



# City of Terrell

## BUDGET 2006 – 2007



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**CITY OF TERRELL  
FISCAL YEAR  
2006-2007  
ANNUAL BUDGET**

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**CITY OF TERRELL  
FISCAL YEAR  
2006 – 2007  
ANNUAL BUDGET**

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**CITY OF TERRELL  
FISCAL YEAR  
2006 – 2007  
ANNUAL BUDGET**

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# BUDGET MESSAGE

# City of Terrell



September 5, 2006

The Honorable Mayor & City Council Members  
City of Terrell  
Terrell, Texas

Dear Mayor and Members of the City Council:

As required by Article V, Section 5.02 of the Terrell City Charter and the statutes of the State of Texas, the annual budget for fiscal year 2006-2007 is presented for consideration and adoption. We are pleased to present to you a balanced budget for Fiscal Year 2006-2007.

The budget is based on an estimated tax roll of \$894,542,447. The assessed valuation is approximately \$59,954,906 greater than the property valuation for fiscal year 2005-2006. The tax rate proposed is \$0.65 per one hundred dollar of value, which is the same rate as last budget year. The proposed breakdown of the tax rate is:

\$0.4685	General Fund Maintenance and Operation
<u>\$0.1815</u>	Debt Service, Interest and Sinking Fund
\$0.6500	as proposed for fiscal year 2006-2007

The 2006-2007 General Fund revenue projection is \$14,728,859. This is an anticipated increase in revenue of approximately \$880,802 over fiscal year 2005-2006. This budget includes increases for court fines and water rates. Revenue forecasts include projected growth in property taxes and a projected increase in the sales tax as well as a reduction in the various cash balances. The cash balance reductions allow the City to aggressively continue citywide improvements while still maintaining adequate reserve funds in all areas. .

## FY 2006-2007 Budget Message

The 2006-2007 fiscal year budget includes Cost of Living Adjustment increases for all employees. of the City and step increases for Department Heads and Public Safety Personnel. The most notable aspect of the general fund is the commitment to community development with the addition of a Retail Recruiter / Public Information person and a Building / Code Enforcement person. The rehabilitation of the Building at 400 Industrial for use by the Garage, Street, and Utility field staff. The budget also includes the funds to replace carpet at the library, software for tracking for Municipal Development, Swimming Pool repairs, playground equipment at Breezy Hill Park and replacement of Police and Fire radio systems.

Utility fund revenues are projected to be \$8,046,769. This is an anticipated increase in revenue of approximately \$1,071,588 over fiscal year 2005-2006. This budget includes increases for State required Backflow Prevention Monitoring and Cost of Living Adjustment for staff. New Water Rates to be implemented in the 2006 – 2007 fiscal year will provide sufficient funds to offset additional debt service, funds needed for the shut down of the water treatment facility and on going maintenance programs.

The Equipment Replacement Fund revenues are projected to be \$1,333,300 with the majority of its revenues in the form of user fees from the General Fund in the amount of \$1,090,200 and from the Utility Fund in the amount of \$204,700. The capital expenditures from this fund include, the purchase of Pickup Trucks Heavy Equipment, Mowers, Police Vehicles The continuation of replacing equipment / vehicles will ensure adequate tools for the maintenance and operation of the city's facilities.

## FY 2006-2007 Budget Message

The Airport fund reflects expenditures of \$ 544,040 which include Non-Primary Entitlement funds that have been received from the FAA through TxDOT Block Grants, Total project cost \$600,000 with the city's contribution to project \$300,000.

The budget, as submitted, reflects the allocation of resources necessary to continue projects and operation at approximately the same level as last year. With direction and input from the City Council, the staff has expended a great deal of time and effort to prepare the program of work for fiscal year 2006-2007. Thanks to the City Council for input, guidance, and support. Thanks to the city staff for assistance in the preparation of this budget.

Sincerely,

Gordon C. Pierce  
City Manager

# ORDINANCES

**ORDINANCE NO. 2307**

**AN ORDINANCE OF THE CITY OF TERRELL, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2006, AND ENDING SEPTEMBER 30, 2007; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, as required by Article V. of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2006 and ending September 30, 2007; and

**WHEREAS**, the City Council has received the City Manager’s proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Terrell, Texas; and

**WHEREAS**, the City Council has conducted the necessary public hearings as required by law;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:**

**SECTION 1.** That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Terrell, Texas, is as follows:

	<b>REVENUES</b>	<b>EXPENDITURES</b>
General Fund	\$17,173,892	\$16,592,457
Utility Fund	\$ 9,936,489	\$ 7,583,028
Equipment Replacement Fund	\$ 1,422,115	\$ 1,196,432
Airport Fund	\$ 1,228,181	\$ 544,040
Tourism Fund	\$ 198,195	\$ 198,195
Capital Improvement Fund	\$ 726,160	\$ - 0-
Utility Capital Reserve Fund	\$ 420,094	\$ 345,000
Impact Fees Fund	\$ 1,500,694	\$ 112,000
Interest & Sinking No. 1 Debt Service Fund	\$ 1,993,004	\$ 1,574,736
Interest & Sinking No. 2 Debt Service Fund	\$ 1,104,142	\$ 726,329

and provides a complete financial plan for the fiscal year beginning October 1, 2006 and ending September 30, 2007 as submitted to the City Council by the City Manager, attached hereto as Exhibit "A", and the same is hereby adopted and approved as the budget of the City of Terrell, Texas for the fiscal year beginning October 1, 2006 and ending September 30, 2007.

**SECTION 2.** That the sum of \$28,870,522 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2006 and ending September 30, 2007.

**SECTION 3.** That the expenditures during the fiscal year beginning October 1, 2006 and ending September 30, 2007 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Terrell, Texas.

**SECTION 4.** That all budget amendments and transfers of budgeted appropriations from one account to another account within any classification for the fiscal year 2005-2006 are hereby ratified and the budget Ordinance for fiscal year 2005-2006 heretofore enacted by the City Council be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

**SECTION 5.** That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

**SECTION 6.** That all provisions of the Ordinances of the City of Terrell, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed and all other provisions of the Ordinances of the City of Terrell, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 7.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

**SECTION 8.** This Ordinance shall take effect from and after its passage as the law and charter in such cases provide.

PASSED AND APPROVED THIS THE 5<sup>TH</sup> DAY OF SEPTEMBER, 2006.

PASSED AND ADOPTED THIS THE 26<sup>TH</sup> DAY OF SEPTEMBER, 2006.

*Signature on File* \_\_\_\_\_  
FRANCES ANDERSON, MAYOR

ATTEST:

*Signature on File* \_\_\_\_\_  
JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORM:

*Signature on File* \_\_\_\_\_  
MARY GAYLE RAMSEY, CITY ATTORNEY

**ORDINANCE NO. 2306**

**AN ORDINANCE OF THE CITY OF TERRELL, TEXAS, FIXING THE TAX RATE OF ALL TAXABLE PROPERTY WITHIN THE CITY OF TERRELL, TEXAS, FOR THE YEAR 2006 AND LEVYING AND ORDERING COLLECTION FOR THE YEAR 2006 AND PROVIDING TO SECURE THE PAYMENT OF TAXES ASSESSED.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:**

**SECTION I.**

That there be and is hereby levied and ordered collected on each One Hundred Dollar (\$100.00) valuation of all taxable property, both real and personal, and all property of every kind and description subject to taxation within the corporate limits of the City of Terrell, Texas, on January 1, 2006, the sum of \$0.65 based on 100% of the fair market value. Said rate of ad valorem tax is levied for the following purposes and the following amounts:

<b>General Fund</b>	<b>\$0.4685</b>
<b>Interest/Sinking Fund</b>	<b>\$0.1815</b>

**SECTION II.**

That all taxes collected by the city and districts for which it is collecting taxes, shall be payable on October 1, and if such taxes are not paid in full on or before January 31, of the succeeding year, the following penalties shall be payable: During the month of February, Six (6%) percent of amount of tax, plus 1% for each additional month delinquent, to a maximum of 12% beginning July 1. All delinquent taxes shall bear interest at the rate of one (1%) for each month or portion of month the tax remains delinquent.

**SECTION III.**

There is hereby on each and every item of taxable property a lien for the purpose of securing the certain payment of taxes assessed against said item of property, and said lien shall continue to exist against any item of property against which a tax is assessed hereunder until such tax, together with all interest, shall be paid.

**SECTION IV.**

That there be and there is hereby levied and ordered collected an annual occupation tax of fifty (50%) percent of the State occupation tax on each and every occupation subject to an occupation tax under the laws of the State of Texas.

**SECTION V.**

That this ordinance shall take effect and be in force from and after its passage and adoption.

PASSED AND APPROVED THIS THE 5<sup>TH</sup> DAY OF SEPTEMBER, 2006.

PASSED AND ADOPTED THIS THE 26<sup>TH</sup> DAY OF SEPTEMBER, 2006

APPROVED:

*Signature on File* \_\_\_\_\_  
FRANCES ANDERSON, MAYOR

ATTEST:

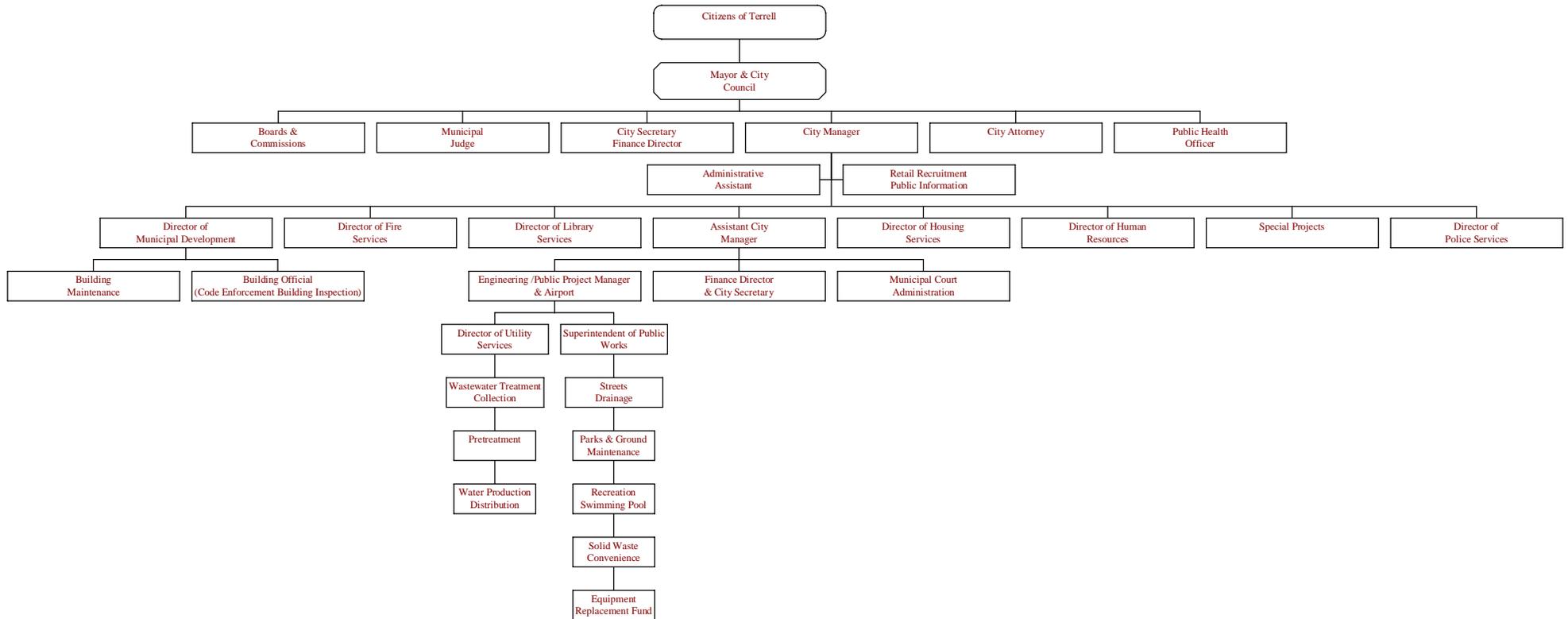
*Signature on File* \_\_\_\_\_  
JOHN ROUNSAVALL, CITY SECRETARY

APPROVED AS TO FORM:

*Signature on File* \_\_\_\_\_  
MARY GAYLE RAMSEY, CITY ATTORNEY

# ORGANIZATIONAL CHART

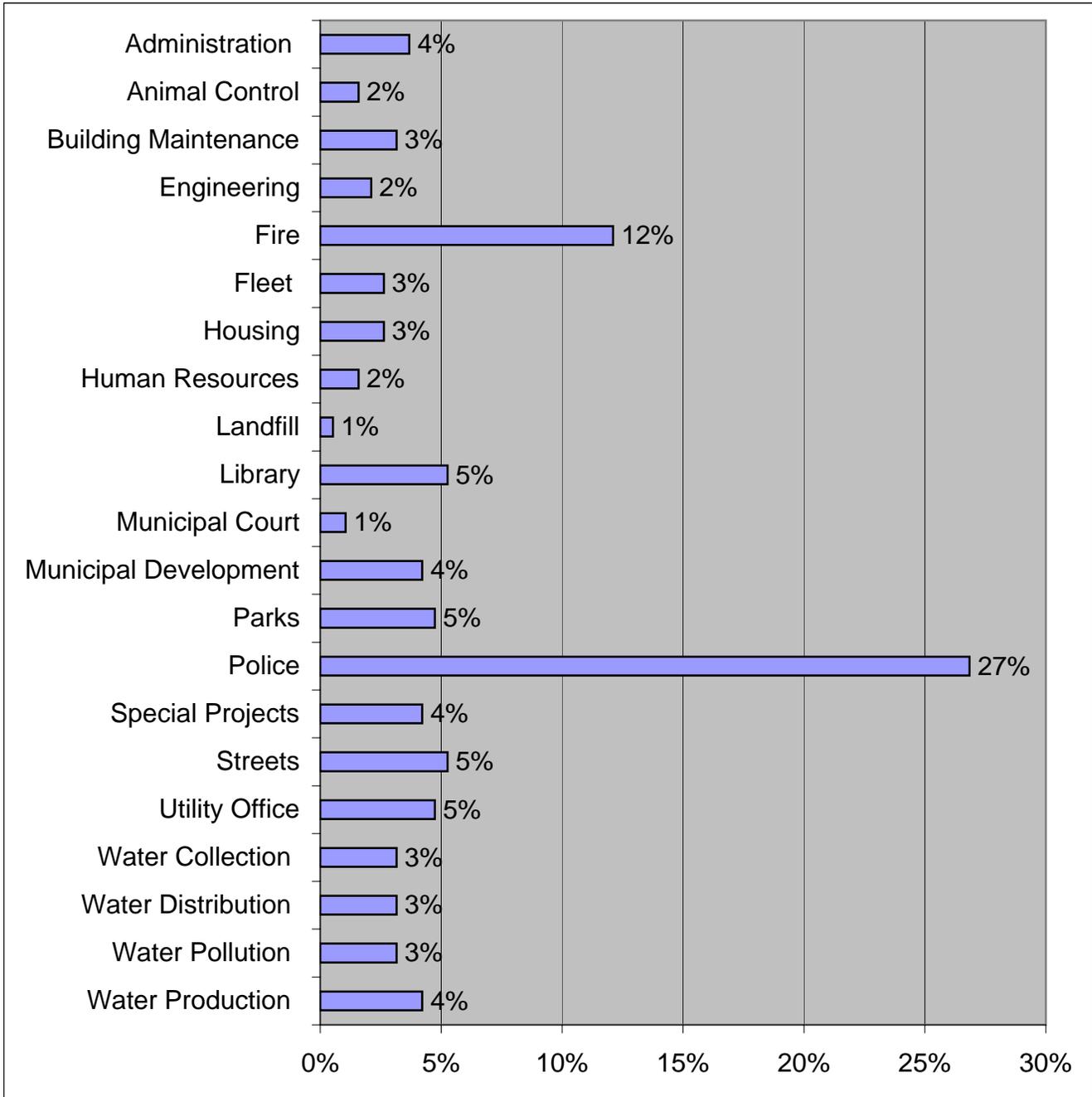
# City of Terrell Organizational Chart



CITY OF TERRELL  
PERSONNEL  
2005 - 2006

<b>Administrative</b>		<b>Street</b>		<b>Fire</b>		<b>Water Distribution</b>	
City Manager	1.0	Superintendent	1.0	Fire Chief	1.0	Crew Leader	1.0
Assistant City Manager	1.0	Foreman	1.0	Fire Marshal	1.0	Equipment Operator	1.0
Executive Secretary	1.0	Crew Leader	1.0	Lieutenant	3.0	Maintenance	3.0
Administrative Clerk	1.0	Equipment Operator	2.0	Driver Engineer	6.0	Administrative Clerk	1.0
Retail Recruiter/PIO	1.0	Maintenance	4.0	Fire Fighter	12.0	<b>Department Total</b>	<b>6.0</b>
VOE Student	1.0	Administrative Secretary	1.0	<b>Department Total</b>	<b>23.0</b>		
Intern	1.0	<b>Department Total</b>	<b>10.0</b>	Volunteer Firefighters	30.0	<b>Water Pollution Control</b>	
<b>Department Total</b>	<b>7.0</b>	<b>Parks</b>				Chief Operator	1.0
		Foreman	1.0	<b>Library</b>		Plant Operator	4.0
<b>Animal control</b>		Crew Leader	1.0	Director	1.0	Part-Time	1.0
Administrative Clerk	1.0	Equipment Operator	2.0	Assistant Director	1.0	<b>Department Total</b>	<b>6.0</b>
Animal Control Officer	2.0	Maintenance	2.0	Youth Services Librarian	1.0		
<b>Department Total</b>	<b>3.0</b>	Part Time	1.0	Internet/Reference Librarian	1.0	<b>WasteWater Collection</b>	
		VOE Student	2.0	Technician	3.0	Foreman	1.0
		<b>Department Total</b>	<b>9.0</b>	Part Time	3.0	Crew Leader	1.0
<b>Municipal Building</b>				<b>Department Total</b>	<b>10.0</b>	Equipment Operator	1.0
Maintenance Person	2.0	<b>Pool</b>				Maintenance	3.0
Urban League	4.0	Manager	1.0	<b>Housing (Section 8)</b>		<b>Department Total</b>	<b>6.0</b>
<b>Department Total</b>	<b>6.0</b>	Assistant Manager	1.0	Director	1.0		
		Lifeguards	12.0	Administrative Clerk	4.0	<b>Special Projects</b>	
<b>Municipal Court</b>		Maintenance	1.0	<b>Department Total</b>	<b>5.0</b>	Foreman	1.0
Judge	0.5					Crew Chief	1.0
Court clerk	2.0	<b>Department Total</b>	<b>15.0</b>	<b>Landfill</b>		Equipment Operator	1.0
<b>Department Total</b>	<b>2.5</b>			Gate Keeper	1.0	Maintenance Worker	2.0
		<b>Police</b>		<b>Department Total</b>	<b>1.0</b>	Temporary	3.0
<b>Municipal Development</b>		Chief of Police	1.0			<b>Department Total</b>	<b>8.0</b>
Director	1.0	Assistant Chief of Police	0.0	<b>Human Resources</b>			
Building Inspector	3.0	Lieutenant	3.0	Director	1.0	<b>Utility</b>	
Code Enforcement	2.0	Sergeant	5.0	Administrative Clerk	2.0	Director	1.0
Administrative Clerk	2.0	Corporal	5.0	<b>Department Total</b>	<b>3.0</b>	Accounting Technician	1.0
<b>Department Total</b>	<b>8.0</b>	Patrol Officer	21.0			Administrative Clerk	3.0
		Administrative Secretary	1.0			Billing Clerk	1.0
<b>Engineering</b>		Community Service Officer	5.0	<b>Water Production</b>		Administrative Secretary	1.0
City Engineer	1.0	Dispatcher	10.0	Director	1.0	IT/Assets & Records	1.0
Technician	3.0	<b>Department Total</b>	<b>51.0</b>	Chief Operator	1.0	<b>Department Total</b>	<b>8.0</b>
<b>Department Total</b>	<b>4.0</b>			Chief Maintenance	1.0		
				Lab Technician	1.0	<b>Equipment Replacement</b>	
				Plant Operator	4.0	Foreman	1.0
				<b>Department Total</b>	<b>8.0</b>	Mechanic	2.0
						Service Attendant	1.0
						Part-Time	1.0
						<b>Department Total</b>	<b>5.0</b>

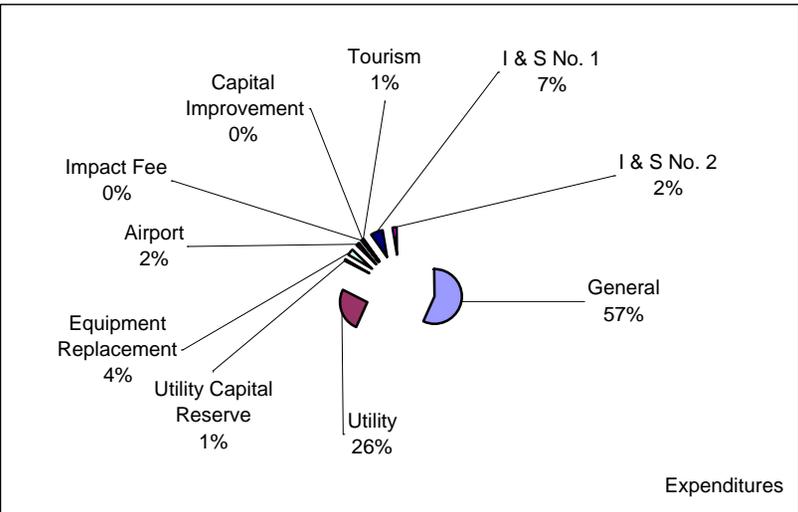
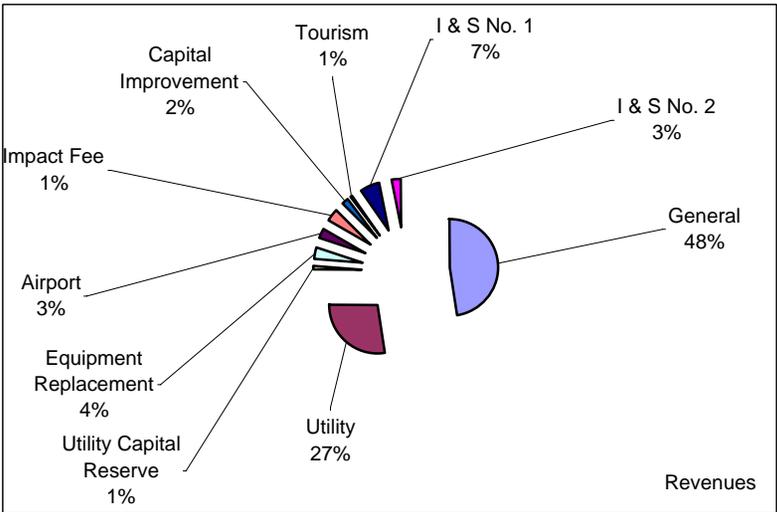
CITY OF TERRELL  
PERSONNEL  
ANALYSIS



CONSOLIDATED  
SUMMARY  
OF  
PROJECTIONS

CONSOLIDATED SUMMARY PROJECTIONS  
2005 -2006

	General Fund	Utility Fund	Utility Capital Reserve Fund	Equipment Replacement Fund	Airport Fund	Impact Fees Fund	Capital Improvement Fund	Tourism Fund	I & S No. 1 Debt Svc. Fund	I & S No. 2 Debt Svc. Fund
<b>Beginning Fund Balance</b>	2,445,033	1,889,720	-80,906	88,815	966,511	789,494	623,560	34,820	320,141	377,813
<b>Operating Revenues</b>	14,728,859	8,046,769	501,000	1,333,300	251,670	711,200	102,600	163,375	2,134,872	731,329
<b>Total Revenues</b>	<b>17,173,892</b>	<b>9,936,489</b>	<b>420,094</b>	<b>1,422,115</b>	<b>1,218,181</b>	<b>1,500,694</b>	<b>726,160</b>	<b>198,195</b>	<b>2,455,013</b>	<b>1,109,142</b>
<b>Operating Expenditures</b>	16,592,457	7,588,028	345,000	1,196,432	549,040	112,000	0	198,195	2,134,872	731,329
<b>Ending Fund Balance</b>	581,435	2,348,461	75,094	225,683	669,141	1,388,694	726,160	0	320,141	377,813



# TAX RATE

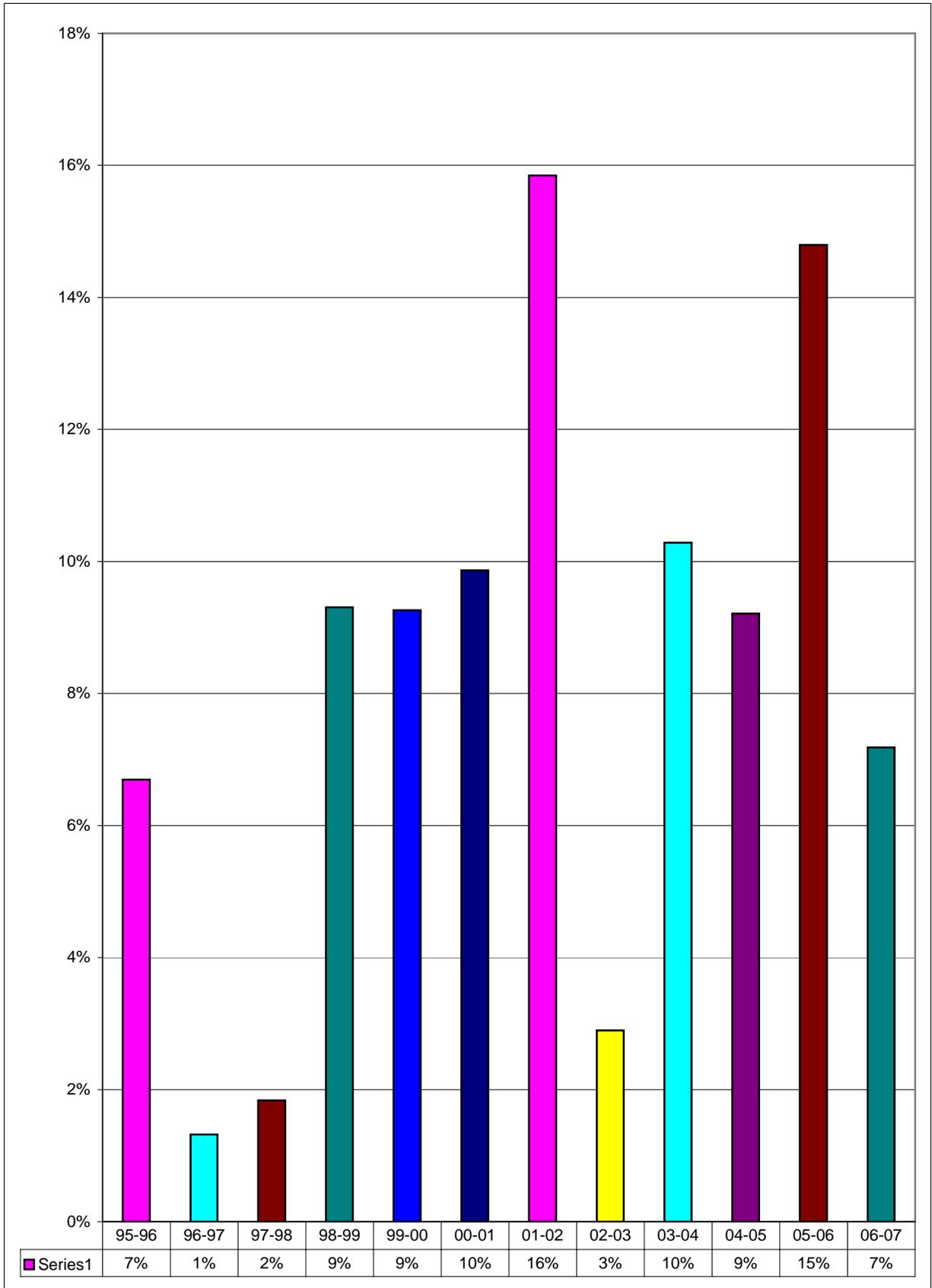
TAX RATE  
2006 - 2007

	<b>2006-2007</b>
TOTAL 2006 ESTIMATED TAXABLE VALUE	894,542,447
PROPOSED TAX RATE	<u>0.65</u>
TOTAL TAX REVENUES	5,814,526
 <b><u>CURRENT TAXES</u></b>	
.097 COLLECTION	5,640,090
 <b><u>TAX RATE PROOF</u></b>	
M&O	72%
I&S	28%
	<b>0.4685</b>
	<b>4,065,354</b>
	<b>0.1815</b>
	<b>1,574,736</b>
	<b><u>0.6500</u></b>
	<b>5,640,090</b>

CITY OF TERRELL  
 ASSESSED VALUATION TAX RATE  
 HISTORY

<b>YEAR</b>	<b>ASSESSED VALUATIONS</b>	<b>TAX RATE</b>	<b>TAXES ASSESSED</b>
1993	342,034,057	0.685	2,342,933
1994	350,527,829	0.670	2,348,536
1995	374,000,000	0.670	2,505,800
1996	378,942,206	0.670	2,538,913
1997	385,904,556	0.670	2,585,561
1998	421,820,419	0.670	2,826,197
1999	460,894,975	0.670	3,087,996
2000	506,373,987	0.650	3,291,431
2001	586,621,575	0.650	3,813,040
2002	603,618,789	0.650	3,923,522
2003	665,698,525	0.650	4,327,040
2004	727,025,258	0.650	4,725,664
2005	834,587,541	0.650	5,424,819
2006 EST	894,542,447	0.650	5,814,526

## PERCENT CHANGE IN PROPERTY VALUE

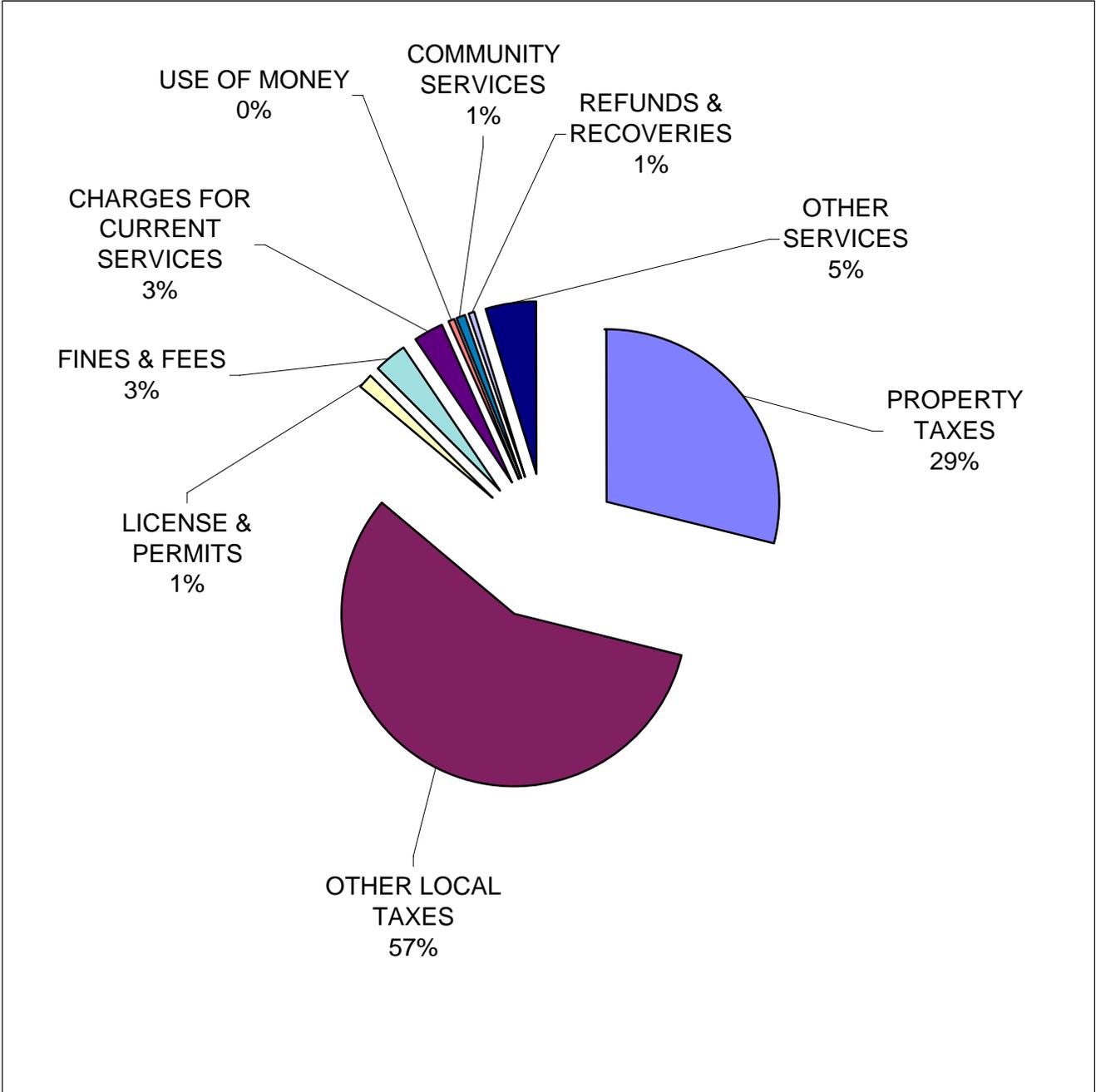


# GENERAL FUND

GENERAL FUND  
ESTIMATED CASH POSITION  
2006-2007

Cash in Bank May 31, 06	\$ 4,639,621
Anticipated Revenue to Sept. 30, 2006	\$ 4,559,308
<b>Sub-Total</b>	<b>\$ 9,198,929</b>
Estimated Expenditures FY 2006	\$ 16,526,615
Y-T-D May 31, 06	\$ 9,772,718
<b>Sub-Total</b>	<b>\$ 6,753,897</b>
Estimated Beginning Cash	\$ 2,445,033
Estimated Revenues FY 2007	\$ 14,728,859
<b>Sub-Total</b>	<b>\$ 17,173,892</b>
Proposed Expenditures FY 2007	\$ 16,592,457
Estimated Cash in Bank Sept. 30 2007	<b>\$ 581,435</b>

GENERAL FUND  
REVENUE  
DISTRIBUTION



SUMMARY  
GENERAL FUND REVENUES  
2006 - 2007

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
PROPERTY TAXES	3,425,168.37	3,937,704.00	4,239,354.00
OTHER LOCAL TAXES	8,276,503.78	8,537,913.00	8,449,000.00
LICENSE & PERMITS	224,692.26	218,265.00	206,700.00
FINES & FEES	367,281.09	374,265.00	437,760.00
CHARGES FOR CURRENT SERVICES	412,174.74	422,500.00	431,300.00
USE OF MONEY	42,177.32	65,000.00	55,000.00
COMMUNITY SERVICES	55,650.00	125,550.00	125,550.00
REFUNDS & RECOVERIES	188,834.29	228,550.00	106,900.00
OTHER SERVICES	1,491,194.09	1,796,022.00	677,295.00
<b>TOTAL</b>	<b>14,483,675.94</b>	<b>15,705,769.00</b>	<b>14,728,859.00</b>

GENERAL FUND  
REVENUES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
<b>Revenues</b>				
	<b>GENERAL PROPERTY TAXES</b>			
00-3101	TAXES-CURRENT	3,274,544.84	3,760,201.00	4,065,354.00
00-3102	TAXES-DELINQUENT	90,149.69	108,624.00	110,000.00
00-3103	TAXES-PENALTY & INTEREST	60,473.84	68,879.00	64,000.00
	<b>SUB-TOTAL</b>	<b>3,425,168.37</b>	<b>3,937,704.00</b>	<b>4,239,354.00</b>
	<b>OTHER LOCAL TAXES</b>			
00-3201	FRANCHISE- WATER&SEWER 020904490	234,999.96	235,000.00	250,000.00
00-3202	FRANCHISE-NATURAL GAS	178,449.52	261,637.00	262,000.00
00-3203	FRANCHISE-TELEPHONE	120,500.07	118,803.00	118,000.00
00-3204	FRANCHISE-CABLE TV	53,769.39	50,000.00	60,000.00
00-3205	FRANCHISE-ELECTRIC	798,988.82	913,325.00	867,000.00
00-3207	CITY SALES TAX	3,364,829.33	3,398,123.00	3,353,000.00
00-3208	MIXED DRINKS	33,142.81	35,903.00	36,000.00
00-3211	CITY SALES TAX / TAX REDUCTION	1,682,414.67	1,699,061.00	1,676,500.00
00-3213	FRANCHISE-SANITATION	126,994.57	127,000.00	150,000.00
00-3250	TAXES-SALES TAX ECONOMIC DEVELOPMENT	1,682,414.64	1,699,061.00	1,676,500.00
	<b>SUB-TOTAL</b>	<b>8,276,503.78</b>	<b>8,537,913.00</b>	<b>8,449,000.00</b>
	<b>LICENSE &amp; PERMITS</b>			
00-3301	PERMITS-ALCOHOLIC BEVERAGE	3,134.50	3,685.00	3,700.00
00-3302	PERMITS-AMUSEMENT	5,475.00	2,600.00	3,400.00
00-3303	PERMITS-BUILDING	118,641.00	120,000.00	107,500.00
00-3304	PERMITS-ELECTRICAL	22,391.05	22,860.00	22,000.00
00-3305	PERMITS-PEDDLERS	3,675.00	3,110.00	3,700.00
00-3306	PERMITS-PLUMBING	19,969.00	17,700.00	19,500.00
00-3307	PERMITS-DEMOLITION	1,550.00	1,400.00	1,500.00
00-3308	PERMITS-CERTIFICATE OF OCCUPANCY	3,010.00	3,300.00	3,400.00
00-3309	PERMITS-MECHANICAL	6,287.00	5,480.00	5,500.00
00-3310	LICENSE-ELECTRICAL	666.00	300.00	300.00
00-3311	REGISTRATION FEES	8,985.00	8,450.00	8,400.00
00-3312	PERMITS-ALARM	2,555.00	2,500.00	2,400.00
00-3313	LICENSE-RESTAURANT/FOOD	16,579.70	16,440.00	16,400.00
00-3317	REGISTRATION-DOG	339.00	2,440.00	700.00
00-3318	FEES-WRECKER	45.00	2,000.00	2,000.00
00-3319	PERMITS-SIGN	9,870.01	6,000.00	6,300.00
00-3350	CASH SHORT/OVER	1,520.00	0.00	0.00
	<b>SUB-TOTAL</b>	<b>224,692.26</b>	<b>218,265.00</b>	<b>206,700.00</b>
	<b>FINES &amp; FEES</b>			
00-3402	FINES-MUNICIPAL COURT	306,131.66	310,000.00	375,000.00
00-3403	OTHER	934.00	0.00	900.00
00-3404	FEES-OPEN RECORDS REQUEST	83.40	20.00	60.00
00-3405	INSPECTION FEES AFTER HOURS	0.00	300.00	0.00
00-3411	PAVILION RENTAL	1,925.00	1,000.00	1,300.00
00-3412	VITAL STATISTICS	14,371.71	25,000.00	20,000.00
00-3413	FEES-SWIMMING POOL GATE	26,623.32	25,000.00	25,000.00
00-3414	FEES-SWIMMING POOL CONCESSIONS	245.00	545.00	400.00
00-3417	FEES- MAPS & PUBLICATIONS	1,070.00	500.00	800.00
00-3418	FEES- ZONING & PUBLICATIONS	3,099.00	3,100.00	3,500.00
00-3419	FEES- COPIES	6,041.00	4,900.00	5,500.00
00-3420	FEES- FINGERPRINTS	2,257.00	2,400.00	2,800.00
00-3421	FEES- ANIMAL SHELTER	4,500.00	1,500.00	2,500.00

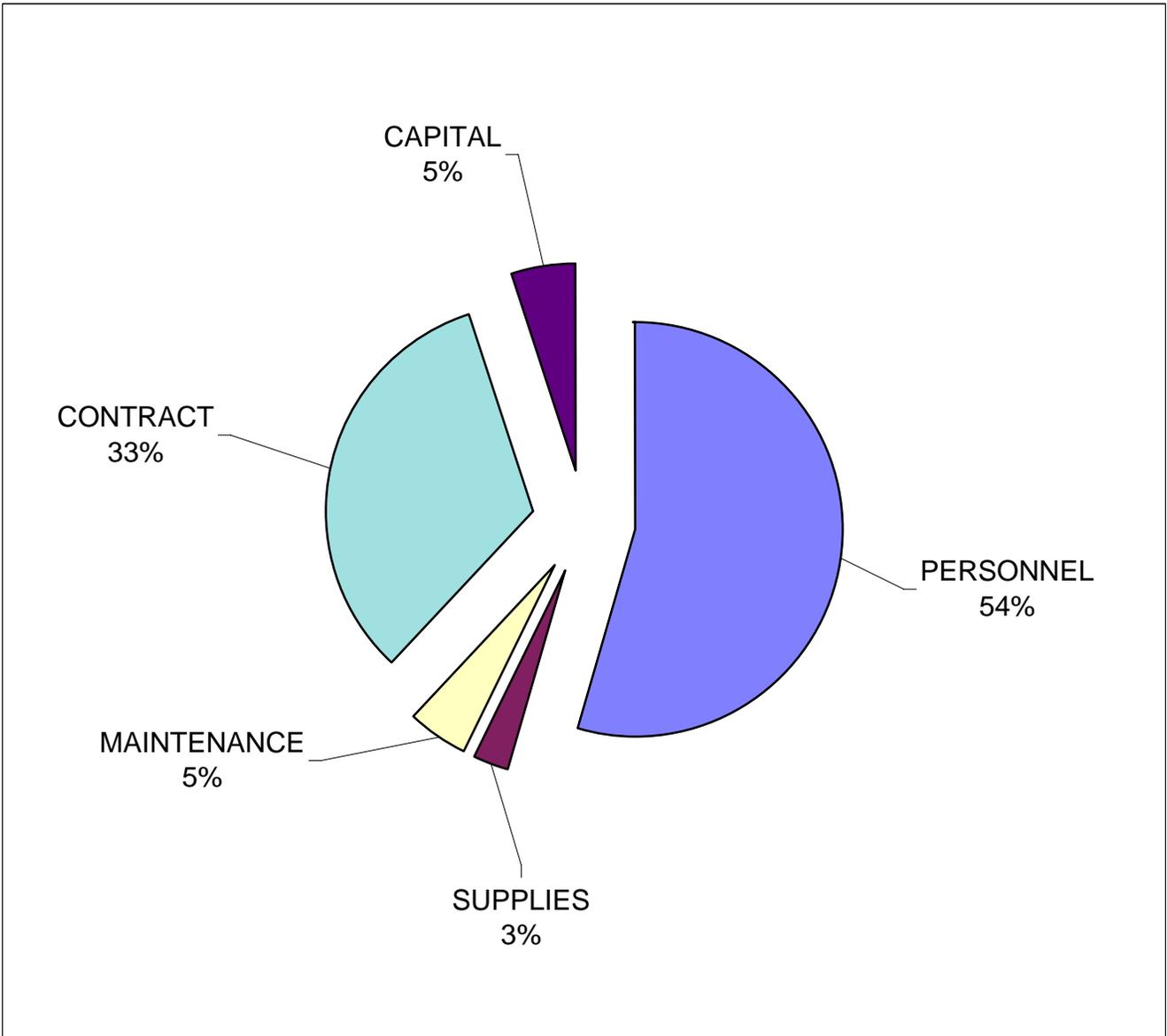
GENERAL FUND  
REVENUES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>SUB-TOTAL</b>	<b>367,281.09</b>	<b>374,265.00</b>	<b>437,760.00</b>
	<b>CHARGES FOR CURRENT SERVICES</b>			
00-3506	FEES- RESIDENTIAL REFUSE	400,783.28	412,000.00	420,000.00
00-3516	FEES- LANDFILL SITE	11,391.46	10,500.00	11,300.00
	<b>SUB-TOTAL</b>	<b>412,174.74</b>	<b>422,500.00</b>	<b>431,300.00</b>
	<b>USE OF MONEY</b>			
00-3601	INTEREST	42,177.32	65,000.00	55,000.00
	<b>SUB-TOTAL</b>	<b>42,177.32</b>	<b>65,000.00</b>	<b>55,000.00</b>
	<b>COMMUNITY SERVICES</b>			
00-3674	LEASE-KAUFMAN COUNTY HEALTHCARE LLC	50,000.00	120,000.00	120,000.00
00-3675	HOUSING OFFICE LEASE	2,550.00	2,550.00	2,550.00
00-3680	CORPORATE & PRIVATE DONATIONS	100.00	0.00	0.00
00-3683	LEASE-YMCA	3,000.00	3,000.00	3,000.00
	<b>SUB-TOTAL</b>	<b>55,650.00</b>	<b>125,550.00</b>	<b>125,550.00</b>
	<b>REFUNDS &amp; RECOVERIES</b>			
00-3701	INSURANCE RECOVERIES	10,032.71	13,500.00	10,000.00
00-3702	LIBRARY	13,729.14	12,500.00	14,000.00
00-3703	DEMOLITION	3,316.00	3,920.00	3,900.00
00-3704	SETTLEMENT TXU ELECTRIC DELIVERY	37,558.53	35,769.00	36,000.00
00-3705	MOWING	14,869.29	10,000.00	13,000.00
00-3706	OTHER	109,328.62	152,861.00	30,000.00
	<b>SUB-TOTAL</b>	<b>188,834.29</b>	<b>228,550.00</b>	<b>106,900.00</b>
	<b>OTHER SERVICES</b>			
00-3800	LEASE-T MOBILE WATER TOWER	0.00	19,500.00	19,500.00
00-3801	TERRELL POLICE DEPARTMENT	4,342.60	3,266.00	3,300.00
00-3803	KAUFMAN COUNTY/LIBRARY	67,500.00	67,500.00	67,500.00
00-3804	R.O.W. SERV CHRG 020(52)(62)4340	23,958.41	25,000.00	0.00
00-3807	LEASE - ETMC	6,720.00	6,720.00	6,720.00
00-3809	KAUFMAN CO. CONVENIENCE STATION	0.00	6,000.00	6,000.00
00-3812	HOUSING ADMINISTRATION	324,895.53	319,197.00	324,165.00
00-3814	WAL-MART GRANT/POLICE DEPT	4,000.00	1,000.00	0.00
00-3816	TANGER GRANT / POLICE DEPT	500.00	0.00	0.00
00-3817	TANGER GRANT / FIRE DEPT	500.00	500.00	0.00
00-3818	OTHER	41,164.87	1,000.00	0.00
00-3824	SIGNS	45.00	0.00	0.00
00-3825	PARK MEMORIALS	0.00	250.00	0.00
00-3830	WAL-MART DONATION	1,500.00	0.00	0.00
00-3831	INTER-GOV TRNS 020904497	300,000.00	300,000.00	250,000.00
00-3834	PROPERTY RENTAL	940.00	0.00	0.00
00-3836	LEASE-TERRELL HERITAGE SOCIETY	110.00	110.00	110.00
00-3837	WAL-MART GRANT / FIRE	1,000.00	0.00	0.00
00-3838	PROCEEDS TEXAS BANK & TRUST	0.00	700,000.00	0.00
00-3839	PROCEEDS FIRST STATE BANK	0.00	345,979.00	0.00
00-3840	PROCEEDS WELLS FARGO	610,000.00	0.00	0.00
00-3888	GRANTS /FEDERAL	22,393.00	0.00	0.00
00-3899	GRANTS/COMPROLLER	81,624.68	0.00	0.00
	<b>SUB-TOTAL</b>	<b>1,491,194.09</b>	<b>1,796,022.00</b>	<b>677,295.00</b>
	<b>REVENUE TOTAL</b>	<b>14,483,675.94</b>	<b>15,705,769.00</b>	<b>14,728,859.00</b>

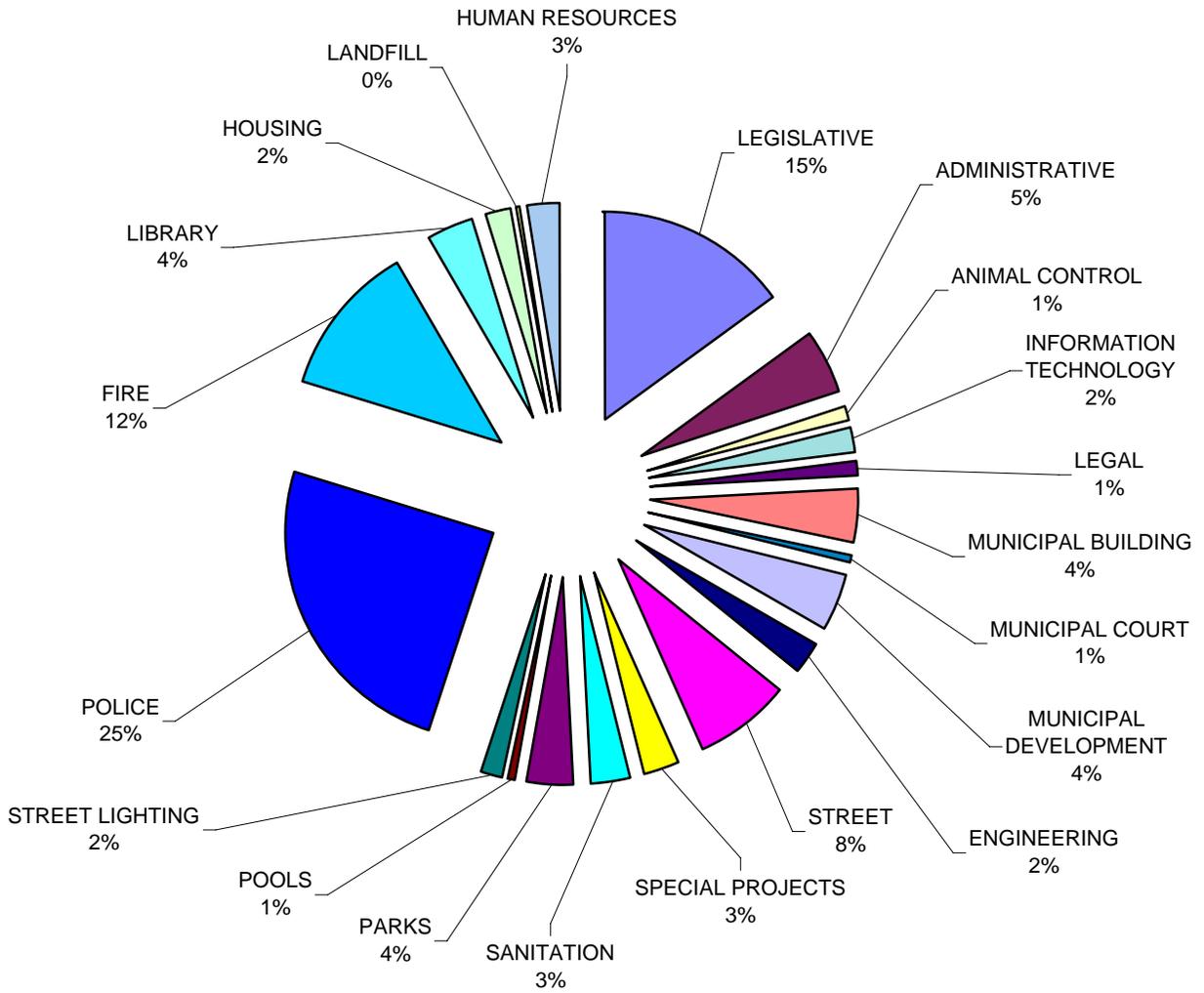
SUMMARY  
GENERAL FUND EXPENDITURE BUDGET  
2006 - 2007

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
LEGISLATIVE	1,895,080.68	3,224,750.00	2,494,006.00
ADMINISTRATIVE	711,920.39	747,887.00	818,764.00
ANIMAL CONTROL	138,239.16	164,828.00	175,420.00
INFORMATION TECHNOLOGY	0.00	0.00	319,518.00
LEGAL	206,751.25	236,175.00	203,600.00
MUNICIPAL BUILDING	563,874.45	600,055.00	673,185.00
MUNICIPAL COURT	143,464.84	128,156.00	124,585.00
MUNICIPAL DEVELOPMENT	564,271.99	589,132.00	706,731.00
ENGINEERING	312,718.13	364,779.00	409,189.00
STREET	1,113,959.47	1,260,498.00	1,258,493.00
SPECIAL PROJECTS	0.00	0.00	485,163.00
SANITATION	437,702.18	434,400.00	474,400.00
PARKS	510,996.49	572,900.00	627,858.00
POOLS	112,809.77	72,090.00	101,000.00
STREET LIGHTING	216,217.11	263,000.00	265,000.00
POLICE	3,973,295.91	4,342,366.00	4,071,211.00
FIRE	1,495,766.05	2,212,734.00	2,021,428.00
LIBRARY	511,214.86	545,779.00	591,917.00
HOUSING	324,890.78	324,040.00	324,165.00
LANDFILL	18,961.71	22,629.00	24,149.00
HUMAN RESOURCES	359,899.34	409,217.00	422,675.00
<b>TOTAL</b>	<b>13,612,034.56</b>	<b>16,515,415.00</b>	<b>16,592,457.00</b>

GENERAL FUND  
EXPENSE DISTRIBUTION



# GENERAL FUND DISTRIBUTION



SUMMARY  
PERSONNEL COST

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
LEGISLATIVE	59.00	206.00	206.00
ADMINISTRATIVE	391,261.99	440,667.00	508,114.00
ANIMAL CONTROL	101,687.85	128,678.00	132,270.00
INFORMATION TECHNOLOGY	0.00	0.00	55,818.00
MUNICIPAL BUILDING	105,438.37	110,951.00	114,085.00
MUNICIPAL COURT	78,620.46	83,601.00	85,785.00
MUNICIPAL DEVELOPMENT	404,560.57	429,132.00	491,731.00
ENGINEERING	252,179.93	270,879.00	298,789.00
STREET	522,883.95	522,779.00	496,393.00
SPECIAL PROJECTS	0.00	0.00	292,063.00
PARKS	309,493.50	343,000.00	356,658.00
POOLS	38,668.38	47,290.00	47,800.00
POLICE	3,059,693.40	3,247,478.00	3,417,611.00
FIRE	1,282,947.05	1,635,805.00	1,685,340.00
LIBRARY	356,466.21	421,502.00	460,091.00
HOUSING	260,223.19	263,475.00	271,083.00
LANDFILL	8,220.74	9,049.00	9,049.00
HUMAN RESOURCES	260,181.36	290,317.00	301,675.00
<b>TOTAL</b>	<b>7,432,585.95</b>	<b>8,244,809.00</b>	<b>9,024,561.00</b>

SUMMARY  
SUPPLY EXPENDITURES

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
LEGISLATIVE	21,689.96	17,200.00	16,700.00
ADMINISTRATIVE	7,136.23	4,500.00	18,750.00
ANIMAL CONTROL	8,369.07	8,300.00	9,200.00
INFORMATION TECHNOLOGY	0.00	0.00	750.00
MUNICIPAL BUILDING	64,501.40	54,900.00	51,000.00
MUNICIPAL COURT	2,458.34	2,945.00	3,000.00
MUNICIPAL DEVELOPMENT	7,698.76	12,300.00	15,200.00
ENGINEERING	4,129.09	3,500.00	3,400.00
STREET	87,180.59	121,100.00	111,300.00
SPECIAL PROJECTS	0.00	0.00	15,000.00
PARKS	11,376.99	15,050.00	13,400.00
POOLS	14,308.49	19,300.00	19,500.00
POLICE	62,468.84	72,300.00	72,500.00
FIRE	27,615.86	36,850.00	35,800.00
LIBRARY	65,298.84	60,161.00	65,300.00
HOUSING	6,913.12	10,760.00	7,060.00
LANDFILL	983.02	800.00	1,000.00
HUMAN RESOURCES	15,461.34	11,500.00	13,000.00
<b>TOTAL</b>	<b>407,589.94</b>	<b>451,466.00</b>	<b>471,860.00</b>

SUMMARY  
MAINTENANCE EXPENDITURES

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
ADMINISTRATIVE	3,100.00	3,700.00	0.00
ANIMAL CONTROL	441.44	500.00	250.00
INFORMATION TECHNOLOGY	0.00	0.00	232,750.00
MUNICIPAL BUILDING	130,784.62	164,000.00	147,900.00
MUNICIPAL COURT	2,635.00	2,600.00	300.00
MUNICIPAL DEVELOPMENT	6,116.98	6,000.00	800.00
ENGINEERING	6,099.17	6,500.00	0.00
STREET	246,097.44	308,800.00	302,000.00
SPECIAL PROJECTS	0.00	0.00	4,000.00
PARKS	25,108.25	17,000.00	20,050.00
POOLS	4,275.16	4,000.00	3,000.00
POLICE	28,445.74	83,200.00	2,550.00
FIRE	36,226.92	53,300.00	36,500.00
LIBRARY	24,498.45	9,000.00	0.00
HOUSING	10,218.82	12,510.00	11,510.00
LANDFILL	1,076.46	3,000.00	3,600.00
HUMAN RESOURCES	1,500.00	3,000.00	1,500.00
<b>TOTAL</b>	<b>526,624.45</b>	<b>677,110.00</b>	<b>766,710.00</b>

SUMMARY  
CONTRACTUAL/SERVICES EXPENDITURES

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
LEGISLATIVE	1,873,331.72	2,317,344.00	2,281,100.00
ADMINISTRATIVE	310,422.17	299,020.00	291,900.00
ANIMAL CONTROL	19,759.28	27,350.00	33,700.00
INFORMATION TECHNOLOGY	0.00	0.00	30,200.00
LEGAL	206,751.25	236,175.00	203,600.00
MUNICIPAL BUILDING	201,735.56	270,204.00	295,200.00
MUNICIPAL COURT	37,348.68	39,010.00	35,500.00
MUNICIPAL DEVELOPMENT	145,895.68	141,700.00	154,000.00
ENGINEERING	39,827.22	48,900.00	47,000.00
STREET	252,747.70	305,319.00	343,800.00
SPECIAL PROJECTS	0.00	0.00	174,100.00
SANITATION	437,702.18	434,400.00	474,400.00
PARKS	110,159.75	137,850.00	137,750.00
POOLS	836.40	1,500.00	700.00
STREET LIGHTING	216,217.11	263,000.00	265,000.00
POLICE	383,963.47	447,500.00	439,700.00
FIRE	103,245.68	135,300.00	113,300.00
LIBRARY	40,850.91	30,140.00	30,350.00
HOUSING	26,578.15	37,295.00	34,512.00
LANDFILL	8,681.49	9,780.00	10,500.00
HUMAN RESOURCES	82,756.64	104,400.00	106,500.00
<b>TOTAL</b>	<b>4,498,811.04</b>	<b>5,286,187.00</b>	<b>5,502,812.00</b>

SUMMARY  
CAPITAL EXPENDITURES

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
LEGISLATIVE	0.00	890,000.00	196,000.00
ANIMAL CONTROL	7,981.52	0.00	0.00
MUNICIPAL BUILDING	61,414.50	0.00	65,000.00
MUNICIPAL COURT	22,402.36	0.00	0.00
MUNICIPAL DEVELOPMENT	0.00	0.00	45,000.00
ENGINEERING	10,482.72	35,000.00	60,000.00
STREET	5,049.79	2,500.00	5,000.00
PARKS	54,858.00	60,000.00	100,000.00
POOLS	54,721.34	0.00	30,000.00
POLICE	438,724.46	491,888.00	138,850.00
FIRE	45,730.54	351,479.00	150,488.00
LIBRARY	24,100.45	24,976.00	36,176.00
HOUSING	20,957.50	0.00	0.00
<b>TOTAL</b>	<b>746,423.18</b>	<b>1,855,843.00</b>	<b>826,514.00</b>

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## Legislative

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### *Mission Statement*

The mission of the City Council of the City of Terrell, Texas, is to create pride by serving the community in a proactive manner and to enhance the quality of life through providing the highest level of services in the most efficient manner.

### *Description*

The municipal government provided by the City of Terrell is known as the “Council-Manager” government. All powers of the City are vested in an elective city council, which enact local legislation, adopt budget, determine policies and appoint the city manager. All powers of the city are exercised in the manner prescribed by the City Charter or by ordinance.

The Mayor is elected from the city at large and the voters in their respective districts elect the four (4) district council members. The Mayor Pro Tem and Deputy is a duly elected district council member who is chosen by a majority of the city council at each regular meeting following each municipal election.

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>LEGISLATIVE</b>			
	<b>PERSONNEL SERVICES</b>			
11-4112	WORKMEN'S COMP	59.00	206.00	206.00
	<b>SUB-TOTAL</b>	<b>59.00</b>	<b>206.00</b>	<b>206.00</b>
	<b>SUPPLIES</b>			
11-4201	OFFICE SUPPLIES	4,514.56	4,000.00	3,700.00
11-4204	PRINTING	6,368.36	7,000.00	4,000.00
11-4211	FOOD & CONCESSION SUPPLIES	4,326.10	1,700.00	2,000.00
11-4212	ELECTION SUPPLIES	5,365.08	3,500.00	7,000.00
11-4290	OTHER SUPPLIES	1,115.86	1,000.00	0.00
	<b>SUB-TOTAL</b>	<b>21,689.96</b>	<b>17,200.00</b>	<b>16,700.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
11-4401	AUDIT	22,500.00	22,500.00	22,500.00
11-4402	MEMBERSHIP & DUES	6,450.65	5,000.00	5,700.00
11-4403	ADVERTISING	1,008.84	2,000.00	5,000.00
11-4404	CONSULTANT FEES & SERVICES	600.00	300.00	0.00
11-4408	AUTOZONE CHP 380 REBATE	0.00	323,483.00	325,000.00
11-4411	COMMUNICATIONS	1,639.22	0.00	1,000.00
11-4417	LAND LEASE PAYMENTS	0.00	0.00	13,400.00
11-4418	TRAVEL & EDUCATION	24,607.00	20,000.00	20,000.00
11-4422	OTHER SERVICES	973.94	0.00	0.00
11-4425	TDHCA GRANT 1000036 CITY MATCH	10,400.00	75,000.00	0.00
11-4429	2004 HOUSING GRANT MATCH	0.00	125,000.00	0.00
11-4430	2005 HOUSING GRANT CASH MATCH	0.00	0.00	137,000.00
11-4490	OTHER SERVICES	37,391.29	15,000.00	0.00
11-4498	CONTINGENCY FUND	85,164.11	30,000.00	75,000.00
11-4499	OTHER SERVICES & CHARGES	182.00	0.00	0.00
11-4587	TERRELL ECONOMIC DEVELOPMENT	1,682,414.67	1,699,061.00	1,676,500.00
	<b>SUB-TOTAL</b>	<b>1,873,331.72</b>	<b>2,317,344.00</b>	<b>2,281,100.00</b>
	<b>CAPITAL</b>			
11-4501	TIF REINVESTMENT ZONE	0.00	40,000.00	20,000.00
11-4503	ELECTION EQUIPMENT	0.00	0.00	16,000.00
11-4504	MARKET ANALYSIS AND RETAIL RECRUITM	0.00	50,000.00	0.00
11-4505	ACQUISITION OF PROPERTY	0.00	800,000.00	160,000.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>890,000.00</b>	<b>196,000.00</b>
	<b>TOTAL</b>	<b>1,895,080.68</b>	<b>3,224,750.00</b>	<b>2,494,006.00</b>

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## **Administration**

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### **Mission Statement**

The Administrative Department's mission is to provide the City Council with the necessary information needed to conduct the affairs of the City, enforcing ordinances and laws of the City and State, review and supervise all department operation, review and update management policies and regulations of the City; and prepare and present the Annual Budget.

### **Description**

The Administration Department is responsible for the administration of all activities of the City, appointment of department heads and employees, and makes recommendations to the City Council on all matters concerning the City.

### **Manpower Summary**

City Manager	1.0
Assistant City Manager	1.0
Executive Secretary	1.0
Administrative Clerk	1.0
Retail Recruiter/PIO	1.0
VOE Student	1.0
Intern	1.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>ADMINISTRATION</b>			
	<b>PERSONNEL</b>			
12-4101	SUPERVISION	206,538.52	224,170.00	230,949.00
12-4102	CLERICAL	65,529.71	84,997.00	76,540.00
12-4103	LABOR	0.00	0.00	50,240.00
12-4104	TEMPORARY	11,537.14	13,060.00	14,560.00
	<b>SUB-TOTAL</b>	<b>283,605.37</b>	<b>322,227.00</b>	<b>372,289.00</b>
	<b>PERSONNEL SERVICES</b>			
12-4110	SOCIAL SECURITY	20,956.18	24,765.00	28,480.00
12-4111	T M R S	44,005.18	48,664.00	55,087.00
12-4112	WORKMENS COMP	700.00	1,540.00	1,850.00
12-4114	GROUP HEALTH & DENTAL INS	26,600.88	28,471.00	35,408.00
12-4116	ICMA DEFERRED COMP. PLAN	15,394.38	15,000.00	15,000.00
	<b>SUB-TOTAL</b>	<b>107,656.62</b>	<b>118,440.00</b>	<b>135,825.00</b>
	<b>SUPPLIES</b>			
12-4201	OFFICE SUPPLIES	7,136.23	4,500.00	6,500.00
12-4211	FOOD & CONCESSION SUPPLIES	0.00	0.00	250.00
12-4225	VEHICLE ALLOWANCE	0.00	0.00	12,000.00
	<b>SUB-TOTAL</b>	<b>7,136.23</b>	<b>4,500.00</b>	<b>18,750.00</b>
	<b>MAINTENANCE</b>			
12-4301	OFFICE EQUIPMENT	0.00	600.00	0.00
12-4304	AUTOMATED EQUIPMENT MAINTENANC	3,100.00	3,100.00	0.00
	<b>SUB-TOTAL</b>	<b>3,100.00</b>	<b>3,700.00</b>	<b>0.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
12-4402	MEMBERSHIP & DUES	5,222.27	3,200.00	4,100.00
12-4403	ADVERTISING	0.00	220.00	0.00
12-4411	COMMUNICATIONS	7,921.57	6,500.00	9,000.00
12-4415	INSURANCE	163,587.08	156,800.00	157,000.00
12-4418	TRAVEL & EDUCATION	21,899.25	10,000.00	14,000.00
12-4419	TRAINING & PUBLICATION	642.31	2,500.00	1,800.00
12-4424	TAX COLLECTION CONTRACT (R)	67,150.27	82,200.00	83,000.00
12-4440	CONTRACT LABOR	7,063.68	0.00	0.00
12-4450	EQUIPMENT RENTAL (R)	32,649.96	37,500.00	23,000.00
12-4490	OTHER SERVICES NOT LISTED	4,285.78	100.00	0.00
	<b>SUB-TOTAL</b>	<b>310,422.17</b>	<b>299,020.00</b>	<b>291,900.00</b>
	<b>TOTAL</b>	<b>711,920.39</b>	<b>747,887.00</b>	<b>818,764.00</b>

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## **Animal Control**

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### **Mission Statement**

The Animal's Shelter mission is to enforce city ordinances as they pertain to the animals within the city limits of Terrell.

### **Description**

The Animal Shelter is the responsibility of the Police Department. The purpose of the shelter is the protection of animals, enforcement of city ordinances and to ensure animals are licensed and provided with required vaccinations.

### **Manpower Summary**

Administrative Clerk	1.0
Animal Control Officer	2.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>ANIMAL CONTROL</b>			
	<b>PERSONNEL</b>			
13-4102	CLERICAL	27,576.47	27,381.00	28,243.00
13-4103	LABOR	37,130.35	58,766.00	61,239.00
13-4105	OVERTIME	2,140.66	2,500.00	2,000.00
	<b>SUB-TOTAL</b>	<b>66,847.48</b>	<b>88,647.00</b>	<b>91,482.00</b>
	<b>PERSONNEL SERVICES</b>			
13-4110	SOCIAL SECURITY	5,531.16	6,820.00	7,075.00
13-4111	T M R S	9,078.05	11,259.00	11,681.00
13-4112	WORKMENS COMP	1,500.00	1,845.00	1,845.00
13-4114	GROUP HEALTH & DENTAL INS	18,731.16	20,107.00	20,187.00
	<b>SUB-TOTAL</b>	<b>34,840.37</b>	<b>40,031.00</b>	<b>40,788.00</b>
	<b>SUPPLIES</b>			
13-4201	OFFICE SUPPLIES	3,952.67	3,000.00	4,600.00
13-4206	MINOR TOOLS & APPARATUS	142.83	1,000.00	550.00
13-4211	FOOD AND OR CONCESSION SUPPLIE	890.60	1,000.00	2,000.00
13-4220	UNIFORM RENTAL & LAUNDRY	1,213.68	1,300.00	1,500.00
13-4221	UNIFORM PURCHASES	589.29	500.00	550.00
13-4290	OTHER SUPPLIES	1,580.00	1,500.00	0.00
	<b>SUB-TOTAL</b>	<b>8,369.07</b>	<b>8,300.00</b>	<b>9,200.00</b>
	<b>MAINTENANCE</b>			
13-4304	AUTOMATED EQUIP MAINTENANCE	100.00	0.00	0.00
13-4306	MAINTENANCE TRAPS	341.44	500.00	250.00
	<b>SUB-TOTAL</b>	<b>441.44</b>	<b>500.00</b>	<b>250.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
13-4404	CONSULTANT FEES & SERVICES	131.00	0.00	0.00
13-4411	COMMUNICATIONS	3,897.28	4,000.00	4,000.00
13-4418	TRAVEL & EDUCATION	705.00	500.00	500.00
13-4419	TRAINING & PUBLICATIONS	0.00	50.00	0.00
13-4430	UTILITIES	0.00	2,800.00	1,600.00
13-4450	EQUIPMENT RENTAL(R)	15,026.00	20,000.00	27,600.00
	<b>SUB-TOTAL</b>	<b>19,759.28</b>	<b>27,350.00</b>	<b>33,700.00</b>
	<b>CAPITAL</b>			
13-4503	TRAPS	4,986.52	0.00	0.00
13-4506	PRESSURE WASHER	2,995.00	0.00	0.00
	<b>SUB-TOTAL</b>	<b>7,981.52</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>138,239.16</b>	<b>164,828.00</b>	<b>175,420.00</b>

# Information Technology

## *Mission Statement*

The Information Technology mission is to provide innovative, timely, cost-effective and accessible technology in computing, media and network services to enable city government to effectively meet their goals in servicing the citizens. To accomplish this mission, the Information Technology department works collaboratively with all staff throughout city government to provide technological leadership which emphasizes empowerment of the individual through the use of technology.

Information Technology is entrusted with the fundamental responsibility to provide strategic planning and technical direction in the integration of varied new and existing information technologies, to enrich the overall function of city government, and to provide leadership in the efficient and effective use of a vital city resource - information.

## *Manpower Summary*

IT Staff	1.0
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GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>INFORMATION TECHNOLOGY</b>			
	<b>PERSONNEL</b>			
14-4103	LABOR	0.00	0.00	39,404.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>39,404.00</b>
	<b>PERSONNEL SERVICES</b>			
14-4110	SOCIAL SECUIRTY	0.00	0.00	3,397.00
14-4111	TMRS	0.00	0.00	5,608.00
14-4112	WORKERS COMP	0.00	0.00	652.00
14-4114	GROUP HEALTH & DENTAL	0.00	0.00	6,757.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>16,414.00</b>
	<b>SUPPLIES</b>			
14-4201	OFFICE SUPPLIES	0.00	0.00	750.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>750.00</b>
	<b>MAINTENANCE</b>			
14-4304	AUTOMATED EQUIP MAINT GENERAL	0.00	0.00	193,000.00
14-4305	AUTOMATED EQUIP MAINT UTILITY	0.00	0.00	39,750.00
14-4311	TECHNOLOGY	0.00	0.00	0.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>232,750.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
14-4404	CONSULTANT FEES & SERVICES	0.00	0.00	1,500.00
14-4411	COMMUNICATIONS	0.00	0.00	1,000.00
14-4418	TRAVEL & EDUCATION	0.00	0.00	3,000.00
14-4419	TRAINING & PUBLICATIONS	0.00	0.00	500.00
14-4440	CONTRACT LABOR	0.00	0.00	15,000.00
14-4450	EQUIPMENT RENTAL (R)	0.00	0.00	9,200.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>30,200.00</b>
	<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>319,518.00</b>

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## Legal

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### *Mission Statement*

The Legal Department's mission is to provide legal services to the City Council, City Manager, and staff. As requested.

### *Description*

The Legal Department provides appropriate legal services to the City Council, City Manager, and staff as requested. The City Attorney in the prosecution of Class C Misdemeanors serves the Municipal Court.

### *Manpower Summary*

City Attorney (Retainer)	1.0
Assistant City Attorney	1.0

GENERAL FUND  
EXPENDITURES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>LEGAL</b>			
	<b>CONTRACTUAL/SERVICES</b>			
15-4404	CONSULTANT FEES & SERVICES	117,889.24	100,000.00	100,000.00
15-4405	ATTORNEY FEES	85,291.04	100,000.00	100,000.00
15-4418	TRAVEL & EDUCATION	210.00	1,000.00	500.00
15-4419	TRAINING & PUBLICATION	2,490.45	4,000.00	3,100.00
15-4490	OTHER SERVICES	870.52	31,175.00	0.00
	<b>SUB-TOTAL</b>	<b>206,751.25</b>	<b>236,175.00</b>	<b>203,600.00</b>
	<b>TOTAL</b>	<b>206,751.25</b>	<b>236,175.00</b>	<b>203,600.00</b>

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# Municipal Building Maintenance

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**Mission Statement**

The Municipal Building Maintenance strives to provide City facilities with the necessary services to maintain a clean and safe atmosphere to work.

**Description**

The Municipal Building Maintenance Department is responsible for the cleaning and maintaining of the following facilities:

- 1. Terrell Municipal Library
- 2. Terrell Municipal Building
- 3. Terrell Community Service Center
- 4. Fire Station #2
- 5. Ben Gill Park Restroom Facilities
- 6. Breezy Hill Restroom Facilities

**Manpower Summary**

Building Maintenance Worker	2.0
Building Maintenance (Urban League)	4.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>MUNICIPAL BUILDING</b>				
<b>PERSONNEL</b>				
16-4103	LABOR	53,580.17	58,042.00	60,601.00
16-4104	TEMPORARY	22,636.43	21,424.00	21,424.00
<b>SUB-TOTAL</b>		<b>76,216.60</b>	<b>79,466.00</b>	<b>82,025.00</b>
<b>PERSONNEL SERVICES</b>				
16-4110	SOCIAL SECURITY	6,211.52	6,079.00	6,275.00
16-4111	T M R S	7,349.69	7,331.00	7,654.00
16-4112	WORKMENS COMP	0.00	4,667.00	4,667.00
16-4114	GROUP HEALTH & DENTAL INS	15,660.56	13,408.00	13,464.00
<b>SUB-TOTAL</b>		<b>29,221.77</b>	<b>31,485.00</b>	<b>32,060.00</b>
<b>SUPPLIES</b>				
16-4201	OFFICE SUPPLIES	8,601.79	8,500.00	7,800.00
16-4206	MINOR TOOLS & APPARATUS	521.04	200.00	100.00
16-4214	POSTAGE	54,283.21	45,000.00	42,000.00
16-4220	UNIFORM RENTAL & LAUNDRY	824.73	1,000.00	1,100.00
16-4290	OTHER SUPPLIES	270.63	200.00	0.00
<b>SUB-TOTAL</b>		<b>64,501.40</b>	<b>54,900.00</b>	<b>51,000.00</b>
<b>MAINTENANCE</b>				
16-4302	FURNITURE & FIXTURES	2,938.13	4,000.00	2,900.00
16-4320	BUILDINGS	126,646.49	150,000.00	130,000.00
16-4322	CARNEGIE BUILDING (R)	1,200.00	10,000.00	15,000.00
<b>SUB-TOTAL</b>		<b>130,784.62</b>	<b>164,000.00</b>	<b>147,900.00</b>
<b>CONTRACTUAL/SERVICES</b>				
16-4411	COMMUNICATIONS	5,204.47	6,000.00	4,800.00
16-4430	UTILITIES	184,548.09	249,204.00	276,800.00
16-4440	CONTRACT LABOR	4,233.00	5,000.00	4,400.00
16-4450	EQUIPMENT RENTAL(R)	7,500.00	10,000.00	9,200.00
16-4470	LANDSCAPE SERVICES	250.00	0.00	0.00
<b>SUB-TOTAL</b>		<b>201,735.56</b>	<b>270,204.00</b>	<b>295,200.00</b>
<b>CAPITAL</b>				
16-4502	REPL GENERATORS CITYHALL/STATION2	61,366.50	0.00	0.00
16-4506	HVAC REMODEL ENG/CITY MANAGER	48.00	0.00	0.00
16-4507	REPLACE LIBRARY CARPET	0.00	0.00	65,000.00
<b>SUB-TOTAL</b>		<b>61,414.50</b>	<b>0.00</b>	<b>65,000.00</b>
<b>TOTAL</b>		<b>563,874.45</b>	<b>600,055.00</b>	<b>673,185.00</b>

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## Municipal Court

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### *Mission Statement*

The Municipal Court's mission is to provide a service for the handling of all alleged violations of city ordinances and misdemeanor violations and to assist defendants with their rights and duties for a fair and impartial trial.

### *Description*

Responsible for handling all alleged traffic and misdemeanor violations by assisting defendants in obtaining copies of complaints, statutes, or city ordinances and explaining why they were charged with offenses; scheduling cases for hearings; notification to all witnesses, jurors and defendants of court dates and times by summons or subpoena and compiling statistical data for the city as well as the Texas Municipal Judicial Council and State Comptroller.

### *Manpower Summary*

Judge of the Municipal Court	0.5
Administrative Clerk	2.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>MUNICIPAL COURT</b>			
	<b>PERSONNEL</b>			
17-4102	CLERICAL	53,061.18	56,159.00	57,933.00
17-4105	OVERTIME	1,215.23	2,000.00	2,000.00
	<b>SUB-TOTAL</b>	<b>54,276.41</b>	<b>58,159.00</b>	<b>59,933.00</b>
	<b>PERSONNEL SERVICES</b>			
17-4110	SOCIAL SECURITY	4,422.15	4,449.00	4,585.00
17-4111	T M R S	7,239.78	7,346.00	7,569.00
17-4112	WORKMEN'S COMP	0.00	250.00	250.00
17-4114	GROUP HEALTH & DENTAL INS	12,682.12	13,397.00	13,448.00
	<b>SUB-TOTAL</b>	<b>24,344.05</b>	<b>25,442.00</b>	<b>25,852.00</b>
	<b>SUPPLIES</b>			
17-4201	OFFICE SUPPLIES	2,107.41	2,415.00	2,500.00
17-4204	PRINTING	112.45	420.00	500.00
17-4290	OTHER SUPPLIES	238.48	110.00	0.00
	<b>SUB-TOTAL</b>	<b>2,458.34</b>	<b>2,945.00</b>	<b>3,000.00</b>
	<b>MAINTENANCE</b>			
17-4301	OFFICE EQUIPMENT	135.00	0.00	300.00
17-4304	AUTOMATED EQUIPMENT MAINTENANCE	2,500.00	2,600.00	0.00
	<b>SUB-TOTAL</b>	<b>2,635.00</b>	<b>2,600.00</b>	<b>300.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
17-4402	MEMBERSHIP & DUES	333.00	200.00	400.00
17-4406	AUTOMATED SERVICES	0.00	160.00	0.00
17-4411	COMMUNICATIONS	3,863.77	2,850.00	2,900.00
17-4418	TRAVEL & EDUCATION	4,093.11	2,000.00	2,000.00
17-4419	TRAINING & PUBLICATIONS	63.00	100.00	200.00
17-4440	CONTRACT LABOR	27,999.76	30,000.00	30,000.00
17-4490	OTHER SERVICES	996.04	3,700.00	0.00
	<b>SUB-TOTAL</b>	<b>37,348.68</b>	<b>39,010.00</b>	<b>35,500.00</b>
	<b>CAPITAL</b>			
17-4504	AUTOMATED TICKET PAYMENT	22,402.36	0.00	0.00
	<b>SUB-TOTAL</b>	<b>22,402.36</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>143,464.84</b>	<b>128,156.00</b>	<b>124,585.00</b>

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## **Municipal Development**

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### **Mission Statement**

To provide the citizens of Terrell the best possible protection of life, health and property and to help the community continue in its safe and solid growth in housing and industry.

### **Description**

Responsible for plan review for new and renovation of structures, performs field inspections in regards to buildings, plumbing, mechanical, electrical, and signs; provides code enforcement for zoning, nuisance, trash, and junk vehicles. Under direction of City Manager, assists with the coordination of the Planning & Zoning Commission, Zoning Board of Adjustments, Construction Board and Building Standards Commission.

### **Manpower Summary**

Director of Municipal Development	1.0
Building Inspector	3.0
Code Enforcement Officer	2.0
Administrative Clerk	2.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>MUNICIPAL DEVELOPMENT</b>			
	<b>PERSONNEL</b>			
20-4101	SUPERVISION	139,315.94	133,853.00	143,778.00
20-4102	CLERICAL	52,601.83	53,230.00	56,439.00
20-4103	LABOR	98,050.69	117,545.00	154,385.00
20-4105	OVERTIME	5,548.74	10,000.00	5,000.00
	<b>SUB-TOTAL</b>	<b>295,517.20</b>	<b>314,628.00</b>	<b>359,602.00</b>
	<b>PERSONNEL SERVICES</b>			
20-4110	SOCIAL SECURITY	23,260.36	24,069.00	27,892.00
20-4111	T M R S	39,553.62	39,737.00	46,049.00
20-4112	WORKMEN'S COMP	1,800.00	3,160.00	3,660.00
20-4114	GROUP HEALTH & DENTAL INS	44,429.39	47,538.00	54,528.00
	<b>SUB-TOTAL</b>	<b>109,043.37</b>	<b>114,504.00</b>	<b>132,129.00</b>
	<b>SUPPLIES</b>			
20-4201	OFFICE SUPPLIES	3,720.12	4,000.00	6,000.00
20-4204	PRINTING	1,661.47	1,000.00	800.00
20-4206	MINOR TOOLS	0.00	0.00	200.00
20-4220	UNIFORM RENTAL & LAUNDRY	2,317.17	2,500.00	3,400.00
20-4225	VEHICLE ALLOWANCE	0.00	4,800.00	4,800.00
	<b>SUB-TOTAL</b>	<b>7,698.76</b>	<b>12,300.00</b>	<b>15,200.00</b>
	<b>MAINTENANCE</b>			
20-4301	OFFICE EQUIPMENT	0.00	0.00	800.00
20-4304	AUTOMATED EQUIPMENT MAINTENANCE	6,116.98	6,000.00	0.00
	<b>SUB-TOTAL</b>	<b>6,116.98</b>	<b>6,000.00</b>	<b>800.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
20-4402	MEMBERSHIP & DUES	721.00	700.00	1,000.00
20-4403	ADVERTISING	2,115.20	3,000.00	5,000.00
20-4404	CONSULTANT FEES & SERVICES	567.16	0.00	3,500.00
20-4407	RECORDING	12,685.00	10,000.00	12,000.00
20-4411	COMMUNICATIONS	7,146.46	7,500.00	8,100.00
20-4418	TRAVEL & EDUCATION	4,345.73	4,000.00	6,500.00
20-4419	TRAINING & PUBLICATION	945.44	1,000.00	1,100.00
20-4440	CONTRACT LABOR	65,802.80	65,000.00	65,000.00
20-4450	EQUIPMENT RENTAL(R)	30,000.00	40,000.00	36,800.00
20-4480	STRUCTURES DEMOLITION&CLEAN UP	20,750.04	10,000.00	15,000.00
20-4490	OTHER SERVICES	816.85	500.00	0.00
	<b>SUB-TOTAL</b>	<b>145,895.68</b>	<b>141,700.00</b>	<b>154,000.00</b>
	<b>CAPITAL</b>			
20-4501	SOFTWARE PLAN,INSP,CODE ENF, REVIEW	0.00	0.00	45,000.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>45,000.00</b>
	<b>TOTAL</b>	<b>564,271.99</b>	<b>589,132.00</b>	<b>706,731.00</b>

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## **Engineering**

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### **Mission Statement**

The Engineering Department's mission is to provide support to the Administration and other departments in engineering, planning and technical matters that lie within the staff's experience and capabilities.

### **Description**

The Engineering Department is responsible for planning, surveying, estimating, mapping, construction drawing, materials and work specification, bidding and contract document preparation, construction inspection, coordination with other agencies/utilities, measurement and payment calculation in support of streets and drainage, water and sewer operations, and capital improvement programming. The department is also responsible for plat and subdivision records maintenance. This department conducts traffic safety review of all motor vehicle accident reports, traffic control device justification studies and plans or layout, traffic counts, records maintenance and makes recommendations to Administration and/or TxDot. Serves as Airport Board/FBO/Staff Liaison, Airport property records and plans maintenance, bi-weekly safety inspection, lights and beacon maintenance, project representative at TxDot/Air; and Floodplain coordinator, development review and permitting, map maintenance and public information.

### **Manpower Summary**

City Engineer	1.0
Technician	3.0

GENERAL FUND  
EXPENDITURES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>ENGINEERING</b>			
	<b>PERSONNEL</b>			
21-4101	SUPERVISION	109,442.45	91,356.00	94,108.00
21-4103	LABOR	82,177.21	109,843.00	130,114.00
	<b>SUB-TOTAL</b>	<b>191,619.66</b>	<b>201,199.00</b>	<b>224,222.00</b>
	<b>PERSONNEL SERVICES</b>			
21-4110	SOCIAL SECURITY	15,017.72	15,392.00	17,153.00
21-4111	T M R S	24,937.59	25,411.00	28,319.00
21-4112	WORKMEN'S COMP	1,200.00	1,550.00	1,550.00
21-4114	GROUP HEALTH & DENTAL INS	19,404.96	27,327.00	27,545.00
	<b>SUB-TOTAL</b>	<b>60,560.27</b>	<b>69,680.00</b>	<b>74,567.00</b>
	<b>SUPPLIES</b>			
21-4201	OFFICE SUPPLIES	3,289.41	3,000.00	2,900.00
21-4203	OPERATIONAL SUPPLIES	91.99	0.00	0.00
21-4206	MINOR TOOLS & APPARATUS	747.69	500.00	500.00
	<b>SUB-TOTAL</b>	<b>4,129.09</b>	<b>3,500.00</b>	<b>3,400.00</b>
	<b>MAINTENANCE</b>			
21-4301	OFFICE EQUIPMENT	988.23	0.00	0.00
21-4304	AUTOMATED EQUIP. MAINTENANCE	4,993.54	6,500.00	0.00
21-4390	OTHER MAINTENANCE	117.40	0.00	0.00
	<b>SUB-TOTAL</b>	<b>6,099.17</b>	<b>6,500.00</b>	<b>0.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
21-4402	MEMBERSHIP & DUES	797.00	500.00	500.00
21-4403	ADVERTISING	714.00	0.00	0.00
21-4404	CONSULTANT FEES & SERVICES	7,087.00	5,000.00	10,000.00
21-4411	COMMUNICATIONS	8,425.05	6,500.00	4,800.00
21-4418	TRAVEL & EDUCATION	2,925.81	3,500.00	3,000.00
21-4419	TRAINING & PUBLICATION	1,521.80	900.00	1,100.00
21-4450	EQUIPMENT RENTAL(R)	15,000.00	30,000.00	27,600.00
21-4490	OTHER SERVICES	3,356.56	2,500.00	0.00
	<b>SUB-TOTAL</b>	<b>39,827.22</b>	<b>48,900.00</b>	<b>47,000.00</b>
	<b>CAPITAL</b>			
21-4504	UPDATED AERIAL MAP / NCTCOG	5,236.65	0.00	20,000.00
21-4505	UPDATED CONTOUR MAP / NCTCOG	0.00	0.00	40,000.00
21-4506	DIGITAL MAPPING FOR EOC	4,766.09	0.00	0.00
21-4507	PAVEMENT EVALUATION STUDY	0.00	35,000.00	0.00
21-4509	98.08 ADMIN INFRASTRUCTURE GRANT	479.98	0.00	0.00
	<b>SUB-TOTAL</b>	<b>10,482.72</b>	<b>35,000.00</b>	<b>60,000.00</b>
	<b>TOTAL</b>	<b>312,718.13</b>	<b>364,779.00</b>	<b>409,189.00</b>

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## Streets

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### **Mission Statement**

To provide maintenance for streets and drainage areas; maintain and install traffic signs and street signs; perform construction jobs as needed and to respond to citizens complaints relative to streets and drainage problems.

### **Description**

Responsible for repair of streets; motorgrading unpaved streets; street sweeping; truck hauling (dirt, sand, gravel, asphalt, equipment); special pickup and public nuisance removal and weed control.

### **Manpower Summary**

Superintendent	1.0
Foreman	1.0
Crew Leader	1.0
Equipment Operator	2.0
Maintenance	4.0
Administrative Secretary	1.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>STREETS</b>			
	<b>PERSONNEL</b>			
22-4101	SUPERVISION	48,444.96	103,613.00	105,336.00
22-4102	CLERICAL	34,581.08	34,271.00	35,280.00
22-4103	LABOR	165,031.34	198,830.00	147,893.00
22-4104	TEMPORARY	79,760.88	0.00	26,660.00
22-4105	OVERTIME	20,013.17	15,000.00	20,000.00
	<b>SUB-TOTAL</b>	<b>347,831.43</b>	<b>351,714.00</b>	<b>335,169.00</b>
	<b>PERSONNEL SERVICES</b>			
22-4110	SOCIAL SECURITY	28,171.77	26,906.00	25,640.00
22-4111	T M R S	43,793.71	44,422.00	42,332.00
22-4112	WORKMEN'S COMP	40,000.00	32,400.00	32,400.00
22-4114	GROUP HEALTH & DENTAL INS	63,087.04	67,337.00	60,852.00
	<b>SUB-TOTAL</b>	<b>175,052.52</b>	<b>171,065.00</b>	<b>161,224.00</b>
	<b>SUPPLIES</b>			
22-4201	OFFICE & MISC SUPPLIES	4,164.42	3,500.00	6,000.00
22-4206	MINOR TOOLS & APPARATUS	3,645.89	5,000.00	4,000.00
22-4209	FIRST AID SUPPLIES	20.79	0.00	0.00
22-4211	FOOD AND OR CONCESSION SUPPLIES	920.07	500.00	500.00
22-4220	UNIFORM RENTAL & LAUNDRY	3,511.74	3,000.00	3,000.00
22-4221	UNIFORMS PURCHASE	420.95	0.00	0.00
22-4223	PROTECTIVE CLOTHING	1,689.58	1,800.00	1,700.00
22-4240	CHEMICALS	10,298.50	10,000.00	10,000.00
22-4260	CONCRETE	804.50	4,500.00	2,100.00
22-4261	CONCRETE CULVERTS	4,325.60	6,000.00	4,900.00
22-4270	ROCK	10,893.01	37,000.00	29,000.00
22-4271	ASPHALT	17,773.86	23,000.00	23,000.00
22-4272	DIRT	0.00	2,300.00	1,700.00
22-4273	SAND	4,690.00	2,500.00	2,900.00
22-4280	SIGN MAINTENANCE	20,947.81	20,000.00	22,500.00
22-4290	OTHER SUPPLIES	3,073.87	2,000.00	0.00
	<b>SUB-TOTAL</b>	<b>87,180.59</b>	<b>121,100.00</b>	<b>111,300.00</b>
	<b>MAINTENANCE</b>			
22-4303	INSTRUMENTS & APPARATUS	25.82	0.00	0.00
22-4304	AUTOMATED EQUIPMENT MAINTENANCE	5,000.00	5,000.00	0.00
22-4339	D/T STREET LIGHT-FIXTURES	1,542.95	1,500.00	2,000.00
22-4340	STREETS/MAINTENANCE/CONTRACTS	237,399.37	300,000.00	300,000.00
22-4390	MISCELLANEOUS MAINTENANCE	2,129.30	2,300.00	0.00
	<b>SUB-TOTAL</b>	<b>246,097.44</b>	<b>308,800.00</b>	<b>302,000.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
22-4402	MEMBERSHIP & DUES	745.50	400.00	500.00
22-4403	ADVERTISING	0.00	300.00	500.00
22-4411	COMMUNICATIONS	11,581.65	8,700.00	9,300.00
22-4414	EQUIPMENT RENTAL OTHER	8,196.13	6,000.00	2,500.00
22-4418	TRAVEL & EDUCATION	2,179.25	2,250.00	2,500.00
22-4419	TRAINING & PUBLICATION	832.68	1,500.00	1,500.00
22-4440	CONTRACT LABOR	1,084.34	8,169.00	5,000.00
22-4450	EQUIPMENT RENTAL(R)	224,143.16	275,000.00	322,000.00
22-4490	OTHER SERVICES NOT LISTED	3,984.99	3,000.00	0.00
	<b>SUB-TOTAL</b>	<b>252,747.70</b>	<b>305,319.00</b>	<b>343,800.00</b>

GENERAL FUND  
EXPENDITURES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>CAPITAL</b>			
22-4503	SUPPORT (PMS) MANAGEMENT SYSTEM	5,049.79	2,500.00	5,000.00
	<b>SUB-TOTAL</b>	<b>5,049.79</b>	<b>2,500.00</b>	<b>5,000.00</b>
	<b>TOTAL</b>	<b>1,113,959.47</b>	<b>1,260,498.00</b>	<b>1,258,493.00</b>

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## **Special Projects**

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### **Mission Statement**

The mission of the Special Projects Crew is to serve the citizens of Terrell in the performance of duties that involve projects that are beyond the scope of designated city crews.

### **Description**

The Special Projects Crew reports directly to the City Manager. The purpose of the Special Project Crew is to perform functions such as emergency utility replacement/repair for water and sewer lines, lot clean-up, litter nuisance calls, overall neighborhood improvements pertaining to streets, sign, culverts, cuts and patching and to assist other city crews in emergency situations.

### **Manpower Summary**

Foreman	1.0
Crew Chief	1.0
Equipment Operator	1.0
Maintenance Worker	2.0
Temporary	3.0

GENERAL FUND  
EXPENDITURES

		2004-2005 ACTUAL	2005-2006 ESTIMATED	2006-2007 BUDGET
	<b>SPECIAL PROJECTS</b>			
	<b>PERSONNEL</b>			
23-4101	SUPERVISION	0.00	0.00	48,153.00
23-4103	LABOR	0.00	0.00	126,436.00
23-4104	TEMPORARY	0.00	0.00	31,200.00
23-4105	OVERTIME	0.00	0.00	6,000.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>211,789.00</b>
	<b>PERSONNEL SERVICES</b>			
23-4110	SOCIAL SECURITY	0.00	0.00	16,202.00
23-4111	TMRS	0.00	0.00	22,808.00
23-4112	WORKMEN'S COMP	0.00	0.00	7,463.00
23-4114	GROUP HEALTH & DENTAL INS	0.00	0.00	33,801.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>80,274.00</b>
	<b>SUPPLIES</b>			
23-4201	OFFICE & MISC SUPPLIES	0.00	0.00	2,000.00
23-4206	MINOR TOOLS & APPARATUS	0.00	0.00	4,000.00
23-4220	UNIFORM RENTAL & LAUNDRY	0.00	0.00	3,000.00
23-4223	PROTECTIVE CLOTHING	0.00	0.00	1,500.00
23-4240	CHEMICALS	0.00	0.00	4,500.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>
	<b>MAINTENANCE</b>			
23-4392	GROUND/RIGHT OF WAY	0.00	0.00	4,000.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
23-4402	MEMBERSHIP & DUES	0.00	0.00	400.00
23-4411	COMMUNICATIONS	0.00	0.00	4,200.00
23-4414	EQUIPMENT RENTAL - OTHER	0.00	0.00	3,000.00
23-4418	TRAVEL & EDUCATION	0.00	0.00	3,500.00
23-4440	CONTRACT LABOR	0.00	0.00	2,000.00
23-4450	EQUIPMENT RENTAL (R)	0.00	0.00	161,000.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>174,100.00</b>
	<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>485,163.00</b>

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## Sanitation

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### **Mission Statement**

The Sanitation Department's mission is to ensure that all refuse applicable to the contract with the refuse contractor is picked up and disposed of in a timely manner.

### **Description**

The Sanitation department is a function of Public Works and is responsible for the collection and disposal of solid waste for residential and commercial customers.

GENERAL FUND  
EXPENDITURES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>SANITATION</b>			
	<b>CONTRACTUAL/SERVICES</b>			
25-4492	CONTRACT FOR REFUSE COLLECTION	394,443.18	390,000.00	425,000.00
25-4493	CONTAINER SERVICE	35,459.00	30,000.00	35,000.00
25-4495	KAUFMAN COUNTY SOLID WASTE MANAGEMENT	7,800.00	14,400.00	14,400.00
	<b>SUB-TOTAL</b>	<b>437,702.18</b>	<b>434,400.00</b>	<b>474,400.00</b>
	<b>TOTAL</b>	<b>437,702.18</b>	<b>434,400.00</b>	<b>474,400.00</b>

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## **Parks**

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### **Mission Statement**

The Park Department's mission is to provide maintenance and operation of park and open space sites. Provide leisure facilities and activities for all residents and visitors to the community.

### **Description**

The Park Department is responsible for the maintenance of five (5) parks (175 acres) including baseball/softball fields, nine (9) soccer fields and one (1) youth football field, mowing city-owned property and assist with building maintenance and special events.

### **Manpower Summary:**

Foreman	1.0
Crew Leader	1.0
Equipment Operator	2.0
Maintenance Worker	2.0
Part Time	1.0
VOE Student	2.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>PARKS</b>			
	<b>PERSONNEL</b>			
26-4101	SUPERVISION	51,545.11	51,557.00	53,141.00
26-4103	LABOR	149,614.06	156,145.00	162,333.00
26-4104	TEMPORARY	9,284.50	20,072.00	23,920.00
26-4105	OVERTIME	14,597.63	15,000.00	15,000.00
	<b>SUB-TOTAL</b>	<b>225,041.30</b>	<b>242,774.00</b>	<b>254,394.00</b>
	<b>PERSONNEL SERVICES</b>			
26-4110	SOCIAL SECURITY	17,964.36	18,572.00	19,461.00
26-4111	T M R S	27,665.80	28,127.00	29,109.00
26-4112	WORKMEN'S COMP	7,000.00	13,100.00	13,100.00
26-4114	GROUP HEALTH & DENTAL INS	31,822.04	40,427.00	40,594.00
	<b>SUB-TOTAL</b>	<b>84,452.20</b>	<b>100,226.00</b>	<b>102,264.00</b>
	<b>SUPPLIES</b>			
26-4201	OFFICE SUPPLIES	3,177.82	2,400.00	2,900.00
26-4206	MINOR TOOLS & APPARATUS	3,043.58	2,500.00	2,300.00
26-4211	FOOD & CONCESSION SUPPLIES	2.60	200.00	250.00
26-4220	UNIFORM RENTAL & LAUNDRY	2,228.00	2,500.00	2,500.00
26-4221	UNIFORMS PURCHASE	338.13	400.00	400.00
26-4223	PROTECTIVE CLOTHING	684.93	250.00	400.00
26-4240	CHEMICALS	1,421.91	2,000.00	1,650.00
26-4272	DIRT	0.00	1,800.00	1,500.00
26-4273	SAND	0.00	1,000.00	1,500.00
26-4290	OTHER SUPPLIES	480.02	2,000.00	0.00
	<b>SUB-TOTAL</b>	<b>11,376.99</b>	<b>15,050.00</b>	<b>13,400.00</b>
	<b>MAINTENANCE</b>			
26-4303	INSTRUMENTS & APPARATUS	0.00	100.00	0.00
26-4305	OUTSIDE FURNITURE & FIXTURES	781.69	1,000.00	750.00
26-4320	BUILDINGS	3,727.14	1,800.00	2,900.00
26-4321	ATHLETIC FIELDS	10,705.33	9,500.00	9,300.00
26-4323	PARK STRUCTURE MAINTENANCE	9,262.12	2,500.00	5,200.00
26-4351	OTHER MAINTENANCE	100.56	400.00	0.00
26-4391	TENNIS COURT	531.41	1,700.00	1,900.00
	<b>SUB-TOTAL</b>	<b>25,108.25</b>	<b>17,000.00</b>	<b>20,050.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
26-4402	MEMBERSHIP & DUES	759.50	500.00	900.00
26-4411	COMMUNICATIONS	7,418.50	4,700.00	4,700.00
26-4414	EQUIPMENT RENTAL	3,390.92	2,500.00	2,000.00
26-4418	TRAVEL & EDUCATION	1,388.04	1,000.00	1,500.00
26-4419	TRAINING & PUBLICATION	14.47	250.00	250.00
26-4450	EQUIPMENT RENTAL(R)	75,004.50	100,000.00	101,200.00
26-4470	LANDSCAPE SERVICES	2,895.50	4,000.00	3,200.00
26-4480	PARK MEMORIALS	175.00	400.00	500.00
26-4490	OTHER SERVICES NOT LISTED	713.40	1,000.00	0.00
26-4495	SUMMER RECREATION PROGRAMS	18,399.92	23,500.00	23,500.00
	<b>SUB-TOTAL</b>	<b>110,159.75</b>	<b>137,850.00</b>	<b>137,750.00</b>
	<b>CAPITAL</b>			
26-4501	PLAYGROUND EQUIP BREEZY HILL PARK	0.00	0.00	50,000.00
26-4505	PLAYGROUND EQUIP STALLINGS PARK	49,858.00	0.00	0.00
26-4507	DOWNTOWN PARK			25,000.00

GENERAL FUND  
EXPENDITURES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
26-4508	BACK FLOW PREVENTER MAINTENANCE	0.00	0.00	25,000.00
26-4514	FENCING-YOUTH FOOTBALL	5,000.00	0.00	0.00
26-4540	PLAYGROUND & PICNIC EQUIP	0.00	60,000.00	0.00
	<b>SUB-TOTAL</b>	<b>54,858.00</b>	<b>60,000.00</b>	<b>100,000.00</b>
	<b>TOTAL</b>	<b>510,996.49</b>	<b>572,900.00</b>	<b>627,858.00</b>

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## **Swimming Pool**

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### **Mission Statement**

The Swimming Pool Department's mission is to provide a pleasant aquatic experience for all residents as well as visitors to our community.

### **Description**

The Swimming Pool Department is open for public use and swimming lessons. The personnel maintain the chemical balance in pool, schedule for lifeguards and maintain the equipment necessary to provide a safe environment for citizens. This department coordinates with Red Cross and other groups and programs. During the seasons, the pool is available for private parties.

### **Manpower Summary**

Manager	1.0
Assistant Manager	1.0
Lifeguards	12.0
Maintenance	1.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>POOLS</b>			
	<b>PERSONNEL</b>			
27-4101	SUPERVISION	4,891.59	8,000.00	8,000.00
27-4103	LABOR	30,018.23	35,000.00	35,000.00
27-4105	OVERTIME	59.53	0.00	0.00
	<b>SUB-TOTAL</b>	<b>34,969.35</b>	<b>43,000.00</b>	<b>43,000.00</b>
	<b>PERSONNEL SERVICES</b>			
27-4110	SOCIAL SECURITY	2,699.03	3,290.00	3,290.00
27-4112	WORKMEN'S COMP	1,000.00	1,000.00	1,510.00
	<b>SUB-TOTAL</b>	<b>3,699.03</b>	<b>4,290.00</b>	<b>4,800.00</b>
	<b>SUPLIES</b>			
27-4201	OFFICE SUPPLIES	601.88	700.00	700.00
27-4206	MINOR TOOLS & APPARATUS	88.02	200.00	200.00
27-4221	UNIFORMS PURCHASE	518.00	400.00	400.00
27-4240	CHEMICALS	12,715.30	18,000.00	18,200.00
27-4290	OTHER SUPPLIES	385.29	0.00	0.00
	<b>SUB-TOTAL</b>	<b>14,308.49</b>	<b>19,300.00</b>	<b>19,500.00</b>
	<b>MAINTENANCE</b>			
27-4310	RADIOS AND COMMUNICATIONS EQUIPMENT	92.99	500.00	0.00
27-4322	SWIMMING POOL	3,813.99	3,000.00	3,000.00
27-4390	OTHER MAINTENANCE	368.18	500.00	0.00
	<b>SUB-TOTAL</b>	<b>4,275.16</b>	<b>4,000.00</b>	<b>3,000.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
27-4411	COMMUNICATIONS	719.40	1,000.00	700.00
27-4490	OTHER SERVICES NOT LISTED	117.00	500.00	0.00
	<b>SUB-TOTAL</b>	<b>836.40</b>	<b>1,500.00</b>	<b>700.00</b>
	<b>CAPITAL</b>			
27-4501	REBUILD SURGE TANK	0.00	0.00	30,000.00
27-4508	ACCESS TO SERVICES	54,721.34	0.00	0.00
	<b>SUB-TOTAL</b>	<b>54,721.34</b>	<b>0.00</b>	<b>30,000.00</b>
	<b>TOTAL</b>	<b>112,809.77</b>	<b>72,090.00</b>	<b>101,000.00</b>

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## Street Lighting

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### **Mission Statement**

The Street Lighting Department's mission is to ensure that all streetlights are functional and provide the proper lighting for the citizens and visitors of Terrell.

### **Description**

The Street Lighting Department is responsible for the public lighting for the City of Terrell.

GENERAL FUND  
EXPENDITURES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>STREET LIGHTING</b>			
	<b>CONTRACTUAL/SERVICES</b>			
28-4433	LIGHT & POWER	216,217.11	263,000.00	265,000.00
	<b>SUB-TOTAL</b>	<b>216,217.11</b>	<b>263,000.00</b>	<b>265,000.00</b>
	<b>TOTAL</b>	<b>216,217.11</b>	<b>263,000.00</b>	<b>265,000.00</b>

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## Terrell Police Service

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### Mission Statement

Our mission is: **“To build a better community.”**

By partnering with our citizens to solve community problems, we can insure a safe community environment resulting in an improved quality of life for all in our community.

### Statement of Quality

The Terrell Police Service is an organization comprised of people of integrity, committed to providing total quality police service to its community in an honest, fair, professional and courteous manner.

We will forge a partnership with the community based on mutual trust, confidence, commitment and communication to maintain and improve the quality of life and promote the safety and welfare of our citizens.

The members of this agency pledge collectively and individually to constantly grow, develop and engage in reassessment to meet the current and future problems and challenges of our community.

The Terrell Police Service exists to meet the City’s objectives for the safety and well-being of its residents. This mission is accomplished through people and knowledge, our most important resources. In the continuing pursuit of total quality, we are guided by the following values:

### Vision Statement

The vision of the Terrell Police Service is to be an agency committed to excellence with quality service to the community as a priority. The agency is a leader in the police service profession, with everyone utilizing the philosophy of community oriented policing and problem solving in every task they undertake, striving to partner with the community to work together to improve the overall quality of life that everyone can enjoy.

Every member of the organization is accountable for his or her actions and responsible to the community for all that we do. Decisions are made in consensus based upon the mission, values and policies of the agency, always mindful to do the right thing. The agency values diversity and treats each other and all members of the community with dignity and respect. Members are committed to the prevention of crime and disorder and provide personalized police service tailored to the unique needs of each neighborhood.

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## Terrell Police Service

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### Core Values

In service to our community, we embrace, and with moral courage, advocate these non-negotiable values upon which our policing is based.

- **Respect:** We value human life, safety and dignity, and commit to treating all human beings with the utmost respect, compassion and concern.
- **Integrity:** We value ethical conduct, public trust and commit ourselves to the uncompromising drive for personal and professional excellence.
- **The Law and Constitution:** We value our reverence for safeguarding constitutional guarantees, preserving peace, and protecting life, and commit to maintaining a current knowledge and understanding of the law.
- **Diversity:** We value diversity, and commit to nurturing a welcoming environment of inclusion, in which we recognize the unique skills, knowledge and abilities and backgrounds of all people as our strength.
- **Collaboration:** We value teamwork and commit to cooperative goal achievement through active collaboration and partnerships with the community and with one another.
- **Continuous Innovation:** We value continuous improvement of our service to the community, and commit ourselves to the pursuit of creative thought and innovation, realizing that well-intentioned failure is a valuable learning tool.
- **Empowerment:** We value the quality of our employees and their ability to do the right thing. We encourage our employees to make decisions based on our vision, mission, values and policies, at the level closest to the problem. We ask our employees:

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## Terrell Police Service

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Is it the right thing for the community?  
Is it the right thing for the Terrell Police Service?  
Is it legal, ethical and moral?  
Is it something you are willing to be accountable for?  
Is it consistent with the agency's vision, mission, values and policies?  
If the answer is YES to all these questions – We tell our employees to “Just Do It!”

- ***Problem Solving:*** We value the efforts expended in partnering with citizens to identify and impact the true causes of problems in order to solve those problems for the betterment of ourselves, the agency and the community.

### *Manpower Summary*

Chief of Police	1.0
Assistant Chief of Police	0.0
Lieutenant	3.0
Sergeant	5.0
Corporal	5.0
Patrol Officer	21.0
Administrative Secretary	1.0
Community Service Officer	5.0
Dispatcher	10.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>POLICE</b>			
	<b>PERSONNEL</b>			
32-4101	SUPERVISION	280,468.27	295,477.00	305,348.00
32-4102	CLERICAL	324,797.36	349,001.00	348,166.00
32-4103	LABOR	1,529,229.26	1,600,000.00	1,734,975.00
32-4105	OVERTIME	94,152.26	100,000.00	80,000.00
32-4106	STAND BY	7,912.50	8,000.00	5,800.00
	<b>SUB-TOTAL</b>	<b>2,236,559.65</b>	<b>2,352,478.00</b>	<b>2,474,289.00</b>
	<b>PERSONNEL SERVICES</b>			
32-4110	SOCIAL SECURITY	177,177.06	180,000.00	189,436.00
32-4111	T M R S	294,823.39	305,000.00	312,755.00
32-4112	WORKMEN'S COMP	70,000.00	90,000.00	99,300.00
32-4114	GROUP HEALTH & DENTAL INS	281,133.30	320,000.00	341,831.00
	<b>SUB-TOTAL</b>	<b>823,133.75</b>	<b>895,000.00</b>	<b>943,322.00</b>
	<b>SUPPLIES</b>			
32-4201	OFFICE SUPPLIES	14,650.36	14,000.00	15,500.00
32-4204	PRINTING	3,044.68	3,000.00	2,400.00
32-4206	MINOR TOOLS & APPARATUS	103.47	0.00	2,000.00
32-4211	FOOD & CONCESSION SUPPLIES	3,242.68	4,000.00	3,300.00
32-4213	AMMUNITION	7,998.13	10,000.00	13,000.00
32-4220	UNIFORM RENTAL & LAUNDRY	3,310.62	7,500.00	7,000.00
32-4221	UNIFORM PURCHASES	9,629.20	13,000.00	12,000.00
32-4222	CLOTHING ALLOWANCE	6,125.00	6,300.00	6,300.00
32-4223	PROTECTIVE CLOTHING	2,913.26	4,500.00	5,000.00
32-4225	VEHICLE ALLOWANCE	6,000.00	6,000.00	6,000.00
32-4290	OTHER SUPPLIES	5,451.44	4,000.00	0.00
	<b>SUB-TOTAL</b>	<b>62,468.84</b>	<b>72,300.00</b>	<b>72,500.00</b>
	<b>MAINTENANCE</b>			
32-4301	OFFICE EQUIPMENT	297.72	1,000.00	1,000.00
32-4303	INSTRUMENTS & APPARATUS	235.00	200.00	1,550.00
32-4304	AUTOMATED EQUIP MAINTENANCE	24,351.71	80,000.00	0.00
32-4390	OTHER MAINTENANCE	3,561.31	2,000.00	0.00
	<b>SUB-TOTAL</b>	<b>28,445.74</b>	<b>83,200.00</b>	<b>2,550.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
32-4402	MEMBERSHIP & DUES	1,547.00	2,000.00	1,500.00
32-4404	CONSULTANTS FEES & SERVICES	18.00	0.00	0.00
32-4411	COMMUNICATIONS	39,633.85	35,000.00	38,700.00
32-4414	EQUIPMENT RENTAL - OTHER	80.74	0.00	3,000.00
32-4418	TRAVEL & EDUCATION	24,179.68	28,000.00	27,000.00
32-4419	TRAINING & PUBLICATION	182.50	1,500.00	2,000.00
32-4420	LAB SERVICES	0.00	0.00	10,000.00
32-4423	JAIL LAUNDRY SERVICE	3,912.96	3,500.00	4,000.00
32-4425	POLICE AUXILIARY FORCE	10,614.55	10,000.00	20,000.00
32-4440	CONTRACT LABOR	525.00	2,000.00	1,000.00
32-4450	EQUIPMENT RENTAL(R)	291,960.00	350,000.00	322,000.00
32-4458	CITIZENS POLICE ACADEMY	2,426.39	2,500.00	3,000.00
32-4464	C & CI BUY MONEY	1,500.00	5,000.00	7,500.00
32-4490	OTHER SERVICES NOT LISTED	7,382.80	8,000.00	0.00
	<b>SUB-TOTAL</b>	<b>383,963.47</b>	<b>447,500.00</b>	<b>439,700.00</b>
	<b>CAPITAL</b>			

GENERAL FUND  
EXPENDITURES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
32-4504	PORTABLE RADIOS	898.87	2,000.00	5,500.00
32-4505	WAL-MART GRANT	1,719.98	1,000.00	0.00
32-4517	TRAFFIC EDUCATION/ENFORCEMENT	20,194.18	0.00	0.00
32-4519	VEHICLE VIDEO CAMERAS	28,774.42	100,000.00	0.00
32-4520	WEAPON RACK HARDWARE	6,186.80	0.00	0.00
32-4528	DEBT SERVICE - RMS & CAD SOFTWARE	380,950.21	388,888.00	133,350.00
	<b>SUB-TOTAL</b>	<b>438,724.46</b>	<b>491,888.00</b>	<b>138,850.00</b>
	<b>TOTAL</b>	<b>3,973,295.91</b>	<b>4,342,366.00</b>	<b>4,071,211.00</b>

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## Fire

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### *Mission Statement*

The mission of the Terrell Fire Department is to provide a high quality of fire suppression, emergency medical, fire prevention and disaster service to the citizens of Terrell.

### *Description*

To complete our mission, the Terrell Fire Department continually trains on the latest information and tactics to provide our customers with the best possible fire suppression and emergency medical service available. The Terrell Fire Department also offers plan review, annual safety inspections of the businesses in our community and fire prevention education programs.

### *Manpower Summary*

Fire Chief	1.0
Fire Marshal	1.0
Lieutenant	3.0
Driver Engineer	6.0
Fire Fighter	12.0
Volunteer Fire Fighter	30.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>FIRE</b>			
	<b>PERSONNEL</b>			
33-4101	SUPERVISION	309,015.22	316,943.00	329,276.00
33-4103	LABOR	598,301.40	827,162.00	857,828.00
33-4105	OVERTIME	28,601.02	55,000.00	45,000.00
	<b>SUB-TOTAL</b>	<b>935,917.64</b>	<b>1,199,105.00</b>	<b>1,232,104.00</b>
	<b>PERSONNEL SERVICES</b>			
33-4110	SOCIAL SECURITY	75,214.86	89,207.00	95,174.00
33-4111	T M R S	125,302.12	147,279.00	157,130.00
33-4112	WORKMEN'S COMP	19,000.00	43,150.00	43,150.00
33-4114	GROUP HEALTH & DENTAL INS	127,512.43	157,064.00	157,782.00
	<b>SUB-TOTAL</b>	<b>347,029.41</b>	<b>436,700.00</b>	<b>453,236.00</b>
	<b>SUPPLIES</b>			
33-4201	OFFICE SUPPLIES	4,535.60	4,000.00	4,600.00
33-4204	PRINTING	241.10	250.00	250.00
33-4206	MINOR TOOLS & APPARATUS	8,571.59	8,000.00	8,000.00
33-4221	UNIFORMS PURCHASE	5,011.27	9,000.00	5,000.00
33-4223	PROTECTIVE CLOTHING	7,870.76	15,000.00	17,250.00
33-4240	CHEMICALS	804.49	500.00	700.00
33-4290	OTHER SUPPLIES	581.05	100.00	0.00
	<b>SUB-TOTAL</b>	<b>27,615.86</b>	<b>36,850.00</b>	<b>35,800.00</b>
	<b>MAINTENANCE</b>			
33-4301	OFFICE EQUIPMENT	2,584.69	3,800.00	2,000.00
33-4303	INSTRUMENTS & APPARATUS	5,802.74	16,000.00	9,500.00
33-4304	AUTOMATED EQUIP MAINTENANCE	7,500.00	8,500.00	0.00
33-4350	VEHICLE MAINTENANCE	20,339.49	25,000.00	25,000.00
	<b>SUB-TOTAL</b>	<b>36,226.92</b>	<b>53,300.00</b>	<b>36,500.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
33-4402	MEMBERSHIP & DUES	1,873.40	2,500.00	1,900.00
33-4404	CONSULTANT FEES & SERVICES	0.00	9,300.00	0.00
33-4411	COMMUNICATIONS	9,431.75	11,000.00	13,000.00
33-4418	TRAVEL & EDUCATION	9,141.02	8,000.00	7,800.00
33-4419	TRAINING & PUBLICATIONS	10,934.53	8,000.00	7,500.00
33-4426	VOLUNTEER FIREMEN-ACTIVE	28,350.00	32,000.00	36,000.00
33-4427	VOLUNTEER FIREMEN-RETIRED	7,750.00	9,000.00	9,600.00
33-4435	LAUNDRY	2,184.50	2,500.00	3,000.00
33-4450	EQUIPMENT RENTAL(R)	30,000.00	52,500.00	34,500.00
33-4490	OTHER SERVICES	3,580.48	500.00	0.00
	<b>SUB-TOTAL</b>	<b>103,245.68</b>	<b>135,300.00</b>	<b>113,300.00</b>
	<b>CAPITAL</b>			
33-4504	RESCUE TOOLS	0.00	5,000.00	0.00
33-4507	RADIO SYSTEM POLICE & FIRE	0.00	0.00	62,500.00
33-4515	FIRE ENGINE/EQUIPMENT	0.00	345,979.00	74,500.00
33-4518	TANGER GRANT FUNDS	0.00	500.00	0.00
33-4519	WARNING SYSTEM	44,358.13	0.00	0.00
33-4521	PORTABLE RADIOS	0.00	0.00	13,488.00
33-4522	WAL-MART GRANT	1,372.41	0.00	0.00
	<b>SUB-TOTAL</b>	<b>45,730.54</b>	<b>351,479.00</b>	<b>150,488.00</b>
	<b>TOTAL</b>	<b>1,495,766.05</b>	<b>2,212,734.00</b>	<b>2,021,428.00</b>

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# Terrell Public Library

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## *Mission Statement*

The Terrell Public Library seeks to elevate the quality of life in the City of Terrell and Kaufman County by providing materials, programs, and services that meet the entertainment, educational and informational needs of all members of the community.

## *Description*

The Terrell Public Library is open 47 hours each week and features 24-hour web access to a catalog of over 60,000 items including books, videos, audio books, electronic resources, magazines, newspapers, pamphlets, microforms, historical and genealogical files, and games and puzzles. In addition to lending materials, the library offers many other specialized services such as preschool story times and other youth activities, research and information services, public access computing, basic adult literacy and English as a second language instruction, genealogy research assistance, services to other target groups such as the elderly and vision-impaired individuals, and equipment for photocopying and producing die cuts.

## *Functions and Responsibilities*

- Assess the needs of our community and determine the role of the library in meeting those needs.
- Provide a neutral and welcoming public environment.
- Select and acquire materials in a variety of formats to meet a variety of needs for a widely diverse population.
- Physically process these materials and create digital bibliographic and item records meeting established professional standards.
- Identify and remove items from the collection that have become obsolete or meet other criteria for withdrawal.
- Maintain and protect the collection by employing proper preservation strategies and professional techniques for repair of materials.
- Maximize patron access to the collection by maintaining proper order on the shelves and providing accurate signage.
- Operate an efficient and effective system for registering library patrons and for lending materials to those patrons, including special services such as remote access to patron accounts and reserves for circulating items.
- Provide a wide variety of information in response to requests fielded in person, in writing, by phone and via e-mail.

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- Provide information services to other city departments.
- Educate patrons in the use of the library and its resources.
- Provide assistance with genealogical research.
- Offer a variety of programs targeted to varying age groups, including thematic story times for preschoolers, summer reading clubs, literary discussion groups, and topical programs and performances for both children and adults.
- Offer public access computing including standard office applications, educational games, and Internet access.
- Produce topical bibliographies both on demand and for general distribution.
- Coordinate an adult basic literacy tutoring program.
- Provide instruction in English as a second language.
- Conduct instructional tours and class visits for local educational institutions.
- Distribute tax forms and other forms, pamphlets, and flyers for government agencies and nonprofit organizations.
- Mount thematic and topical displays.
- On a limited basis provide meeting space for local groups.
- Provide equipment for photocopying, die cutting, and other special functions.
- Produce press releases and employ other marketing tools to promote library materials, programs, and services.
- Track and evaluate library usage.

**Manpower Summary**

Director	1.0
Assistant Director of Library	1.0
Youth Services Librarian	1.0
Internet / Reference Librarian	1.0
Technician	3.0
Part Time	3.0

GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>LIBRARY</b>			
	<b>PERSONNEL</b>			
34-4101	SUPERVISION	105,290.86	124,221.00	127,990.00
34-4102	CLERICAL	153,355.70	158,959.00	160,466.00
34-4104	TEMPORARY	27,237.95	29,702.00	50,295.00
	<b>SUB-TOTAL</b>	<b>285,884.51</b>	<b>312,882.00</b>	<b>338,751.00</b>
	<b>PERSONNEL SERVICES</b>			
34-4110	SOCIAL SECURITY	22,542.08	23,935.00	25,914.00
34-4111	T M R S	32,558.51	35,766.00	39,632.00
34-4112	WORKMEN'S COMP	1,000.00	1,510.00	1,510.00
34-4114	GROUP HEALTH & DENTAL INS	14,481.11	47,409.00	54,284.00
	<b>SUB-TOTAL</b>	<b>70,581.70</b>	<b>108,620.00</b>	<b>121,340.00</b>
	<b>SUPPLIES</b>			
34-4201	OFFICE SUPPLIES	4,112.88	4,500.00	4,500.00
34-4211	FOOD & CONCESSION SUPPLIES	22.73	0.00	0.00
34-4214	POSTAGE	120.71	300.00	300.00
34-4226	CR-ROM DATABASES LICENSES	11,951.22	5,000.00	5,000.00
34-4227	AUDIO & VISUAL MATERIALS	20,443.07	10,000.00	12,500.00
34-4229	BOOKS & PERIODICALS	24,418.89	35,000.00	43,000.00
34-4290	OTHER SUPPLIES	1,109.34	500.00	0.00
34-4291	LOAN STAR GRANT 2004	3,120.00	4,861.00	0.00
	<b>SUB-TOTAL</b>	<b>65,298.84</b>	<b>60,161.00</b>	<b>65,300.00</b>
	<b>MAINTENANCE</b>			
34-4304	AUTOMATED EQUIPMENT MAINTENANCE	24,250.89	9,000.00	0.00
34-4390	OTHER MAINTENANCE	247.56		0.00
	<b>SUB-TOTAL</b>	<b>24,498.45</b>	<b>9,000.00</b>	<b>0.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
34-4402	MEMBERSHIP & DUES	728.00	700.00	700.00
34-4404	CONSULTANT FEE & SERVICE	7,518.00	5,000.00	7,500.00
34-4410	INTERNET ISP	1,028.80	1,500.00	2,500.00
34-4411	COMMUNICATIONS	8,459.61	7,000.00	6,300.00
34-4414	EQUIPMENT RENTAL	3,320.26	5,000.00	5,000.00
34-4418	TRAVEL & EDUCATION	6,369.42	3,500.00	4,300.00
34-4424	SPECIAL SERVICES	2,365.00	2,365.00	2,400.00
34-4440	CONTRACT LABOR	7,080.00	4,975.00	1,500.00
34-4444	BINDING	106.82	100.00	150.00
34-4490	OTHER SERVICES	3,875.00	0.00	0.00
	<b>SUB-TOTAL</b>	<b>40,850.91</b>	<b>30,140.00</b>	<b>30,350.00</b>
	<b>CAPITAL</b>			
34-4501	DEBT SERVICE - ANTI THEFT SYSTEM	4,216.00	7,056.00	7,056.00
34-4502	DEBT SERVICE - POLARIS SYSTEM	19,884.45	17,920.00	17,920.00
34-4503	SMART ACCESS SYSTEM	0.00	0.00	11,200.00
	<b>SUB-TOTAL</b>	<b>24,100.45</b>	<b>24,976.00</b>	<b>36,176.00</b>
	<b>TOTAL</b>	<b>511,214.86</b>	<b>545,779.00</b>	<b>591,917.00</b>

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## Housing

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### **Mission Statement**

The Terrell Section 8 Rental Assistance Program seeks to provide improved living conditions for very-low-income families while maintaining their rental payments at an affordable level, promote freedom of housing choice and spatial deconcentration of very low-income and minority families, provide decent, safe and sanitary housing for eligible participants, provide an incentive to private property owners to rent to very low-income families by offering timely assistance payments and provide a comprehensive program designed to help people become self sufficient.

### **Description**

The Section 8 Rental Assistance Program reaches out to families and owners to provide safe and decent housing for low income families by maintaining an eligibility and intake for waiting list and admission, consideration and determination of incomes, briefing and issuance of vouchers; housing quality standards and initial, annual, complaint, and quality control inspections, lease approval/contract execution/negotiations and termination or denial of assistance. Provides a family self-sufficiency program, committee, contract participation and monitoring of status.

### **Manpower Summary**

Director	1.0
Administrative Clerk	4.0

GENERAL FUND  
EXPENDITURES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>HOUSING</b>			
	<b>PERSONNEL</b>			
35-4101	SUPERVISION	72,242.39	71,471.00	74,019.00
35-4102	CLERICAL	105,582.99	118,785.00	122,448.00
	<b>SUB-TOTAL</b>	<b>177,825.38</b>	<b>190,256.00</b>	<b>196,467.00</b>
	<b>PERSONNEL SERVICES</b>			
35-4110	SOCIAL SECURITY	14,109.49	14,555.00	15,030.00
35-4111	T M R S	23,755.95	24,029.00	24,814.00
35-4112	WORKMEN'S COMP	1,000.00	843.00	843.00
35-4114	GROUP HEALTH & DENTAL INS	43,532.37	33,792.00	33,929.00
	<b>SUB-TOTAL</b>	<b>82,397.81</b>	<b>73,219.00</b>	<b>74,616.00</b>
	<b>SUPPLIES</b>			
35-4201	OFFICE & MISC SUPPLIES	6,892.79	10,700.00	7,000.00
35-4214	POSTAGE	20.33	60.00	60.00
	<b>SUB-TOTAL</b>	<b>6,913.12</b>	<b>10,760.00</b>	<b>7,060.00</b>
	<b>MAINTENANCE</b>			
35-4301	OFFICE EQUIPMENT	385.74	3,000.00	2,000.00
35-4302	FURNITURE & FIXTURES	90.00	2,000.00	2,000.00
35-4304	AUTOMATED EQUIPMENT MAINTENANCE	9,743.08	7,510.00	7,510.00
	<b>SUB-TOTAL</b>	<b>10,218.82</b>	<b>12,510.00</b>	<b>11,510.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
35-4401	AUDIT	334.06	3,000.00	3,000.00
35-4402	MEMBERSHIP & DUES	230.00	320.00	320.00
35-4403	ADVERTISING	1,194.60	350.00	350.00
35-4411	COMMUNICATIONS	5,782.91	5,800.00	5,800.00
35-4418	TRAVEL & EDUCATION	5,593.54	7,000.00	6,000.00
35-4419	TRAINING & PUBLICATION	866.00	825.00	942.00
35-4440	CONTRACT LABOR	77.00	2,500.00	2,000.00
35-4450	EQUIPMENT RENTAL(R)	12,500.04	17,500.00	16,100.00
	<b>SUB-TOTAL</b>	<b>26,578.15</b>	<b>37,295.00</b>	<b>34,512.00</b>
	<b>CAPITAL</b>			
35-4503	HOUSING MANAGEMENT SOFTWARE	20,957.50	0.00	0.00
	<b>SUB-TOTAL</b>	<b>20,957.50</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>324,890.78</b>	<b>324,040.00</b>	<b>324,165.00</b>

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## Landfill

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### *Mission Statement*

The Landfill Department's mission is to provide a convenience station for the disposal of items that are not available for curbside pickup.

### *Description*

The Landfill Department is open for public use on limited basis. The operation of the landfill was discontinued and a convenience station was created to provide a service to the citizens for disposal of items not being picked up by curbside services.

### *Manpower Summary*

Gate Keeper	1.0
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GENERAL FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>LANDFILL</b>			
	<b>PERSONNEL</b>			
37-4104	TEMPORARY	6,953.23	7,800.00	7,800.00
	<b>SUB-TOTAL</b>	<b>6,953.23</b>	<b>7,800.00</b>	<b>7,800.00</b>
	<b>PERSONNEL SERVICES</b>			
37-4110	SOCIAL SECURITY	567.51	597.00	597.00
37-4112	WORKMEN'S COMP	700.00	652.00	652.00
	<b>SUB-TOTAL</b>	<b>1,267.51</b>	<b>1,249.00</b>	<b>1,249.00</b>
	<b>SUPPLIES</b>			
37-4201	OFFICE & MISC SUPPLIES	578.79	400.00	400.00
37-4204	PRINTING	0.00	0.00	200.00
37-4211	FOOD & CONCESSION SUPPLIES	404.23	400.00	300.00
37-4220	UNIFORM RENTAL & LAUNDRY	0.00	0.00	100.00
	<b>SUB-TOTAL</b>	<b>983.02</b>	<b>800.00</b>	<b>1,000.00</b>
	<b>MAINTENANCE</b>			
37-4320	BUILDING / GROUND MAINT	1,076.46	3,000.00	3,600.00
	<b>SUB-TOTAL</b>	<b>1,076.46</b>	<b>3,000.00</b>	<b>3,600.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
37-4411	COMMUNICATIONS	0.00	0.00	500.00
37-4417	LAND LEASE PAYMENTS	4,330.00	5,280.00	3,000.00
37-4418	TRAVEL & EDUCATION	441.49	500.00	500.00
37-4460	RECYCLING	0.00	0.00	6,500.00
37-4490	OTHER	3,910.00	4,000.00	0.00
	<b>SUB-TOTAL</b>	<b>8,681.49</b>	<b>9,780.00</b>	<b>10,500.00</b>
	<b>TOTAL</b>	<b>18,961.71</b>	<b>22,629.00</b>	<b>24,149.00</b>

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## Human Resources

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### *Mission Statement*

The Human Resources Department shall provide to every department within the City of Terrell organization qualified personnel capable of performing specialized and general tasks integrated within our organization, with the exclusive purpose of enhancing productivity and providing exemplary customer service to the citizens of Terrell.

### *Description*

The Human Resources Department is responsible for developing and enhancing staff competence through on-the-job training and perpetual professional training; staying abreast of trends in employment matters as they relate to salary and benefits, group benefit programs and employment law.

### *Manpower Summary*

Director	1.0
Administrative Clerk	2.0

GENERAL FUND  
EXPENDITURES

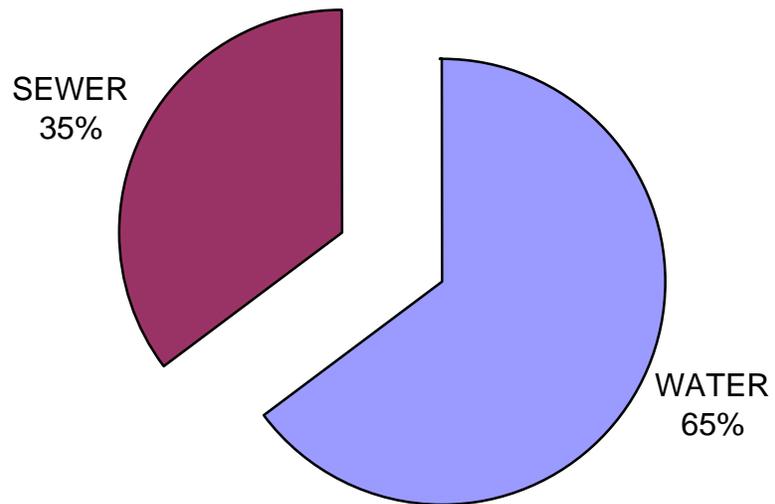
		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>HUMAN RESOURCES</b>			
	<b>PERSONNEL</b>			
40-4101	SUPERVISION	75,959.93	86,858.00	89,420.00
40-4102	CLERICAL	27,545.82	27,525.00	41,317.00
	<b>SUB-TOTAL</b>	<b>103,505.75</b>	<b>114,383.00</b>	<b>130,737.00</b>
	<b>PERSONNEL SERVICES</b>			
40-4110	SOCIAL SECURITY	8,483.36	8,750.00	10,001.00
40-4111	T M R S	13,890.05	14,447.00	16,512.00
40-4112	WORKMEN'S COMP	200.00	490.00	490.00
40-4114	GROUP HEALTH & DENTAL INS	30,602.20	13,747.00	20,435.00
40-4119	INSURANCE-RETIREEES	103,500.00	103,500.00	103,500.00
40-4199	RETIREMENT SICK TIME BENEFITS	0.00	35,000.00	20,000.00
	<b>SUB-TOTAL</b>	<b>156,675.61</b>	<b>175,934.00</b>	<b>170,938.00</b>
	<b>SUPPLIES</b>			
40-4201	OFFICE SUPPLIES	4,522.56	4,000.00	4,000.00
40-4204	PRINTING	4,297.73	1,000.00	1,000.00
40-4209	FIRST AID SUPPLIES	1,965.30	1,500.00	3,000.00
40-4211	FOOD & CONCESSION SUPPLIES	4,675.75	5,000.00	5,000.00
	<b>SUB-TOTAL</b>	<b>15,461.34</b>	<b>11,500.00</b>	<b>13,000.00</b>
	<b>MAINTENANCE</b>			
40-4301	OFFICE EQUIPMENT	0.00	1,500.00	1,500.00
40-4304	AUTOMATED EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00
	<b>SUB-TOTAL</b>	<b>1,500.00</b>	<b>3,000.00</b>	<b>1,500.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
40-4402	MEMBERSHIP & DUES	419.00	900.00	600.00
40-4403	ADVERTISING	6,872.34	15,000.00	16,000.00
40-4404	CONSULTANT FEE &SERVICE	18.00	0.00	0.00
40-4411	COMMUNICATIONS	5,775.07	4,000.00	3,900.00
40-4418	TRAVEL & EDUCATION	4,364.43	5,000.00	6,500.00
40-4419	TRAINING & PUBLICATION	14,377.88	17,000.00	13,000.00
40-4422	OTHER SERVICES	113.00	0.00	0.00
40-4454	EMPLOYEE DISABILITY INS.	27,683.13	45,000.00	45,000.00
40-4460	PHYSICALS & MEDICAL EXPENSE	12,933.04	10,000.00	12,000.00
40-4461	EMPLOYEE ASSISTANCE SERVICES	6,000.00	7,000.00	7,000.00
40-4462	DRUG TESTING	4,200.75	500.00	2,500.00
	<b>SUB-TOTAL</b>	<b>82,756.64</b>	<b>104,400.00</b>	<b>106,500.00</b>
	<b>TOTAL</b>	<b>359,899.34</b>	<b>409,217.00</b>	<b>422,675.00</b>
	<b>EXPENSE TOTAL</b>	<b>13,612,034.56</b>	<b>16,515,415.00</b>	<b>16,592,457.00</b>

# UTILITY FUND

UTILITY FUND  
ESTIMATED CASH POSITION  
2006 - 2007

Cash in Bank May 31, 06	\$ 1,537,845
Anticipated Revenue to Sept. 30, 2006	\$ 2,611,151
<b>Sub-Total</b>	\$ 4,148,996
Estimated Expenditures FY 2006	\$ 6,766,043
Y-T-D May 31, 06	\$ 4,506,766
<b>Sub-Total</b>	\$ 2,259,277
Estimated Beginning Cash	\$ 1,889,720
Estimated Revenues FY 2007	\$ 8,046,769
<b>Sub-Total</b>	\$ 9,936,489
Estimated Expenditures FY 2007	\$ 7,588,028
Estimated Cash in Bank Sept. 30 2007	\$ 2,348,461

UTILITY FUND  
REVENUE  
DISTRIBUTION



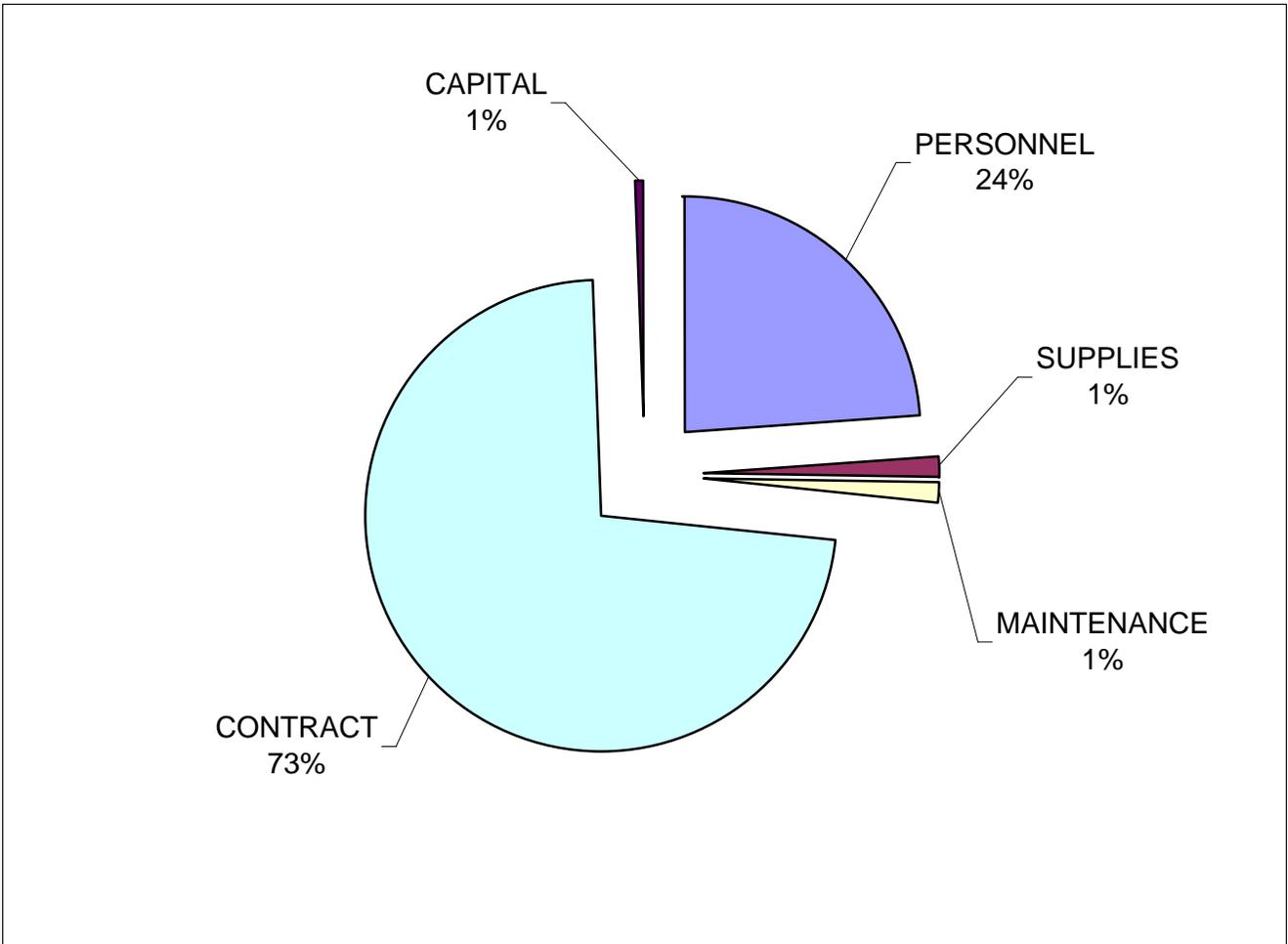
SUMMARY  
UTILITY FUND  
REVENUES  
2006-2007

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
WATER	4,368,879.56	4,711,138.00	5,215,655.00
SEWER	2,816,390.94	2,948,340.00	2,831,114.00
<b>TOTAL</b>	<b>7,185,270.50</b>	<b>7,659,478.00</b>	<b>8,046,769.00</b>

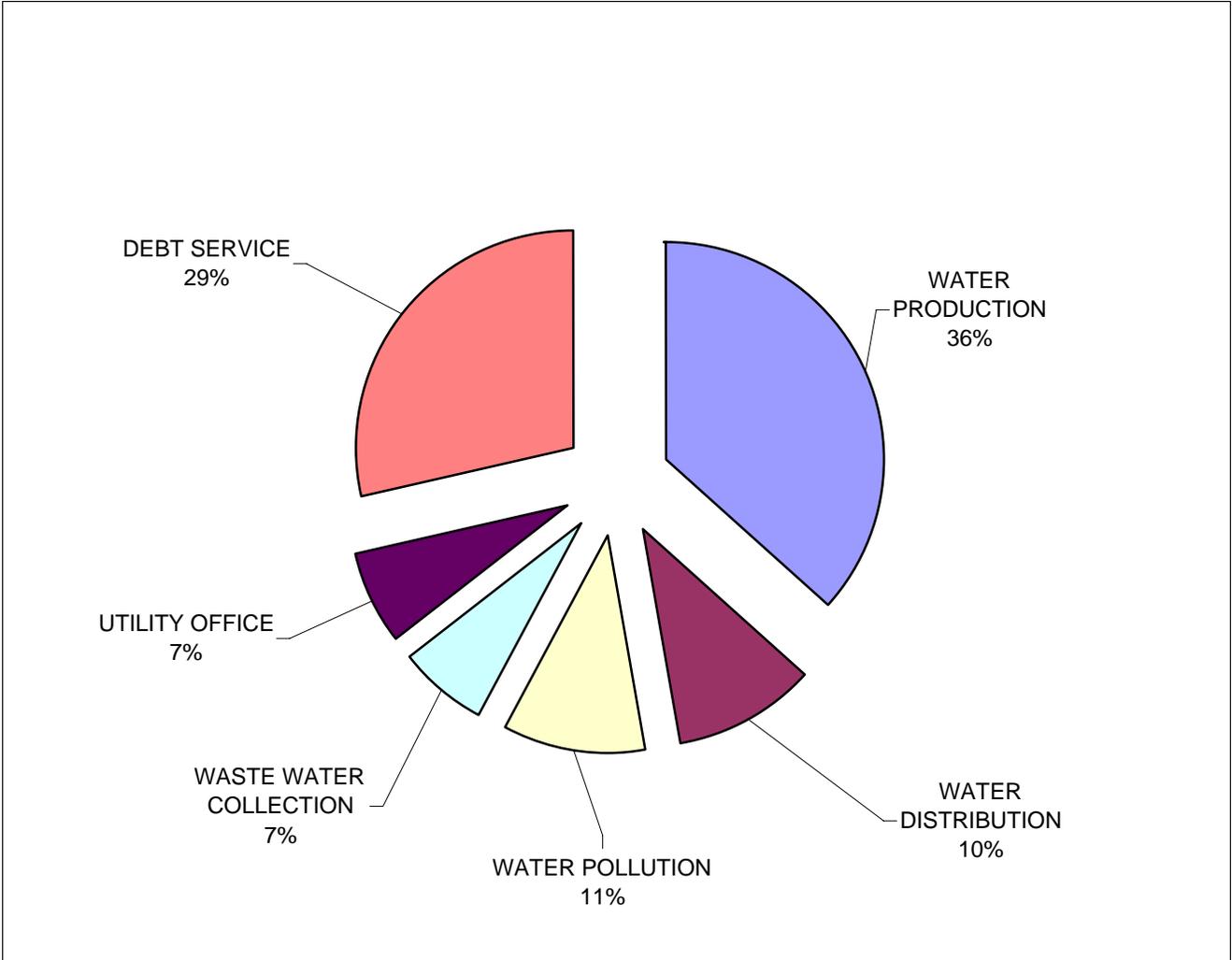
UTILITY FUND  
REVENUES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>Revenues</b>				
<b>WATER</b>				
00-3201	METERED SALES	4,162,889.55	4,487,858.00	5,034,655.00
00-3202	PENALTIES	106,277.99	136,460.00	106,000.00
00-3204	NEW SERVICES/WATER TAP	38,205.92	24,238.00	25,000.00
00-3205	RETURN CHECKS/MISC SRVICES	5,367.75	5,830.00	5,000.00
00-3206	NON PAYMENT-CUT OFF/MISC CHG	29,996.97	30,933.00	26,000.00
00-3207	SERVICE HOOKUPS/MISC CHG	3,898.11	3,955.00	3,100.00
00-3208	FIRE LINE CHARGE	4,060.00	9,350.00	9,500.00
00-3210	NON-METERED MISCSALES/MISC CHG	3,971.09	1,270.00	200.00
00-3211	MISC SALES / MACBEE WATER CORP	0.00	0.00	0.00
00-3212	MISC SERVICES	11,909.90	9,337.00	5,000.00
00-3215	BAD DEBT RECOVERY	1,375.08	1,907.00	1,200.00
00-3216	REFUNDS & RECOVERIES	927.20	0.00	0.00
	<b>SUB-TOTAL</b>	<b>4,368,879.56</b>	<b>4,711,138.00</b>	<b>5,215,655.00</b>
<b>SEWER</b>				
00-3301	SEWER REVENUE	2,793,694.22	2,933,821.00	2,813,414.00
00-3302	NEW SERVICES/SEWER TAP	9,665.00	2,519.00	6,500.00
00-3304	MISC SERVICES	0.00	0.00	600.00
00-3305	INTEREST	6,172.24	12,000.00	10,600.00
00-3350	CASH OVER/SHORT	6,859.48	0.00	0.00
	<b>SUB-TOTAL</b>	<b>2,816,390.94</b>	<b>2,948,340.00</b>	<b>2,831,114.00</b>
	<b>REVENUE TOTAL</b>	<b>7,185,270.50</b>	<b>7,659,478.00</b>	<b>8,046,769.00</b>

UTILITY FUND  
EXPENDITURE  
DISTRIBUTION



UTILITY FUND  
DISTRIBUTION



SUMMARY  
 UTILITY FUND EXPENDITURE BUDGET  
 2006-2007

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
WATER PRODUCTION	1,263,471.27	1,309,551.00	2,785,040.00
WATER DISTRIBUTION	550,937.98	560,154.00	789,100.00
WATER POLLUTION	688,118.19	758,028.00	811,620.00
WASTE WATER COLLECTION	453,783.57	640,939.00	513,706.00
SPECIAL PROJECTS	399,269.03	450,055.00	0.00
UTILITY OFFICE	1,475,557.61	1,677,660.00	511,687.00
DEBT SERVICE	-666,888.81	1,369,656.00	2,176,875.00
ASSETS	708,967.63	0.00	0.00
<b>TOTAL</b>	<b>4,873,216.47</b>	<b>6,766,043.00</b>	<b>7,588,028.00</b>

SUMMARY  
PERSONNEL COST

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
WATER PRODUCTION	496,254.12	541,751.00	454,590.00
WATER DISTRIBUTION	335,276.07	307,004.00	268,450.00
WATER POLLUTION	290,910.08	311,928.00	338,470.00
WASTE WATER COLLECTION	326,460.15	330,711.00	337,956.00
SPECIAL PROJECTS	257,987.07	279,955.00	0.00
UTILITY OFFICE	484,220.66	454,652.00	414,537.00
<b>TOTAL</b>	<b>2,191,108.15</b>	<b>2,226,001.00</b>	<b>1,814,003.00</b>

SUMMARY  
SUPPLY EXPENDITURES

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
WATER PRODUCTION	254,243.96	178,450.00	22,850.00
WATER DISTRIBUTION	5,665.33	7,800.00	8,300.00
WATER POLLUTION	24,340.49	26,400.00	28,250.00
WASTE WATER COLLECTION	9,366.35	8,500.00	8,750.00
SPECIAL PROJECTS	21,236.41	16,500.00	0.00
UTILITY OFFICE	27,443.55	24,500.00	25,850.00
<b>TOTAL</b>	<b>342,296.09</b>	<b>262,150.00</b>	<b>94,000.00</b>

SUMMARY  
MAINTENANCE EXPENDITURES

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
WATER PRODUCTION	59,863.80	32,850.00	14,250.00
WATER DISTRIBUTION	64,613.93	58,550.00	51,150.00
WATER POLLUTION	47,671.40	67,600.00	39,450.00
WASTE WATER COLLECTION	21,066.89	22,800.00	6,200.00
SPECIAL PROJECTS	3,386.54	2,500.00	0.00
UTILITY OFFICE	94,643.90	83,000.00	0.00
<b>TOTAL</b>	<b>291,246.46</b>	<b>267,300.00</b>	<b>111,050.00</b>

SUMMARY  
CONTRACTUAL/SERVICES EXPENDITURES

	2004-2005	2005-2006	2006-2007
	ACTUAL	ESTIMATED	BUDGET
WATER PRODUCTION	453,109.39	556,500.00	2,293,350.00
WATER DISTRIBUTION	145,382.65	156,800.00	461,200.00
WATER POLLUTION	325,196.22	241,100.00	405,450.00
WASTE WATER COLLECTION	96,890.18	104,200.00	110,800.00
SPECIAL PROJECTS	116,659.01	151,100.00	0.00
UTILITY OFFICE	869,249.50	1,104,508.00	71,300.00
DEBT SERVICE	-666,888.81	1,369,656.00	2,176,875.00
<b>TOTAL</b>	<b>1,339,598.14</b>	<b>3,683,864.00</b>	<b>5,518,975.00</b>

SUMMARY  
CAPITAL EXPENDITURE

	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
WATER DISTRIBUTION	0.00	30,000.00	0.00
WATER POLLUTION	0.00	111,000.00	0.00
WASTE WATER COLLECTION	0.00	174,728.00	50,000.00
UTILITY OFFICE	0.00	11,000.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>326,728.00</b>	<b>50,000.00</b>

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## Water Production

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### **Mission Statement**

The mission of the Water Production Department is to supply a quality water for household, industrial and fire fighting use at a reasonable rate, and to continue seeing a more cost effective method of producing and distributing portable water.

### **Description**

The Water Treatment Plant is operated twenty-four (24) hours and must be monitored close to ensure that quality water is produced at all times to meet state and federal water quality requirements.

### **Manpower Summary**

Director	1.0
Chief Operator	1.0
Chief Maintenance	1.0
Lab Technician	1.0
Plant Operator	4.0

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>WATER PRODUCTION</b>			
	<b>PERSONNEL</b>			
51-4101	SUPERVISION	133,567.22	134,141.00	138,029.00
51-4103	LABOR	221,720.60	242,068.00	178,889.00
51-4105	OVERTIME	-10,273.56	8,000.00	8,000.00
51-4106	STAND BY	5,978.57	5,800.00	5,800.00
	<b>SUB-TOTAL</b>	<b>350,992.83</b>	<b>390,009.00</b>	<b>330,718.00</b>
	<b>PERSONNEL SERVICES</b>			
51-4110	SOCIAL SECURITY	29,292.49	29,836.00	25,300.00
51-4111	T M R S	49,150.12	49,258.00	41,770.00
51-4112	WORKMEN'S COMP	16,000.00	18,150.00	15,600.00
51-4114	GROUP HEALTH & DENTAL INS	50,818.68	54,498.00	41,202.00
	<b>SUB-TOTAL</b>	<b>145,261.29</b>	<b>151,742.00</b>	<b>123,872.00</b>
	<b>SUPPLIES</b>			
51-4201	OFFICE & MISC SUPPLIES	3,284.76	3,500.00	1,000.00
51-4204	PRINTING	40.00	100.00	300.00
51-4206	MINOR TOOLS & APPARATUS	103.12	100.00	250.00
51-4220	UNIFORM RENTAL & LAUNDRY	2,482.24	3,400.00	1,850.00
51-4221	UNIFORMS PURCHASE	365.40	250.00	150.00
51-4223	PROTECTIVE CLOTHING	576.48	600.00	300.00
51-4224	CAUSTIC SODA	30,790.23	29,000.00	0.00
51-4240	CHEMICALS	-19,931.90	650.00	0.00
51-4242	CHLORINE	20,583.00	20,000.00	12,000.00
51-4244	POLYMER	190,067.64	100,000.00	0.00
51-4245	FLUORIDE	4,346.69	4,500.00	0.00
51-4246	LIME - SELF	2,000.00	1,000.00	0.00
51-4247	AMMONIA	9,589.00	7,000.00	4,000.00
51-4249	CHEMICALS & RELATED LAB SUPPLIES	7,995.55	7,000.00	3,000.00
51-4290	OTHER SUPPLIES	1,951.75	1,350.00	0.00
	<b>SUB-TOTAL</b>	<b>254,243.96</b>	<b>178,450.00</b>	<b>22,850.00</b>
	<b>MAINTENANCE</b>			
51-4303	INSTRUMENTS & APPARATUS	9,589.06	4,000.00	2,500.00
51-4304	AUTOMATED EQUIPMENT MAINTENANCE	3,393.56	3,600.00	0.00
51-4305	OUTSIDE FURNITURE & FIXTURES	169.89	0.00	0.00
51-4315	DAM & PUMP STATION	11,451.46	4,000.00	3,000.00
51-4316	ELEVATED TOWERS	10,616.06	3,000.00	4,000.00
51-4317	TREATMENT PLANT	16,015.66	5,000.00	2,000.00
51-4319	GROUND STORAGE TANKS	1,000.91	0.00	1,000.00
51-4370	MACHINERY MAINTENANCE	6,526.33	8,750.00	1,000.00
51-4390	OTHER MAINTENANCE	905.00	4,000.00	0.00
51-4392	GROUNDS/R.O.W.MAINTENANCE	195.87	500.00	750.00
	<b>SUB-TOTAL</b>	<b>59,863.80</b>	<b>32,850.00</b>	<b>14,250.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
51-4402	MEMBERSHIP & DUES	1,358.00	1,500.00	700.00
51-4403	ADVERTISING	380.80	600.00	700.00
51-4404	CONSULTANT FEES & SERVICES	18.00	2,000.00	47,000.00
51-4409	ADVALOREM TAX ON EASEMENTS	1,085.92	1,700.00	1,200.00
51-4411	COMMUNICATIONS	7,629.57	6,200.00	4,000.00
51-4413	NTMWD WATER PURCHASE	0.00	128,500.00	1,606,000.00
51-4414	EQUIPMENT RENTAL - OTHER	60.00	100.00	300.00

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
51-4415	INSURANCE	0.00	0.00	55,000.00
51-4418	TRAVEL & EDUCATION	2,065.49	2,500.00	1,500.00
51-4419	TRAINING & PUBLICATIONS	0.00	400.00	200.00
51-4420	COMMERCIAL LAB ANALYSIS	11,831.29	10,000.00	17,000.00
51-4424	SPECIAL SERVICES	3,195.01	5,000.00	5,000.00
51-4430	UTILITIES	43.19	0.00	266,750.00
51-4440	CONTRACT LABOR	14,505.26	20,000.00	2,500.00
51-4450	EQUIPMENT RENTAL(R)	35,000.04	37,500.00	34,500.00
51-4466	SLUDGE MANAGEMENT	79,474.62	40,000.00	45,000.00
51-4490	OTHER SERVICES NOT LISTED	542.20	500.00	0.00
51-4491	WATER CONTRACT - S R A	295,920.00	300,000.00	81,000.00
51-4492	PLANT SHUT DOWN	0.00	0.00	125,000.00
	<b>SUB-TOTAL</b>	<b>453,109.39</b>	<b>556,500.00</b>	<b>2,293,350.00</b>
	<b>TOTAL</b>	<b>1,263,471.27</b>	<b>1,309,551.00</b>	<b>2,785,040.00</b>

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## Water Distribution

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### *Mission Statement*

The mission of the Water Distribution Department is to upgrade the system and develop and implement preventive maintenance programs, which will enable crews to effectively perform their jobs in a professional manner and ensure the public a continued supply of water with the least amount of service interruptions.

### *Description*

The Water Distribution Department currently has a preventive maintenance program, which includes hydrants, valves distribution lines, and all equipment. This department is responsible for the maintenance and operation of all water meters. All maintenance personnel are currently being trained and certified in all areas involving increased productivity and safety awareness which will result in public satisfaction and economical operating procedures for all maintenance personnel.

### *Manpower Summary*

Crew Leader	1.0
Heavy Equipment Operator	1.0
Maintenance Worker	3.0
Administrative Clerk	1.0

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>WATER DISTRIBUTION</b>			
	<b>PERSONNEL</b>			
52-4102	CLERICAL	27,807.16	27,573.00	28,387.00
52-4103	LABOR	133,352.49	158,462.00	134,150.00
52-4105	OVERTIME	58,054.20	22,000.00	17,500.00
52-4106	STAND BY	4,483.93	5,000.00	5,800.00
	<b>SUB-TOTAL</b>	<b>223,697.78</b>	<b>213,035.00</b>	<b>185,837.00</b>
	<b>PERSONNEL SERVICES</b>			
52-4110	SOCIAL SECURITY	15,268.93	16,014.00	14,217.00
52-4111	T M R S	27,079.18	26,439.00	23,471.00
52-4112	WORKMEN'S COMP	1,706.98	11,220.00	11,200.00
52-4114	GROUP HEALTH & DENTAL INS	67,523.20	40,296.00	33,725.00
	<b>SUB-TOTAL</b>	<b>111,578.29</b>	<b>93,969.00</b>	<b>82,613.00</b>
	<b>SUPPLIES</b>			
52-4201	OFFICE & MISC. SUPPLIES	1,634.30	1,200.00	2,500.00
52-4204	PRINTING	108.31	0.00	500.00
52-4206	MINOR TOOLS & APPARATUS	839.52	900.00	850.00
52-4220	UNIFORM RENTAL & LAUNDRY	3,530.86	4,100.00	3,400.00
52-4221	UNIFORMS PURCHASE	127.20	300.00	250.00
52-4223	PROTECTIVE CLOTHING	523.94	1,000.00	550.00
52-4240	CHEMICALS	-986.72	0.00	250.00
52-4260	STREET CUTS/CONCRETE	27.90	0.00	0.00
52-4290	OTHER SUPPLIES	-139.98	300.00	0.00
	<b>SUB-TOTAL</b>	<b>5,665.33</b>	<b>7,800.00</b>	<b>8,300.00</b>
	<b>MAINTENANCE</b>			
52-4301	OFFICE EQUIPMENT	77.99	600.00	250.00
52-4303	INSTRUMENTS & APPARATUS	0.00	300.00	100.00
52-4304	AUTOMATED EQUIPMENT MAINTENANCE	1,250.00	1,250.00	0.00
52-4340	R.O.W. MAINT. TRN 010003804	12,500.04	12,500.00	0.00
52-4343	TRANSMISSION MAINTENANCE W&S	37,601.59	33,000.00	37,000.00
52-4344	WATER MAINS/CTA	5,744.49	5,000.00	8,000.00
52-4345	WATER METER MAINTENANCE	5,225.95	5,500.00	5,300.00
52-4370	MACHINERY	0.00	0.00	500.00
52-4390	OTHER MAINTENANCE	2,213.87	400.00	0.00
	<b>SUB-TOTAL</b>	<b>64,613.93</b>	<b>58,550.00</b>	<b>51,150.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
52-4402	MEMBERSHIP & DUES	513.00	800.00	700.00
52-4411	COMMUNICATIONS	8,097.42	7,000.00	8,000.00
52-4414	EQUIPMENT RENTAL - OTHER	60.00	500.00	600.00
52-4417	LAND LEASE PAYMENTS	595.00	600.00	3,100.00
52-4418	TRAVEL & EDUCATION	1,139.98	3,000.00	2,000.00
52-4419	TRAINING & PUBLICATION	316.00	700.00	400.00
52-4420	COMMERCIAL LAB SERVICES	2,550.00	3,500.00	3,000.00
52-4440	CONTRACT LABOR	56,382.05	50,000.00	265,000.00
52-4442	BACKFLOW SOLUTIONS	0.00	0.00	95,600.00
52-4450	EQUIPMENT RENTAL(R)	75,000.00	90,000.00	82,800.00
52-4490	OTHER SERVICES NOT LISTED	729.20	700.00	0.00
	<b>SUB-TOTAL</b>	<b>145,382.65</b>	<b>156,800.00</b>	<b>461,200.00</b>
	<b>CAPITAL</b>			
52-4502	METER CHANGE OUT PROGRAM	0.00	0.00	0.00

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
52-4525	FIRE HYDRANT REPLACEMENT	0.00	30,000.00	0.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>30,000.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>550,937.98</b>	<b>560,154.00</b>	<b>789,100.00</b>

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## **Water Pollution Control**

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### **Mission Statement**

The mission of the Wastewater Treatment Plant is and has been to provide service for the City of Terrell in the removal, treatment, and proper disposal of wastewater, both domestic and industrial, by the most cost efficient means possible.

### **Description**

The Wastewater Treatment Plant is operated on a daily basis with a permitted capacity of 4.5 million gallons per day. The current facility, a 2-stage trickling filter plant, treats an average of 2 million gallons per day. Solids are stabilized by anaerobic digesters before final disposal in a landfill.

### **Accomplishments & Goals**

All operators are state certified – two (2) "A" operators and four (4) "C" operators. Our goal is to continue the "beautification" of the Wastewater Treatment Plant.

### **Manpower Summary**

Chief Operator	1.0
Plant Operator	4.0
Lab Technician	1.0

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>WATER POLLUTION</b>			
	<b>PERSONNEL</b>			
61-4101	SUPERVISION	9,009.02	52,339.00	53,903.00
61-4103	LABOR	189,000.12	150,907.00	160,615.00
61-4104	TEMPORARY	5,067.29	15,446.00	13,572.00
61-4105	OVERTIME	2,248.57	2,000.00	2,000.00
61-4106	STAND BY	6,532.14	5,800.00	5,800.00
	<b>SUB-TOTAL</b>	<b>211,857.14</b>	<b>226,492.00</b>	<b>235,890.00</b>
	<b>PERSONNEL SERVICES</b>			
61-4110	SOCIAL SECURITY	16,535.52	17,327.00	18,046.00
61-4111	T M R S	25,816.29	26,655.00	28,079.00
61-4112	WORKMEN'S COMP	11,102.97	7,583.00	22,417.00
61-4114	GROUP HEALTH & DENTAL INS	25,598.16	33,871.00	34,038.00
	<b>SUB-TOTAL</b>	<b>79,052.94</b>	<b>85,436.00</b>	<b>102,580.00</b>
	<b>SUPPLIES</b>			
61-4201	OFFICE & MISC. SUPPLIES	2,254.28	1,500.00	3,050.00
61-4206	MINOR TOOLS & APPARATUS	526.56	1,000.00	800.00
61-4220	UNIFORM RENTAL & LAUNDRY	2,278.55	2,400.00	1,900.00
61-4221	UNIFORMS PURCHASE	134.99	200.00	100.00
61-4223	PROTECTIVE CLOTHING	548.28	600.00	600.00
61-4241	CLOTHING-RAIN GEAR	303.70	0.00	200.00
61-4242	CHLORINE	10,650.00	13,000.00	15,000.00
61-4244	POLYMER	0.00	300.00	300.00
61-4249	CHEMICALS & RELATED SUPPLIES	2,078.11	1,500.00	1,300.00
61-4250	SULFUR DIOXIDE	5,176.59	5,500.00	5,000.00
61-4290	OTHER SUPPLIES	389.43	400.00	0.00
	<b>SUB-TOTAL</b>	<b>24,340.49</b>	<b>26,400.00</b>	<b>28,250.00</b>
	<b>MAINTENANCE</b>			
61-4301	OFFICE EQUIPMENT	128.68	300.00	200.00
61-4303	INSTRUMENTS & APPARATUS	5,617.74	5,000.00	5,250.00
61-4304	AUTOMATED EQUIPMENT MAINTENANCE	1,300.00	1,300.00	0.00
61-4317	TREATMENT PLANT	8,571.82	7,000.00	5,500.00
61-4370	MACHINERY MAINTENANCE	30,499.99	50,000.00	28,500.00
61-4390	OTHER MAINTENANCE	1,553.17	4,000.00	0.00
	<b>SUB-TOTAL</b>	<b>47,671.40</b>	<b>67,600.00</b>	<b>39,450.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
61-4402	MEMBERSHIP & DUES	428.00	500.00	350.00
61-4403	ADVERTISING	685.44	200.00	300.00
61-4404	CONSULTANT FEES & SERVICES	18.00	500.00	500.00
61-4411	COMMUNICATIONS	6,793.30	5,000.00	5,000.00
61-4414	EQUIPMENT RENTAL - OTHER	189.75	400.00	400.00
61-4418	TRAVEL & EDUCATION	2,868.37	2,000.00	2,550.00
61-4419	TRAINING & PUBLICATIONS	25.00	1,000.00	300.00
61-4420	COMMERCIAL LAB SERVICES	25,361.23	20,000.00	20,000.00
61-4424	SPECIAL SERVICES	23,100.00	27,000.00	22,500.00
61-4430	UTILITIES	0.00	0.00	89,750.00
61-4440	CONTRACT LABOR	3,789.21	4,000.00	3,000.00
61-4450	EQUIPMENT RENTAL(R)	25,100.04	40,000.00	36,800.00
61-4466	SLUDGE MANAGEMENT	185,150.14	90,000.00	180,000.00
61-4467	PRETREATMENT SERVICES	51,024.54	50,000.00	44,000.00

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
61-4490	OTHER SERVICES NOT LISTED	663.20	500.00	0.00
	<b>SUB-TOTAL</b>	<b>325,196.22</b>	<b>241,100.00</b>	<b>405,450.00</b>
	<b>CAPITAL</b>			
61-4504	BIOSOLIDS STORAGE TANK MIXING SYSTEM	0.00	100,000.00	0.00
61-4506	SAMPLERS	0.00	0.00	0.00
61-4509	PRETREATMENT SOFTWARE	0.00	0.00	0.00
61-4513	ROOF SEWER PLANT	0.00	11,000.00	0.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>111,000.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>688,118.19</b>	<b>758,028.00</b>	<b>811,620.00</b>

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## **Wastewater Collection**

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### **Mission Statement**

The mission of the Wastewater Collection Department is to continue upgrading the system and eventually have a dependable method of transportation for the wastewater collection of Terrell and allow a safer and healthier environment for the public utility maintenance personnel.

### **Description**

The Wastewater Collection Department is responsible for the maintenance of manholes, location and repair of sanitary sewer lines, and lift stations and to conduct smoke testing and video of collection system.

### **Manpower Summary**

Foreman	1.0
Crew Leader	1.0
Equipment Operator	1.0
Maintenance	3.0

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>WASTE WATER COLLECTION</b>			
	<b>PERSONNEL</b>			
62-4101	SUPERVISION	54,487.98	52,421.00	53,957.00
62-4103	LABOR	109,645.12	152,178.00	159,936.00
62-4104	TEMPORARY	5,567.76	0.00	0.00
62-4105	OVERTIME	32,882.96	25,000.00	25,000.00
62-4106	STAND BY	2,935.71	5,800.00	5,800.00
	<b>SUB-TOTAL</b>	<b>205,519.53</b>	<b>235,399.00</b>	<b>244,693.00</b>
	<b>PERSONNEL SERVICES</b>			
62-4110	SOCIAL SECURITY	15,438.51	18,008.00	18,719.00
62-4111	T M R S	26,415.71	29,731.00	26,796.00
62-4112	WORKMEN'S COMP	11,765.00	7,165.00	7,165.00
62-4114	GROUP HEALTH & DENTAL INS	67,321.40	40,408.00	40,583.00
	<b>SUB-TOTAL</b>	<b>120,940.62</b>	<b>95,312.00</b>	<b>93,263.00</b>
	<b>SUPPLIES</b>			
62-4201	OFFICE & MISC SUPPLIES	1,168.47	1,500.00	2,350.00
62-4204	PRINTING	137.40	0.00	150.00
62-4206	MINOR TOOLS & APPARATUS	3,202.52	1,900.00	1,800.00
62-4220	UNIFORM RENTAL & LAUNDRY	253.06	0.00	200.00
62-4221	UNIFORMS PURCHASE	0.00	300.00	200.00
62-4223	PROTECTIVE CLOTHING	840.00	2,500.00	1,100.00
62-4240	CHEMICALS	3,191.53	2,000.00	2,700.00
62-4260	CONCRETE	405.18	300.00	250.00
62-4290	OTHER SUPPLIES	168.19	0.00	0.00
	<b>SUB-TOTAL</b>	<b>9,366.35</b>	<b>8,500.00</b>	<b>8,750.00</b>
	<b>MAINTENANCE</b>			
62-4304	AUTOMATED EQUIPMENT MAINTENANCE	1,200.00	1,200.00	0.00
62-4340	R.O.W. MAINT. TRN 010003804	12,500.04	12,500.00	0.00
62-4343	TRANSMISSION MAINTENANCE SEWER	3,462.10	4,000.00	3,500.00
62-4371	SEWER INSPECTION	3,834.25	5,000.00	2,700.00
62-4390	OTHER MAINTENANCE	70.50	100.00	0.00
	<b>SUB-TOTAL</b>	<b>21,066.89</b>	<b>22,800.00</b>	<b>6,200.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
62-4402	MEMBERSHIP & DUES	518.00	750.00	400.00
62-4411	COMMUNICATIONS	3,784.65	3,500.00	4,500.00
62-4417	LAND LEASE PAYMENTS	0.00	0.00	2,500.00
62-4418	TRAVEL & EDUCATION	1,410.60	2,100.00	1,400.00
62-4419	TRAINING & PUBLICATIONS	1,068.32	2,000.00	1,400.00
62-4420	COMMERCIAL LAB ANALYSIS	129.96	0.00	0.00
62-4440	CONTRACT LABOR	48,705.50	40,000.00	50,000.00
62-4441	EMERGENCY REPAIR SERVICES	678.00	500.00	0.00
62-4450	EQUIPMENT RENTAL(R)	39,999.96	55,000.00	50,600.00
62-4490	OTHER SERVICES NOT LISTED	595.19	350.00	0.00
	<b>SUB-TOTAL</b>	<b>96,890.18</b>	<b>104,200.00</b>	<b>110,800.00</b>
	<b>CAPITAL</b>			
62-4508	JUNE STREET SEWER	0.00	50,000.00	50,000.00
62-4512	CAMERA SEWER MAIN	0.00	0.00	0.00
62-4509	ADELAIDE STREET SEWER	0.00	124,728.00	0.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>174,728.00</b>	<b>50,000.00</b>
	<b>TOTAL</b>	<b>453,783.57</b>	<b>640,939.00</b>	<b>513,706.00</b>

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>SPECIAL PROJECTS MOVED TO GENERAL FUND DEPARTMENT 23</b>				
<b>PERSONNEL</b>				
64-4101	SUPERVISION	47,008.42	46,737.00	0.00
64-4103	LABOR	98,779.96	119,308.00	0.00
64-4104	TEMPORARY	31,816.52	29,640.00	0.00
64-4105	OVERTIME	6,792.22	6,000.00	0.00
<b>SUB-TOTAL</b>		<b>184,397.12</b>	<b>201,685.00</b>	<b>0.00</b>
<b>PERSONNEL SERVICES</b>				
64-4110	SOCIAL SECURITY	14,484.15	15,429.00	0.00
64-4111	TMRS	20,347.19	21,729.00	0.00
64-4112	WORKERS COMP	7,238.00	7,463.00	0.00
64-4114	GROUP HEALTH & DENTAL INSURANCE	31,520.61	33,649.00	0.00
<b>SUB-TOTAL</b>		<b>73,589.95</b>	<b>78,270.00</b>	<b>0.00</b>
<b>SUPPLIES</b>				
64-4201	OFFICE & MISC SUPPLIES	3,383.61	2,000.00	0.00
64-4206	MINOR TOOLS & APPARATUS	3,073.25	3,000.00	0.00
64-4220	UNIFORM RENTAL & LAUNDRY	2,554.28	3,000.00	0.00
64-4223	PROTECTIVE CLOTHING	1,906.54	1,500.00	0.00
64-4240	CHEMICALS	6,843.93	5,500.00	0.00
64-4290	OTHER SUPPLIES	3,474.80	1,500.00	0.00
<b>SUB-TOTAL</b>		<b>21,236.41</b>	<b>16,500.00</b>	<b>0.00</b>
<b>MAINTENANCE</b>				
64-4390	OTHER MAINTENANCE	2,254.54	1,000.00	0.00
64-4392	GROUND/RIGHT OF WAY	1,132.00	1,500.00	0.00
<b>SUB-TOTAL</b>		<b>3,386.54</b>	<b>2,500.00</b>	<b>0.00</b>
<b>CONTRACTUAL/SERVICES</b>				
64-4402	MEMBERSHIP & DUES	265.00	400.00	0.00
64-4411	COMMUNICATIONS	4,756.81	4,200.00	0.00
64-4414	EQUIPMENT RENTAL - OTHER	3,246.41	2,000.00	0.00
64-4418	TRAVEL & EDUCATION	1,940.96	3,000.00	0.00
64-4450	EQUIPMENT RENTAL	105,500.02	140,000.00	0.00
64-4490	OTHER SERVICES - NOT LISTED	949.81	1,500.00	0.00
<b>SUB-TOTAL</b>		<b>116,659.01</b>	<b>151,100.00</b>	<b>0.00</b>
<b>TOTAL</b>		<b>399,269.03</b>	<b>450,055.00</b>	<b>0.00</b>

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## Utility

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### *Mission Statement*

The City Secretary/Finance Department's mission is to ensure that all city records are adequately preserved; hold all municipal elections; account for all moneys received by the city and prepare the monthly financial report; record and report all financial transactions, assist the preparation of the annual budget and annual audit and prepare special reports for the City Manager and City Council; strive to maintain investments at the highest possible levels; strive to serve customers in an efficient and professional manner; and any other administrative or clerical duties as prescribed by the City Council and/ or the City Manager.

### *Description*

The City Secretary's Office is custodian of official records for the City. The City Secretary is responsible for attending and keeping minutes of Council meetings and maintaining records of all official Council actions. These include, but are not limited to, City codes, ordinances, resolutions and public hearings. The City Secretary is also responsible for conducting all City elections, processing solicitors and public amusement permits and receiving, processing and tracking all claims and lawsuits filed against the City. The Records Management Program is under the direction of the City Secretary. This department is responsible for the implementation and maintenance of the program including records retention schedules, destruction of outdated records, micro-graphics and the operation of the Records Storage Center.

In the capacity of the Finance Director for the City, duties include, but are not limited to: preparing and administering the departmental budget and projecting funds needed for staffing and service delivery. Performing a variety of technical tasks associated with the City's accounts payable/receivable, purchasing, utility billing, and internal auditing functions; ensure quality control; develop and enforce policies and guidelines; review purchase orders; assist the Purchasing Agent as needed. The Finance Director oversees and directs the work of the Municipal Court. The Finance Director supervises and participates in the development and administration of the City budget; direct the forecast of funds needed for staffing equipment, materials, and supplies, monitor and approve expenditures; implement mid-year adjustments, directs the City's cash management program; monitors liquidity and yield; coordinates annual outside audits and assists in publishing final reports; provides to the City Council, City Manager, and other department heads financial statements and

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## Utility

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reports requested and required by Charter, works with the city external auditors to prepare a comprehensive annual financial report and assists the City Manager by working on any special projects assigned and performs related work as required.

### *Manpower Summary*

City Secretary/Finance Director	1.0
IT/Assets & Records	1.0
Administrative Secretary	1.0
Accounting Technician	1.0
Billing Clerk	1.0
Administrative Clerk	3.0

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>UTILITY</b>			
	<b>PERSONNEL</b>			
80-4101	SUPERVISION	89,492.70	75,140.00	77,466.00
80-4102	CLERICAL	225,121.81	207,885.00	213,402.00
80-4103	LABOR	16,547.56	38,224.00	0.00
80-4104	RECORDS MANAGER	3,133.80	7,000.00	10,000.00
80-4105	OVERTIME	4,964.00	4,000.00	4,000.00
	<b>SUB-TOTAL</b>	<b>339,259.87</b>	<b>332,249.00</b>	<b>304,868.00</b>
	<b>PERSONNEL SERVICES</b>			
80-4110	SOCIAL SECURITY	27,410.70	25,536.00	23,212.00
80-4111	T M R S	43,215.65	41,079.00	37,242.00
80-4112	WORKMEN'S COMP	5,160.00	1,620.00	1,620.00
80-4114	GROUP HEALTH & DENTAL INS	69,174.44	54,168.00	47,595.00
	<b>SUB-TOTAL</b>	<b>144,960.79</b>	<b>122,403.00</b>	<b>109,669.00</b>
	<b>SUPPLIES</b>			
80-4201	OFFICE & MISC. SUPPLIES	11,443.13	11,000.00	13,000.00
80-4204	PRINTING	877.65	800.00	500.00
80-4211	FOOD AND/OR CONCESSION SUPPLIES	333.10	200.00	350.00
80-4214	POSTAGE	11,990.89	12,000.00	12,000.00
80-4290	OTHER SUPPLIES	2,798.78	500.00	0.00
	<b>SUB-TOTAL</b>	<b>27,443.55</b>	<b>24,500.00</b>	<b>25,850.00</b>
	<b>MAINTENANCE</b>			
80-4301	OFFICE EQUIPMENT	1,338.58	0.00	0.00
80-4304	AUTOMATED EQUIPMENT MAINTENANCE	32,980.82	33,000.00	0.00
80-4311	TECHNOLOGY	60,324.50	50,000.00	0.00
	<b>SUB-TOTAL</b>	<b>94,643.90</b>	<b>83,000.00</b>	<b>0.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
80-4401	AUDIT	11,900.00	40,000.00	40,000.00
80-4402	MEMBERSHIP & DUES	429.00	800.00	800.00
80-4403	ADVERTISING	209.44	0.00	0.00
80-4404	CONSULTANT FEES & SERVICES	1,625.32	130,000.00	3,000.00
80-4406	LEGAL SERVICES	37,190.00	0.00	0.00
80-4411	COMMUNICATIONS	15,904.47	10,000.00	10,000.00
80-4415	INSURANCE	33,059.11	53,000.00	0.00
80-4417	R.O.W. LEASE TRNS 010003201	234,999.96	235,000.00	0.00
80-4418	TRAVEL & EDUCATION	7,072.62	12,000.00	10,000.00
80-4419	TRAINING & PUBLICATIONS	1,934.99	2,500.00	2,500.00
80-4430	UTILITIES	425,335.67	465,208.00	0.00
80-4440	CONTRACT LABOR	97,826.22	155,000.00	5,000.00
80-4490	OTHER SERVICES NOT LISTED	1,762.70	1,000.00	0.00
	<b>SUB-TOTAL</b>	<b>869,249.50</b>	<b>1,104,508.00</b>	<b>71,300.00</b>
	<b>CAPITAL</b>			
80-4502	ELECTRONIC METER INTERFACE UNITS	0.00	11,000.00	0.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>11,000.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>1,475,557.61</b>	<b>1,677,660.00</b>	<b>511,687.00</b>

UTILITY FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>DEBT SERVICE REQUIREMENTS</b>				
<b>CONTRACTUAL/SERVICES</b>				
90-4490	UTILITY FRANCHISE 010003201	0.00	0.00	250,000.00
90-4495	TRANSFER TO I & S NO1	442,531.00	0.00	445,546.00
90-4497	INTER-GOV TRNS 010003831	300,000.00	300,000.00	250,000.00
90-4498	REVENUE BONDS	-42,249.71	634,656.00	731,329.00
90-4499	UCR TRN 028003301	-1,367,170.10	435,000.00	500,000.00
	<b>SUB-TOTAL</b>	<b>-666,888.81</b>	<b>1,369,656.00</b>	<b>2,176,875.00</b>
	<b>TOTAL</b>	<b>-666,888.81</b>	<b>1,369,656.00</b>	<b>2,176,875.00</b>
<b>ASSETS</b>				
95-4698	DEPRECIATION	649,782.76	0.00	0.00
95-4699	BAD DEBT	59,184.87	0.00	0.00
	<b>SUB-TOTAL</b>	<b>708,967.63</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>708,967.63</b>	<b>0.00</b>	<b>0.00</b>
	<b>EXPENSE TOTAL</b>	<b>4,873,216.47</b>	<b>6,766,043.00</b>	<b>7,588,028.00</b>

EQUIPMENT  
REPLACEMENT  
FUND

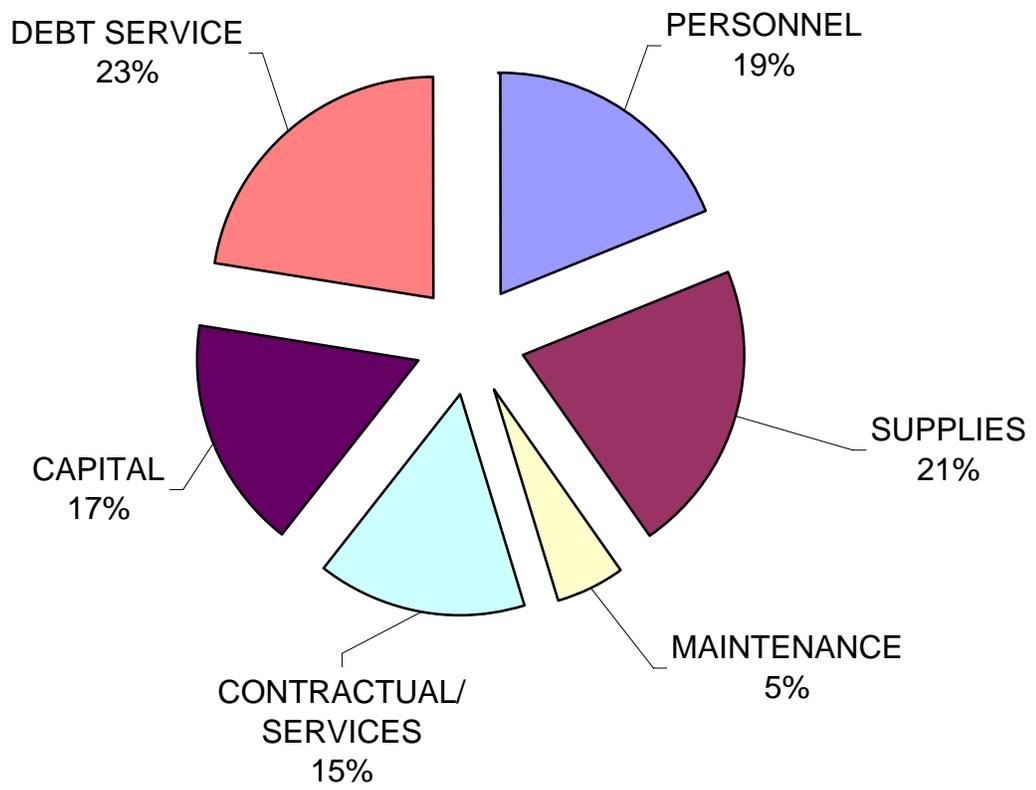
EQUIPMENT REPLACEMENT FUND  
ESTIMATED CASH POSITION  
2006 - 2007

Cash in Bank May 31, 06	\$ 249,981
Anticipated Revenue to Sept. 30, 2006	\$ 327,499
<b>Sub-Total</b>	<b>\$ 577,480</b>
Estimated Expenditures FY 2006	\$ 1,320,800
Y-T-D May 31, 06	\$ 832,135
<b>Sub-Total</b>	<b>\$ 488,665</b>
Estimated Beginning Cash	\$ 88,815
Estimated Revenues FY 2007	\$ 1,333,300
<b>Sub-Total</b>	<b>\$ 1,422,115</b>
Estimated Expenditures	\$ 1,196,432
Estimated Cash in Bank Sept. 30 2006	\$ 225,683

EQUIPMENT REPLACEMENT FUND  
REVENUES

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
<b>Revenues</b>				
00-3325	INSURANCE RECOVERIES	27,965.99	10,000.00	10,000.00
00-3326	INTEREST INCOME	2,030.80	800.00	800.00
00-3336	LEASE GENERAL FUND	729,609.45	917,500.00	1,090,200.00
00-3337	LEASE UTILITY FUND	280,599.97	362,500.00	204,700.00
00-3338	LEASE EQUIPMENT REPLACEMENT	21,541.64	30,000.00	27,600.00
	<b>SUB-TOTAL</b>	<b>1,061,747.85</b>	<b>1,320,800.00</b>	<b>1,333,300.00</b>
	<b>TOTAL</b>	<b>1,061,747.85</b>	<b>1,320,800.00</b>	<b>1,333,300.00</b>

EQUIPMENT REPLACEMENT FUND  
EXPENDITURE DISTRIBUTION



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## **Equipment Replacement**

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### **Mission Statement**

The mission of the Equipment Replacement Fund is to provide mechanical service for all city vehicles and equipment; provide a base of operation for housing equipment and vehicles and perform a preventative maintenance program so that all equipment and vehicles receive maintenance on a scheduled basis in order to maintain safe and dependable operation.

### **Description**

The Equipment Replacement Department will seek to provide a tentative maintenance program; maintain parts inventory; pickup and delivery of parts; service calls; general shop work; maintenance and inventory of fueling systems, vehicle wash; air conditioning service; brake service and tire service.

### **Manpower Summary**

Foreman	1.0
Mechanic	2.0
Service Attendant	1.0
Part Time	1.0

EQUIPMENT REPLACEMENT FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
EXPENDITURES		ACTUAL	ESTIMATED	BUDGET
	<b>PERSONNEL</b>			
25-4101	SUPERVISION	14,244.01	44,597.00	50,651.00
25-4102	CLERICAL	3,992.84	27,006.00	0.00
25-4103	LABOR	112,521.52	85,000.00	122,461.00
25-4104	TEMPORARY	0.00	5,356.00	0.00
25-4105	OVERTIME	3,014.58	6,000.00	6,000.00
	<b>SUB-TOTAL</b>	<b>133,772.95</b>	<b>167,959.00</b>	<b>179,112.00</b>
	<b>PERSONNEL SERVICES</b>			
25-4110	SOCIAL SECURITY	10,213.16	11,423.00	10,305.00
25-4111	T M R S	15,834.85	11,722.00	10,603.00
25-4112	WORKMEN'S COMP	4,412.00	5,427.00	5,427.00
25-4114	GROUP HEALTH & DENTAL INS	19,161.36	26,949.00	20,385.00
	<b>SUB-TOTAL</b>	<b>49,621.37</b>	<b>55,521.00</b>	<b>46,720.00</b>
	<b>SUPPLIES</b>			
25-4201	OFFICE & MISCELLANEOUS	2,327.20	1,500.00	1,350.00
25-4206	MINOR TOOLS & APPARATUS	3,321.00	3,200.00	2,600.00
25-4220	UNIFORM RENTAL & LAUNDRY	2,871.94	3,500.00	2,700.00
25-4221	UNIFORMS PURCHASE	180.95	300.00	200.00
25-4223	PROTECTIVE CLOTHING	433.19	500.00	400.00
25-4230	FUEL FOR EQUIPMENT	144,458.14	200,000.00	200,000.00
25-4231	OIL,ANTI-FREEZE,GREASE	8,063.83	8,000.00	5,600.00
25-4232	TIRES & TUBES	10,249.02	15,000.00	11,000.00
25-4233	BATTERIES	4,450.47	4,000.00	3,700.00
25-4234	MISCELLANEOUS AUTO PARTS	14,988.84	15,000.00	12,000.00
25-4235	MISC.HEAVY EQUIPMENT PARTS	6,796.60	7,500.00	4,000.00
25-4236	MISCELLANEOUS SMALL EQUIP PTS	1,901.66	2,000.00	1,200.00
25-4239	MISCELLANEOUS SHOP SUPPLIES	8,001.76	6,000.00	6,000.00
25-4240	CHEMICALS	6,006.97	6,000.00	4,300.00
25-4290	OTHER SUPPLIES	18.00	0.00	0.00
	<b>SUB-TOTAL</b>	<b>214,069.57</b>	<b>272,500.00</b>	<b>255,050.00</b>
	<b>MAINTENANCE</b>			
25-4301	OFFICE EQUIPMENT	484.57	600.00	0.00
25-4303	INSTRUMENTS & APPARATUS	791.58	2,000.00	4,500.00
25-4350	VEHICLE MAINTENANCE	27,808.88	20,000.00	24,000.00
25-4351	HEAVY EQUIP MAINTENANCE	23,932.47	25,000.00	22,000.00
25-4352	SMALL EQUIP MAINTENANCE	7,501.35	7,000.00	7,000.00
25-4353	VEHICLE MAINT. /OUTSIDE FUND	3,939.01	3,000.00	3,000.00
25-4390	OTHER MAINTENANCE	423.92	500.00	0.00
	<b>SUB-TOTAL</b>	<b>64,881.78</b>	<b>58,100.00</b>	<b>60,500.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
25-4403	ADVERTISING	1,256.64	4,000.00	1,000.00
25-4404	CONSULTANT FEES & SERVICES	18.00	1,000.00	0.00
25-4411	COMMUNICATIONS	4,619.43	3,500.00	3,300.00
25-4414	EQUIPMENT RENTAL - OTHER	400.00	400.00	0.00
25-4415	INSURANCE	30,000.00	38,200.00	40,000.00
25-4417	LAND LEASE PAYMENTS	0.00	0.00	5,000.00
25-4418	TRAVEL & EDUCATION	753.07	1,500.00	500.00
25-4419	TRAINING & PUBLICATIONS	89.47	500.00	250.00
25-4422	OTHER SERVICES	0.00	500.00	0.00
25-4430	UTILITIES	7,500.00	9,900.00	12,700.00

EQUIPMENT REPLACEMENT FUND  
EXPENDITURES

		2004-2005	2005-2006	2006-2007
EXPENDITURES		ACTUAL	ESTIMATED	BUDGET
25-4440	CONTRACT LABOR	13,029.46	15,000.00	9,000.00
25-4450	EQUIPMENT RENTAL (R)	21,541.54	30,000.00	27,600.00
25-4451	VEHICLE REPAIR SERVICES	42,607.34	43,500.00	38,000.00
25-4452	EQUIPMENT REPAIR SERVICE	61,088.96	59,500.00	44,000.00
25-4453	SMALL EQUIPMENT REPAIR SERVICE	374.19	5,000.00	2,000.00
25-4490	OTHER SERVICES NOT LISTED	1,092.56	500.00	0.00
	<b>SUB-TOTAL</b>	<b>184,370.66</b>	<b>213,000.00</b>	<b>183,350.00</b>
	<b>CAPITAL</b>			
25-4504	(D32) PATROL VEHICLES	0.00	96,000.00	63,000.00
25-4506	(D22) USED HAUL TRAILER	0.00	0.00	30,000.00
25-4508	D13 PICKUP TRUCK	0.00	25,000.00	0.00
25-4511	(D26) MOWER	0.00	10,000.00	15,000.00
25-4518	D23 PICKUP TRUCK	0.00	25,000.00	0.00
25-4522	D22 PICKUP TRUCK	0.00	17,500.00	0.00
25-4528	ANALYZER SCAN TOOL	0.00	3,700.00	0.00
25-4529	(D21) PICKUP TRUCK	0.00	22,500.00	22,500.00
25-4534	D22 USED TRUCK/TRACTOR	0.00	30,000.00	0.00
25-4535	D22 TRACK SKID STEER	0.00	50,000.00	0.00
25-4536	D22 BUCKET TRUCK	0.00	30,000.00	0.00
25-4537	D26 GATOR	0.00	7,500.00	0.00
25-4538	D32 PATROL MOTORCYCLE TACTICAL VAN	0.00	35,000.00	0.00
25-4539	D20 PICKUP TRUCK	0.00	17,500.00	0.00
25-4541	(D32) STAFF VEHICLE	0.00	0.00	21,500.00
25-4542	(D32) CRIMINAL INVESTIGATION VEHICLE	0.00	0.00	21,500.00
25-4550	(D23) MOWERS	0.00	0.00	30,000.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>369,700.00</b>	<b>203,500.00</b>
	<b>TOTAL</b>	<b>646,716.33</b>	<b>1,136,780.00</b>	<b>928,232.00</b>
	<b>DEBT SERVICE REQUIREMENTS</b>			
90-4408	JET TRUCK (11-04 THRU 11-08)	0.00	27,118.00	123,000.00
90-4409	STREET SWEEPER (11-04 THRU 11-08)	0.00	32,677.00	103,000.00
90-4410	TRACTOR (11-04 THRU 11-06)	0.00	9,883.04	23,000.00
90-4411	VACUUM TRAILER (11-04 THRU 11-06)	0.00	11,646.38	19,200.00
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>81,324.42</b>	<b>268,200.00</b>
	<b>ASSETS</b>			
90-4698	DEPRECIATION	299,810.48	0.00	0.00
	<b>SUB-TOTAL</b>	<b>299,810.48</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL</b>	<b>299,810.48</b>	<b>81,324.42</b>	<b>268,200.00</b>
	<b>EXPENSE TOTAL</b>	<b>946,526.81</b>	<b>1,218,104.42</b>	<b>1,196,432.00</b>

# AIRPORT FUND

AIRPORT FUND  
ESTIMATED CASH POSITION  
2006-2007

Cash in Bank May 31, 05	\$ 913,831
Anticipated Revenue to Sept. 30, 2006	\$ 88,527
<b>Sub-Total</b>	\$ 1,002,358
Estimated Expenditures FY 2006	\$ 90,300
Y-T-D May 31, 06	\$ 54,452
<b>Sub-Total</b>	\$ 35,848
Estimated Beginning Cash	\$ 966,511
Estimated Revenues FY 2007	\$ 251,670
<b>Sub-Total</b>	\$ 1,218,181
Proposed Expenditures FY 2006	\$ 549,040
Estimated Cash in Bank Sept. 30 2006	\$ 669,141

AIRPORT FUND  
BUDGET  
2006 - 2007

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>REVENUE</b>				
	<b>CHARGES FOR CURRENT SERVICES</b>			
00-3327	MISCELLANEOUS SALES	300.00	100.00	1,000.00
00-3329	TERRELL AVIATION INC FUEL FLOWAGE	0.00	5,000.00	5,000.00
00-3702	ACCESS CARD CHARGES	150.00	50.00	150.00
	<b>SUB-TOTAL</b>	<b>450.00</b>	<b>5,150.00</b>	<b>6,150.00</b>
	<b>USE OF MONEY</b>			
00-3326	INTEREST INCOME	8,096.53	10,500.00	8,000.00
	<b>SUB-TOTAL</b>	<b>8,096.53</b>	<b>10,500.00</b>	<b>8,000.00</b>
	<b>LEASES</b>			
00-3101	HANGER RENTALS	98,600.60	100,000.00	106,320.00
00-3201	LEASE - VISTAWALL (31-DEC-06)	29,207.11	24,500.00	30,000.00
00-3206	LEASE - CITY OF TERRELL	0.00	0.00	15,000.00
00-3207	LEASE - BFTS (31-AUG-06)	0.00	1,200.00	1,200.00
00-3208	LEASE - STRICYCLE	69,583.38	0.00	0.00
00-3211	LEASE - TERRELL AVIATION (15-OCT-09)	0.00	7,100.00	7,100.00
00-3212	LEASE -ASC (31-JAN-06)	56,769.96	30,000.00	72,000.00
00-3215	LEASE - POWERFLOW	0.00	2,200.00	2,200.00
00-3230	LEASE - KART (31-JAN-18)	846.79	700.00	700.00
00-3333	LEASE - MADIX (31-AUG-26)	0.00	3,000.00	3,000.00
	<b>SUB-TOTAL</b>	<b>255,007.84</b>	<b>168,700.00</b>	<b>237,520.00</b>
	<b>REVENUE TOTAL</b>	<b>263,554.37</b>	<b>184,350.00</b>	<b>251,670.00</b>

AIRPORT FUND  
BUDGET  
2006 - 2007

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
	<b>EXPENDITURES</b>			
	<b>SUPPLIES</b>			
00-4201	OFFICE & MISC SUPPLIES	18.07	0.00	0.00
	<b>SUB-TOTAL</b>	<b>18.07</b>	<b>0.00</b>	<b>0.00</b>
	<b>MAINTENANCE</b>			
00-4303	INSTRUMENTS & APPARATUS	2,263.44	3,000.00	3,500.00
00-4320	BUILDINGS & GROUNDS	4,343.68	3,000.00	3,500.00
00-4325	RUNWAYS	450.00	0.00	0.00
00-4326	RAMP	0.00	0.00	30,000.00
00-4332	EQUIPMENT MAINTENANCE	700.00	1,600.00	2,500.00
00-4390	OTHER MAINTENANCE	295.67	500.00	0.00
	<b>SUB-TOTAL</b>	<b>8,052.79</b>	<b>8,100.00</b>	<b>39,500.00</b>
	<b>CONTRACTUAL/SERVICES</b>			
00-4401	AUDIT	0.00	3,500.00	3,500.00
00-4402	FLY - IN	0.00	1,500.00	1,500.00
00-4403	ADVERTISING	0.00	200.00	450.00
00-4415	INSURANCE	2,986.88	8,000.00	8,000.00
00-4418	TRAVEL & EDUCATION	552.89	2,000.00	2,000.00
00-4424	SPECIAL SERVICES	18,306.00	20,000.00	25,000.00
00-4430	UTILITIES	32,738.84	35,000.00	39,500.00
00-4440	CONTRACT LABOR	800.00	1,000.00	10,000.00
	<b>SUB-TOTAL</b>	<b>55,384.61</b>	<b>71,200.00</b>	<b>89,950.00</b>
	<b>CAPITAL</b>			
00-4506	NPE FUNDS	0.00	11,000.00	300,000.00
00-4507	BACK FOW PREVENTION MAINTENANCE	0.00	0.00	5,000.00
00-4699	DEPRECIATION	239,802.79	0.00	0.00
	<b>SUB-TOTAL</b>	<b>239,802.79</b>	<b>11,000.00</b>	<b>305,000.00</b>
	<b>TOTAL</b>	<b>303,258.26</b>	<b>90,300.00</b>	<b>434,450.00</b>
	<b>DEBT SERVICE REQUIREMENTS</b>			
90-4401	TRANSFERS - C.O. 2003	115,958.92	116,790.00	114,590.00
	<b>SUB-TOTAL</b>	<b>115,958.92</b>	<b>116,790.00</b>	<b>114,590.00</b>
	<b>TOTAL</b>	<b>115,958.92</b>	<b>116,790.00</b>	<b>114,590.00</b>
	<b>DEPARTMENT TOTAL</b>	<b>419,217.18</b>	<b>207,090.00</b>	<b>549,040.00</b>

# TOURISM FUND

TOURISM FUND  
ESTIMATED CASH POSITION  
2005-2006

Cash in Bank May 31, 06	\$ 49,688
Anticipated Revenue to Sept. 30, 2006	\$ 62,000
<b>Sub-Total</b>	<b>\$ 111,688</b>
Estimated Expenditures FY 2006	\$ 181,527
Y-T-D May 31, 06	\$ 104,659
<b>Sub-Total</b>	<b>\$ 76,867</b>
Estimated Beginning Cash	\$ 34,820
Estimated Revenues FY 2007	\$ 163,375
<b>Sub-Total</b>	<b>\$ 198,195</b>
Proposed Expenditures FY 2007	\$ 198,195
Estimated Cash in Bank Sept. 30 2007	\$ 0

TOURISM FUND  
REVENUES  
2006 - 2007

		<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>
		<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
<b>REVENUES</b>				
00-3201	BEST INN	15,177.26	14,000.00	14,000.00
00-3202	CLASSIC INN	14,009.74	25,000.00	20,000.00
00-3203	DAYS INN	16,695.92	15,000.00	16,000.00
00-3204	SUPER 8	23,832.83	18,000.00	22,000.00
00-3205	LA QUINTA INN	36,048.33	37,000.00	35,000.00
00-3206	JANICE MARIE YATES	108.73	75.00	75.00
00-3208	MOTEL 6	19,201.82	15,000.00	15,000.00
00-3210	TEXAS INN MOTEL	4,079.23	3,000.00	3,500.00
00-3218	COMFORT INN	44,565.70	35,850.00	35,000.00
00-3306	INTEREST INCOME	709.10	800.00	800.00
	<b>TOTAL</b>	<b>174,428.66</b>	<b>163,725.00</b>	<b>161,375.00</b>

CAPITAL  
IMPROVEMENT  
FUND

CAPITAL IMPROVEMENT FUND  
ESTIMATED CASH POSITION  
2006 - 2007

Cash in Bank May 31, 06	\$ 634,617
Anticipated Revenue to Sept. 30, 2006	\$ 2,078
<b>Sub-Total</b>	<b>\$ 636,695</b>
Estimated Expenditures FY 2006	\$ 75,000
Y-T-D May 31, 06	\$ 61,865
<b>Sub-Total</b>	<b>\$ 13,135</b>
Estimated Beginning Cash	\$ 623,560
Estimated Revenues FY 2007	\$ 102,600
<b>Sub-Total</b>	<b>\$ 726,160</b>
Estimated Expenditures	\$ -
Estimated Cash in Bank Sept. 30 2007	\$ 726,160

CAPITAL IMPROVEMENT FUND BUDGET  
FISCAL YEAR 2006 - 2007

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>REVENUE</b>				
	<b>REFUNDS &amp; RECOVERIES</b>			
00-3210	PAVING INCOME	2,660.80	2,000.00	2,000.00
00-3212	TEDC REIMBURSEMENT AGREEMENT	100,000.00	100,000.00	100,000.00
	<b>SUB-TOTAL</b>	<b>102,660.80</b>	<b>102,000.00</b>	<b>102,000.00</b>
	<b>USE OF MONEY</b>			
00-3220	INTEREST INCOME	1,800.13	600.00	600.00
	<b>SUB-TOTAL</b>	<b>1,800.13</b>	<b>600.00</b>	<b>600.00</b>
	<b>REVENUE TOTAL</b>	<b>104,460.93</b>	<b>102,600.00</b>	<b>102,600.00</b>

CAPITAL IMPROVEMENT FUND BUDGET  
FISCAL YEAR 2006 - 2007

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>EXPENDITURES</b>				
	<b>CONTRACTUAL/SERVICES</b>			
00-4404	PROJECT 02-06	0.00	0.00	0.00
00-4408	04-02B ENGINEERING SERVICES	84,965.00	25,000.00	0.00
00-4409	02-04A ENGINEERING SERVICES	83,591.04	50,000.00	0.00
00-4413	TRAFFIC STUDY AIRPORT ROAD	5,750.00	0.00	0.00
00-4501	TOWN NORTH ESTATES PHASE NO 4	135,801.94	0.00	0.00
00-4700	TRANSFER TO GENERAL & C.O.	-119,560.52	0.00	0.00
	<b>SUB-TOTAL</b>	<b>190,547.46</b>	<b>75,000.00</b>	<b>0.00</b>
	<b>EXPENDITURE TOTAL</b>	<b>190,547.46</b>	<b>75,000.00</b>	<b>0.00</b>

# UTILITY CAPITAL RESERVE FUND

UTILITY CAPITAL RESERVE  
ESTIMATED CASH POSITION  
2006 - 2007

Cash in Bank May 31, 06	\$ 261,517
Anticipated Revenue to Sept. 30, 2006	\$ 145,465
<b>Sub-Total</b>	<b>\$ 406,983</b>
Estimated Expenditures FY 2006	\$ 1,032,998
Y-T-D May 31, 06	\$ 545,109
<b>Sub-Total</b>	<b>\$ 487,889</b>
Estimated Beginning Cash	\$ (80,906)
Estimated Revenues FY 2007	\$ 501,000
<b>Sub-Total</b>	<b>\$ 420,094</b>
Estimated Expenditures	\$ 345,000
Estimated Cash in Bank Sept. 30 2006	\$ 75,094

UTILITY CAPITAL RESERVE FUND  
BUDGET  
2006 - 2007

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>REVENUES</b>				
00-3101	DUE FROM CONTRACT REVENUE BOND	1,167,150	375,000	0
00-3301	UCR TRN 020904499	-1,446,656	435,000	500,000
00-3306	INTEREST INCOME	812	1,500	1,000
00-3804	CAPITAL GRANT 723801	230,000	0	0
	<b>SUB-TOTAL</b>	<b>-48,694</b>	<b>811,500</b>	<b>501,000</b>
	<b>REVENUE TOTAL</b>	<b>-48,694</b>	<b>811,500</b>	<b>501,000</b>
<b>EXPENDITURES</b>				
	<b>Contractual/Services</b>			
28-4405	PROJ 04-06 ENGINEERING WATER SYS	0	275,000	0
28-4406	05-03 SH 34 REALIGNMENT	0	357,935	95,000
28-4408	04-07 FIRST TIME SEWER	0	25,000	250,000
28-4410	WATER TREATMENT PLANT EXPANSION	0	0	0
28-4413	PROJ 02-08 KINGS CREEK OUTFALL	0	42,063	0
28-4416	HWY 34 UTILITY RELOCATES	0	61,000	0
28-4419	PROJECT 04-06 LAND ACQUISITION	0	272,000	0
	<b>SUB-TOTAL</b>	<b>0</b>	<b>1,032,998</b>	<b>345,000</b>
	<b>EXPENDITURE TOTAL</b>	<b>0</b>	<b>1,032,998</b>	<b>345,000</b>

# IMPACT FEES FUND

IMPACT FEES FUND  
ESTIMATED CASH POSITION  
2006-2007

Cash in Bank May 31, 06	\$ 728,740
Anticipated Revenue to Sept. 30, 2006	\$ 60,754
<b>Sub-Total</b>	<b>\$ 789,494</b>
Estimated Expenditures FY 2006	\$ -
Y-T-D May 31, 06	\$ -
<b>Sub-Total</b>	<b>\$ -</b>
Estimated Beginning Cash	\$ 789,494
Estimated Revenues FY 2007	\$ 711,200
<b>Sub-Total</b>	<b>\$ 1,500,694</b>
Estimated Expenditures	\$ 112,000
Estimated Cash in Bank Sept. 30 2006	\$ 1,388,694

IMPACT FEES FUND BUDGET  
2006 - 2007

		2004-2005	2005-2006	2006-2007
		ACTUAL	ESTIMATED	BUDGET
<b>Revenues</b>				
00-3327	INTEREST INCOME	460	5,200	6,200
00-3401	ROADWAY FEES WEST SERVICE AREA	20,146	165,000	180,000
00-3402	ROADWAY FEES EAST SERVICE AREA	10,449	116,000	135,000
00-3403	WATER FEES	36,911	182,000	200,000
00-3404	SEWER FEES	22,862	132,000	150,000
00-3407	OTHER FEES	0	0	0
00-3408	PARK LAND / PARK DEDICATION FEES	56,501	42,000	40,000
	<b>SUB-TOTAL</b>	<b>147,328</b>	<b>642,200</b>	<b>711,200</b>
	<b>TOTAL</b>	<b>147,328</b>	<b>642,200</b>	<b>711,200</b>
<b>EXPENDITURES</b>				
10-4404	CONSULTANT FEES & SERVICES	0	0	112,000
	<b>SUB-TOTAL</b>	<b>0</b>	<b>0</b>	<b>112,000</b>
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>112,000</b>

# INTEREST & SINKING NO. 1

INTEREST AND SINKING FUND No. 1  
ESTIMATED CASH POSITION  
2006 - 2007

Cash in Bank May 31, 06	\$ 474,582
Anticipated Revenue to Sept. 30, 2006	\$ 177,713
<b>Sub-Total</b>	\$ 652,296
Estimated Expenditures FY 2006	\$ 1,623,663
Y-T-D May 31, 06	\$ 1,291,508
<b>Sub-Total</b>	\$ 332,154
Estimated Beginning Cash	\$ 320,141
Estimated Revenues FY 2007	\$ 2,134,872
<b>Sub-Total</b>	\$ 2,455,013
Proposed Expenditures FY 2007	\$ 2,134,872
Estimated Cash in Bank Sept. 30 2007	\$ 320,141

**I AND S #1  
DEBT SCHEDULE 1994 TO 2026  
PROJECTION**

		<b>94-95</b>	<b>95-96</b>	<b>96-97</b>	<b>97-98</b>	<b>98-99</b>	<b>99-00</b>	<b>00-01</b>
G/O REFUNDING	1988	637,023	633,615	636,833	635,000	635,000	635,000	635,000
AIRPORT IMPROVEMENTS	1988	36,355	39,723	37,885	36,023	38,945	36,650	39,130
BAKER STREET C/O	1988	31,893	36,010	34,938	33,850	32,748	36,443	34,933
FIRE TRUCK C/O	1987	41,945	44,300	41,440	0	0	0	0
LANDFILL C/O	1993	62,308	60,858	64,226	62,414	60,601	63,608	61,695
PARK C/O	1994	53,038	53,796	51,431	53,938	51,313	0	0
STREET WATER & WASTEWATER C/O	1999	0	0	0	0	0	51,313	209,553
	<b>TOTAL</b>	862,560	868,301	866,753	821,224	818,606	823,013	980,310
TRANSFER IN AIRPORT		36,335	39,723	37,885	36,023	38,945	36,650	39,130
AMOUNT TO BE PROVIDED BY TAXES		826,225	828,578	828,868	785,201	779,661	786,363	941,180
		<b>01-02</b>	<b>02-03</b>	<b>03-04</b>	<b>04-05</b>	<b>05-06</b>	<b>06-07</b>	<b>07-08</b>
G/O REFUNDING	1988	635,000						
AIRPORT IMPROVEMENTS	1988	36,383						
BAKER STREET C/O	1988	33,403	31,858	5,541	Refunded			
LANDFILL C/O	1993	60,105	63,448	48,778	Refunded			
STREET WATER & WASTEWATER C/O	1999	209,553	374,793	370,133	374,912	374,468	375,038	381,064
STREET WATER & WASTEWATER C/O	2002		578,343	645,060	290,810	289,516	292,866	291,123
AIRPORT IMPROVEMENTS	2003			107,635	113,890	116,790	114,590	117,290
G/O REFUNDING	2004			43,594	460,344	459,644	462,044	454,344
CO 2004 5.5 MIL	2004				577,656	378,245	375,033	376,483
CO 2006 1.5 MIL	2006						515,302	87,094
	<b>TOTAL</b>	974,443	1,048,440	1,220,740	1,817,612	1,618,663	2,134,872	1,707,397
TRANSFER IN UTILITY FUND					442,531	0	445,546	445,543
TRANSFER IN AIRPORT				107,635	113,890	116,790	114,590	117,290
AMOUNT TO BE PROVIDED BY TAXES		974,443	1,048,440	1,113,105	1,261,191	1,501,873	1,574,736	1,144,564
		<b>08-09</b>	<b>09-10</b>	<b>10-11</b>	<b>11-12</b>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>
STREET WATER & WASTEWATER C/O	1999	381,460	386,150	385,055	383,328	385,908	387,745	388,750
STREET WATER & WASTEWATER C/O	2002	294,943	293,928	297,380	300,268	297,673	299,528	300,658
AIRPORT IMPROVEMENTS	2003	114,740	116,928	114,003	115,965	112,815	114,740	116,640
G/O REFUNDING	2004	431,331	432,419	432,306	431,194	438,881	371,159	
CO 2004 5.5 MIL	2004	377,636	373,978	376,478	379,498	381,738	383,283	384,228
CO 2006 1.5 MIL	2006	85,494	88,894	87,094	90,294	88,294	91,294	89,094
	<b>TOTAL</b>	1,685,604	1,692,295	1,692,315	1,700,545	1,705,308	1,647,748	1,279,369
TRANSFER IN UTILITY FUND		449,453	447,248	448,904	449,363	453,475	451,330	
TRANSFER IN AIRPORT		114,740	116,928	114,003	115,965	112,815	114,740	116,640
AMOUNT TO BE PROVIDED BY TAXES		1,121,412	1,128,120	1,129,409	1,135,218	1,139,018	1,081,678	1,162,729
		<b>15-16</b>	<b>16-17</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>	<b>20-21</b>	<b>21-22</b>
STREET WATER & WASTEWATER C/O	1999	388,750	387,888	386,320	388,930			
STREET WATER & WASTEWATER C/O	2002	306,088	305,850	304,928	308,183	310,541	311,978	312,473
AIRPORT IMPROVEMENTS	2003	118,276	114,706	115,965	116,940	117,600	117,935	117,963
CO 2004 5.5 MIL	2004	384,553	389,143	387,975	391,023	393,323	394,826	395,428
CO 2006 1.5 MIL	2006	86,825	84,556	87,288	84,738	87,188	84,425	86,663
	<b>TOTAL</b>	1,284,491	1,282,142	1,282,476	1,289,813	908,652	909,163	912,526
TRANSFER IN AIRPORT		118,276	114,706	115,965	116,940	117,600	117,935	117,963
AMOUNT TO BE PROVIDED BY TAXES		1,166,215	1,167,436	1,166,511	1,172,873	791,052	791,228	794,563
		<b>22-23</b>	<b>23-24</b>	<b>24-25</b>	<b>25-26</b>			
AIRPORT IMPROVEMENTS	2003	117,703						
CO 2004 5.5 MIL	2004	395,018	8531.25					
CO 2006 1.5 MIL	2006	88,688	85500	87219	88719			
	<b>TOTAL</b>	601,408	94,031	87,219	88,719			
TRANSFER IN AIRPORT		117,703						
AMOUNT TO BE PROVIDED BY TAXES		483,706	94,031	87,219	88,719			

Ordinance 1958  
 Adopted March 16, 1999

City of Terrell  
 Tax and Waterworks and  
 Sewer System (Limited Pledge)  
 Revenue Certificates of  
 Obligation Series 1999

<b>FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL INTEREST &amp; PRINCIPAL</b>
<b>2000</b>	\$0.00	\$305,015.31	\$305,015.31
<b>2001</b>	\$0.00	\$209,552.50	\$209,552.50
<b>2002</b>	\$0.00	\$209,552.50	\$209,552.50
<b>2003</b>	\$170,000.00	\$204,792.50	\$374,792.50
<b>2004</b>	\$175,000.00	\$195,132.50	\$370,132.50
<b>2005</b>	\$190,000.00	\$184,912.50	\$374,912.50
<b>2006</b>	\$200,000.00	\$174,467.50	\$374,467.50
<b>2007</b>	\$210,000.00	\$165,037.50	\$375,037.50
<b>2008</b>	\$225,000.00	\$156,063.75	\$381,063.75
<b>2009</b>	\$235,000.00	\$146,460.00	\$381,460.00
<b>2010</b>	\$250,000.00	\$136,150.00	\$386,150.00
<b>2011</b>	\$260,000.00	\$125,055.00	\$385,055.00
<b>2012</b>	\$270,000.00	\$113,327.50	\$383,327.50
<b>2013</b>	\$285,000.00	\$100,907.50	\$385,907.50
<b>2014</b>	\$300,000.00	\$87,745.00	\$387,745.00
<b>2015</b>	\$315,000.00	\$73,750.00	\$388,750.00
<b>2016</b>	\$330,000.00	\$58,750.00	\$388,750.00
<b>2017</b>	\$345,000.00	\$42,887.50	\$387,887.50
<b>2018</b>	\$360,000.00	\$26,320.00	\$386,320.00
<b>2019</b>	\$380,000.00	\$8,930.00	\$388,930.00
	<b>\$4,500,000.00</b>	<b>\$2,724,809.06</b>	<b>\$7,224,809.06</b>

Ordinance 2117  
 Adopted June 18, 2002

City of Terrell  
 Tax and Waterworks and  
 Sewer System Surplus  
 Revenue Certificate of  
 Obligation Series 2002

<b>FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL INTEREST &amp; PRINCIPAL</b>
<b>2003</b>	\$350,000.00	\$228,342.92	\$578,342.92
<b>2004</b>	\$470,000.00	\$175,060.00	\$645,060.00
<b>2005</b>	\$130,000.00	\$160,810.00	\$290,810.00
<b>2006</b>	\$135,000.00	\$154,516.25	\$289,516.25
<b>2007</b>	\$145,000.00	\$147,866.25	\$292,866.25
<b>2008</b>	\$150,000.00	\$141,122.50	\$291,122.50
<b>2009</b>	\$160,000.00	\$134,942.50	\$294,942.50
<b>2010</b>	\$165,000.00	\$128,927.50	\$293,927.50
<b>2011</b>	\$175,000.00	\$122,380.00	\$297,380.00
<b>2012</b>	\$185,000.00	\$115,267.50	\$300,267.50
<b>2013</b>	\$190,000.00	\$107,672.50	\$297,672.50
<b>2014</b>	\$200,000.00	\$99,527.50	\$299,527.50
<b>2015</b>	\$210,000.00	\$90,657.50	\$300,657.50
<b>2016</b>	\$225,000.00	\$81,087.50	\$306,087.50
<b>2017</b>	\$235,000.00	\$70,850.00	\$305,850.00
<b>2018</b>	\$245,000.00	\$59,927.50	\$304,927.50
<b>2019</b>	\$260,000.00	\$48,182.50	\$308,182.50
<b>2020</b>	\$275,000.00	\$35,541.25	\$310,541.25
<b>2021</b>	\$290,000.00	\$21,977.50	\$311,977.50
<b>2022</b>	\$305,000.00	\$7,472.50	\$312,472.50
	<b>\$4,500,000.00</b>	<b>\$2,132,131.67</b>	<b>\$6,632,131.67</b>

City of Terrell  
 Tax and Airport Surplus  
 Revenue Certificates of  
 Obligation Series 2003

<b>FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL INTEREST &amp; PRINCIPAL</b>
<b>2004</b>	\$10,000.00	\$97,635.00	\$107,635.00
<b>2005</b>	\$50,000.00	\$63,890.00	\$113,890.00
<b>2006</b>	\$55,000.00	\$61,790.00	\$116,790.00
<b>2007</b>	\$55,000.00	\$59,590.00	\$114,590.00
<b>2008</b>	\$60,000.00	\$57,290.00	\$117,290.00
<b>2009</b>	\$60,000.00	\$54,740.00	\$114,740.00
<b>2010</b>	\$65,000.00	\$51,927.50	\$116,927.50
<b>2011</b>	\$65,000.00	\$49,002.50	\$114,002.50
<b>2012</b>	\$70,000.00	\$45,965.00	\$115,965.00
<b>2013</b>	\$70,000.00	\$42,815.00	\$112,815.00
<b>2014</b>	\$75,000.00	\$39,740.00	\$114,740.00
<b>2015</b>	\$80,000.00	\$36,640.00	\$116,640.00
<b>2016</b>	\$85,000.00	\$33,276.25	\$118,276.25
<b>2017</b>	\$85,000.00	\$29,706.25	\$114,706.25
<b>2018</b>	\$90,000.00	\$25,965.00	\$115,965.00
<b>2019</b>	\$95,000.00	\$21,940.00	\$116,940.00
<b>2020</b>	\$100,000.00	\$17,600.00	\$117,600.00
<b>2021</b>	\$105,000.00	\$12,935.00	\$117,935.00
<b>2022</b>	\$110,000.00	\$7,962.50	\$117,962.50
<b>2023</b>	\$115,000.00	\$2,702.50	\$117,702.50
	<b>\$1,500,000.00</b>	<b>\$813,112.50</b>	<b>\$2,313,112.50</b>

<b>FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL INTEREST &amp; PRINCIPAL</b>
<b>2004</b>		\$43,593.82	\$43,593.82
<b>2005</b>	\$365,000.00	\$92,043.76	\$457,043.76
<b>2006</b>	\$375,000.00	\$84,643.76	\$459,643.76
<b>2007</b>	\$385,000.00	\$77,043.76	\$462,043.76
<b>2008</b>	\$385,000.00	\$69,343.76	\$454,343.76
<b>2009</b>	\$370,000.00	\$61,331.26	\$431,331.26
<b>2010</b>	\$380,000.00	\$52,418.76	\$432,418.76
<b>2011</b>	\$390,000.00	\$42,306.26	\$432,306.26
<b>2012</b>	\$400,000.00	\$31,193.76	\$431,193.76
<b>2013</b>	\$420,000.00	\$18,881.26	\$438,881.26
<b>2014</b>	\$365,000.00	\$6,159.38	\$371,159.38
	<b>\$3,835,000.00</b>	<b>\$578,959.54</b>	<b>\$4,413,959.54</b>

<b>FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL INTEREST &amp; PRINCIPAL</b>
<b>2005</b>	\$385,000.00	\$192,655.83	\$577,655.83
<b>2006</b>	\$180,000.00	\$198,245.00	\$378,245.00
<b>2007</b>	\$185,000.00	\$190,032.50	\$375,032.50
<b>2008</b>	\$195,000.00	\$181,482.50	\$376,482.50
<b>2009</b>	\$205,000.00	\$172,636.25	\$377,636.25
<b>2010</b>	\$210,000.00	\$163,977.50	\$373,977.50
<b>2011</b>	\$220,000.00	\$156,477.50	\$376,477.50
<b>2012</b>	\$230,000.00	\$149,497.50	\$379,497.50
<b>2013</b>	\$240,000.00	\$141,737.50	\$381,737.50
<b>2014</b>	\$250,000.00	\$133,282.50	\$383,282.50
<b>2015</b>	\$260,000.00	\$124,227.50	\$384,227.50
<b>2016</b>	\$270,000.00	\$114,552.50	\$384,552.50
<b>2017</b>	\$285,000.00	\$104,142.50	\$389,142.50
<b>2018</b>	\$295,000.00	\$92,975.00	\$387,975.00
<b>2019</b>	\$310,000.00	\$81,022.50	\$391,022.50
<b>2020</b>	\$325,000.00	\$68,322.50	\$393,322.50
<b>2021</b>	\$340,000.00	\$54,852.50	\$394,852.50
<b>2022</b>	\$355,000.00	\$40,427.50	\$395,427.50
<b>2023</b>	\$370,000.00	\$25,017.50	\$395,017.50
<b>2024</b>	\$390,000.00	\$8,531.25	\$398,531.25
	<b>\$5,500,000.00</b>	<b>\$2,394,095.83</b>	<b>\$7,894,095.83</b>

Ordinance 2299  
Adopted July 18, 2006

Combination Tax and Waterworks and Sewer System  
Surplus (Limited Pledge)  
Revenue Certificates of  
Obligation Series 2006

<b>FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL INTEREST &amp; PRINCIPAL</b>
<b>2007</b>	\$445,000.00	\$70,301.57	\$515,301.57
<b>2008</b>	\$40,000.00	\$47,093.76	\$87,093.76
<b>2009</b>	\$40,000.00	\$45,493.76	\$85,493.76
<b>2010</b>	\$45,000.00	\$43,893.76	\$88,893.76
<b>2011</b>	\$45,000.00	\$42,093.76	\$87,093.76
<b>2012</b>	\$50,000.00	\$40,293.76	\$90,293.76
<b>2013</b>	\$50,000.00	\$38,293.76	\$88,293.76
<b>2014</b>	\$55,000.00	\$36,293.76	\$91,293.76
<b>2015</b>	\$55,000.00	\$34,093.76	\$89,093.76
<b>2016</b>	\$55,000.00	\$31,825.00	\$86,825.00
<b>2017</b>	\$55,000.00	\$29,556.26	\$84,556.26
<b>2018</b>	\$60,000.00	\$27,287.50	\$87,287.50
<b>2019</b>	\$60,000.00	\$24,737.50	\$84,737.50
<b>2020</b>	\$65,000.00	\$22,187.50	\$87,187.50
<b>2021</b>	\$65,000.00	\$19,425.00	\$84,425.00
<b>2022</b>	\$70,000.00	\$16,662.50	\$86,662.50
<b>2023</b>	\$75,000.00	\$13,687.50	\$88,687.50
<b>2024</b>	\$75,000.00	\$10,500.00	\$85,500.00
<b>2025</b>	\$80,000.00	\$7,218.76	\$87,218.76
<b>2026</b>	\$85,000.00	\$3,718.76	\$88,718.76
	<b>\$1,570,000.00</b>	<b>\$604,657.93</b>	<b>\$2,174,657.93</b>

# INTEREST & SINKING NO. 2

INTEREST AND SINKING FUND No. 2  
 ESTIMATED CASH POSITION  
 2006 - 2007

Cash in Bank May 31, 06	\$ 74,072
Anticipated Revenue to Sept. 30, 2006	\$ 401,818
<b>Sub-Total</b>	\$ 475,890
Estimated Expenditures FY 2006	\$ 634,656
Y-T-D May 31, 05	\$ 536,579
<b>Sub-Total</b>	\$ 98,077
Estimated Beginning Cash	\$ 377,813
Estimated Revenues FY 2007	\$ 731,329
<b>Sub-Total</b>	\$ 1,109,142
Proposed Expenditures FY 2007	\$ 731,329
Estimated Cash in Bank Sept. 30 2007	\$ 377,813

INTEREST AND SINKING FUND No. 2  
2006 - 2007

	SERIES	DUE	PRINCIPAL	INTEREST		TOTAL
WaterWorks & Sewer System	1970	1/10	35,000	639	35,639	
Revenue Refunding Bonds		7/10			0	35,639
WaterWorks & Sewer System	1973	1/10	50,000	13,350	63,350	
Revenue Bonds		7/10		12,325	12,325	75,675
Contract Revenue Bond	2005					615,015
PAYING AGENT FEES						5,000
	<b>TOTAL</b>		<b>85,000</b>	<b>26,314</b>	<b>111,314</b>	<b>731,329</b>

**I AND S #2  
DEBT SCHEDULE 1994 TO 2035  
PROJECTION**

		<b>94-95</b>	<b>95-96</b>	<b>96-97</b>	<b>97-98</b>	<b>98-99</b>	<b>99-00</b>	<b>00-01</b>
Water & Sewer Revenue	<b>1973</b>	41,050	41,050	41,050	41,050	41,050	90,025	87,975
Water & Sewer Revenue Refunding	<b>1970</b>	38,360	37,435	36,510	35,585	34,660	33,735	37,718
		79,410	78,485	77,560	76,635	75,710	123,760	125,693
		<b>01-02</b>	<b>02-03</b>	<b>03-04</b>	<b>04-05</b>	<b>05-06</b>	<b>06-07</b>	<b>07-08</b>
Water & Sewer Revenue	<b>1973</b>	85,925	83,875	81,825	79,775	77,725	75,675	122,600
Water & Sewer Revenue Refunding	<b>1970</b>	36,608	35,498	34,388	38,194	36,916	35,639	
NTMWD Contract Revenue Bond	<b>2005</b>					502,572	615,015	787,550
		122,533	119,373	116,213	117,969	617,213	726,329	910,150
		<b>08-09</b>	<b>09-10</b>	<b>10-11</b>	<b>11-12</b>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>
Water & Sewer Revenue	<b>1973</b>	118,500	114,400	110,300	106,200	102,075	0	0
NTMWD Contract Revenue Bond	<b>2005</b>	787,875	787,750	787,175	791,150	789,450	792,300	794,475
		906,375	902,150	897,475	897,350	891,525	792,300	794,475
		<b>15-16</b>	<b>16-17</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>	<b>20-21</b>	<b>21-22</b>
NTMWD Contract Revenue Bond	<b>2005</b>	795,975	796,800	801,950	801,200	804,775	802,450	809,450
		795,975	796,800	801,950	801,200	804,775	802,450	809,450
		<b>22-23</b>	<b>23-24</b>	<b>24-25</b>	<b>25-26</b>	<b>26-27</b>	<b>27-28</b>	<b>28-29</b>
NTMWD Contract Revenue Bond	<b>2005</b>	810,325	810,300	814,375	817,325	819,150	819,850	824,425
		810,325	810,300	814,375	817,325	819,150	819,850	824,425
		<b>29-30</b>	<b>30-31</b>	<b>31-32</b>	<b>32-33</b>	<b>33-34</b>	<b>34-35</b>	
NTMWD Contract Revenue Bond	<b>2005</b>	827,650	829,525	835,050	839,000	837,500	834,750	
		827,650	829,525	835,050	839,000	837,500	834,750	

Ordinance  
 Adopted September 22, 1970

City of Terrell  
 Waterworks and Sewer System  
 Revenue Refunding Bonds  
 Series 1970

<b>FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL INTEREST &amp; PRINCIPAL</b>
1971	\$ 10,000.00	\$ 26,772.50	\$36,772.50
1972	\$ 10,000.00	\$ 26,402.50	\$36,402.50
1973	\$ 10,000.00	\$ 26,032.50	\$36,032.50
1974	\$ 10,000.00	\$ 25,662.50	\$35,662.50
1975	\$ 10,000.00	\$ 25,292.50	\$35,292.50
1976	\$ 10,000.00	\$ 24,922.50	\$34,922.50
1977	\$ 10,000.00	\$ 24,552.50	\$34,552.50
1978	\$ 10,000.00	\$ 24,182.50	\$34,182.50
1979	\$ 15,000.00	\$ 23,720.00	\$38,720.00
1980	\$ 15,000.00	\$ 23,165.00	\$38,165.00
1981	\$ 15,000.00	\$ 22,610.00	\$37,610.00
1982	\$ 15,000.00	\$ 22,055.00	\$37,055.00
1983	\$ 15,000.00	\$ 21,500.00	\$36,500.00
1984	\$ 15,000.00	\$ 20,945.00	\$35,945.00
1985	\$ 15,000.00	\$ 20,390.00	\$35,390.00
1986	\$ 15,000.00	\$ 19,835.00	\$34,835.00
1987	\$ 15,000.00	\$ 19,280.00	\$34,280.00
1988	\$ 20,000.00	\$ 19,632.50	\$39,632.50
1989	\$ 20,000.00	\$ 17,892.50	\$37,892.50
1990	\$ 20,000.00	\$ 17,152.50	\$37,152.50
1991	\$ 20,000.00	\$ 16,412.50	\$36,412.50
1992	\$ 20,000.00	\$ 15,672.50	\$35,672.50
1993	\$ 20,000.00	\$ 14,932.50	\$34,932.50
1994	\$ 20,000.00	\$ 14,192.50	\$34,192.50
1995	\$ 25,000.00	\$ 13,360.00	\$38,360.00
1996	\$ 25,000.00	\$ 12,435.00	\$37,435.00
1997	\$ 25,000.00	\$ 11,510.00	\$36,510.00
1998	\$ 25,000.00	\$ 10,585.00	\$35,585.00
1999	\$ 25,000.00	\$ 9,660.00	\$34,660.00
2000	\$ 25,000.00	\$ 8,735.00	\$33,735.00
2001	\$ 30,000.00	\$ 7,717.50	\$37,717.50
2002	\$ 30,000.00	\$ 6,607.50	\$36,607.50
2003	\$ 30,000.00	\$ 5,497.50	\$35,497.50
2004	\$ 30,000.00	\$ 4,387.50	\$34,387.50
2005	\$ 35,000.00	\$ 3,193.75	\$38,193.75
2006	\$ 35,000.00	\$ 1,916.25	\$36,916.25
2007	\$ 35,000.00	\$ 638.75	\$35,638.75
	<b>\$ 730,000.00</b>	<b>\$ 609,451.25</b>	<b>\$1,339,451.25</b>

City of Terrell  
Waterworks Sewer System Revenue Bonds Series 1973

Ordinance  
Adopted January 10, 1973

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL
1974	\$ -	\$ 20,525.00	\$20,525.00
1975	\$ -	\$ 41,050.00	\$41,050.00
1976	\$ -	\$ 41,050.00	\$41,050.00
1977	\$ -	\$ 41,050.00	\$41,050.00
1978	\$ -	\$ 41,050.00	\$41,050.00
1979	\$ -	\$ 41,050.00	\$41,050.00
1980	\$ -	\$ 41,050.00	\$41,050.00
1981	\$ -	\$ 41,050.00	\$41,050.00
1982	\$ -	\$ 41,050.00	\$41,050.00
1983	\$ -	\$ 41,050.00	\$41,050.00
1984	\$ -	\$ 41,050.00	\$41,050.00
1985	\$ -	\$ 41,050.00	\$41,050.00
1986	\$ -	\$ 41,050.00	\$41,050.00
1987	\$ -	\$ 41,050.00	\$41,050.00
1988	\$ -	\$ 41,050.00	\$41,050.00
1989	\$ -	\$ 41,050.00	\$41,050.00
1990	\$ -	\$ 41,050.00	\$41,050.00
1991	\$ -	\$ 41,050.00	\$41,050.00
1992	\$ -	\$ 41,050.00	\$41,050.00
1993	\$ -	\$ 41,050.00	\$41,050.00
1994	\$ -	\$ 41,050.00	\$41,050.00
1995	\$ -	\$ 41,050.00	\$41,050.00
1996	\$ -	\$ 41,050.00	\$41,050.00
1997	\$ -	\$ 41,050.00	\$41,050.00
1998	\$ -	\$ 41,050.00	\$41,050.00
1999	\$ -	\$ 41,050.00	\$41,050.00
2000	\$ 50,000.00	\$ 40,025.00	\$90,025.00
2001	\$ 50,000.00	\$ 37,975.00	\$87,975.00
2002	\$ 50,000.00	\$ 35,925.00	\$85,925.00
2003	\$ 50,000.00	\$ 33,875.00	\$83,875.00
2004	\$ 50,000.00	\$ 31,825.00	\$81,825.00
2005	\$ 50,000.00	\$ 29,775.00	\$79,775.00
2006	\$ 50,000.00	\$ 27,725.00	\$77,725.00
2007	\$ 50,000.00	\$ 25,675.00	\$75,675.00
2008	\$ 100,000.00	\$ 22,600.00	\$122,600.00
2009	\$ 100,000.00	\$ 18,500.00	\$118,500.00
2010	\$ 100,000.00	\$ 14,400.00	\$114,400.00
2011	\$ 100,000.00	\$ 10,300.00	\$110,300.00
2012	\$ 100,000.00	\$ 6,200.00	\$106,200.00
2013	\$ 100,000.00	\$ 2,075.00	\$102,075.00
	<b>\$ 1,000,000.00</b>	<b>\$ 1,383,650.00</b>	<b>\$ 2,383,650.00</b>

North Texas Municipal Water District  
City of Terrell  
Water Transmission Facilities Contract  
Series 2005

FISCAL YEAR OCTOBER 1 TO SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL INTEREST & PRINCIPAL	
2006		\$502,571.67	\$502,571.67	
2007		\$572,550.00	\$572,550.00	
2008	\$215,000.00	\$572,550.00	\$787,550.00	
2009	\$225,000.00	\$562,875.00	\$787,875.00	
2010	\$235,000.00	\$552,750.00	\$787,750.00	
2011	\$245,000.00	\$542,175.00	\$787,175.00	
2012	\$260,000.00	\$531,150.00	\$791,150.00	
2013	\$270,000.00	\$519,450.00	\$789,450.00	
2014	\$285,000.00	\$507,300.00	\$792,300.00	
2015	\$300,000.00	\$494,475.00	\$794,475.00	
2016	\$315,000.00	\$480,975.00	\$795,975.00	
2017	\$330,000.00	\$466,800.00	\$796,800.00	
2018	\$350,000.00	\$451,950.00	\$801,950.00	
2019	\$365,000.00	\$436,200.00	\$801,200.00	
2020	\$385,000.00	\$419,775.00	\$804,775.00	
2021	\$400,000.00	\$402,450.00	\$802,450.00	
2022	\$425,000.00	\$384,450.00	\$809,450.00	
2023	\$445,000.00	\$365,325.00	\$810,325.00	
2024	\$465,000.00	\$345,300.00	\$810,300.00	
2025	\$490,000.00	\$324,375.00	\$814,375.00	
2026	\$515,000.00	\$302,325.00	\$817,325.00	
2027	\$540,000.00	\$279,150.00	\$819,150.00	
2028	\$565,000.00	\$254,850.00	\$819,850.00	
2029	\$595,000.00	\$229,425.00	\$824,425.00	
2030	\$625,000.00	\$202,650.00	\$827,650.00	
2031	\$655,000.00	\$174,525.00	\$829,525.00	
2032	\$690,000.00	\$145,050.00	\$835,050.00	
2033	\$725,000.00	\$114,000.00	\$839,000.00	
2034	\$760,000.00	\$77,750.00	\$837,750.00	
2035	\$795,000.00	\$39,750.00	\$834,750.00	
	<b>\$12,470,000.00</b>	<b>\$11,254,921.67</b>	<b>\$23,724,921.67</b>	<b>\$0.00</b>

# CHART OF ACCOUNTS

**City of Terrell  
Chart of Accounts**

<b><u>PERSONNEL</u></b>		
<b>Dept</b>	<b>Code</b>	<b>Description</b>
xx	4101	<b>Supervision</b> – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4102	<b>Clerical</b> – Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4103	<b>Labor</b> - Salary and wages paid to employees filling Council approved, permanent, full time positions
xx	4104	<b>Temporary</b> - Salaries and wages paid to part-time, seasonal, hourly personnel. These employees are non-benefited employees
xx	4105	<b>Overtime</b> - Overtime wages paid in accordance with federal wage and hour laws
xx	4106	<b>Standby-pay</b> - Wages paid to employees who are assigned to "standby" to answer public service calls
xx	4107	<b>Professional</b> - Salaries and wages paid to employees who are on the payroll under contract status
<b><u>PERSONNEL SERVICES</u></b>		
xx	4110	<b>Social Security</b> - City's portion of mandatory contribution into the federal social security system
xx	4111	<b>TMRS</b> - City's participation in retirement program, for Council approved, full-time employees
xx	4112	<b>Workmen's Comp</b> - City's cost for providing workmen's compensation insurance for employees
xx	4113	<b>Unemployment Benefits</b> - self explanatory
xx	4114	<b>Group Health &amp; Dental Insurance</b> - City's participation in group hospitalization and dental insurance plan
xx	4116	<b>ICMA Deferred Compensation Plan - International</b> City Manager's Association deferred compensation plan
<b><u>SUPPLIES</u></b>		
<b>Dept</b>	<b>Code</b>	<b>Description</b>
xx	4201	<b>Office Supplies</b> - Supplies necessary for general office use, cleaning supplies – soaps, wax, mops, brooms, paper towels, light bulbs, etc., operational supplies – supplies pertaining to organizational mission that are expended upon use, forms & supplies/computer – continuous forms, ribbons, inks, disks, small programs and printer supplies used in the operation of computers

**City of Terrell  
Chart of Accounts**

<b>SUPPLIES (continued)</b>		
<b>Dept</b>	<b>Code</b>	<b>Description</b>
xx	4204	<b>Printing</b> – Commercial printing of forms and receipts and other matter for commercial use
xx	4206	<b>Minor Tools &amp; Apparatus</b> – Pliers, wrenches, drill bits, picks, shovels, hand cuffs, small water hoses, axes, and small power tools that do not qualify for capitalization, etc.
xx	4207	<b>K-9 Supplies</b>
xx	4209	<b>Safety Supplies</b> – Supplies that are deposited in the first aid kits in the various departmental locations
xx	4211	<b>Food and/or Concession Supplies</b> – Food purchased for in-house use (i.e. prisoners, council) and items that are for sale in concession facilities
xx	4212	<b>Election supplies</b> – Supplies that are for the use in city officer/city related elections
xx	4213	<b>Ammunition</b> – Ammunition for firearms to be used by the police department
xx	4214	<b>Postage</b> – The purchase of postage for the mailing of all city correspondence
xx	4220	<b>Uniform Rental &amp; Laundry</b> – The cost of uniform rental and laundry for employees and facilities respectively
xx	4221	<b>Uniform Purchase</b> – The purchase of uniforms
xx	4222	<b>Clothing Allowance</b> – Police criminal investigations unit
xx	4223	<b>Protective Clothing</b> – Foul weather gear, clothing required for working near hazardous materials
xx	4227	<b>Computer Applications</b> – CD Rom materials (Library use only)
xx	4228	<b>Audio Visual Materials</b> – Supplies used in the operation of audio and visual equipment
xx	4229	<b>Books &amp; Periodicals</b> – Self Explanatory
xx	4230	<b>Fuel for Equipment</b> – Self Explanatory
xx	4234	<b>Miscellaneous Auto Parts</b> – The purchase of auto parts for inventory purposes

**City of Terrell  
Chart of Accounts**

<b>Supplies (continued)</b>		
Dept.	Code	Description
xx	4240	<b>Chemicals</b> - The purchase of chemicals other than those chemicals that are identified specifically
xx	4241	<b>Copper Sulfate</b> – Self explanatory
xx	4242	<b>Chlorine</b> – Self explanatory
xx	4244	<b>Polymer</b> – Self explanatory
xx	4245	<b>Soda Ash</b> - Self explanatory
xx	4246	<b>Lime</b> – Self explanatory
xx	4247	<b>Ammonia</b> –Self explanatory
xx	4248	<b>Caustic Soda</b> - Self explanatory
xx	4249	<b>Chemicals &amp; Related Supplies Lab</b> - The purchase of chemicals and supplies specifically for laboratory purposes
xx	4250	<b>Sulfur Dioxide</b> - Self explanatory
xx	4260	<b>Concrete</b> - Self explanatory
xx	4261	<b>Concrete Culverts</b> - Self explanatory
xx	4269	<b>Other Concrete Products</b> - Self explanatory
xx	4270	<b>Rock</b> - Self explanatory
xx	4271	<b>Asphalt</b> -Self explanatory
xx	4272	<b>Dirt</b> - Self explanatory
xx	4273	<b>Sand</b> - Self explanatory
xx	4280	<b>Street Signs</b> - Self explanatory
xx	4290	<b>Other Supplies</b> - Supplies that cannot be classified in other categories – oil, lubricants & antifreeze, tires & tubes, batteries, miscellaneous heavy equipment parts (purchase of heavy equipment parts for inventory), miscellaneous small equipment parts(purchase of small equipment parts for inventory), miscellaneous shop supplies
xx	4291	<b>League Softball</b> - All expenses related to league softball
xx	4292	<b>Terrell Tennis Association</b> – Supplies
<b>MAINTENANCE</b>		
xx	4301	<b>Office Equipment</b> – Maintenance agreements and other costs related to maintenance of office equipment, typewriters, calculators, etc., and furniture and fixtures (costs to maintain office furniture and fixtures). This does not include computer equipment
xx	4303	<b>Instruments &amp; Apparatus</b> – Cost to maintain instruments and apparatus

**City of Terrell  
Chart of Accounts**

<b><u>MAINTENANCE</u></b>		
<b><u>(continued)</u></b>		
<b>Dept.</b>	<b>Code</b>	<b>Description</b>
xx	4304	<b>Automated Equipment Maintenance</b> - Cost associated with the maintenance of computers, networks, printers, and associated office automation equipment.
xx	4305	<b>Outside Furniture &amp; Fixtures</b> – Cost to maintain outside furniture and fixtures (includes lighting fixtures)
xx	4315	<b>Dam &amp; Pump Station</b> - Cost to maintain the water supply's dams and pump station
xx	4316	<b>Elevated Towers</b> - Cost to maintain the elevated water towers
xx	4317	<b>Treatment Plant</b> - Cost to maintain the waste reproduction and wastewater treatment plants
xx	4319	<b>Ground Water Storage Tanks</b> - Cost to maintain the ground water storage tanks
xx	4320	<b>Buildings</b> - Maintenance and repair of buildings and structures. (does not include park buildings and structures)
xx	4321	<b>Athletic Field Maintenance</b> - Cost of maintenance to football, soccer, and baseball fields (does not include landscape service, hydromulch or sprinkler systems)
xx	4322	<b>Swimming Pool Maintenance</b> – Self Explanatory
xx	4323	<b>Park Structure Maintenance</b> - Maintenance and repair of buildings and structures in parks
xx	4339	<b>Street Lights</b> – Cost to maintain the city-owned street lamps (i.e. downtown nostalgia lighting)
xx	4340	<b>Street Maintenance</b> – Surface repairs, patch and resurfacing, etc.
xx	4341	<b>Storm Sewer and Utility Maintenance</b> - Self explanatory
xx	4342	<b>Sidewalk Maintenance</b> - Cost associated with maintenance of all city-maintained sidewalks
xx	4344	<b>Transmission Maintenance (Water &amp; Sewer Lines)</b> – Common to all
xx	4350	<b>Vehicle Maintenance</b> - Service fees, supplies and parts for the operation of motor vehicles under the control of the central service garage
xx	4351	<b>Heavy Equipment Maintenance</b> - Service fees, supplies and parts for the operation of heavy equipment under the control of the central service garage

**City of Terrell  
Chart of Accounts**

<b><u>MAINTENANCE (continued)</u></b>		
<b>Dept</b>	<b>Code</b>	<b>Description</b>
xx	4352	<b>Small Equipment Maintenance</b> – Service fees, supplies and parts for the operation of small equipment under the control of the central service garage
xx	4353	<b>Vehicle Maintenance (Outside)</b> – Service fees, supplies and parts for the operation of motor vehicles not under the control of the central service garage
xx	4390	<b>Other Maintenance</b> – Service fees, supplies and parts necessary for the repair of equipment, water pumps, mixers, clarifiers, etc.
xx	4391	<b>Tennis Court Maintenance</b> – Service fees, supplies and parts necessary for the operation of equipment and maintenance of tennis courts
xx	4392	<b>Ground/ROW Maintenance</b> – Cost to maintain those grounds and city maintained right-of-ways that are not identified under landscape
<b><u>CONTRACTUAL SERVICES</u></b>		
<b>Dept</b>	<b>Code</b>	<b>Description</b>
xx	4401	<b>Audit Services</b> – Cost for services provided for financial audit service
xx	4402	<b>Membership &amp; Dues</b> – Cost for memberships in professional organizations and subscriptions to professional publications
xx	4403	<b>Advertising</b> – Cost for promoting the City and for publication of legal advertising, notices
xx	4404	<b>Consultant Fees &amp; Services</b> – For professional consultants
xx	4405	<b>Planning Fees &amp; Services</b> – Self explanatory
xx	4406	<b>Automated Services</b> – Charges for contract automated information retrieval services
xx	4407	<b>Recording</b> – Charges for researching property information and filing and recording of liens
xx	4408	<b>Interest</b> – MasterCard
xx	4409	<b>Ad Valorem Tax</b> – Cost for ad valorem taxes not exempted by state law
xx	4411	<b>Communications</b> – Contract cost related to telephone, mobile telephones, internal communications systems (PBX Stations, etc.) portable radios, mobile radios, and base stations
xx	4412	<b>Auto Allowance</b> – Reimbursement for personal vehicle usage for approved, permanent full time positions

<b>CONTRACTURAL SERVICES (continued)</b>		
<b>Dept</b>	<b>Code</b>	<b>Description</b>
xx	4414	<b>Equipment Rental Other</b> – Self explanatory
xx	4415	<b>Insurance – Premium Payments</b> – Cost of insurance coverage for liability/vehicles/equipment; all coverage excluding the employees health/life/dental/disability
xx	4416	<b>Debt Service</b> – Payments of debts incurred by City
xx	4417	<b>Land Lease Payments</b> – The payment for leases on land that are incurred by the City
xx	4418	<b>Travel &amp; Education</b> – All costs associated with attending outside functions, which include the instruction of techniques and methods in specific areas of city operation intended to immediately increase skill and knowledge of employee performance of job. Includes professional meetings, seminars, and conferences where the primary goal is to share general information and to provide travel, tuition and registration fees, lodging, and meals
xx	4419	<b>Training &amp; Publication</b> – Books, publications, films, testing supplies, and other expendable items used for in-service training
xx	4420	<b>Commercial Lab Analysis</b> – Outside lab analysis for water & wastewater
xx	4422	<b>Other Services</b> – Cost for miscellaneous services to the City, not defined in special services, and does not include professional services; film processing
xx	4423	<b>Jail Laundry Service</b> – Cost incurred for laundry service for city jail
xx	4424	<b>Special Services</b> – Professional services
xx	4425	<b>Police Auxiliary</b> – Cost associated with the police auxiliary program
xx	4427	<b>Retired Volunteer Firemen</b> – Costs associated with the retired volunteer firemen benefits
xx	4428	<b>Seized Funds Expenditure</b> – Self explanatory
xx	4430	<b>Utility Services</b> – services for water and special drinking water, natural & propane gas service, light & power service
xx	4434	<b>Light &amp; Power Service Tawakoni Pump Station</b> – Costs associated with the power service for the Tawakoni Pump Station
xx	4440	<b>Contract Labor</b> – Services for personnel and equipment to perform a specific job
xx	4450	<b>Equipment Rental</b> – (reserved) Fees for vehicle rental from central garage
xx	4451	<b>Vehicle Repair Services</b> – Contractual repair of fleet vehicles includes any parts provided by the vendor to make the repair

<b><u>CONTRACTUAL SERVICES</u></b> (continued)		
<b>Dept.</b>	<b>Code</b>	<b>Description</b>
xx	4452	<b>Equipment Repair Services</b> – Contractual repair to heavy equipment (graders, tractors, etc.) and machinery (jet machines, street sweeper, etc.) includes any parts provided by the vendor to make the repair
xx	4460	<b>Physicals &amp; Medical Expenses</b> – Cost for physical examinations and other medical expenses
xx	4461	<b>Employee Assistance Program</b> – Cost for professional program to assist city employees seeking help in different areas; assist management in people oriented programs
xx	4462	<b>Drug Testing</b> – Cost associated for drug testing programs and actual testing
xx	4464	<b>C &amp; CI</b> – Police Department use only
xx	4466	<b>Sludge Management</b> – Cost associated with the removal of sludge materials from the water production/wastewater treatment plants
xx	4470	<b>Landscape Services</b> – Service required for maintenance of grounds (sprinkler service, plants and shrubs, etc)
xx	4480	<b>Structure Demolition and Clean Up</b> – Cost associated with the demolition and clean-up for properties, includes those properties not owned by city
xx	4490	<b>Other Services Not Listed</b> - emergency repair services, contractual repair to small equipment (lawn care, power equipment, etc. – includes any parts provided by the vendor to make the repair), landscape services (required for maintenance of grounds – sprinkler service, plants and shrubs, etc.)
xx	4491	<b>Teen Court Services</b> – Costs associated with providing teen court program
xx	4492	<b>Contract Refuse Collection</b> – Cost for contract for refuse collection
xx	4493	<b>Refuse Container Service</b> – Cost of services for delivery and pickup of refuse containers (i.e. City Convenience Station)
xx	4494	<b>Annual Spring Cleanup Services</b> – Cost for services provided for city wide cleanup event
xx	4495	<b>Summer Recreation Program</b> – contract recreation service
xx	4496	<b>Turn Around Terrell</b> – Cost for goods and services provided for drug free Terrell program
xx	4497	<b>Sabine River Authority</b> – Contract with the Sabine River Authority for providing water from Lake Tawakoni
<b><u>CAPITAL OUTLAY</u></b>		
<b>Dept</b>	<b>Code</b>	<b>Description</b>
xx	4500-4550	Accounting codes will be assigned by the Finance Department

# DEFINITIONS

## **Fund Definitions**

**General Fund** is the chief operating fund of the city, accounts for all financial resources and expenditures that are not covered in one of the other funds.

**Enterprise funds** are used to account for a city's business activities that receive a major portion of their funding from user charges.

- (1) **Utility Fund**
- (2) **Airport Fund**

**Special revenue funds** are used to account for revenue that is earmarked by law or by city policy for specific purposes.

- (1) **Tourism Fund**
- (2) **Impact Fee Fund**

**Capital projects funds** account for all financial resources and expenditures for the acquisition or construction of major capital facilities.

- (1) **Capital Improvement Fund**
- (2) **Utility Capital Reserve Fund**

**Debt service funds** account for money set aside to pay the principal and interest on long-term debt.

- (1) **Interest and Sinking Fund No. 1 Taxable Debt.**
- (2) **Interest and Sinking Fund No. 2 Revenue Debt.**

**Internal service funds** are used to account for revenue and expenses for services rendered by one city department to another.

- (1) **Equipment Replacement Funds**
- (2) **Self Insurance Fund**

## Revenue Definitions

**Property Tax.** All property tax revenues, including delinquent tax payments, penalties and interest.

**Other Local Taxes.** Revenue from mixed beverage tax receipts among others.

**City Sales Tax.** Receipts from the local sales and use tax were originally established at 1 percent. The City of Terrell elected to levy an additional amount to reduce property taxes and for economic development purposes.

**Franchise Fees.** Revenues from fees imposed on investor-owned electric or gas utilities, telecommunication, cable, taxicab companies, and other private corporations using the city's streets and other rights-of-way. These fees are in addition to and separate from the property taxes levied against such companies.

**License and Permit.** Revenue generated from building permits and animal licenses among others.

**Fines and Fees.** Funds received from payments of traffic fines and other fines for violations of city laws or ordinances.

**Charges for Current Services** Funds received Trash and Landfill services.

**Use of Money.** Income from interest paid on deposits of idle city funds.

**Community Services.** Receipts realized from rental of city-owned buildings, land or other city resources.

**Refunds and Recoveries** Funds recovered from insurance claims and settlements.

**Other Revenue.** Miscellaneous revenue Donations, State, federal and local grant funds.

## **Expenditure Definitions**

**Personnel & Personal Services.** This includes the cost of salaries, wages and fringe benefits for city employees.

**Supplies.** This includes the cost of fuel, tires, and office supplies, small items of equipment, tools and clothing.

**Maintenance this** includes cost for on going maintenance and or repair and replacement of equipment.

**Contractual Services.** The cost of travel, office space rentals, purchased utilities, and professional services provided by attorneys, consulting engineers, architects, accountants, and other outside firms on a contractual basis.

**Capital Outlays.** Cost of major equipment, vehicles, and other items, which have a useful life of several years.

**Debt Service.** Payments of principal and interest on general obligation (tax) bonds, revenue bonds, certificates of obligation and other debts that may be incurred by the city.