



**Specifications and Bidding
Documents
Substandard House Demolitions**

BID NO. 11-30-16

**Bid Opening 10:00 a.m. Wednesday,
November 30, 2016
Terrell City Hall Council Chambers
201 E. Nash St.**

INVITATION FOR BID

Sealed BIDS addressed to the Municipal Development Department, City of Terrell, 201 E. Nash Street, Terrell, Texas, 75160, for the **Demolition of Vacant Substandard and Dangerous Structures, City of Terrell, Kaufman County, Texas – Bid No. 11-30-16**, as described in the specifications, will be received until **Wednesday, November 30, 2016 at 10:00 A.M.**, and then publicly opened and read aloud. No BID may be withdrawn after the scheduled opening time. Any BID received after scheduled bid opening time will be returned unopened. BIDS must be submitted on City of Terrell BID Forms. BID Forms, Specifications, and Instructions to interested vendors may be obtained without charge from the Municipal Development Department at the Terrell City Hall, 201 E. Nash Street, Terrell, Texas. Bid packets are also available by online at <http://cityofterrell.org/bids.htm>, or by email or fax by calling the Municipal Development office at 972-551-6600. In case of ambiguity, duplication, or obscurity in the BIDS, the City of Terrell reserves the right to construe the meaning thereof. The City of Terrell further reserves the right to reject any and all BIDS, accept the best BID deemed in the best interest of the City and waive informalities.

Issued this the 7th day of November, 2016.

CITY OF TERRELL

PUBLISHED:

THE TERRELL TRIBUNE

Saturday, November 12, 2016

Saturday, November 19, 2016

SUBSTANDARD HOUSE DEMOLITIONS

BID NO. 11-30-16

SCOPE OF WORK

The contractor will be directed to demolish, clear, remove, and properly dispose of all materials related to substandard structures and other debris including concrete foundations and steps (sidewalks or driveways may remain and be used for staging or dumpster placement) on specified parcels of land and/or addresses within the city. Accessory structures and dead trees are to be included in the demolition and removal. Lots are to be re-graded or smoothed to remove any projections, ruts or unevenness so that the lot will drain properly and can be mowed. At the approval of the City, Trees under eight (8") inches in diameter measured twelve (12") above the ground may be removed to facilitate access to demolish the structure(s), however, removal of such trees shall be the responsibility of the contractor and no additional compensation shall be authorized. Any changes to the requirements set forth in this bid packet shall require the approval by The City of Terrell.

UTILITIES

The city shall be responsible to have utilities disconnected, such as, electrical service, gas service, telephone and/or cable, and for the removal of the water meter prior to commencement of demolition work. The contractor shall locate the sewer cleanouts and cap the sewer tap at the cleanout to prevent infiltration of storm water or debris. The capped sewer line shall be marked by a stake at least twelve (12) inches in height and painted bright yellow, orange or red at the top of the stake. If the cleanout or sewer service cannot be located it shall be the contractor's responsibility to contact the city for assistance in the location.

Acknowledgement: _____

BIDS

The contractor will provide the City with a separate price quotations to do the work for each listed address below. Awards of bids shall be on an individual address basis and an individual contractor may or may not be awarded the contract for every address listed below. Each address shall represent a separate bid and separate contract.

1. 123 Damon- Laroe and James, Block 389B, Lot 3
2. 112 San Jacinto, Terrell Revised, Block 426 A, Lot 2
3. 909 Lawrence, Warren, Block 5, Lot 4
4. 800 W. Grove, Western, Block 122, Lot 1A
5. 609 W. Grove, Western, Block 92, Lots 1F, 1E, 1D
6. 601 St. Luke, Breezy Hill, Block A, Lot 24
7. 1118 S. Medora, Phagan, Block 4, Lots 45 & 46
8. 706 S. Catherine, Moore and Nash, Block 89, Lot 3A

Acknowledgement: _____

EQUIPMENT

It is the contractor’s responsibility to furnish all equipment necessary to perform the work needed. Equipment shall be kept in good and safe working order. The contractor must have the ability to remove all materials, concrete and debris from the site and deliver to an approved landfill.

All materials shall be disposed of in an approved licensed landfill and invoices for contracted work shall not be paid unless the contractor returns to the city a bona fide receipt or manifest from the landfill verifying that the materials were disposed of properly. All dumpsters not otherwise owned by the contractor shall be rented or leased from the City’s waste management contractor, Progressive Waste Management, in accordance to the franchise agreement and adopted pricing schedule (available upon request).

Acknowledgement: _____

OTHER CONDITIONS

The contractor must be readily available to perform the work desired by the City. After work is commenced the demolition and debris removal shall be completed as soon as possible to minimize possible hazardous conditions. Work is not to commence if inclement weather is forecast within 48 hours or on a Friday unless work is to continue throughout the weekend. After the work is completed, the contractor shall notify the Building Official, Bobby Phillips, who will then inspect and approve or disapprove the work.

Acknowledgement: _____

LENGTH OF CONTRACT

Work must be completed for each contract within seven (7) days of commencement of demolition work unless approved extensions are granted by the Building Official. If work has not commenced on a contract within sixty days of its award then the contract shall be subject to termination.

Acknowledgement: _____

TERMINATION OF CONTRACT

The City of Terrell or the Contractor may terminate the contract without cause upon a written ten (10) day notice. Payment for any work performed prior to termination of the contract is subject to the difference between the original bid price and the cost of contracting another party to complete the work. If the new contract meets or exceeds the original bid price then no payment shall be made to the original contractor.

Acknowledgement: _____

1. INSURANCE REQUIREMENTS

2. Successful proposer, shall furnish within (7) days of being requested by City and prior to commencing any work on this project a Certification of Insurance, which shall be completed by an agent authorized to bind the named underwriter(s) and their company to the coverage, limits, and termination provisions shown thereon, and which shall furnish and contain all required information referenced or indicated thereon.

3. TYPE	4. AMOUNT
5. WORKER'S COMPENSATION	6. STATUTORY
7. EMPLOYER'S LIABILITY	8. \$500,000/\$500,000/\$500,000

9. The City reserves the right to review the insurance requirements of this section during the effective period of any contract and any extension or renewal hereof and to modify insurance coverage based upon changes in statutory law, court decisions, or circumstances surrounding such contract, but in no instance will the City allow modification whereupon the City may incur increased risk

10. Successful Proposer/Contractor's financial integrity is of interest to the City; therefore, subject to proposer's right to maintain reasonable deductibles in such amounts as are approved by the City, Contractor shall agree to obtain and maintain in full force and effect for the duration of any contract, and any extension thereof, at Contractor's sole expense, insurance coverage written by companies authorized and admitted to do business in the State of Texas and rated A or better, and /or otherwise acceptable to the City, the following types of amounts:

Commercial General (pubic) Liability Insurance to include coverage for the following:

- a. Premises operations Combined Single Limit for
- b. Independent contractors Bodily Injury and
- c. Products/completed operations Property Damage of
- d. Personal Injury \$1,000,000 per occurrence
- e. Contractual liability \$2,000,000 aggregate

Comprehensive Automobile Liability

- a. Owned/Leased Vehicles Combined Single Limit for Bodily
 - b. Non-owned injury and Property Damage of
 - c. Hired Vehicles \$1,000,000 per occurrence or its equivalent.
11. The City shall be entitled, upon request and without expense, to receive copies of the policies and all endorsements thereto as they apply to the limits required by the City, and make a reasonable request for deletion, revision, or modification of particular policy, terms, conditions, limitations or exclusions (except where policy provisions are established by law or regulation binding upon either of the parties hereto or the underwriter of any such policies). Upon such changes in policy coverage, and shall pay the cost thereof.
12. Contractor agrees that with respect to the above-required insurance, all the insurance contracts and Certificates of Insurance will contain the following required provisions:
- a. Name the city, its employees, agents and representatives, and the Engineer as additional insured, as respects operations and activities of, or on behalf of, the named insured performed under contract with the City, with exception of the workers' compensation and/or employers liability policies will provide a waiver of subrogation in the City's favor.

D. WORKER'S COMPENSATION CERTIFICATION

Each contractor entering into a service contract shall be required to certify in writing to the City that the contractor employed on the public project.

Contractor shall:

1. Provide coverage for its employees services on a project, for the duration of the project based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements;
2. Provide a certificate of coverage showing worker's compensation coverage to the governmental prior to beginning work on the project.
3. Provide the governmental entity, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown ends during the duration of the project;
4. Obtain from each person providing services on a project, and provide to the governmental entity:
 - a. Certificate of coverage, prior to that person beginning work on the project, so that the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and
 - b. No later than the seven (7) days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period

shown on the current certificate of coverage ends during the duration of the project;

13. Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known of any change that materially affects the provision of coverage of any person providing services on the project;
14. Post a notice on each project site informing all person providing services on the project that they are required to be covered and stating how a person may verify current coverage and report failure to provide coverage. This notice does not satisfy other posting requirements imposed by the Act of other commission rules. This notice must be printed with a title in at least 19 point normal type, and shall be in both English and Spanish and any other language common to the worker population. The text for the notices shall be the following text provided by the commission on the sample notice, without any additional words or changes:

“REQUIRED WORKER’S COMPENSATION COVERAGE

The law requires that each person working on this site or providing services related to this project must be covered by workers’ compensation insurance. This includes persons providing, hauling, or delivering equipment of materials, providing labor or transportation or other service related to the project, regardless of the identity of their employer or status as an employee.”

Call the Texas Worker’s Compensation Commission at 512-440-3789 to receive information on the legal requirement, or to report an employer’s failure to provide coverage.”

15. Contractually require each person with whom it contracts to provide services on a project, to:
 - a. Provide coverage based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements for all of its employees providing services on the project, for the duration of the project;
 - b. Provide a certificate of coverage to the contractor prior to that person beginning work on the project;
 - c. Include in all contracts to provide services on the project the language in subsection (e) (2).
 - d. Provide the contractor, prior to the end of the coverage period, a new certification of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
 - e. Obtain from each other person with whom it contracts, and provide to the contractor: Certificate of coverage, prior to the other person beginning work on the project; and prior to the end of the coverage period, a new certificate of coverage showing extension of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
 - f. Retain all required certificates of coverage on file for the duration of the project and for one year thereafter.

- g. Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of the coverage of any person providing services on the project; and
- h. Contractually require each other person with whom it contracts, to perform as required by paragraphs (a)-(h), with the certificate of coverage to be provided to the person for whom they are providing services.

BID PROPOSAL – 11-30-16

Company Name/Individual/ Corporation: _____

Address: _____

City/State/Zip Code _____

TO THE CITY OF TERRELL, TEXAS:

Pursuant to the instructions and invitations to Bidders, the undersigned proposes to furnish to the City of Terrell, demolition services, as specified for the following prices to wit:

Address	Bid Price
1. 123 Damon	_____
2. 112 San Jacinto	_____
3. 909 Lawrence	_____
4. 800 W. Grove	_____
5. 609 W. Grove	_____
6. 601 St. Luke	_____
7. 1118 S. Medora	_____
8. 706 S. Catherine	_____

The undersigned certifies that the bid price contained in this proposal has been carefully checked and submitted as correct and final. The undersigned further certifies that he accepts all stipulations contained in Instructions to Bidders:

Signature/Title

Phone No.