



TERRELL PARK BOARD

6:00 PM, WEDNESDAY, JULY 15, 2015

CITY OF TERRELL – SERVICE CENTER
400 INDUSTRIAL BLVD, TERRELL, TX 75160

Mary McCoy
Chairman

Abbie Craven
Vice Chairman

Diane Cockrill
Member

Alicia Spears
Member

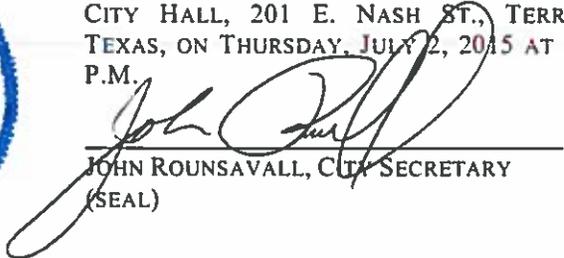
Chris Pearson
Member

Christy Gail
Member

1. CALL TO ORDER
2. DISCUSS AND CONSIDER APPROVAL OF THE MINUTES OF MARCH 18, 2015
3. DISCUSS PARK LAND DEDICATION FUNDS
4. DISCUSS PARK MASTER PLAN
5. DISCUSS FISCAL YEAR 2015-2016 BUDGET
6. DISCUSS ADULT SOFTBALL
7. UPDATE ON USER FEES
8. DISCUSS MISCELLANEOUS ITEMS
9. UPDATE ON SECURITY AND VANDALISM
10. HEAR REMARKS FROM VISITORS
11. ITEMS FOR FUTURE MEETINGS
12. SET NEXT MEETING DATE – SEPTEMBER 16, 2015
13. CONSIDER MOTION TO ADJOURN



I HEREBY CERTIFY THAT THIS NOTICE WAS
POSTED ON THE BULLETIN BOARD AT TERRELL
CITY HALL, 201 E. NASH ST., TERRELL,
TEXAS, ON THURSDAY, JULY 2, 2015 AT 2:00
P.M.


JOHN ROUNSAVALL, CITY SECRETARY
(SEAL)

Terrell Park Board Meeting Minutes
Wednesday, March 18, 2015
City of Terrell Service Center
400 Industrial Blvd
Terrell, TX 75160

MEMBERS PRESENT: Abbie Craven, Mary McCoy, Diane Cockrill, Alicia Spears, Chris Pearson, Christy Gail

MEMBERS ABSENT: None.

VISITORS PRESENT: Warren Daniels, Parks Foreman, Percy Butler, Parks Crew Leader, Glenn Caldwell, Director of Public Services. D.J. Ory, City Council Member, Gary Lindsey, Terrell Tribune.

CALL TO ORDER: The meeting was called to order by Mary McCoy at 6:00 p.m.

DISCUSS AND CONSIDER APPROVAL OF MINUTES: Motion to approve the January 21, 2015 minutes was made by Abbie Craven. Second by Diane Cockrill. Motion carried.

DISCUSS AND CONSIDER PARK IMPROVEMENTS: Councilman Ory suggested that the Park Board Members provide a spreadsheet for each park and email it to Glenn. Glenn will sort through the list to determine which items are considered maintenance, capital projects and safety hazards that needs immediate attention. City Staff will price items and come back to the next Park Board Meeting in May to prioritize which items to take to the City Manager. The City Manager will be able to help determine which items from the condensed list to take before Council as a budget item. The City Council will have a workshop in June to discuss budget.

Mary McCoy and Abbie Craven presented a list of items that needs attention in the parks. Mary McCoy asked the other Park Board Members to email Glenn Caldwell their list to review.

The Park Board Members and City Staff have received inquiries about a Skate Park. Mr. Caldwell met with a consultant about adding a Skate Park to the updated Master Plan. Mr. Caldwell informed the Board that building a Skate Park will not happen any time soon but will be included in the future proposal for consideration.

The Park Board Members inquired about adding a Splash Pad or Spray area at Ben Gill Park. Mr. Caldwell informed the Board that he had a discussion with the Consultant concerning a Splash Pad and hopes to have information to present by the next meeting

DISCUSS AND CONSIDER PARK BUDGET: The dates on the Summary Report for Neighborhood Parks needs to be corrected. The balance is the same, nothing has changed. We will have John Rounsavall to provide a sheet with the correct dates.

The City currently has property for future parks but we do not have enough funding to develop one at this time. They are considered as future parks that will be developed based upon the funds

received from developers that are building residential houses in those areas. The developers are assessed with a Park Land and Dedication Fee at the time of submitting their plans. Fees are collected on residential property per dwelling unit that houses any single family

UPDATE ON 2014 USER FEES: Council Member D.J. Ory confirmed that TARA League did pay their Fall User Fees. The spreadsheet will be updated and provided at the next meeting.

DISCUSS MISCELLANEOUS ITEMS: None.

UPDATE ON SECURITY AND VANDALISM: The Parks Foreman, Warren Daniels provided an update on vandalism in Ben Gill Park at the Pavilion Restroom. There was some graffiti on the wall. City Staff removed and re-painted the wall. As a reminder, the City includes labor along with the materials cost is solely for The Police Report. If there was ever an arrest made then Terrell Police will know what value the crime carries if charges are filed.

HEAR REMARKS FROM VISITORS: None.

ITEMS FOR FUTURE MEETINGS:

- DISCUSS AND CONSIDER PARK IMPROVEMENTS
- DISCUSS AND CONSIDER PARK BUDGET
- DISCUSS PARK MASTER PLAN

SET NEXT MEETING DATE: May 20, 2015 at 6:00PM at the Service Center.

CONSIDER MOTION TO ADJOURN: A motion was made by Abbie Craven to adjourn the meeting at 6:44pm. Second by Alicia Spears. Motion carried.

NEIGHBORHOOD PARK FUND SUMMARY REPORT

Park Fund Current Balance By Quadrant

Subaccount	Revenue	Expenses	6/30/2014 Current Balance
Northwest (Future)	\$ 36,500.25	\$ -	\$ 36,500.25
Northeast (Arlie White & Future)	\$ 89,500.25	\$ 64,295.50	\$ 25,204.75
Southwest (Breezy Hill & Future)	\$ 21,000.00	\$ 4,872.50	\$ 16,127.50
Southeast (Stallings, Kings Creek & Future)	\$ 4,500.00	\$ 4,200.00	\$ 300.00
Park Fund Interest, Fees and Adjustments	\$ 6,839.62	\$ 5,545.00	\$ 1,294.62
Totals	\$ 158,340.12	\$ 78,913.00	\$ 79,427.12

Park Fund Improvemets By Subaccount

Northeast

Arlie White Engineering Wood Fiber	\$ 2,100.00
Arlie White Goals and Backstop	\$ 8,567.00
Arlie White Drinking Fountain	\$ 2,772.50
Arlie White Walking Trail	\$ 50,856.00
Arlie White Subtotal	\$ 64,295.50

Southeast

Engineered Wood Fiber at Stallings and Kings Creek	\$ 4,200.00
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Southwest

Breezy Hill Drinking Fountain	\$ 2,772.50
Breezy Hill Engineered Wood Fiber	\$ 2,100.00
Breezy Hill Subtotal	\$ 4,872.50

Park Fund Interest

Kings Creek and Stallings Drinking Fountains	\$ 5,545.00
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Total Expenses	\$ 78,913.00
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Park Master Plan City of Terrell, Texas Summary of Services

The purpose of a Park Master Plan is to provide the City of Terrell with a planning document which identifies park needs and desires within the City's park system, as identified by its citizens and through analysis of the existing parks.

Current Park inventories will be updated and public hearings will be held with the Park Board to receive input from the citizens of Terrell. Recommendations will be made regarding improvements to existing parks, as well as, recommendations for new parks.

A summary will be provided identifying capital improvements with a priority listing for each park. A City-wide Priority List will also be provided identifying park needs and ranking them in numerical order according to the priority established through citizen input and analysis.

In summary, the Park Master Plan will guide the City of Terrell in park land acquisition and development for the next ten (10) years.



City of Terrell Park and Recreation Open Space Master Plan

**Five Year Action Plan
EXISTING PARK IMPROVEMENTS
Park, Recreation and Open Space Master Plan
Terrell, Texas**

Updated
03/08/12

RANK	ACTION	PARK	BUDGET/OPINION OF PROBABLE COST	STATUS
1	Replace Playground Equipment	Arlie E. White Memorial Park	\$ 50,000.00	Completed Spring 2004
2	Remove and Replace Playground Equipment	Stallings Park	\$ 50,000.00	Completed 2005
3	Install Playground Install Multi-Purpose Court	Kings Creek Park	\$ 60,000.00	Completed 2006
4	Install covered pavillion	Breezy Hill Park	\$ 50,000.00	Completed 2007
5	Install Walking Trail Install a Small Picnic Pavilion Install Concrete Pads for Existing Picnic Tables Hard Surface Parking	Stallings Park	\$ 12,000.00	Completed 2008
			\$ 20,000.00	
			\$ 6,000.00	
			\$ 10,000.00	
6	Install concrete walkways for ADA Compliance Add Paving under Ballfield Bleachers	Breezy Hill Park	\$ 25,000.00	
			\$ 3,000.00	
7	Install Parking Lot	Kings Creek Park	\$ 40,000.00	
8	Install a Walking Trail Pave Entry Drive and Parking Lot	Arlie E. White Memorial Park	\$ 50,000.00	Completed 2009
			\$ 25,000.00	
9	Install Practice Backstops	Kings Creek Park	\$ 3,000.00	
10	Install a Perimeter Walking Trail	Kings Creek Park	\$ 90,000.00	
11	Extend the Drainage Pipe from Kings Creek Drive to the Creek	Kings Creek Park	\$ 25,000.00	
12	Parking and Road Improvements	Ben Gill Park	\$ 50,000.00	
13	Install Walking Trails	Ben Gill Park	\$ 50,000.00	
14	Relighting Girls Softball Complex	Ben Gill Park	\$ 300,000.00	Completed 2010
15	Field Lighting for Youth Football and Soccer Fields	Ben Gill Park	\$ 180,000.00	
16	Community Building	Breezy Hill Park	\$ 250,000.00	
			\$ 1,349,000.00	

User Fees
Year: 2014

2014	Check No.	Check Date	Check Amount	Comments
TSA (Spring)	4631	6/1/2014	\$ 1,480.00	
TSA (Fall)	4667	10/15/2014	\$ 1,640.00	
		Total	\$ 3,120.00	
TYSA	MO17150624434/17150624433		\$ 305.00	
	(MO \$50.00 & \$255.00)	Total	\$ 305.00	
TARA (Spring)	5052	7/17/2014	\$ 1,540.00	
TARA (Fall)	5083	1/23/2015	\$ 1,925.00	
		Total	\$ 3,465.00	
Adult Softball	5052	7/17/2014	\$ 455.00	
		Total		

Grand Total \$ 6,890.00

2013 Total	\$ 6,265.00
2014 Total	\$ 6,890.00
Current Balance	\$ 13,155.00

**User Fees
Year: 2015**

2015	Check No.	Check Date	Check Amount	Comments
TSA (Spring)	4751	5/6/2015	\$ 1,705.00	
TSA (Fall)		Total	\$ 1,705.00	
TYSA		Total	\$ -	
TARA (Spring)				
TARA (Fall)		Total	\$ -	
Adult Softball		Total		

Grand Total \$ 1,705.00

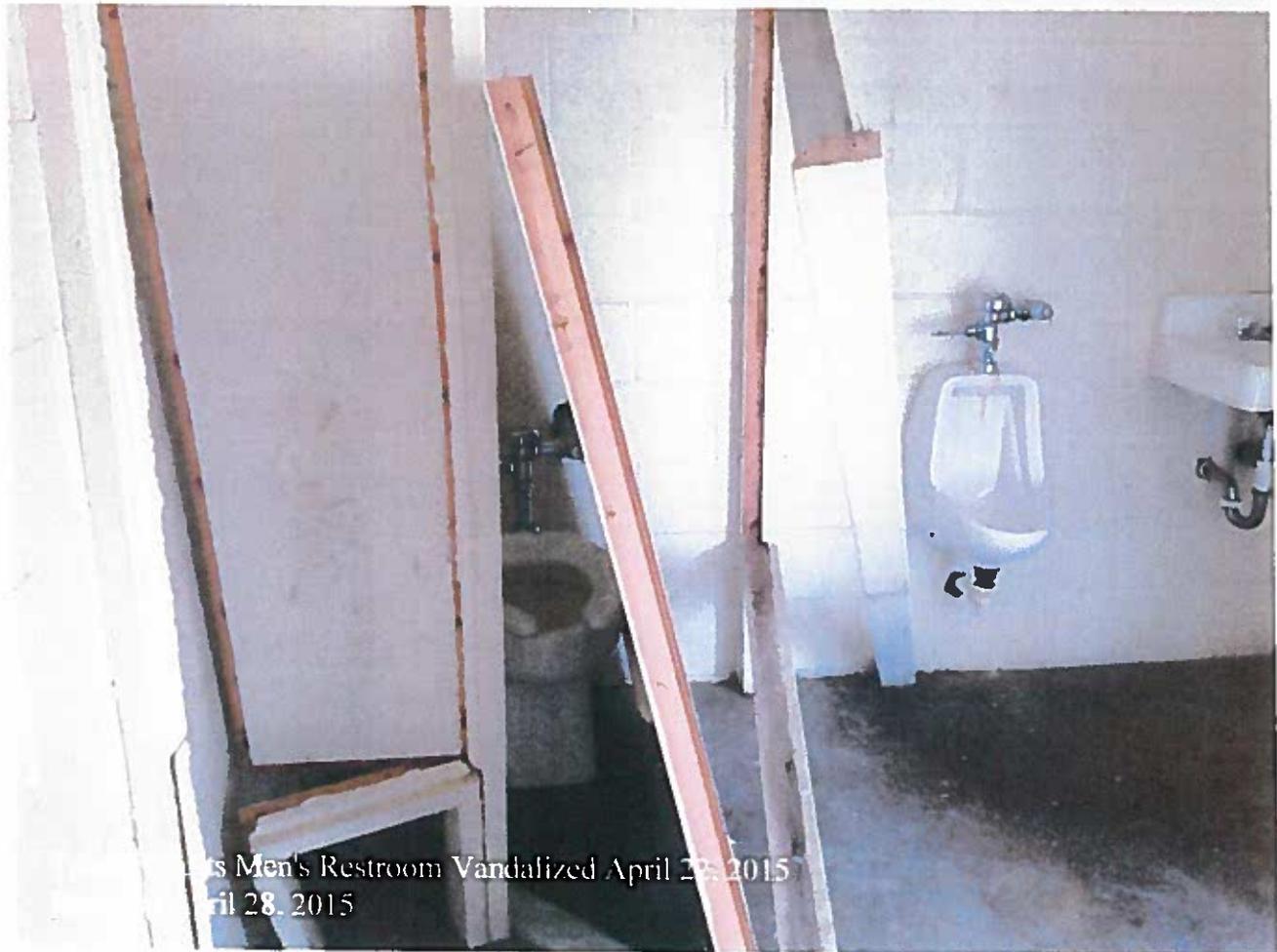
2013 Total	\$ 6,265.00
2014 Total	\$ 6,890.00
2015 Total	\$ 1,705.00
Current Balance	\$ 14,860.00

**CITY OF TERRELL
SECURITY & VANDALISM REPORT
Year 2015**

Date	Location/Description	Crime	Materials	Labor	Cost
2/10/2015	Graffiti @ Pavilion Men's Restroom /Repainted		\$40.00	\$88.00	\$128.00
4/22/2015	Damaged Partitions Tennis Courts Men's Restroom/Restored		\$250.00	\$135.00	\$385.00
YTD TOTAL					\$513.00



Tennis Courts Men's Restroom Vandalized April 22, 2015
Restored April 28, 2015



Tennis Courts Men's Restroom Vandalized April 22, 2015
Restored April 28, 2015



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Restored April 28, 2015



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Restored April 28, 2015