated Expenditures	\$ -
Estimated Cash in Bank Sept. 30 2008	\$ 525,070

CAPITAL IMPROVEMENT FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
FUND 026	CAPITAL IMPROVEMENT FUND			
	REVENUES			
	OTHER SERVICES			
00-3210	PAVING INCOME	2,864.55	1,000.00	2,000.00
00-3212	TEDC REIMBURSEMENT AGREEMENT	100,000.00	100,000.00	100,000.00
	SUB-TOTAL	102,864.55	101,000.00	102,000.00
	USE OF MONEY			
00-3220	INTEREST INCOME	1,856.93	4,000.00	4,000.00
	SUB-TOTAL	1,856.93	4,000.00	4,000.00
	REVENUE TOTAL	104,721.48	105,000.00	106,000.00
	CAPITAL IMPROVEMENT FUND			
	EXPENSE			
	CONTRACTUAL / SERVICES			
00-4408	04-02B ENGINEERING SERVICES	28,660.00	175,000.00	0.00
00-4409	04-02A ENGINEERING SERVICES	135,958.94	30,000.00	0.00
	SUB-TOTAL	164,618.94	205,000.00	0.00
	DEPARTMENT TOTAL	164,618.94	205,000.00	0.00
	TOTAL EXPENSE	164,618.94	205,000.00	0.00

UTILITY CAPITAL RESERVE FUND



UTILITY CAPITAL RESERVE
ESTIMATED CASH POSITION
2007 - 2008

Cash in Bank May 31, 07	\$ 439,189
Anticipated Revenue to Sept. 30, 2007	\$ 495,649
Sub-Total	\$ 934,838
Estimated Expenditures FY 2007	\$ 820,005
Y-T-D May 31, 07	\$ 318,912
Sub-Total	\$ 501,093
Estimated Beginning Cash	\$ 433,745
Estimated Revenues FY 2008	\$ 837,100
Sub-Total	\$ 1,270,845
Estimated Expenditures	\$ 750,000
Estimated Cash in Bank Sept. 30 2008	\$ 520,845

UTILITY CAPITAL RESERVE FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
FUND 028	UTILITY CAPITAL RESERVE FUND			
	REVENUES			
	OTHER SERVICES			
00-3101	CONTRACT REVENUE OBLIGATION	374,786.38	481,011.41	0.00
00-3301	UCR TRN 020904499	-559,542.35	500,000.00	600,000.00
00-3701	SABINE RIVER AUTHORITY	0.00	328,800.00	0.00
00-3806	04-07 GRANT 726639	0.00	12,678.00	235,000.00
	SUB-TOTAL	-184,755.97	1,322,489.41	835,000.00
	USE OF MONEY			
00-3306	INTEREST INCOME	3,095.38	2,100.00	2,100.00
	SUB-TOTAL	3,095.38	2,100.00	2,100.00
	REVENUE TOTAL	-181,660.59	1,324,589.41	837,100.00
	UTILITY CAPITAL RESERVE FUND			
	EXPENSE			
	CONTRACTUAL / SERVICES			
28-4401	WATER TREATMENT PLANT SHUT DOWN	0.00	0.00	250,000.00
28-4402	04-07 GRANT ADMIN SERVICE	4,500.00	7,500.00	0.00
28-4406	05-03 SH 34 REALIGNMENT	0.00	452,937.00	0.00
28-4408	04-07 FIRST TIME SEWER	0.00	250,000.00	500,000.00
28-4413	PROJ 02-08 KINGS CREEK OUTFALL	0.00	42,063.00	0.00
28-4416	HWY 34 UTILITY RELOCATES	0.00	65,000.00	0.00
28-4419	PROJECT 04-06 LAND ACQUISITION	25,000.00	2,505.00	0.00
	SUB-TOTAL	29,500.00	820,005.00	750,000.00
	DEPARTMENT TOTAL	29,500.00	820,005.00	750,000.00
	TOTAL EXPENSE	29,500.00	820,005.00	750,000.00

IMPACT FEE FUND



IMPACT FEES FUND
ESTIMATED CASH POSITION
2007-2008

Cash in Bank May 31, 07	\$ 829,805
Anticipated Revenue to Sept. 30, 2007	\$ 175,460
Sub-Total	\$ 1,005,265
Estimated Expenditures FY 2007	\$ 55,500
Y-T-D May 31, 07	\$ 6,000
Sub-Total	\$ 49,500
Estimated Beginning Cash FY 2008	\$ 955,765
Estimated Revenues FY 2008	\$ 235,000
Sub-Total	\$ 1,190,765
Estimated Expenditures	\$ 417,860
Estimated Cash in Bank Sept. 30 2008	\$ 772,905

IMPACT FEE FUND
2007-2008
BUDGET

	DESCRIPTION	2005-2006 ACTUAL	2006-2007 ESTIMATED	2007-2008 BUDGET
FUND 027	IMPACT FEE FUND			
	REVENUES			
	OTHER SERVICES			
00-3401	ROADWAY FEES WEST SERVICE AREA	174,579.89	98,700.00	80,000.00
00-3402	ROADWAY FEES EAST SERVICE AREA	214,176.00	45,750.00	50,000.00
00-3403	WATER FEES	206,773.39	92,000.00	51,000.00
00-3404	SEWER FEES	142,016.19	64,928.00	39,000.00
00-3408	PARK LAND/ PARK DEDICATION FEES	0.00	21,000.00	0.00
	SUB-TOTAL	737,545.47	322,378.00	220,000.00
	USE OF MONEY			
00-3327	INTEREST INCOME	11,901.85	13,000.00	15,000.00
	SUB-TOTAL	11,901.85	13,000.00	15,000.00
	REVENUE TOTAL	749,447.32	335,378.00	235,000.00
	IMPACT FEE FUND			
	EXPENSE			
	CONTRACTUAL / SERVICES			
10-4404	CONSULTANT FEES & SERVICES	0.00	34,000.00	35,000.00
10-4405	07-06 WATER & WASTEWATER CIP UPDATE	0.00	4,000.00	73,500.00
10-4406	WATER & WASTEWATER IMPACT FEE STUDY	0.00	2,500.00	43,500.00
10-4407	ENGINEERING 2 MIL GL STORAGE TANK	0.00	15,000.00	265,860.00
	SUB-TOTAL	0.00	55,500.00	417,860.00
	DEPARTMENT TOTAL	0.00	55,500.00	417,860.00
	TOTAL EXPENSE	0.00	55,500.00	417,860.00

INTEREST & SINKING No. 1



INTEREST AND SINKING FUND No. 1
 ESTIMATED CASH POSITION
 2007 - 2008

Cash in Bank May 31, 07	\$ 1,019,904
Anticipated Revenue to Sept. 30, 2007	\$ 194,886
Sub-Total	\$ 1,214,791
Estimated Expenditures FY 2007	\$ 2,139,827
Y-T-D May 31, 07	\$ 1,346,070
Sub-Total	\$ 793,757
Estimated Beginning Cash FY 2008	\$ 421,034
Estimated Revenues FY 2008	\$ 2,166,598
Sub-Total	\$ 2,587,632
Proposed Expenditures FY 2007	\$ 2,171,598
Estimated Cash in Bank Sept. 30 2008	\$ 416,034

INTEREST AND SINKING FUND No. 1
2007 - 2008

	SERIES	DUE	PRINCIPAL	INTEREST		TOTAL
Tax and WaterWorks & Sewer System (Limited Pledge) Revenue Certificates of Obligation	1999	2/15 8/15	225,000	80,366 75,698	305,366 75,698	381,064
Tax and WaterWorks & Sewer System Surplus Revenue Certificate of Obligation	2002	2/15 8/15	150,000	72,211 68,911	222,211 68,911	291,123
Tax and Airport Surplus Revenue Certificates of Obligation	2003	2/15 8/15	60,000	29,245 28,045	89,245 28,045	117,290
General Obligation Refunding Bonds	2004	2/15 8/15	385,000	36,597 32,747	421,597 32,747	454,344
Tax and Waterworks and Sewer System Surplus Revenue Certificate of Obligation	2004	2/15 8/15	195,000	92,935 88,548	287,935 88,548	376,483
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificate of Obligation	2006	2/15 8/15		23,547 23,547	23,547 63,547	87,094
Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificate of Obligation	2007A	2/15 8/15	360,000	63,380 35,822	423,380 35,822	459,201
PAYING AGENT FEES						5,000
TOTAL			1,415,000	751,598	2,166,598	2,171,598

**I AND S #1
DEBT SCHEDULE PROJECTION 1994 TO 2027**

		94-95	95-96	96-97	97-98	98-99	99-00	00-01
G/O REFUNDING	1988	637,023	633,615	636,833	635,000	635,000	635,000	635,000
AIRPORT IMPROVEMENTS	1988	36,355	39,723	37,885	36,023	38,945	36,650	39,130
BAKER STREET C/O	1988	31,893	36,010	34,938	33,850	32,748	36,443	34,933
FIRE TRUCK C/O	1987	41,945	44,300	41,440	0	0	0	0
LANDFILL C/O	1993	62,308	60,858	64,226	62,414	60,601	63,608	61,695
PARK C/O	1994	53,038	53,796	51,431	53,938	51,313	0	0
STREET WATER & WASTEWATER C/O	1999	0	0	0	0	0	51,313	209,553
	TOTAL	862,560	868,301	866,753	821,224	818,606	823,013	980,310
TRANSFER IN AIRPORT		36,335	39,723	37,885	36,023	38,945	36,650	39,130
AMOUNT TO BE PROVIDED BY TAXES		826,225	828,578	828,868	785,201	779,661	786,363	941,180
		01-02	02-03	03-04	04-05	05-06	06-07	07-08
G/O REFUNDING	1988	635,000						
AIRPORT IMPROVEMENTS	1988	36,383						
BAKER STREET C/O	1988	33,403	31,858	5,541	Refunded			
LANDFILL C/O	1993	60,105	63,448	48,778	Refunded			
STREET WATER & WASTEWATER C/O	1999	209,553	374,793	370,133	374,912	374,468	375,038	381,064
STREET WATER & WASTEWATER C/O	2002		578,343	645,060	290,810	289,516	292,866	291,123
AIRPORT IMPROVEMENTS	2003			107,635	113,890	116,790	114,590	117,290
G/O REFUNDING	2004			43,594	460,344	459,644	462,044	454,344
CO 2004 5.5 MIL	2004				577,656	378,245		376,483
CO 2006 1.5 MIL	2006						515,302	87,094
CO 2007A 2.0 MIL	2007A							459,201
	TOTAL	974,443	1,048,440	1,220,740	1,817,612	1,618,663	2,134,872	2,166,598
TRANSFER IN UTILITY FUND					442,531	0	445,546	445,543
TRANSFER IN AIRPORT				107,635	113,890	116,790	114,590	0
AMOUNT TO BE PROVIDED BY TAXES		974,443	1,048,440	1,113,105	1,261,191	1,501,873	1,574,736	1,721,055
		08-09	09-10	10-11	11-12	12-13	13-14	14-15
STREET WATER & WASTEWATER C/O	1999	381,460	386,150	385,055	383,328	385,908	387,745	388,750
STREET WATER & WASTEWATER C/O	2002	294,943	293,928	297,380	300,268	297,673	299,528	300,658
AIRPORT IMPROVEMENTS	2003	114,740	116,928	114,003	115,965	112,815	114,740	116,640
G/O REFUNDING	2004	431,331	432,419	432,306	431,194	438,881	371,159	
CO 2004 5.5 MIL	2004	377,636	373,978	376,478	379,498	381,738	383,283	384,228
CO 2006 1.5 MIL	2006	85,494	88,894	87,094	90,294	88,294	91,294	89,094
CO 2007A 2.0 MIL	2007A	516,883	96,158	99,121	96,976	94,831	97,578	95,219
	TOTAL	2,202,487	1,788,454	1,791,436	1,797,521	1,800,138	1,745,327	1,374,588
TRANSFER IN UTILITY FUND		449,453	447,248	448,904	449,363	453,475	451,330	
TRANSFER IN AIRPORT		114,740	116,928	114,003	115,965	112,815	114,740	116,640
AMOUNT TO BE PROVIDED BY TAXES		1,638,295	1,224,279	1,228,530	1,232,193	1,233,848	1,179,257	1,257,948
		15-16	16-17	17-18	18-19	19-20	20-21	21-22
STREET WATER & WASTEWATER C/O	1999	388,750	387,888	386,320	388,930			
STREET WATER & WASTEWATER C/O	2002	306,088	305,850	304,928	308,183	310,541	311,978	312,473
AIRPORT IMPROVEMENTS	2003	118,276	114,706	115,965	116,940	117,600	117,935	117,963
CO 2004 5.5 MIL	2004	384,553	389,143	387,975	391,023	393,323	394,826	395,428
CO 2006 1.5 MIL	2006	86,825	84,556	87,288	84,738	87,188	84,425	86,663
CO 2007A 2.0 MIL	2007A	97,752	95,178	97,497	99,601	96,598	98,488	95,270
	TOTAL	1,382,243	1,377,320	1,379,972	1,389,414	1,005,250	1,007,651	1,007,796
TRANSFER IN AIRPORT		118,276	114,706	115,965	116,940	117,600	117,935	117,963
AMOUNT TO BE PROVIDED BY TAXES		1,263,967	1,262,614	1,264,007	1,272,474	887,650	889,716	889,833
		22-23	23-24	24-25	25-26	26-27		
AIRPORT IMPROVEMENTS	2003	117,703						
CO 2004 5.5 MIL	2004	395,018	8,531					
CO 2006 1.5 MIL	2006	88,688	85,500	87,219	88,719			
CO 2007A 2.0 MIL	2007A	96,946	98,406	94,760	96,006	97,038		
	TOTAL	698,354	192,438	181,979	184,725	97,038		
TRANSFER IN AIRPORT		117,703						
AMOUNT TO BE PROVIDED BY TAXES		580,651	192,438	181,979	184,725			

Ordinance 1958
Adopted March 16, 1999

City of Terrell
Tax and Waterworks and
Sewer System (Limited Pledge)
Revenue Certificates of
Obligation Series 1999

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2000	\$0.00	\$305,015.31	\$305,015.31
2001	\$0.00	\$209,552.50	\$209,552.50
2002	\$0.00	\$209,552.50	\$209,552.50
2003	\$170,000.00	\$204,792.50	\$374,792.50
2004	\$175,000.00	\$195,132.50	\$370,132.50
2005	\$190,000.00	\$184,912.50	\$374,912.50
2006	\$200,000.00	\$174,467.50	\$374,467.50
2007	\$210,000.00	\$165,037.50	\$375,037.50
2008	\$225,000.00	\$156,063.75	\$381,063.75
2009	\$235,000.00	\$146,460.00	\$381,460.00
2010	\$250,000.00	\$136,150.00	\$386,150.00
2011	\$260,000.00	\$125,055.00	\$385,055.00
2012	\$270,000.00	\$113,327.50	\$383,327.50
2013	\$285,000.00	\$100,907.50	\$385,907.50
2014	\$300,000.00	\$87,745.00	\$387,745.00
2015	\$315,000.00	\$73,750.00	\$388,750.00
2016	\$330,000.00	\$58,750.00	\$388,750.00
2017	\$345,000.00	\$42,887.50	\$387,887.50
2018	\$360,000.00	\$26,320.00	\$386,320.00
2019	\$380,000.00	\$8,930.00	\$388,930.00
	\$4,500,000.00	\$2,724,809.06	\$7,224,809.06

Ordinance 2117
Adopted June 18, 2002

City of Terrell
Tax and Waterworks and
Sewer System Surplus
Revenue Certificate of
Obligation Series 2002

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2003	\$350,000.00	\$228,342.92	\$578,342.92
2004	\$470,000.00	\$175,060.00	\$645,060.00
2005	\$130,000.00	\$160,810.00	\$290,810.00
2006	\$135,000.00	\$154,516.25	\$289,516.25
2007	\$145,000.00	\$147,866.25	\$292,866.25
2008	\$150,000.00	\$141,122.50	\$291,122.50
2009	\$160,000.00	\$134,942.50	\$294,942.50
2010	\$165,000.00	\$128,927.50	\$293,927.50
2011	\$175,000.00	\$122,380.00	\$297,380.00
2012	\$185,000.00	\$115,267.50	\$300,267.50
2013	\$190,000.00	\$107,672.50	\$297,672.50
2014	\$200,000.00	\$99,527.50	\$299,527.50
2015	\$210,000.00	\$90,657.50	\$300,657.50
2016	\$225,000.00	\$81,087.50	\$306,087.50
2017	\$235,000.00	\$70,850.00	\$305,850.00
2018	\$245,000.00	\$59,927.50	\$304,927.50
2019	\$260,000.00	\$48,182.50	\$308,182.50
2020	\$275,000.00	\$35,541.25	\$310,541.25
2021	\$290,000.00	\$21,977.50	\$311,977.50
2022	\$305,000.00	\$7,472.50	\$312,472.50
	\$4,500,000.00	\$2,132,131.67	\$6,632,131.67

Ordinance 2153
Adopted February 18, 2003

City of Terrell
Tax and Airport Surplus
Revenue Certificates of
Obligation Series 2003

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2004	\$10,000.00	\$97,635.00	\$107,635.00
2005	\$50,000.00	\$63,890.00	\$113,890.00
2006	\$55,000.00	\$61,790.00	\$116,790.00
2007	\$55,000.00	\$59,590.00	\$114,590.00
2008	\$60,000.00	\$57,290.00	\$117,290.00
2009	\$60,000.00	\$54,740.00	\$114,740.00
2010	\$65,000.00	\$51,927.50	\$116,927.50
2011	\$65,000.00	\$49,002.50	\$114,002.50
2012	\$70,000.00	\$45,965.00	\$115,965.00
2013	\$70,000.00	\$42,815.00	\$112,815.00
2014	\$75,000.00	\$39,740.00	\$114,740.00
2015	\$80,000.00	\$36,640.00	\$116,640.00
2016	\$85,000.00	\$33,276.25	\$118,276.25
2017	\$85,000.00	\$29,706.25	\$114,706.25
2018	\$90,000.00	\$25,965.00	\$115,965.00
2019	\$95,000.00	\$21,940.00	\$116,940.00
2020	\$100,000.00	\$17,600.00	\$117,600.00
2021	\$105,000.00	\$12,935.00	\$117,935.00
2022	\$110,000.00	\$7,962.50	\$117,962.50
2023	\$115,000.00	\$2,702.50	\$117,702.50
	\$1,500,000.00	\$813,112.50	\$2,313,112.50

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2004		\$43,593.82	\$43,593.82
2005	\$365,000.00	\$92,043.76	\$457,043.76
2006	\$375,000.00	\$84,643.76	\$459,643.76
2007	\$385,000.00	\$77,043.76	\$462,043.76
2008	\$385,000.00	\$69,343.76	\$454,343.76
2009	\$370,000.00	\$61,331.26	\$431,331.26
2010	\$380,000.00	\$52,418.76	\$432,418.76
2011	\$390,000.00	\$42,306.26	\$432,306.26
2012	\$400,000.00	\$31,193.76	\$431,193.76
2013	\$420,000.00	\$18,881.26	\$438,881.26
2014	\$365,000.00	\$6,159.38	\$371,159.38
	\$3,835,000.00	\$578,959.54	\$4,413,959.54

Ordinance 2247

City of Terrell

Adopted September 21, 2004

Tax and Waterworks and Sewer System Surplus
Revenue Certificates of Obligation, Series 2004

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2005	\$385,000.00	\$192,655.83	\$577,655.83
2006	\$180,000.00	\$198,245.00	\$378,245.00
2007	\$185,000.00	\$190,032.50	\$375,032.50
2008	\$195,000.00	\$181,482.50	\$376,482.50
2009	\$205,000.00	\$172,636.25	\$377,636.25
2010	\$210,000.00	\$163,977.50	\$373,977.50
2011	\$220,000.00	\$156,477.50	\$376,477.50
2012	\$230,000.00	\$149,497.50	\$379,497.50
2013	\$240,000.00	\$141,737.50	\$381,737.50
2014	\$250,000.00	\$133,282.50	\$383,282.50
2015	\$260,000.00	\$124,227.50	\$384,227.50
2016	\$270,000.00	\$114,552.50	\$384,552.50
2017	\$285,000.00	\$104,142.50	\$389,142.50
2018	\$295,000.00	\$92,975.00	\$387,975.00
2019	\$310,000.00	\$81,022.50	\$391,022.50
2020	\$325,000.00	\$68,322.50	\$393,322.50
2021	\$340,000.00	\$54,852.50	\$394,852.50
2022	\$355,000.00	\$40,427.50	\$395,427.50
2023	\$370,000.00	\$25,017.50	\$395,017.50
2024	\$390,000.00	\$8,531.25	\$398,531.25
	\$5,500,000.00	\$2,394,095.83	\$7,894,095.83

Ordinance 2299
Adopted July 18, 2006

Combination Tax and Waterworks and Sewer System
Surplus (Limited Pledge)
Revenue Certificates of
Obligation Series 2006

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
2007	\$445,000.00	\$70,301.57	\$515,301.57
2008	\$40,000.00	\$47,093.76	\$87,093.76
2009	\$40,000.00	\$45,493.76	\$85,493.76
2010	\$45,000.00	\$43,893.76	\$88,893.76
2011	\$45,000.00	\$42,093.76	\$87,093.76
2012	\$50,000.00	\$40,293.76	\$90,293.76
2013	\$50,000.00	\$38,293.76	\$88,293.76
2014	\$55,000.00	\$36,293.76	\$91,293.76
2015	\$55,000.00	\$34,093.76	\$89,093.76
2016	\$55,000.00	\$31,825.00	\$86,825.00
2017	\$55,000.00	\$29,556.26	\$84,556.26
2018	\$60,000.00	\$27,287.50	\$87,287.50
2019	\$60,000.00	\$24,737.50	\$84,737.50
2020	\$65,000.00	\$22,187.50	\$87,187.50
2021	\$65,000.00	\$19,425.00	\$84,425.00
2022	\$70,000.00	\$16,662.50	\$86,662.50
2023	\$75,000.00	\$13,687.50	\$88,687.50
2024	\$75,000.00	\$10,500.00	\$85,500.00
2025	\$80,000.00	\$7,218.76	\$87,218.76
2026	\$85,000.00	\$3,718.76	\$88,718.76
	\$1,570,000.00	\$604,657.93	\$2,174,657.93

TAX AND WATERWORKS
AND SEWER SYSTEM
REVENUE CERTIFICATES OF
OBLIGATION

CERTIFICATE OF OBLIGATION
SERIES 2007A

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2008	\$360,000.00	\$99,201.48	\$459,201.48
2009	\$455,000.00	\$61,883.25	\$516,883.25
2010	\$45,000.00	\$51,158.25	\$96,158.25
2011	\$50,000.00	\$49,120.50	\$99,120.50
2012	\$50,000.00	\$46,975.50	\$96,975.50
2013	\$50,000.00	\$44,830.50	\$94,830.50
2014	\$55,000.00	\$42,578.25	\$97,578.25
2015	\$55,000.00	\$40,218.75	\$95,218.75
2016	\$60,000.00	\$37,752.00	\$97,752.00
2017	\$60,000.00	\$35,178.00	\$95,178.00
2018	\$65,000.00	\$32,496.75	\$97,496.75
2019	\$70,000.00	\$29,601.00	\$99,601.00
2020	\$70,000.00	\$26,598.00	\$96,598.00
2021	\$75,000.00	\$23,487.75	\$98,487.75
2022	\$75,000.00	\$20,270.25	\$95,270.25
2023	\$80,000.00	\$16,945.50	\$96,945.50
2024	\$85,000.00	\$13,406.25	\$98,406.25
2025	\$85,000.00	\$9,759.75	\$94,759.75
2026	\$90,000.00	\$6,006.00	\$96,006.00
2027	\$95,000.00	\$2,037.75	\$97,037.75
	\$2,030,000.00	\$689,505.48	\$2,719,505.48

INTEREST & SINKING No. 2



INTEREST AND SINKING FUND No. 2
 ESTIMATED CASH POSITION
 2007 - 2008

Cash in Bank May 31, 07	\$ 217,271
Anticipated Revenue to Sept. 30, 2006	\$ 2,000
Sub-Total	\$ 219,271
Estimated Expenditures FY 2007	\$ 116,314
Y-T-D May 31, 05	\$ 58,908
Sub-Total	\$ 57,406
Estimated Beginning Cash FY 2008	\$ 161,865
Estimated Revenues FY 2008	\$ 412,001
Sub-Total	\$ 573,866
Proposed Expenditures FY 2008	\$ 403,001
Estimated Cash in Bank Sept. 30 2008	\$ 170,865

INTEREST AND SINKING FUND No. 2
2007 - 2008

	SERIES	DUE	PRINCIPAL	INTEREST		TOTAL
WaterWorks & Sewer System	1973	1/10	100,000	12,325	112,325	
Revenue Bonds		7/10		10,275	10,275	122,600
C.O. 2007B	2007	2/15	130,000	88,496	218,496	
		8/15		56,905	56,905	275,401
PAYING AGENT FEES						5,000
	TOTAL		230,000	168,001	398,001	403,001

**I AND S #2
DEBT SCHEDULE PROJECTION
1994 TO 2017**

		94-95	95-96	96-97	97-98	98-99	99-00	00-01
Water & Sewer Revenue Refunding	1970	38,360	37,435	36,510	35,585	34,660	33,735	37,718
Water & Sewer Revenue	1973	41,050	41,050	41,050	41,050	41,050	90,025	87,975
		79,410	78,485	77,560	76,635	75,710	123,760	125,693
		01-02	02-03	03-04	04-05	05-06	06-07	07-08
Water & Sewer Revenue Refunding	1970	36,608	35,498	34,388	38,194	36,916	35,639	
Water & Sewer Revenue	1973	85,925	83,875	81,825	79,775	77,725	75,675	122,600
C.O. 2007B 2.0 MIL	2007B							275,401
		122,533	119,373	116,213	117,969	114,641	111,314	398,001
		08-09	09-10	10-11	11-12	12-13	13-14	14-15
Water & Sewer Revenue	1973	118,500	114,400	110,300	106,200	102,075	0	0
C.O. 2007B 2.0 MIL	2007B	273,868	273,685	272,903	271,522	274,393	271,514	272,887
		392,368	388,085	383,203	377,722	376,468	271,514	272,887
		15-16	16-17					
C.O. 2007B 2.0 MIL	2007B	273,361	272,937					
		273,361	272,937					

City of Terrell
Waterworks Sewer System Revenue Bonds Series 1973

Ordinance
Adopted January 10, 1973

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
1974	\$ -	\$ 20,525.00	\$20,525.00
1975	\$ -	\$ 41,050.00	\$41,050.00
1976	\$ -	\$ 41,050.00	\$41,050.00
1977	\$ -	\$ 41,050.00	\$41,050.00
1978	\$ -	\$ 41,050.00	\$41,050.00
1979	\$ -	\$ 41,050.00	\$41,050.00
1980	\$ -	\$ 41,050.00	\$41,050.00
1981	\$ -	\$ 41,050.00	\$41,050.00
1982	\$ -	\$ 41,050.00	\$41,050.00
1983	\$ -	\$ 41,050.00	\$41,050.00
1984	\$ -	\$ 41,050.00	\$41,050.00
1985	\$ -	\$ 41,050.00	\$41,050.00
1986	\$ -	\$ 41,050.00	\$41,050.00
1987	\$ -	\$ 41,050.00	\$41,050.00
1988	\$ -	\$ 41,050.00	\$41,050.00
1989	\$ -	\$ 41,050.00	\$41,050.00
1990	\$ -	\$ 41,050.00	\$41,050.00
1991	\$ -	\$ 41,050.00	\$41,050.00
1992	\$ -	\$ 41,050.00	\$41,050.00
1993	\$ -	\$ 41,050.00	\$41,050.00
1994	\$ -	\$ 41,050.00	\$41,050.00
1995	\$ -	\$ 41,050.00	\$41,050.00
1996	\$ -	\$ 41,050.00	\$41,050.00
1997	\$ -	\$ 41,050.00	\$41,050.00
1998	\$ -	\$ 41,050.00	\$41,050.00
1999	\$ -	\$ 41,050.00	\$41,050.00
2000	\$ 50,000.00	\$ 40,025.00	\$90,025.00
2001	\$ 50,000.00	\$ 37,975.00	\$87,975.00
2002	\$ 50,000.00	\$ 35,925.00	\$85,925.00
2003	\$ 50,000.00	\$ 33,875.00	\$83,875.00
2004	\$ 50,000.00	\$ 31,825.00	\$81,825.00
2005	\$ 50,000.00	\$ 29,775.00	\$79,775.00
2006	\$ 50,000.00	\$ 27,725.00	\$77,725.00
2007	\$ 50,000.00	\$ 25,675.00	\$75,675.00
2008	\$ 100,000.00	\$ 22,600.00	\$122,600.00
2009	\$ 100,000.00	\$ 18,500.00	\$118,500.00
2010	\$ 100,000.00	\$ 14,400.00	\$114,400.00
2011	\$ 100,000.00	\$ 10,300.00	\$110,300.00
2012	\$ 100,000.00	\$ 6,200.00	\$106,200.00
2013	\$ 100,000.00	\$ 2,075.00	\$102,075.00
	\$ 1,000,000.00	\$ 1,383,650.00	\$ 2,383,650.00

TAX AND WATERWORKS
 AND SEWER SYSTEM
 (LIMITED PLEDGE)
 REVENUE CERTIFICATES
 OF OBLIGATION
 TAXABLE SERIES 2007B

CERTIFICATES OF OBLIGATION
 SERIES 2007B

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
OCTOBER 1 TO SEPTEMBER 30			INTEREST & PRINCIPAL
2008	\$130,000.00	\$145,400.59	\$275,400.59
2009	\$165,000.00	\$108,868.25	\$273,868.25
2010	\$175,000.00	\$98,685.25	\$273,685.25
2011	\$185,000.00	\$87,903.25	\$272,903.25
2012	\$195,000.00	\$76,522.25	\$271,522.25
2013	\$210,000.00	\$64,392.50	\$274,392.50
2014	\$220,000.00	\$51,514.00	\$271,514.00
2015	\$235,000.00	\$37,886.75	\$272,886.75
2016	\$250,000.00	\$23,361.00	\$273,361.00
2017	\$265,000.00	\$7,936.75	\$272,936.75
	\$2,030,000.00	\$702,470.59	\$2,732,470.59

CHART OF ACCOUNTS



**City of Terrell
Chart of Accounts**

<u>PERSONNEL</u>		
Dept	Code	Description
xx	4101	Supervision – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4102	Clerical – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4103	Labor - Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4104	Temporary - Salaries and wages paid to part-time, seasonal, hourly personnel. These employees are non-benefited employees
xx	4105	Overtime - Overtime wages paid in accordance with federal wage and hour laws
xx	4106	Standby-pay - Wages paid to employees who are assigned to "standby" to answer public service calls
xx	4107	Professional - Salaries and wages paid to employees who are on the payroll under contract status
<u>PERSONNEL SERVICES</u>		
xx	4110	Social Security - City's portion of mandatory contribution into the federal social security system
xx	4111	TMRS - City's participation in retirement program, for Council approved, full-time employees
xx	4112	Workmen's Comp - City's cost for providing workmen's compensation insurance for employees
xx	4113	Unemployment Benefits - self explanatory
xx	4114	Group Health & Dental Insurance - City's participation in group hospitalization and dental insurance plan
xx	4116	ICMA Deferred Compensation Plan - International City Manager's Association deferred compensation plan
<u>SUPPLIES</u>		
Dept	Code	Description
xx	4201	Office Supplies - Supplies necessary for general office use, cleaning supplies – soaps, wax, mops, brooms, paper towels, light bulbs, etc., operational supplies – supplies pertaining to organizational mission that are expended upon use, forms & supplies/computer – continuous forms, ribbons, inks, disks, small programs and printer supplies used in the operation of computers

**City of Terrell
Chart of Accounts**

SUPPLIES (continued)		
Dept	Code	Description
xx	4204	Printing – Commercial printing of forms and receipts and other matter for commercial use
xx	4206	Minor Tools & Apparatus – Pliers, wrenches, drill bits, picks, shovels, hand cuffs, small water hoses, axes, and small power tools that do not qualify for capitalization, etc.
xx	4207	K-9 Supplies
xx	4209	Safety Supplies – Supplies that are deposited in the first aid kits in the various departmental locations
xx	4211	Food and/or Concession Supplies – Food purchased for in-house use (i.e. prisoners, council) and items that are for sale in concession facilities
xx	4212	Election supplies – Supplies that are for the use in city officer/city related elections
xx	4213	Ammunition – Ammunition for firearms to be used by the police department
xx	4214	Postage – The purchase of postage for the mailing of all city correspondence
xx	4220	Uniform Rental & Laundry – The cost of uniform rental and laundry for employees and facilities respectively
xx	4221	Uniform Purchase – The purchase of uniforms
xx	4222	Clothing Allowance – Police criminal investigations unit
xx	4223	Protective Clothing – Foul weather gear, clothing required for working near hazardous materials
xx	4227	Computer Applications – CD Rom materials (Library use only)
xx	4228	Audio Visual Materials – Supplies used in the operation of audio and visual equipment
xx	4229	Books & Periodicals – Self Explanatory
xx	4230	Fuel for Equipment – Self Explanatory
xx	4234	Miscellaneous Auto Parts – The purchase of auto parts for inventory purposes

**City of Terrell
Chart of Accounts**

Supplies (continued)		
Dept.	Code	Description
xx	4240	Chemicals - The purchase of chemicals other than those chemicals that are identified specifically
xx	4241	Copper Sulfate – Self explanatory
xx	4242	Chlorine – Self explanatory
xx	4244	Polymer – Self explanatory
xx	4245	Soda Ash - Self explanatory
xx	4246	Lime – Self explanatory
xx	4247	Ammonia –Self explanatory
xx	4248	Caustic Soda - Self explanatory
xx	4249	Chemicals & Related Supplies Lab - The purchase of chemicals and supplies specifically for laboratory purposes
xx	4250	Sulfur Dioxide - Self explanatory
xx	4260	Concrete - Self explanatory
xx	4261	Concrete Culverts - Self explanatory
xx	4269	Other Concrete Products - Self explanatory
xx	4270	Rock - Self explanatory
xx	4271	Asphalt -Self explanatory
xx	4272	Dirt - Self explanatory
xx	4273	Sand - Self explanatory
xx	4280	Street Signs - Self explanatory
xx	4290	Other Supplies - Supplies that cannot be classified in other categories – oil, lubricants & antifreeze, tires & tubes, batteries, miscellaneous heavy equipment parts (purchase of heavy equipment parts for inventory), miscellaneous small equipment parts(purchase of small equipment parts for inventory), miscellaneous shop supplies
xx	4291	League Softball - All expenses related to league softball
xx	4292	Terrell Tennis Association – Supplies
MAINTENANCE		
xx	4301	Office Equipment – Maintenance agreements and other costs related to maintenance of office equipment, typewriters, calculators, etc., and furniture and fixtures (costs to maintain office furniture and fixtures). This does not include computer equipment
xx	4303	Instruments & Apparatus – Cost to maintain instruments and apparatus

**City of Terrell
Chart of Accounts**

<u>MAINTENANCE</u>		
(continued)		
Dept.	Code	Description
xx	4304	Automated Equipment Maintenance - Cost associated with the maintenance of computers, networks, printers, and associated office automation equipment.
xx	4305	Outside Furniture & Fixtures – Cost to maintain outside furniture and fixtures (includes lighting fixtures)
xx	4315	Dam & Pump Station - Cost to maintain the water supply's dams and pump station
xx	4316	Elevated Towers - Cost to maintain the elevated water towers
xx	4317	Treatment Plant - Cost to maintain the waste reproduction and wastewater treatment plants
xx	4319	Ground Water Storage Tanks - Cost to maintain the ground water storage tanks
xx	4320	Buildings - Maintenance and repair of buildings and structures. (does not include park buildings and structures)
xx	4321	Athletic Field Maintenance - Cost of maintenance to football, soccer, and baseball fields (does not include landscape service, hydromulch or sprinkler systems)
xx	4322	Swimming Pool Maintenance – Self Explanatory
xx	4323	Park Structure Maintenance - Maintenance and repair of buildings and structures in parks
xx	4339	Street Lights – Cost to maintain the city-owned street lamps (i.e. downtown nostalgia lighting)
xx	4340	Street Maintenance – Surface repairs, patch and resurfacing, etc.
xx	4341	Storm Sewer and Utility Maintenance - Self explanatory
xx	4342	Sidewalk Maintenance - Cost associated with maintenance of all city-maintained sidewalks
xx	4344	Transmission Maintenance (Water & Sewer Lines) – Common to all
xx	4350	Vehicle Maintenance - Service fees, supplies and parts for the operation of motor vehicles under the control of the central service garage
xx	4351	Heavy Equipment Maintenance - Service fees, supplies and parts for the operation of heavy equipment under the control of the central service garage

**City of Terrell
Chart of Accounts**

<u>MAINTENANCE (continued)</u>		
Dept	Code	Description
xx	4352	Small Equipment Maintenance – Service fees, supplies and parts for the operation of small equipment under the control of the central service garage
xx	4353	Vehicle Maintenance (Outside) – Service fees, supplies and parts for the operation of motor vehicles not under the control of the central service garage
xx	4390	Other Maintenance – Service fees, supplies and parts necessary for the repair of equipment, water pumps, mixers, clarifiers, etc.
xx	4391	Tennis Court Maintenance – Service fees, supplies and parts necessary for the operation of equipment and maintenance of tennis courts
xx	4392	Ground/ROW Maintenance – Cost to maintain those grounds and city maintained right-of-ways that are not identified under landscape
<u>CONTRACTUAL SERVICES</u>		
Dept	Code	Description
xx	4401	Audit Services – Cost for services provided for financial audit service
xx	4402	Membership & Dues – Cost for memberships in professional organizations and subscriptions to professional publications
xx	4403	Advertising – Cost for promoting the City and for publication of legal advertising, notices
xx	4404	Consultant Fees & Services – For professional consultants
xx	4405	Planning Fees & Services – Self explanatory
xx	4406	Automated Services – Charges for contract automated information retrieval services
xx	4407	Recording – Charges for researching property information and filing and recording of liens
xx	4408	Interest – MasterCard
xx	4409	Ad Valorem Tax – Cost for ad valorem taxes not exempted by state law
xx	4411	Communications – Contract cost related to telephone, mobile telephones, internal communications systems (PBX Stations, etc.) portable radios, mobile radios, and base stations
xx	4412	Auto Allowance – Reimbursement for personal vehicle usage for approved, permanent full time positions

CONTRACTURAL SERVICES (continued)		
Dept	Code	Description
xx	4414	Equipment Rental Other – Self explanatory
xx	4415	Insurance – Premium Payments – Cost of insurance coverage for liability/vehicles/equipment; all coverage excluding the employees health/life/dental/disability
xx	4416	Debt Service – Payments of debts incurred by City
xx	4417	Land Lease Payments – The payment for leases on land that are incurred by the City
xx	4418	Travel & Education – All costs associated with attending outside functions, which include the instruction of techniques and methods in specific areas of city operation intended to immediately increase skill and knowledge of employee performance of job. Includes professional meetings, seminars, and conferences where the primary goal is to share general information and to provide travel, tuition and registration fees, lodging, and meals
xx	4419	Training & Publication – Books, publications, films, testing supplies, and other expendable items used for in-service training
xx	4420	Commercial Lab Analysis – Outside lab analysis for water & wastewater
xx	4422	Other Services – Cost for miscellaneous services to the City, not defined in special services, and does not include professional services; film processing
xx	4423	Jail Laundry Service – Cost incurred for laundry service for city jail
xx	4424	Special Services – Professional services
xx	4425	Police Auxiliary – Cost associated with the police auxiliary program
xx	4427	Retired Volunteer Firemen – Costs associated with the retired volunteer firemen benefits
xx	4428	Seized Funds Expenditure – Self explanatory
xx	4430	Utility Services – services for water and special drinking water, natural & propane gas service, light & power service
xx	4434	Light & Power Service Tawakoni Pump Station – Costs associated with the power service for the Tawakoni Pump Station
xx	4440	Contract Labor – Services for personnel and equipment to perform a specific job
xx	4450	Equipment Rental – (reserved) Fees for vehicle rental from central garage
xx	4451	Vehicle Repair Services – Contractual repair of fleet vehicles includes any parts provided by the vendor to make the repair

CONTRACTUAL SERVICES (continued)

Dept.	Code	Description
xx	4452	Equipment Repair Services – Contractual repair to heavy equipment (graders, tractors, etc.) and machinery (jet machines, street sweeper, etc.) includes any parts provided by the vendor to make the repair
xx	4460	Physicals & Medical Expenses – Cost for physical examinations and other medical expenses
xx	4461	Employee Assistance Program – Cost for professional program to assist city employees seeking help in different areas; assist management in people oriented programs
xx	4462	Drug Testing – Cost associated for drug testing programs and actual testing
xx	4464	C & CI – Police Department use only
xx	4466	Sludge Management – Cost associated with the removal of sludge materials from the water production/wastewater treatment plants
xx	4470	Landscape Services – Service required for maintenance of grounds (sprinkler service, plants and shrubs, etc)
xx	4480	Structure Demolition and Clean Up – Cost associated with the demolition and clean-up for properties, includes those properties not owned by city
xx	4490	Other Services Not Listed - emergency repair services, contractual repair to small equipment (lawn care, power equipment, etc. – includes any parts provided by the vendor to make the repair), landscape services (required for maintenance of grounds – sprinkler service, plants and shrubs, etc.)
xx	4491	Teen Court Services – Costs associated with providing teen court program
xx	4492	Contract Refuse Collection – Cost for contract for refuse collection
xx	4493	Refuse Container Service – Cost of services for delivery and pickup of refuse containers (i.e. City Convenience Station)
xx	4494	Annual Spring Cleanup Services – Cost for services provided for city wide cleanup event
xx	4495	Summer Recreation Program – contract recreation service
xx	4496	Turn Around Terrell – Cost for goods and services provided for drug free Terrell program
xx	4497	Sabine River Authority – Contract with the Sabine River Authority for providing water from Lake Tawakoni

CAPITAL OUTLAY

Dept	Code	Description
xx	4500-4550	Accounting codes will be assigned by the Finance Department

Fund Definitions

General Fund is the chief operating fund of the city, accounts for all financial resources and expenditures that are not covered in one of the other funds.

Enterprise funds are used to account for a city's business activities that receive a major portion of their funding from user charges.

- (1) **Utility Fund**
- (2) **Airport Fund**

Special revenue funds are used to account for revenue that is earmarked by law or by city policy for specific purposes.

- (1) **Tourism Fund**
- (2) **Impact Fee Fund**

Capital projects funds account for all financial resources and expenditures for the acquisition or construction of major capital facilities.

- (1) **Capital Improvement Fund**
- (2) **Utility Capital Reserve Fund**

Debt service funds account for money set aside to pay the principal and interest on long-term debt.

- (1) **Interest and Sinking Fund No. 1 Taxable Debt.**
- (2) **Interest and Sinking Fund No. 2 Revenue Debt.**

Internal service funds are used to account for revenue and expenses for services rendered by one city department to another.

- (1) **Equipment Replacement Funds**
- (2) **Self Insurance Fund**

Revenue Definitions

Property Tax. All property tax revenues, including delinquent tax payments, penalties and interest.

Other Local Taxes. Revenue from mixed beverage tax receipts among others.

City Sales Tax. Receipts from the local sales and use tax were originally established at 1 percent. The City of Terrell elected to levy an additional amount to reduce property taxes and for economic development purposes.

Franchise Fees. Revenues from fees imposed on investor-owned electric or gas utilities, telecommunication, cable, taxicab companies, and other private corporations using the city's streets and other rights-of-way. These fees are in addition to and separate from the property taxes levied against such companies.

License and Permit. Revenue generated from building permits and animal licenses among others.

Fines and Fees. Funds received from payments of traffic fines and other fines for violations of city laws or ordinances.

Charges for Current Services Funds received Trash and Landfill services.

Use of Money. Income from interest paid on deposits of idle city funds.

Community Services. Receipts realized from rental of city-owned buildings, land or other city resources.

Refunds and Recoveries Funds recovered from insurance claims and settlements.

Other Revenue. Miscellaneous revenue Donations, State, federal and local grant funds.

Expenditure Definitions

Personnel & Personal Services. This includes the cost of salaries, wages and fringe benefits for city employees.

Supplies. This includes the cost of fuel, tires, and office supplies, small items of equipment, tools and clothing.

Maintenance this includes cost for on going maintenance and or repair and replacement of equipment.

Contractual Services. The cost of travel, office space rentals, purchased utilities, and professional services provided by attorneys, consulting engineers, architects, accountants, and other outside firms on a contractual basis.

Capital Outlays. Cost of major equipment, vehicles, and other items, which have a useful life of several years.

Debt Service. Payments of principal and interest on general obligation (tax) bonds, revenue bonds, certificates of obligation and other debts that may be incurred by the city.