



TERRELL PARK BOARD

6:00 PM, WEDNESDAY, MARCH 18, 2015

CITY OF TERRELL – SERVICE CENTER
400 INDUSTRIAL BLVD, TERRELL, TX 75160

1. CALL TO ORDER
2. DISCUSS AND CONSIDER APPROVAL OF THE MINUTES OF JANUARY 21, 2015
3. DISCUSS AND CONSIDER PARK IMPROVEMENTS
4. DISCUSS AND CONSIDER PARK BUDGET
5. UPDATE ON 2014 USER FEES
6. DISCUSS MISCELLANEOUS ITEMS
7. UPDATE ON SECURITY AND VANDALISM
8. HEAR REMARKS FROM VISITORS
9. ITEMS FOR FUTURE MEETINGS
10. SET NEXT MEETING DATE – MAY 20, 2015
11. CONSIDER MOTION TO ADJOURN

Mary McCoy
Chairman

Abbie Craven
Vice Chairman

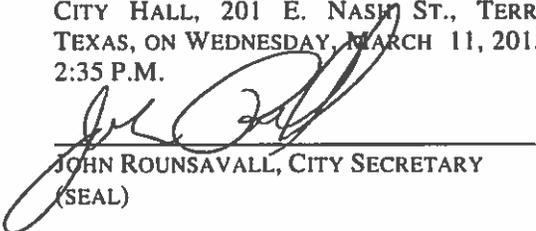
Diane Cockrill
Member

Lancia Spears
Member

Chris Pearson
Member

Christy Gail
Member

I HEREBY CERTIFY THAT THIS NOTICE WAS
POSTED ON THE BULLETIN BOARD AT TERRELL
CITY HALL, 201 E. NASH ST., TERRELL,
TEXAS, ON WEDNESDAY, MARCH 11, 2015 AT
2:35 P.M.



JOHN ROUNSAVALL, CITY SECRETARY
(SEAL)

Terrell Park Board Meeting Minutes
Wednesday, January 21, 2015
City of Terrell Service Center
400 Industrial Blvd
Terrell, TX 75160

MEMBERS PRESENT: Abbie Craven, Mary Mccoy, Diane Cockrill, Alicia Spears, Chris Pearson, Christy Gail

MEMBERS ABSENT: None.

VISITORS PRESENT: Warren Daniels, Parks Foreman, Percy Butler, Parks Crew Leader, Glenn Caldwell, Director of Public Services. D.J. Ory, City Council and Steve Rogers, City Engineer

CALL TO ORDER: The meeting was called to order by Mary Mccoy at 6:00 p.m.

DISCUSS AND CONSIDER APPROVAL OF MINUTES: Motion to approve the September 17, 2014 minutes was made by Abbie Craven. Second by Diane Cockrill. Motion carried.

DISCUSS AND CONSIDER ELECTION OF OFFICERS: A motion was by Abbie Craven to elect Mary Mccoy as Chairman, second by Alicia Spears. A motion was made by Abbie Craven to elect Alicia Spears as Vice Chairman, second by Mary Mccoy. A motion was made by Abbie Craven to elect Diane Cockrill as Secretary, second by Alicia Spears. Motion carried.

DISCUSS PARK MASTER PLAN: The Master Plan was developed about 12 years ago to help inventory what's in the Parks and what needs to be added. The City hired a Consultant to put together a Five (5) Year Action Plan. We have completed some of the items but we need to have a consultant to help update the Action Plan.

A summary report was also provided showing how much revenue has been received and spent for each Neighborhood Park, which are divided by quadrants. These are dedicated funds that have to be spent in those parks. The Park Board's responsibility is to find needs within the parks (excluding Ben Gill) to spend dedicated funds. The Park Master Plan is designed to help provide guidance on where and how to spend the funds.

Abbie Craven asked for clarity regarding the amount the City collects for Park Land Dedication for each new residential property being built. Steve Rogers provided clarity, that the City collects \$500 for every new single family residential home or \$250 if they dedicate land. The Park Board Members inquired about the comparable fees to other Cities. The City implemented this about 12 years ago, there's a possibility that we are now on the lower end of most Cities. Steve reminded the Park Board that part of their duties is to make recommendations to the City Council concerning like items. He also recommended that the Park Master Plan should be updated before moving forward before taking it to the Council.

DISCUSS PARK BUDGET: See discussion item above concerning the summary report.

UPDATE ON 2014 USER FEES: A spreadsheet was included in the agenda packets. An update spreadsheet was handed out at the meeting by Glenn Caldwell. Terrell Youth Sports Association paid their User Fees. We are currently waiting to hear back from TARA concerning their User Fees.

DISCUSS MISCELLANEOUS ITEMS: Last May of 2014 Karen Burns asked for assistance regarding the sewer overflow issues that occurred during high volume usage. Mike Mikeska, Assistant City Engineer provided a memo and map of the problem location for the agenda packets. The City visited the site and made repairs to resolve the issue. City Staff made a commitment with Karen that if she reminds them (during their busy season) the City will come and check things out to make sure it is not overflowing.

The Kiwana's Club did a lot of work as far as donations and labor at the Tiger Town Park. The Park Board approved to have signs installed near the area in honor of the Kiwana's Club.

The Park Board requested a Park Tour based upon the availability of the majority. Percy Butler and Glenn Caldwell suggested scheduling a Saturday for the tour. Mary Mccoy advised Board Members to email Glenn Caldwell at least two dates preferably Saturday's, no later than Friday, January 23, 2015.

UPDATE ON SECURITY AND VANDALISM: None.

HEAR REMARKS FROM VISITORS: None.

ITEMS FOR FUTURE MEETINGS:

- DISCUSS BUDGET REQUEST
- DISCUSS PARK MASTER PLAN

SET NEXT MEETING DATE: Special Meeting, February 18, 2015 at 6:00PM at the Service Center.

CONSIDER MOTION TO ADJOURN: A motion was made by Abbie Craven to adjourn the meeting at 6:44pm. Second by Mary Mccoy. Motion carried.



City of Terrell Park and Recreation Open Space Master Plan

**Five Year Action Plan
EXISTING PARK IMPROVEMENTS
Park, Recreation and Open Space Master Plan
Terrell, Texas**

Updated
03/08/12

RANK	ACTION	PARK	BUDGET/OPINION OF PROBABLE COST	STATUS
1	Replace Playground Equipment	Archie E. White Memorial Park	\$ 50,000.00	Completed Spring 2004
2	Remove and Replace Playground Equipment	Stallings Park	\$ 50,000.00	Completed 2005
3	Install Playground Install Multi-Purpose Court	Kings Creek Park	\$ 60,000.00	Completed 2006
4	Install covered pavilion	Breezy Hill Park	\$ 50,000.00	Completed 2007
5	Install Walking Trail Install a Small Picnic Pavilion Install Concrete Pads for Existing Picnic Tables Hard Surface Parking	Stallings Park	\$ 12,000.00	Completed 2008
			\$ 20,000.00	
			\$ 6,000.00	
			\$ 10,000.00	
6	Install concrete walkways for ADA Compliance Add Paving under Ballfield Bleachers	Breezy Hill Park	\$ 25,000.00	
			\$ 3,000.00	
7	Install Parking Lot	Kings Creek Park	\$ 40,000.00	
8	Install a Walking Trail Pave Entry Drive and Parking Lot	Archie E. White Memorial Park	\$ 50,000.00	Completed 2009
			\$ 25,000.00	
9	Install Practice Backstops	Kings Creek Park	\$ 3,000.00	
10	Install a Perimeter Walking Trail	Kings Creek Park	\$ 90,000.00	
11	Extend the Drainage Pipe from Kings Creek Drive to the Creek	Kings Creek Park	\$ 25,000.00	
12	Parking and Road Improvements	Ben Gill Park	\$ 50,000.00	
13	Install Walking Trails	Ben Gill Park	\$ 50,000.00	
14	Relighting Girls Softball Complex	Ben Gill Park	\$ 300,000.00	Completed 2010
15	Field Lighting for Youth Football and Soccer Fields	Ben Gill Park	\$ 180,000.00	
16	Community Building	Breezy Hill Park	\$ 250,000.00	
			\$ 1,349,000.00	

NEIGHBORHOOD PARK FUND SUMMARY REPORT

Park Fund Current Balance By Quadrant

Subaccount	Revenue	Expenses	6/30/2014 Current Balance
Northwest (Future)	\$ 36,500.25	\$ -	\$ 36,500.25
Northeast (Arlie White & Future)	\$ 89,500.25	\$ 64,295.50	\$ 25,204.75
Southwest (Breezy Hill & Future)	\$ 21,000.00	\$ 4,872.50	\$ 16,127.50
Southeast (Stallings, Kings Creek & Future)	\$ 4,500.00	\$ 4,200.00	\$ 300.00
Park Fund Interest, Fees and Adjustments	\$ 6,839.62	\$ 5,545.00	\$ 1,294.62
Totals	\$ 158,340.12	\$ 78,913.00	\$ 79,427.12

Park Fund Improvemets By Subaccount

Northeast

Arlie White Engineering Wood Fiber	\$ 2,100.00
Arlie White Goals and Backstop	\$ 8,567.00
Arlie White Drinking Fountain	\$ 2,772.50
Arlie White Walking Trail	<u>\$ 50,856.00</u>

Arlie White Subtotal \$ 64,295.50

Southeast

Engineered Wood Fiber at Stallings and Kings Creek	\$ 4,200.00
--	-------------

Southwest

Breezy Hill Drinking Fountain	\$ 2,772.50
Breezy Hill Engineered Wood Fiber	<u>\$ 2,100.00</u>
Breezy Hill Subtotal	\$ 4,872.50

Park Fund Interest

Kings Creek and Stallings Drinking Fountains	\$ 5,545.00
--	-------------

Total Expenses \$ 78,913.00

11/14/2014

2014	Check No.	Check Date	Check Amount	Comments
TSA (Spring)	4631	6/1/2014	\$ 1,480.00	
TSA (Fall)	4667	10/15/2014	\$ 1,640.00	
		Total	\$ 3,120.00	
TYSA	MO17150624434/17150624433		\$ 305.00	
	(MO \$50.00 & \$255.00)	Total	\$ 305.00	
TARA (Spring)	5052	7/17/2014	\$ 1,540.00	
TARA (Fall)		Total	\$ 1,540.00	
Adult Softball	5052	7/17/2014	\$ 455.00	
		Total		

Grand Total \$ 4,965.00

2013 Total	\$ 6,265.00
2014 Total	\$ 4,965.00
Current Balance	\$ 11,230.00



Ben Gill Park Men's Restroom



Ben Gill Park Men's Restroom





Ben Gill Park Men's Restroom



Ben Gill Park Men's Restroom