



AIRPORT BOARD

AGENDA

6:00 PM, WEDNESDAY, JUNE 10, 2015

MAJOR WILLIAM F. LONG TERMINAL BLDG.
400 BRITISH FLYING SCHOOL BLVD., TERRELL, TX 75160
CONFERENCE ROOM

Raymond Hicks
Chairman

Mike Grout
Vice-Chairman

Bill Jenkins
Member

Juan Salazar
Member

Shayne Phillips
Member

Andrew McJannett-
Smith
Member

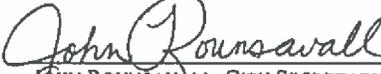
Michael McGrew
Member

Dorman Williamson
Member

- 1) CALL TO ORDER
- 2) CONSIDER APPROVAL OF THE MINUTES OF APRIL 8, 2015
- 3) RECEIVE FBO'S REPORT ON AIRFIELD OPERATIONS & ACTIVITIES
- 4) UPDATE ON AIRPORT PLANNING AND TXDOT CIP
- 5) DISCUSS AIRPORT MARKETING PROJECT
- 6) DISCUSS GENERAL AIRPORT-RELATED MATTERS
 - a. FUEL PRICE COMPARISON REPORT
 - b. FINANCIAL STATEMENT
 - c. FLY-IN REPORT
 - d. MISCELLANEOUS ITEMS
- 7) HEAR REMARKS FROM VISITORS
- 8) ITEMS FOR FUTURE MEETINGS
- 9) SET NEXT MEETING DATE - AUGUST 12, 2015
- 10) CONSIDER A MOTION TO ADJOURN



I HEREBY CERTIFY THAT THIS NOTICE WAS POSTED ON
THE BULLETIN BOARD AT TERRELL CITY HALL, 201 E.
NASH ST., TERRELL, TEXAS, ON WEDNESDAY, JUNE 3,
2015 AT 3:00 P.M.


JOHN ROUNSAVALL, CITY SECRETARY
(SEAL)



AIRPORT BOARD MEETING
April 8, 2015 6:00 PM
WILLIAM F. LONG TERMINAL BLDG. ■ CONF. RM
400 BRITISH FLYING SCHOOL BLVD., TERRELL, TEXAS

MEMBERS PRESENT:

Michael McGrew, Raymond Hicks, Shayne Phillips, Bill Jenkins, Michael Grout, Juan Salazar, Dorman Williamson, Andrew McJannett-Smith

MEMBERS ABSENT: None.

OTHERS PRESENT:

Talana Morris, MPD Ventures
Melissa Hardin, Terrell Aviation
Mike Hardin, Terrell Aviation
Steve Rogers, City of Terrell
Glenn Caldwell, City of Terrell
Gary Lindsey, Terrell Tribune

CALL TO ORDER:

The meeting was called to order by Raymond Hicks at 6:00 p.m.

CONSIDER APPROVAL OF MINUTES:

Motion made by Juan Salazar to approve the minutes of the April 8, 2015 meeting. Dorman Williamson seconded the motion. Motion carried.

RECEIVE FBO'S REPORT ON AIRFIELD OPERATIONS & ACTIVITIES:

Melissa Hardin informed the board of activities at the airport.

DISCUSS AIRPORT PLANNING AND TXDOT CIP:

Steve Rogers provided the 2014-2016 Capital Improvement Plan Map and presented the board with a Project Update Report from Garver.

DISCUSS AIRPORT MARKETING PROJECT:

Talana Morris of MPD Ventures, discussed the 2015 Food Truck Fest. The event will take place on the following Saturdays in May; the 9th, 16th & 23rd from 11:00am - 2:00pm. There will be two food trucks on site each Saturday.

DISCUSS GENERAL AIRPORT-RELATED MATTERS:

- A. **Fuel Price Comparison Report** – Glenn Caldwell discussed the Airnav.com comparison report of fuel rates within a 30 mile radius of Terrell.
- B. **Financial Statements** –As of March 31, 2015 the Financial Report shows the following:
- Hangar Revenue received \$25,945.00
 - FY-2015 Year-to-Date total income \$83,938.19.
 - Total Expense is \$48,298.14
 - Bank Balance \$1,272,675.05
- C. **Fly-In Report** – The last meeting was held on Wednesday, April 1, 2015 at the new Airport Terminal. Becky Sullivan provided a report that was included in the agenda packet

Miscellaneous Items – None.

HEAR REMARKS FROM VISITORS: None

ITEMS FOR FUTURE MEETINGS:

- Update Planning and TxDOT CIP

SET NEXT MEETING DATE:

All board members present agreed that the next regularly scheduled meeting will be held on Wednesday, June 10, 2015 at 6:00 p.m. at the Major William F. Long Terminal Building.

CONSIDER A MOTION TO ADJOURN: Motion made by Michael Grout and seconded by Juan Salazar to adjourn meeting. Motion carried.

Raymond Hicks, Chairman



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Suite 190
Frisco, TX 75034

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www.GarverUSA.com

PROJECT UPDATE REPORT

TERRELL MUNICIPAL AIRPORT

June 2015

T-Hangar Development

1. Construction contract awarded to Phillips May Construction
2. Construction began on November 3, 2014
3. Building materials have been delivered to the site
4. Construction is currently focused on foundation construction
5. Construction progress leading up to foundation construction was slower than anticipated and has been discussed extensively with TxDOT and City
6. Currently anticipating project completion in August 2015

Terminal Area Utilities

1. Project consists of Phase I of water, sewer and electrical service extensions identified in the Terminal Area Development Plan
2. Opened bids on February 3, 2015
3. Construction contract awarded to XIT Paving and Construction
4. Construction began during week of the March 30th
5. Anticipate construction completion by end of June 2015

Airfield Drainage and Floodplain Study

1. Project consists of comprehensive study of storm drainage at the airport and study and remapping of King's Creek Tributary floodplain (west side of the airport)
2. Draft Final Floodplain Study review meeting with TxDOT and City was held on February 26, 2015
3. Final Floodplain Study report was submitted to TxDOT and City on February 27, 2015
4. Floodplain "Letter of Map Revision" (LOMR) slightly reducing floodplain area on airport property has been submitted to FEMA in February.
5. LOMR is in FEMA review and a letter of determination should be delivered by end of August 2015.

**TERRELL MUNICIPAL AIRPORT
CURRENT CIP PROJECTS
CITY BUDGETING**

Project Priority	Project Description	Total		
		Estimated Project Cost	Estimated TxDOT Funds	Estimated City Funds
FY 2015				
9	Design Drainage and Perimeter Road	\$ 150,000	\$ 135,000	\$ 15,000
Total		\$ 150,000	\$ 135,000	\$ 15,000
FY 2016				
10a	Drainage and Perimeter Road Construction Phase Services	\$ 197,000	\$ 177,300	\$ 19,700
10b	Northwest Drainage Improvements	\$ 196,000	\$ 176,400	\$ 19,600
10c	Northwest Drainage Improvements (RAMP grant)	\$ 100,000	\$ 50,000	\$ 50,000
10d	Northwest Drainage Improvements	\$ 111,000	\$ -	\$ 111,000
10e	Perimeter Road Drainage Improvements	\$ 236,000	\$ 212,400	\$ 23,600
10f	Construct Perimeter Fencing	\$ 90,000	\$ 81,000	\$ 9,000
10g	Construct Perimeter Road (24' concrete)	\$ 488,000	\$ 244,000	\$ 244,000
10h	Extend Utility Infrastructure (Perimeter Road Improvements)	\$ 50,000	\$ 45,000	\$ 5,000
11	Design Runway Rehab and Taxiway Construction	\$ 150,000	\$ 135,000	\$ 15,000
Total		\$ 1,618,000	\$ 1,121,100	\$ 496,900
FY 2017				
12a	Construct Runway Rehab	\$ 250,296	\$ 225,266	\$ 25,030
12b	Construct Relocated Taxiway	\$ 1,522,500	\$ 1,370,250	\$ 152,250
12c	Construct Markings	\$ 27,266	\$ 24,539	\$ 2,727
12d	Construction Phase Services	\$ 454,266	\$ 408,839	\$ 45,427
13	New Fuel Farm with Extension of Utilities	\$ 500,000	\$ 375,000	\$ 125,000
14	Property Acquisition Service (Appraisal, Survey, Etc.)	\$ 20,000	\$ -	\$ 20,000
15a	Design South Terminal Apron, Parking Lot, Road (Option 2)	\$ 150,000	\$ 135,000	\$ 15,000
15b	South Terminal Site Preparation and Grading	\$ 300,000	\$ 270,000	\$ 30,000
15c	South Terminal Apron	\$ 665,700	\$ 599,130	\$ 66,570
15d	South Terminal Apron Parking Lot	\$ 143,600	\$ 71,800	\$ 71,800
15e	South Terminal Apron Road	\$ 269,500	\$ 134,750	\$ 134,750
Total		\$ 4,303,128	\$ 3,614,575	\$ 688,553

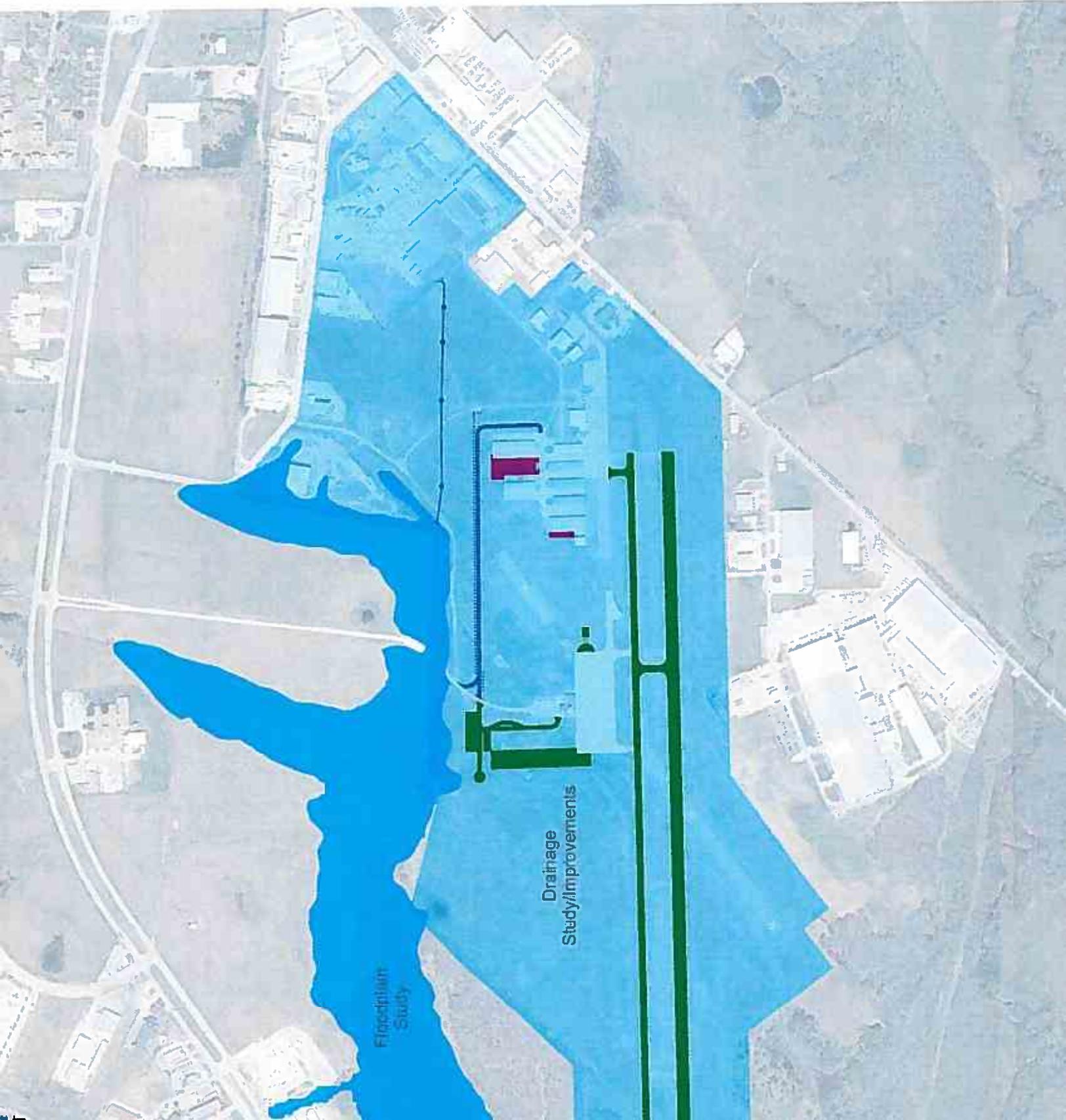
GRAND TOTAL	\$ 6,071,128	\$ 4,870,675	\$ 1,200,453
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Revised 6/2/2015

• Drainage Sway

- Perimeter Road, Fence, and
- Drainage Improvements
- Perimeter Fencing - Construct
- Perimeter Road - Construct
- Contingency, RPR, and Ad
- Runway Rehabilitation and

- New Parallel Taxiway - Co
- Runway Rehabilitation - C
- Contingency, RPR, and Ac
- Fuel Farm with Extension
- South Terminal Apron, Par
- South Terminal Apron - Co
- South Terminal Apron Roa



Airports

Nav aids

Airspace Fixes

Aviation Fuel

iPhone App

My AirNav

1685 users online 

100LL Avgas prices within 30 miles of Terrell, TX 75160

100LL

\$3.60—\$8.33
average \$5.63

Airport / FBO

Code	Airport / FBO	Avfuel	Price	Guaranteed	Other	Update
<u>KTRL</u> 3 SE	<i>Terrell Municipal Airport</i> Terrell, TX, USA <u>Terrell Aviation</u>	Avfuel	<u>ES</u> \$4.30	GUARANTEED	 AIRBOSS	
<u>KHQZ</u> 11 W	<i>Mesquite Metro Airport</i> Mesquite, TX, USA  <u>Mesquite Metro Airport</u>		<u>SS</u> \$3.70 <u>ES</u> \$4.30	GUARANTEED		
<u>F46</u> 12 NNW	<i>Ralph M Hall/Rockwall Municipal Airport</i> Rockwall, TX, USA  <u>Texas Air Center, LLC</u>		<u>ES</u> \$4.35	GUARANTEED		
<u>76F</u> 17 ESE	<i>Van Zandt County Regional Airport</i> Wills Point, TX, USA <u>Van Zandt County Regional Airport</u>	Avfuel	<u>SS</u> \$4.50			17-Dec-2014 update
<u>T57</u> 20 WNW	<i>Garland/DFW Heloplex</i> Garland, TX, USA Sky Helicopters		<u>ES</u> \$6.19			04-Sep-2014 update
<u>KLNC</u> 23 WSW	<i>Lancaster Regional Airport</i> Lancaster, TX, USA  <u>Lancaster Regional Airport</u>		<u>SS</u> \$3.60 <u>ES</u> \$4.60	GUARANTEED	 AIRBOSS	
<u>KGVT</u> 23 NNE	<i>Majors Airport</i> Greenville, TX, USA <u>Greenville Aviation</u>	independent	<u>ES</u> \$4.10			27-May update
<u>T13</u> 25 SW	<i>Dallas South Port Airport</i> Palmer, TX, USA <u>Pumpkin Air</u>	independent	<u>SS</u> \$4.90	GUARANTEED		
<u>74XA</u> 25 SSE	<i>Gun Barrel City Airpark</i> Gun Barrel City, TX, USA <u>Galvic Enterprises, Texas, Inc.</u>	Avfuel	<u>ES</u> \$4.98			05-Sep-2014 update

KDAL Dallas Love Field Airport Dallas, TX, USA

28 WNW



FS \$7.57 **GUARANTEED**



FS \$5.99 **GUARANTEED**



FS \$7.46 **GUARANTEED**



FS \$7.83 **GUARANTEED**



Independent **FS** \$8.326 **GUARANTEED**



Independent **FS** \$8.326 **GUARANTEED**

KRBD Dallas Executive Airport Dallas, TX, USA

28 W



SS \$4.50 **GUARANTEED**
FS \$5.45



FS \$4.95 **GUARANTEED**
\$4.85

KTKI Collin County Regional Airport at Mc Kinney Dallas, TX, USA

29 NNW



ES \$4.90 **GUARANTEED**

KADS Addison Airport Dallas, TX, USA

29 WNW



Independent **ES** \$7.34

01-Jun update



[Million Air Dallas](#)



ES \$7.44

27-May
[update](#)

Fly In Report
May 2015

- The Fly In Planning Committee met on May 13th.
- Talana Morris and Liz Oliphant have put together a sponsor packet which has been distributed to Committee members.
- It appears that the Committee has secured sponsorship for Randy Bell, one of the top aerobatic performers in the country. This will bring the event to an entirely different level.
- The Committee is also pursuing a \$500 sponsorship for sky divers.
- A full page ad has been purchased for the Tribune's Visitors Guide.
- Becky Sullivan is working with Mili Suleman at Schnauz Design to develop graphics for billboards, banners, etc.