

CITY OF TERRELL TEMPORARY USE PERMIT APPLICATION

Completed applications shall be submitted to the Municipal Development Department no less than five (5) business days prior to a planned Temporary Use. All applicants should read the attached Zoning Regulations regarding Temporary Uses prior to completing the application – incomplete applications may increase the permit processing time. **If a person other than the property owner signs this application, property owner must acknowledge permission below. It is strongly recommended that the applicant not commit to contracts, rental agreements or funds prior to approval of the Temporary Use Permit.**

TYPE OF EVENT

- Fund Raising Activity by Not-for-Profit Agency
- Special or Seasonal Sales Event
- Temporary Construction
- Entertainment or Amusement Event
- Private Party or Wedding Rental Facility (Allowed only in Agricultural, Commercial or Light Industrial Zoning Districts)

DESCRIPTION OF EVENT/PROJECT

LOCATION (exact street address)

(Please Print Clearly)

Applicant Name: _____

Email Address: _____
(completed permits will be e-mailed to this address unless otherwise requested)

Address of Applicant: _____ Zip code: _____

Applicant's Phone Number: _____

Property Owner's Name: _____ Phone No. _____

Property Owner's Signature authorizing use of property

Project/start time & date: _____ Estimated duration of event/project _____

Estimated number of attendees: _____ If indoors – state the Occupancy Limit as posted by Fire Marshal _____ If outdoors submit site plan showing locations of structures, tents, onsite portable toilets, trash receptacles, parking areas, activities, signs and/or attention attracting devices in relation to streets, parking lots and property lines.

Will food be sold? Yes or No Has Food Permit been obtained? Yes or No

